



Tuesday, June 11, 2013
Regular Meeting 6:00 p.m.
Council Chamber
6615 Passons Blvd.
Next Resolution No. 6725
Next Ordinance No. 1076
Next Agreement No. 13-1395

ROLL CALL:

Gustavo V. Camacho, Mayor
Brent A. Tercero, Mayor Pro Tempore
Bob J. Archuleta, Councilmember
David W. Armenta, Councilmember
Gregory Salcido, Councilmember

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b), the following Council meeting will include teleconference participation by Mayor Pro Tempore Brent Tercero from:

**Holiday Inn-Inner Harbor
301 West Lombard St.
Baltimore, MD 21201**

The Notice and Agenda will be posted at the teleconference location. Public comment from this address shall be allowed pursuant to Government Code Section 54954.3

COMMISSIONERS SCHEDULED TO BE PRESENT:

Nadine Barragan, Sister City Commission
Rod Torres, Parks & Recreation Commission

INVOCATION:

(In accordance with the Court's Decision in Rubin v. City of Burbank, only nonsectarian prayers/invocations are allowed during the invocation)

PLEDGE OF ALLEGIANCE:

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

1st PERIOD OF PUBLIC COMMENTS - IF YOU WOULD LIKE TO SPEAK ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: **1)** respond briefly to statements made or questions posed by the public; **2)** ask a question for clarification; **3)** provide a reference to staff or other resources for factual information; **4)** request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and **5)** direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

1. Minutes:

- City Council meeting of May 28, 2013

Recommendation: Approve

- Planning Commission meeting of April 15, 2013

Recommendation: Receive and file

2. 20th Warrant Register of the 2012-2013 Fiscal Year. (700)

Check Numbers: 257059-257227

Special Checks Numbers: None.

Recommendation: Approve

3. 2013 Home Investment Partnerships Program Grant Application. (700)

Recommendation:

1. Adopt the resolution authorizing the submittal of a grant application to the California Housing and Community Development Department for HOME Investment Partnerships Program grant funds.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE 2013 HOME INVESTMENT PARTNERSHIPS PROGRAM

4. Investment Policy for 2013-14. (700)

Recommendation:

1. Adopt the City's Investment Policy for 2013-14.

5. KaBOOM! Shade Shelter Grant. (700)

Recommendation:

1. Accept award from KaBOOM! for a Shade Shelter at Streamland Park.

6. Residential Resurfacing Program Phase "E" - Slurry Seal Project - CIP No. 21245 - Authorization to Advertise Construction. (500)

Recommendation:

1. Approve Plans, Specifications and Estimates (PS&Es) for the Residential Resurfacing Project Phase "E", Slurry Seal Project - CIP No. 21245, and authorize the City Clerk to publish the Notice of Inviting Bids;
2. Approve the Notice of Exemption for the subject project and authorize the City Clerk to file the exemption with the County Recorder; and
3. Appropriate \$50,000 in Measure R funds for the subject project.

7. Residential Resurfacing Program, Phase "E", - Cape Seal Project, CIP No. 21245 - Authorization to Advertise Construction. (500)

Recommendation:

1. Approve Plans, Specifications and Estimates (PS&Es) for the Residential Resurfacing Program, Phase "E", Cape Seal Project, CIP No. 21245, and authorize the City Clerk to publish the Notice Inviting Bids; and
2. Approve the Notice of Exemption for the subject project and authorize the City Clerk to file the exemption with the County Recorder.

