



Tuesday, April 9, 2013
Regular Meeting-6:00 p.m.
Council Chambers
6615 Passons Blvd.

Next Resolution No. HA-88
Next Agreement No. HA-16

ROLL CALL:

- Gustavo V. Camacho, Chairman
- Brent A. Tercero, Vice Chairman
- Bob J. Archuleta, Member
- David W. Armenta, Member
- Gregory Salcido, Member

1st PERIOD OF PUBLIC COMMENTS- IF YOU WOULD LIKE TO OFFER PUBLIC COMMENT ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

CONSENT CALENDAR:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call City Clerk's office at (562) 801-4389 if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

PUBLIC HEARING:

1. **Public Hearing – Housing Assistance Annual Agency Plan FY 2013-2014 (Section 8).** (1600)
 - a. Open Public Hearing
 - b. Memo from Executive Director
 - c. Written Communications
 - d. Oral Communications
 - e. Close Hearing
 - f. **Recommendation:**
 1. Adopt Resolution approving the Section 8 Program 2013-2014 Housing Assistance Annual Agency Plan and authorize the submittal of the Civil Rights Certification form to the U.S. Department of Housing and Urban Development.

Resolution No. _____ A RESOLUTION OF THE CITY OF PICO RIVERA HOUSING ASSISTANCE AGENCY, APPROVING SUBMITTAL OF THE PICO RIVERA HOUSING ASSISTANCE ANNUAL AGENCY PLAN 2013-2014

CONSENT CALENDAR:

2. **Minutes.**
 - Housing Assistance Agency meeting of March 12, 2013**Recommendation:**
 1. Approve..
3. **Summary for CDBG Grant & Home/CalHome – Funded Loan - Rehabilitation Programs as of March 2013.**
 - a. Status of Funds Report and Program Summary – CDBG Grant & Home/CALHome Loan Housing Rehabilitation Programs as of March 2013.
 - b. Monthly Activity Report
Section 8 Housing Program March 2013.**Recommendation:**
 1. Receive and File.

LEGISLATION: None.

NEW BUSINESS:

OLD BUSINESS:

2ND PERIOD OF PUBLIC COMMENTS – THIS TIME IS RESERVED FOR COMMENTS THAT HAVE NOT BEEN ADDRESSED DURING THE MEETING OR THAT ARE NOT LISTED ON THE AGENDA. PLEASE FILL OUT A BLUE PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, Assistant City Clerk, for the City of Pico Rivera Housing Assistance Agency, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin Board, Pico Rivera Post Office and Parks: Smith, Pico and Rivera as well as the Pico Rivera Public Library and distributed to members of the media on this the 5th, day of April 2013.

Dated this 5th, day of April 2013



Anna M. Jerome, CMC
Assistant City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.



To: Chairman and Commissioners
From: Executive Director
Meeting Date: April 9, 2013
Subject: PUBLIC HEARING – HOUSING ASSISTANCE ANNUAL AGENCY PLAN FY 2013-2014 (SECTION 8)

Recommendation:

Adopt Resolution approving the Section 8 Program 2013-2014 Housing Assistance Annual Agency Plan and authorize the submittal of the Civil Rights Certification form to the U.S. Department of Housing and Urban Development.

Fiscal Impact:

None. Approximately \$5.6 million in U.S. Housing and Urban Development (HUD) funds are used yearly to carry out the Section 8 program.

Discussion:

The U.S. Department of Housing and Urban Development (HUD) requires Housing Assistance Agencies to file an annual Agency Plan. The Agency Plan is a comprehensive guide to the Agency's policies, programs, operations, and strategies for meeting local housing needs and goals. Housing Division staff has prepared the Housing Assistance Annual Agency Plan which covers the period of July 1, 2013 – June 30, 2014.

HUD categorizes the Pico Rivera Housing Assistance Agency as a High Performer. As such, the Agency is only required to obtain comments from the Resident Advisory Board, hold a public hearing to invite public comment on the adoption of the Annual Agency Plan, and submit a Civil Rights Certification form to HUD. There were no

HSG. ASSISTANCE AGENDA MEMO – MTG. OF APRIL 9, 2013
PICO RIVERA HOUSING AGENCY ANNUAL AGENCY
PLAN FY 2013-2014 (SECTION 8)

Page 2 of 2

changes made to the Annual Agency Plan this year. The Civil Rights form certifies that the Agency will carry out the program in conformity with the Civil Rights Act of 1964, the Fair Housing Act, and the Americans with Disabilities Act. The Resident Advisory Board reviewed the plan and expressed their appreciation that the Agency Plan included adherence to the Violence Against Women Act as required by HUD. A copy of the Section 8 Program 2013-2014 Housing Assistance Annual Agency Plan is available in the Housing Assistance Agency office upon request for review.

Staff recommends that the City Council adopts the 2013-2014 Housing Assistance Agency Plan and authorize the submittal of the Civil Rights Certification form to the U.S. Department of Housing and Urban Development.



Ronald Bates

RB:BM:ID:pg

Enc: Resolution
Civil Rights Certification Form

RESOLUTION NO. _____

A RESOLUTION OF THE PICO RIVERA HOUSING ASSISTANCE AGENCY, APPROVING SUBMITTAL OF THE PICO RIVERA HOUSING ASSISTANCE ANNUAL AGENCY PLAN 2013-2014

WHEREAS, the Pico Rivera Housing Assistance Agency administers a Section 8 Housing Choice Voucher Program with funds provided by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the U.S. Department of Housing and Urban Development requires each Housing Agency to prepare an Annual Agency Plan in order to continue to receive federal funding for the Section 8 Housing Choice Voucher program;

WHEREAS, the Pico Rivera Housing Assistance Agency held a duly noticed public hearing on April 9, 2013 to allow public participation regarding the adoption of the Pico Rivera Housing Assistance Annual Agency Plan.

