



Tuesday, February 12, 2013
Regular Meeting-6:00 p.m.
Council Chambers
6615 Passons Blvd.

Next Resolution No. HA-88
Next Agreement No. HA-16

ROLL CALL:

- Gustavo V. Camacho, Chairman
- Brent A. Tercero, Vice Chairman
- Bob J. Archuleta, Member
- David W. Armenta, Member
- Gregory Salcido Member

1st PERIOD OF PUBLIC COMMENTS- IF YOU WOULD LIKE TO OFFER PUBLIC COMMENT ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

CONSENT CALENDAR:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call City Clerk's office at (562) 801-4389 if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

CONSENT CALENDAR:

1. Minutes.

- Housing Assistance Agency meeting of January 8, 2012

Recommendation:

1. Approve.

2. Summary for CDBG Grant & Home/CalHome – Funded Loan - Rehabilitation Programs as of January 2013.

- a. Status of Funds Report and Program Summary – CDBG Grant & Home/CALHome Loan Housing Rehabilitation Programs as of January 2013.
- b. Monthly Activity Report
Section 8 Housing Program January 2013.

Recommendation:

1. Receive and File.

3. Warrant Register of February 2013.

Recommendation:

1. Receive and File.

LEGISLATION: None.

NEW BUSINESS:

OLD BUSINESS:

2ND PERIOD OF PUBLIC COMMENTS – THIS TIME IS RESERVED FOR COMMENTS THAT HAVE NOT BEEN ADDRESSED DURING THE MEETING OR THAT ARE NOT LISTED ON THE AGENDA. PLEASE FILL OUT A BLUE PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, Assistant City Clerk, for the City of Pico Rivera Housing Assistance Agency, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin Board, Pico Rivera Post Office and Parks: Smith, Pico and Rivera as well as the Pico Rivera Public Library and distributed to members of the media on this the 8th, day of February, 2013.

Dated this 8th, day of February, 2013



Anna M. Jerome, CMC
Assistant City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.



Tuesday, January 8, 2013

A Regular Meeting of the Housing Assistance Agency was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Chairman Camacho called the meeting to order at 6:00 p.m.

PRESENT: Archuleta, Armenta, Salcido, Tercero, Camacho

ABSENT: None

CONSENT CALENDAR:

1. Minutes.

- Housing Assistance Agency meeting of December 11, 2012

1. Approved.

2. Summary for CDBG Grant & Home/CalHome – Funded Loan - Rehabilitation Programs as of December 2012.

- a. Status of Funds Report and Program Summary – CDBG Grant & Home/CALHome Loan Housing Rehabilitation Programs as of December 2012.
- b. Monthly Activity Report
Section 8 Housing Program December 2012.

1. Received and Filed.

3. Warrant Register of January 2013.

1. Received and Filed.

Motion by Commissioner Armenta, seconded by Commissioner Tercero to approve Consent Calendar items 1 through 3. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

LEGISLATION: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

2ND PERIOD OF PUBLIC COMMENTS – ALL OTHER CITY-RELATED BUSINESS:

None.

ADJOURNMENT:

The Housing Assistance Agency meeting was adjourned at 6:11 p.m. There being no objection it was so ordered.

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

Gustavo V. Camacho, Chairman

ATTEST:

Anna M. Jerome, Agency Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Housing Assistance Agency Regular Meeting dated January 8, 2013, and approved by the Housing Assistance Agency on February 12, 2013.

Anna M. Jerome, Agency Secretary



To: Chairman and Commissioners
From: Executive Director
Meeting Date: February 12, 2013
Subject: SUMMARY FOR CDBG/HOME/CALHOME-FUNDED LOAN-REHABILITATION PROGRAMS AS OF JANUARY 2013

FUNDING	BUDGET	ENCUMBERED	FISCAL YEAR EXPENDITURES	BALANCE	NOTES
Grant Program					
CDBG Housing Rehabilitation	\$ 391,500	\$360,000	\$450	\$31,050	
GRANT PROGRAM TOTALS	\$ 391,500	\$360,000	\$450	\$31,050	Staff currently has thirty projects approved and construction bids are being obtained. Four projects are under construction. All required documentation has been obtained for the 30 applicants.
Loan Program					
2010 CALHOME	\$1,000,000	\$660,000	\$0	\$340,000	Eleven projects have been approved and staff is obtaining construction bids. The CALHOME grant has a deadline of October 19, 2013.
HOME Program Income	\$19,342	\$0	\$8,000	\$11,342	One project was completed. There is no expiration date for program income. The City received \$4,622 in program income in the month of January.
CALHOME Program Income	\$85,567	\$0	\$0	\$85,567	There is no expiration date for program income.
LOAN PROGRAM TOTALS	\$1,104,909	\$660,000	\$8,000	\$436,909	



To: Chairman and Commissioners
From: Executive Director
Meeting Date: February 12, 2013
Subject: MONTHLY ACTIVITY REPORT – SECTION 8 HOUSING PROGRAM – JANUARY 2013

<u>APPLICATIONS:</u>	<u>TOTAL</u>
Clients processed (including recertifications)	296

<u>INSPECTIONS:</u>	
Scheduled	105
a) Passed	75
b) Failed	30

<u>CONTRACTS</u>	<u>VOUCHERS</u>
Allocated Under Annual Contributions Contract	517

Assistance Available	
Issued	2
Expired	0
Searching	1

Contracts	
Under Contract	491
Searching	11
Outgoing Clients absorbed by another PHA	0
Terminated	4
Portability Contracts	0

Monthly Recertifications	40
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MONTHLY ACTIVITY REPORT – SECTION 8

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FAMILIES BEING ASSISTED BY BEDROOM SIZE

VOUCHERS

Bedroom Size

0 Bedroom	14
1 Bedroom	200
2 Bedroom	193
3 Bedroom	77
4 Bedroom	7
5 Bedroom	0
TOTAL FAMILIES	491

PORTABILITY

Outgoing Clients to another PHA	0
Incoming Clients to Pico Rivera	2
Incoming Welfare to Work New Contracts	0

HOUSING WARRANT REGISTER
FEBRUARY 2013

Warrant Date	2/1/2013	
Total Contracts		405,580.00
Adjustments and payments to other housing authorities and cities		
Positive Adjustments - Payments		98,696.14
Negative Adjustments - Deductions		<u>(5,434.00)</u>
Total Adjustments		93,262.14
Total Checks		<u>\$ 498,842.14</u>
Warrant Date	2/1/2013	
Total Contracts		208.00
Adjustments and payments to other housing authorities and cities		
Positive Adjustments - Payments		-
Negative Adjustments - Deductions		<u>-</u>
Total Adjustments		-
Total Checks		<u>\$ 208.00</u>
Total Checks for 2/1/2013		<u><u>\$ 499,050.14</u></u>