8. Smith Park Renovation Project, CIP No. 21218 – Funding Appropriation and Purchase of MUSCO Sports Field Lights. (500)

Recommendation:

1. Authorize the City Manager to approve a change order with Acon Development, Inc. for the installation of five (5) additional sports field lights at Field No. 1 at the Smith Park Renovation Project; and

2. Authorize a sole source purchase from MUSCO Sports Lighting, LLC in the amount of \$80,267 for five (5) additional sports field lights at Field No. 1 at the Smith Park Renovation Project; and
 3. Appropriate \$105,000 in Equipment Replacement Funds to the Smith Park Renovation Project, CIP No. 21218 to fund replacement of sports field lights.
9. **Side Letter Agreements with Service Employees International Union (SEIU), Local 721 Full-Time Bargaining Unit and SEIU Director's Bargaining Unit.** (200)
Recommendation:
1. Approve Side Letter with SEIU Full-Time Bargaining Unit; and
 2. Approve Side Letter with SEIU Director's Bargaining Unit
10. **Extended Leave of Absence without Pay for Account Clerk II.** (200)
Recommendation:
1. Approve an additional one (1) month leave of absence without pay.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

LEGISLATION:

11. **Film Permit Amendment, General Clean Up of Outdated and Unclear Code Language, Elimination of Parks and Recreation Admin Fee and Adoption of Resolution Maintaining the Current Fee Structure for Fiscal Year 2013-2014.** (200)
Recommendation:
1. Introduce the Ordinance amending various titles of the Pico Rivera Municipal Code pertaining to film production permit procedures and fees and the general clean up of outdated and unclear code language; and
 2. Adopt the Resolution reducing film permit application fees, eliminating Parks Recreation's program admin fee for registration of contract classes and maintaining all other fees per the current fee schedule.

Ordinance No. _____ AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTERS 5.61 (MOTION PICTURE, TELEVISION, STILL PHOTOGRAPHY FILMING AND PRODUCTION) 2.04 (CITY MANAGER), 2.08 (CITY COUNCIL), 3.20 (PURCHASING) AND 13.08 (ADMINISTRATION-RULES AND REGULATIONS), PERTAINING TO CLEAN UP OF OUTDATED AND UNCLEAR CODE LANGUAGE, OF THE PICO RIVERA MUNICIPAL CODE (FIRST READING AND INTRODUCTION)

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, DECREASING PERMIT ISSUANCE FEES FOR FILM PRODUCTION PERMITS, ELIMINATING PARKS AND RECREATION DEPARTMENT PROGRAM ADMIN FEE FOR CONTRACT CLASS REGISTRATIONS AND ADOPTING AND MAINTAINING CITY FEES PER THE CURRENT FEE STRUCTURE FOR FISCAL YEAR 2013-2014

NEW BUSINESS:

OLD BUSINESS:

2ND PERIOD OF PUBLIC COMMENTS - THIS TIME IS RESERVED FOR COMMENTS THAT HAVE NOT BEEN ADDRESSED ALREADY OR THAT ARE NOT LISTED ON THE AGENDA. PLEASE FILL OUT A BLUE PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

CLOSED SESSION(S):

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 subdivision (d) paragraph (1)
City of Pico Rivera v. Water Replenishment District of Southern California (and related cases)
Case No. BS139228

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

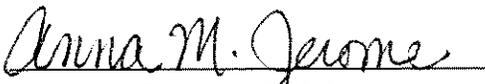
Pursuant to Government Code Section 54956.9 subdivision (d)(4)
One matter – Consideration of Initiating Litigation against the Los Angeles County

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, Assistant City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera Post Office and Parks: Smith, Pico and Rivera and full agenda packets distributed to the Pico Park and Serapis Libraries, which are available for the public to view. Additionally, agenda was distributed to members of the media on this the 6th day of June 2013.