NOW, THEREFORE, BE IT RESOLVED by the Housing Assistance Agency of the City of Pico Rivera that:

SECTION 1. That the Pico Rivera Housing Assistance Agency has completed an Annual Agency Plan in accordance with the U.S. Department of Housing and Urban Development guidelines. The Annual Agency Plan dated July 1, 2013, is on file with the City Clerk.

SECTION 2. That the Pico Rivera Housing Assistance Agency is prepared to submit the Annual Agency Plan as required by the U.S. Department of Housing and Urban Development upon adoption of this Resolution.

SECTION 3. The Pico Rivera Housing Assistance Agency approves the Annual Agency Plan and the submittal of the Plan.

SECTION 4. The Pico Rivera Housing Assistance Agency approves the submittal of the Civil Rights Certification form to the U.S. Department of Housing Program Development.

SECTION 5. The Agency Secretary shall certify to the adoption this Resolution and hereafter the same shall be in full force and effect.

[THIS SPACE INTENTIONALLY LEFT BLANK]

RESOLUTION NO. _____

Page 2 of 2

APPROVED AND ADOPTED this 9th day of April, 2013.

Gustavo V. Camacho, Chairperson

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Agency Secretary

Arnold M. Alvarez-Glasman, Agency Counsel

AYES:

NOES:

ABSENT:

ABSTAIN:

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Signature

Date



Tuesday, March 12, 2013

A Regular Meeting of the Housing Assistance Agency was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Chairman Camacho called the meeting to order at 6:00 p.m.

PRESENT: Archuleta, Armenta, Salcido, Tercero, Camacho

ABSENT: None

CONSENT CALENDAR:

1. Minutes.

- Approved Housing Assistance Agency meeting of February 12, 2013

2. Summary for CDBG Grant & Home/CalHome – Funded Loan - Rehabilitation Programs as of February 2013.

- a. Status of Funds Report and Program Summary – CDBG Grant & Home/CALHome Loan Housing Rehabilitation Programs as of February 2013.
- b. Monthly Activity Report
Section 8 Housing Program February 2013.

1. Received and Filed.

3. Warrant Register of March 2013.

1. Received and Filed.

Motion by Commissioner Salcido, seconded by Commissioner Armenta to approve Consent Calendar items 1 through 3. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

LEGISLATION: None.

NEW BUSINESS: None.

OLD BUSINESS: None.

2ND PERIOD OF PUBLIC COMMENTS – ALL OTHER CITY-RELATED BUSINESS:

None.

ADJOURNMENT:

The Housing Assistance Agency meeting was adjourned at 6:47 p.m. There being no objection it was so ordered.

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

Gustavo V. Camacho, Chairman

ATTEST:

Anna M. Jerome, Agency Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Housing Assistance Agency Regular Meeting dated March 12, 2013, and approved by the Housing Assistance Agency on April 9, 2013.

Anna M. Jerome, Agency Secretary



To: Chairman and Commissioners
From: Executive Director
Meeting Date: April 9, 2013
Subject: SUMMARY FOR CDBG/HOME/CALHOME-FUNDED LOAN-REHABILITATION PROGRAMS AS OF MARCH 2013

FUNDING	BUDGET	ENCUMBERED	FISCAL YEAR EXPENDITURES	BALANCE	NOTES
Grant Program					
CDBG Housing Rehabilitation	\$ 391,500	\$264,000	\$120,450	\$7,050	
GRANT PROGRAM TOTALS	\$ 391,500	\$264,000	\$120,450	\$7,050	Staff currently has twenty two projects approved and construction bids are being obtained. Eleven projects have been completed.
Loan Program					
2010 CALHOME	\$1,000,000	\$760,680	\$0	\$239,320	Twelve projects have been approved and staff is obtaining construction bids. The CALHOME grant has a deadline of October 19, 2013.
HOME Program Income	\$99,141	\$0	\$8,000	\$91,141	One project was completed. There is no expiration date for program income. This month the City received \$2,276 in program income.
CALHOME Program Income	\$81,922	\$0	\$0	\$81,922	There is no expiration date for program income.
LOAN PROGRAM TOTALS	\$1,181,063	\$760,680	\$8,000	\$412,383	



To: Chairman and Commissioners
From: Executive Director
Meeting Date: April 9, 2013
Subject: MONTHLY ACTIVITY REPORT – SECTION 8 HOUSING PROGRAM – March 2013

ACTIVITY:

Clients processed (including recertifications)	233
Monthly Recertifications	51

INSPECTIONS SCHEDULED: 44

a) Passed	31
b) Failed	13

VOUCHERS

Allocated Under Annual Contributions Contract	517
Issued	0
Expired	0
Searching	2
Under Contract	490
Available	11
Searching	4
Outgoing Clients absorbed by another PHA	2
Terminated	0
Outgoing Clients to another PHA	7
Incoming Welfare to Work	1
New Port-ins to Pico Rivera	0

HOUSING WARRANT REGISTER – April 2013

Total Checks for 4/1/2013	\$411,175
---------------------------	-----------