Dated this 6th, day of June 2013

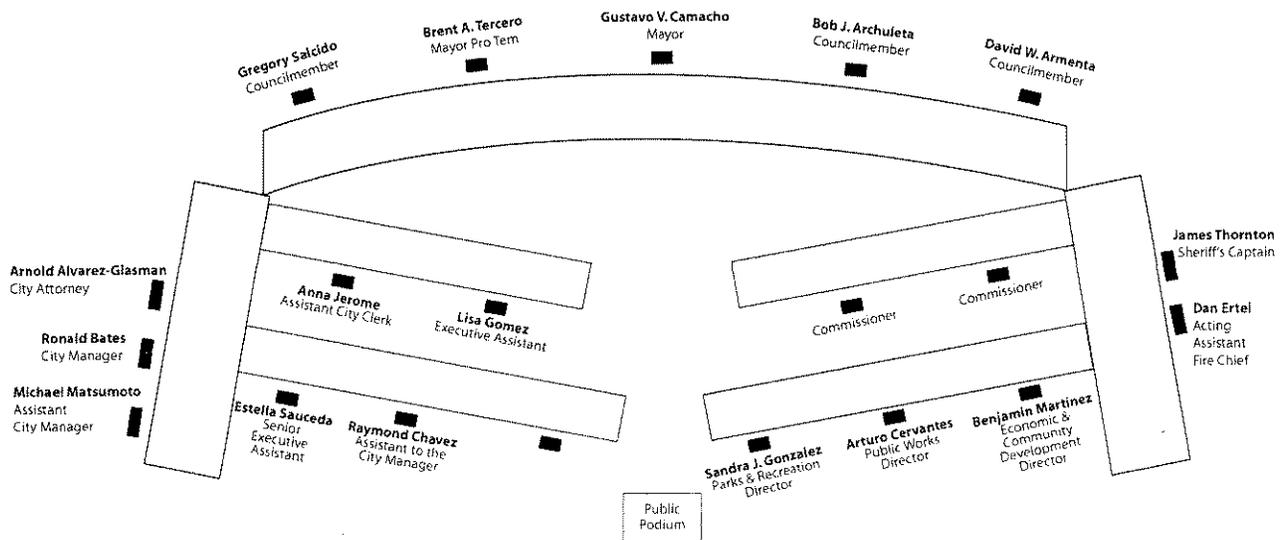


Anna M. Jerome, CMC
Assistant City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.

Council Meeting Seating Chart



STATEMENT REGARDING DECORUM AT CITY COUNCIL MEETINGS

If you wish to speak at the time set aside for public comments, the City Council has established the following standards and Rules of Decorum as allowed by State law.

- Public comment is limited to those portions of the meeting referred to as Public Comments. These portions are intended for members of the public to address the City Council, Redevelopment Agency, Housing Assistance Agency or Water Authority on matters related to agendas or any other items under the subject matter jurisdiction of the City Council or Agencies.
- A yellow Public Hearing Comment Request card must be completed to speak during a Public Hearing.
- A green Public Comment Request – Agenda Items Only card is for those wishing to address the Council/Agency on agenda items only during the 1st Period of Public Comments.
- A blue Public Comment Request – All other City-Related Business card is for those wishing to address the Council/Agency on any other items under the subject matter jurisdiction of the Council/Agency during the 2nd Period of Public Comments.
- Citizens may address the Council, Redevelopment Agency or Housing Assistance Agency once for a **maximum of three minutes**. After each speaker returns to his/her seat, the Mayor shall determine the time and manner of response, but typically if answers are available, they will be given after all speakers have had an opportunity to address the City Council.
- Members of the audience are asked to refrain from clapping or otherwise speaking from their seats. Those not meeting the standards for decorum may be escorted from the meeting.

RULES OF DECORUM CAN BE FOUND IN THE PICO RIVERA MUNICIPAL CODE SECTION 2.08.050 AS ESTABLISHED BY ORDINANCE 783 ADOPTED ON AUGUST 20, 1990 AND AMENDED BY ORDINANCES 822 (SEPTEMBER 21, 1992) AND 1020 (MARCH 21, 2006).



Tuesday, May 28, 2013

A Regular Meeting of the City Council was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor Camacho called the meeting to order at 6:00 p.m. on behalf of the City Council.

PRESENT: Archuleta, Armenta, Salcido, Tercero, Camacho

ABSENT: None

COMMISSIONERS PRESENT:

Fred Zermeno, Planning Commission

INVOCATION: Councilmember Archuleta

PLEDGE OF ALLEGIANCE: Planning Commissioner Zermeno

SPECIAL PRESENTATIONS:

- Proclamation to the American Cancer Society – 10th Anniversary of the Pico Rivera Relay for Life
- Home & Vehicle Burglaries: Hide-it, Lock-it, or Lose-it presented by the Los Angeles Sheriff's Department, Lt. Steve Sanchez

1st PERIOD OF PUBLIC COMMENTS – AGENDA ITEMS ONLY: None.

CONSENT CALENDAR:

1. Minutes:

- Approved City Council meeting of May 14, 2013
- Received and filed Parks and Recreation meeting of April 11, 2013

2. Approved 19th Warrant Register of the 2012-2013 Fiscal Year.

(700)

Check Numbers: 256874-257058

Special Checks Numbers: 256980-256981

3. **Second Reading – Adoption of Ordinance No. 1074 Approving Zone Reclassification No. 313 to Change the Zone Designation from General Commercial (C-G) to Commercial Planned Development (CPD) for the Properties Located at 9036 Beverly Boulevard and 4422 Rosemead Boulevard, Pico Rivera** (1300)

This item was pulled from the Consent Calendar for further discussion and clarification.

4. **General Municipal Election - November 5, 2013.** (300)

1. Adopted Resolution No. 6719 calling for the holding of a General Municipal Election to be held on Tuesday, November 5, 2013, for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law Cities;
2. Adopted Resolution No. 6720 requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City relating to the conduct of a General Municipal Election to be held on Tuesday, November 5, 2013;
3. Adopted Resolution No. 6721 requesting the Board of Supervisors of the County of Los Angeles to consolidate a General Municipal Election to be held on Tuesday, November 5, 2013, with the El Rancho Unified School District and the Pico Water District election to be held on the date pursuant to § 10403 of the Elections Code;
4. Adopted Resolution No. 6722 rescinding Resolution No. 6621 and adopting regulations for candidates for elective office pertaining to candidate statements submitted to the voters at an election to be held on Tuesday, November 5, 2013;
5. Adopted Resolution No. 6723 providing for a procedure for determining by lot a tie among candidates at the November 5, 2013 consolidated General Municipal Election in accordance with Election Code Section 15651 and rescinding Resolution No. 6622.
6. Authorized the City Clerk to retain the services of Martin and Chapman election suppliers for the General Municipal Election to be held November 5, 2013.

Resolution No. 6719 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, FOR THE ELECTION OF CERTAIN OFFICERS AS

REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

Resolution No. 6720 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013

Resolution No. 6721 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013, WITH THE EL RANCHO UNIFIED SCHOOL DISTRICT AND THE PICO WATER DISTRICT ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

Resolution No. 6722 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6621 AND ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2013

Resolution No. 6723 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, PROVIDING FOR A PROCEDURE DETERMINING BY LOT A TIE AMONG CANDIDATES AT THE NOVEMBER 5, 2013 GENERAL MUNICIPAL ELECTION IN ACCORDANCE WITH GOVERNMENT CODE SECTION 15651 AND RESCINDING RESOLUTION NO. 6622

5. **Treasurer's Report – March 31, 2013.** (700)

This item was pulled from the Consent Calendar for further discussion and clarification.

6. **Adopt Amended Resolution for the City of Pico Rivera's withdrawal from the Los Angeles County Consolidated Sewer Maintenance District.** (1200)

This item was pulled from the Consent Calendar for further discussion and clarification.

7. **Rio Vista Park Renovations Project, CIP No. 21224 – Funding Appropriation and Purchase of MUSCO Sports Field Lights.** (500)

1. Authorized the City Manager to approve a change order with Acon Development, Inc. for the installation of four (4) additional sports field lights at Field No. 4 at the Rio Vista Park Renovation Project; and
2. Authorized sole source purchase from MUSCO Sports Lighting, LLC in the amount of \$70,895 for four (4) additional sports field lights at Field No. 4 at the Rio Vista Park Renovation Project; and
3. Appropriated \$90,000 in Equipment Replacement Funds to the Rio Vista Park Renovation Project, CIP No. 21224 to fund replacement of sports field lights.

8. **Golf Course Management Amendment.** (500)

This item was pulled from the Consent Calendar for further discussion and clarification.

Motion by Councilmember Armenta, seconded by Councilmember Salcido to approve Consent Calendar Items 1, 2, 4, and 7. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

3. **Second Reading – Adoption of Ordinance No. 1074 Approving Zone Reclassification No. 313 to Change the Zone Designation from General Commercial (C-G) to Commercial Planned Development (CPD) for the Properties Located at 9036 Beverly Boulevard and 4422 Rosemead Boulevard, Pico Rivera** (1300)

Councilmember Tercero inquired about the finding of no consequences for the California Environmental Quality Act (CEQA) report. He asked how it was determined not to have an impact. Senior Planner Aguilar stated that the zone change would not

trigger a change in allowable land uses since the original zone was commercial and is compliant with the general plan designation. She stated that because the land uses didn't change and is consistent with the general plan there is no impact to CEQA.

Motion by Councilmember Archuleta, seconded by Councilmember Tercero to adopt Ordinance No. 1074 changing the zone designation from General Commercial (C-G) to Commercial Planned Development (CPD). Motion carries by the following roll call vote:

Ordinance No. 1074 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING A ZONE RECLASSIFICATION DESIGNATION FROM GENERAL COMMERCIAL (C-G) TO COMMERCIAL PLANNED DEVELOPMENT (CPD) FOR THE PROPERTIES LOCATED AT 9036 BEVERLY BOULEVARD AND 4422 ROSEMEAD BOULEVARD AND FURTHER DESIGNATED HEREIN AS ZONE RECLASSIFICATION NO. 313

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

5. Treasurer's Report – March 31, 2013. (700)

Councilmember Tercero inquired about the positive balances in the Treasurer's Report. City Manager Bates stated that the tax payments have just come in from the county and that the money is paid out over the balance of the year. Finance Director Matsumoto stated that Fund 12 of the report is the public employee benefit obligation fund which is accumulating money and is planned to be used for retiree medical. Funds 15 and 16, he stated, are collectively reserves for the city. He added that Item No. 17 is the image enhancement fund and these fees are from development and are only to be used for the image enhancement of Pico Rivera that is committed to parks projects. Prop C, he stated, is programmed and those are on-going projects; Measure R the money is on hand and is spent as the city completes the projects. He further stated that the Air Quality improvement fund is restricted for air quality AB 2766 money. City Manager Bates added that the money has been reserved specifically for projects approved by the Air Quality Management District (AQMD) and that some of that money had been used to fund fuel efficiency vehicles for parking enforcement.

Councilmember Tercero also asked about the funds regarding the Golf Course and GolfLinks. Director of Finance Matsumoto stated that he would meet with him to provide an explanation of how the fund is designated.

Motion by Councilmember Archuleta, seconded by Councilmember Tercero to receive and file Quarterly Treasurer's Report for the quarter ending March 31, 2013. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

6. Adopt Amended Resolution for the City of Pico Rivera's withdrawal from the Los Angeles County Consolidated Sewer Maintenance District. (1200)

Councilmember Archuleta asked for Public Works Director Cervantes to explain the situation that took place recently with a clogged sewer.

Public Works Director Cervantes stated that there was a clog in the sewer system that caused an odor. He stated that the sewer system is partly owned by the county and the other part is owned by the city. The problem, he stated, was reported to both entities that each moved forward using their own mitigation measures. The difference with the city taking over, he stated, is that the city could respond immediately rather than waiting on the county to make their analysis.

Councilmember Archuleta asked if the city would need additional equipment, if the city owns equipment or would a sub-contractor be utilized. Public Works Director Cervantes stated that the city would hire a contractor that would be under the city's authority.

Councilmember Tercero asked how the city knows what shape the sewer system is in, if the city uses a contractor would the city pay extra fees for emergency situations or would it be covered under the contract and if the county uses their own employees or if they contract out.

Director Cervantes stated that the city has a master plan of the full sewer system which includes a full analysis of the system that includes a visible inspection using a video camera system and that the county uses both their own employees and contractors. In regard to who would pay for emergency situations, City Manager Bates stated that the

fee would be covered under the contract and that the county is being looked at as one of the potential bidders on the contract.

Councilmember Tercero asked if the city would be able to set their own rates. City Manager Bates stated that the city would be able to set rates under Prop 218 guidelines. Councilmember Tercero stated that he would like to amend the recommendation by requesting to lock the sewer rates with the county to close sewer usage gaps. City Manager Bates stated that Council could recommend that the rates stay below the county rates and explained that the funds could only be used for this purpose. He stated that under Prop 218 guidelines it could not be used for any other purpose. City Attorney Alvarez-Glasman added that you cannot tie the hands of future council by any action taken tonight.

Motion by Councilmember Archuleta, seconded by Councilmember Armenta to: 1) adopt amended Resolution No. 6724 set the effective date to July 1, 2014 for the City of Pico Rivera's withdrawal from the Los Angeles County Consolidated Sewer Maintenance District (CSMD); and 2) Receive and file the Sewer Service Charge, Preliminary Engineer's Report dated May 7, 2013. Motion carries by the following roll call vote:

Resolution No. 6724 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING RESOLUTION NO. 6708 REQUESTING WITHDRAWAL OF THE TERRITORY KNOWN AS THE CITY OF PICO RIVERA FROM THE CONSOLIDATED SEWER MAINTENANCE DISTRICT OF THE COUNTY OF LOS ANGELES

AYES: Archuleta, Armenta, Salcido, Camacho
NOES: Tercero

8. Golf Course Management Amendment. (500)

Councilmember Tercero inquired about the rate increase and stated his concerns for providing increases to contractors who provide benefits to the community. City Manager Bates stated that the \$20,000 would offset the community services being provided and that none of this money is taken from the General Fund.

Councilmember Salcido suggested that in the future that the staff reports provide more specific information as to the community benefits with Mayor Camacho concurring

with the suggestion. Mr. Salcido asked to confirm that the golf course is making a profit with City Manager Bates responding in the affirmative.

Motion by Councilmember Archuleta, seconded by Councilmember Armenta to authorize the Mayor to execute Amendment No. 2 to the Golf Course Management Agreement No. 11-1266. Motion carries by the following roll call vote:

Agreement No. 11-1266-2

AYES: Archuleta, Armenta, Salcido, Camacho

NOES: Tercero

LEGISLATION:

9. **An Interim Urgency Moratorium Ordinance Temporarily Prohibiting the Acceptance, Processing, or Issuance of Any Zoning Permit, Use Permit, Building Permit, Occupancy Permit, or Any Other Entitlement for the Establishment and Operation of Electronic Cigarette Retailers, Drug Paraphernalia Retailers, and Head Shops within City Limits.** (1300)

City Manager Bates stated that the city has received a number of potential business owners requesting permits.

Community and Economic Development Deputy Director Gonzalez stated that the E-cigarette is a battery operated cigarette used as a tobacco replacement to wean people off of nicotine but can be used for drug paraphernalia. Staff, she stated, would like to evaluate this further to see what effects it could have on the public.

Motion by Councilmember Archuleta, seconded by Councilmember Armenta to adopt the interim urgency moratorium temporarily prohibiting drug paraphernalia, head and smoke shops for 45 days within city limits. Motion carries by the following roll call vote:

Ordinance No. 1075 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, TEMPORARILY PROHIBITING THE APPROVAL FOR ANY ZONING PERMIT, USE PERMIT, BUILDING PERMIT, OCCUPANCY PERMIT, OR OTHER ENTITLEMENT FOR ELECTRONIC CIGARETTE RETAILERS, DRUG

PARAPHERNALIA RETAILERS AND HEAD SHOPS WITHIN CITY
LIMITS

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

Recessed to Water Authority at 6:49 p.m.

ALL MEMBERS WERE PRESENT

Reconvened from Water Authority at 6:50 p.m.

ALL MEMBERS WERE PRESENT

NEW BUSINESS: None

OLD BUSINESS:

Councilmember Salcido stated his concern for the lack of lights in Field No. 1 at Smith Park with Councilmember Archuleta and Armenta concurring. City Manager Bates stated that he would bring the item back in two weeks with a cost estimate for lights.

Councilmember Armenta asked if there would be concerts in the park this year and a 4th of July celebration. Director of Parks & Recreation Gonzalez stated that there will be three concerts and movies in the park. The 4th of July event, she stated, will take place at El Rancho High School stadium field.

Councilmember Tercero asked about the fitness zones. Parks & Recreation Director Gonzalez stated that the city is on the list for funding and that the city is looking at early 2014 to start the paperwork. She further stated that the city is a finalist for a \$200,000 Land & Water Conservation grant for a rubberized track around Pico Park and three fitness stations.

Councilmember Archuleta spoke about a fundraising pilot project for adding street address numbers in alleyways. Assistant to the City Manager Chavez stated that a pilot program is in place and will be starting in the fall.

Councilmember Tercero inquired about teleconferencing for the next city council meeting since he will be out of state.

In compliance with AB 1234 requirements, Mayor Camacho provided a brief report on his attendance at the California Contract Cities Conference. He also commended the Pico Rivera Veteran's Council for the Memorial Day Services.

Councilmember Salcido mentioned that Cristian Roldan received the National Soccer Player award.

2ND PERIOD OF PUBLIC COMMENTS – ALL OTHER CITY-RELATED BUSINESS:

Nora Chen, Rivera Librarian:

- Addressed the City Council regarding summer reading programs and upcoming events: June 12, at 4 pm Last Days of the Dinosaurs; June 26 design your own T-shirt; June 18, Through the Eyes of Artist; Wednesday's children's story time at 10:30 a.m.

Joe Price:

- Addressed the City Council regarding the May 18, CERT Training class and donations to the Red Cross for Oklahoma City.

Victor Gonzalez:

- Addressed the City Council regarding basketball youth program updates; lack of basketball courts at the newly constructed parks; asked if there would be an opening ceremony for the basketball league on June 29, 2013.

In regard to Mr. Gonzalez' comments regarding basketball, Councilmember Salcido suggested that Parks & Recreation work with the concerned parents so that they can organize their own independent league.

ADJOURNMENT:

Mayor Camacho adjourned the City Council meeting at 7:15 p.m. There being no objection it was so ordered.

AYES: Archuleta, Armenta, Salcido, Tercero, Camacho

NOES: None

Gustavo V. Camacho, Mayor

ATTEST:

Anna M. Jerome, Deputy City Clerk

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated May 28, 2013 and approved by the City Council on June 11, 2013.

Anna M. Jerome, Deputy City Clerk



Monday, April 15, 2013

A regular meeting of the Planning Commission was called to order by Chairperson Elisaldez at 6:00 p.m., in the City Hall Council Chambers, 6615 Passons Boulevard, Pico Rivera, CA.

STAFF PRESENT:

Ben Martinez, Director
Julia Gonzalez, Deputy Director
Guille Aguilar, Senior Planner

ROLL CALL:

PRESENT: Commissioners Celiz, Elisaldez, Garcia, Martinez, Zermeno

ABSENT: None.

FLAG SALUTE: Led by Commissioner Zermeno

Before the start of the meeting, Commissioner Elisaldez asked for a moment of silence for the victims of the Boston tragedy.

APPROVAL OF MINUTES:

April 1, 2013

It was moved by Commissioner Martinez to approve the minutes of March 18, 2013, seconded by Chairperson Zermeno. Motion carried by the following roll call vote:

AYES: Celiz, Elisaldez, Garcia, Martinez, Zermeno
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC HEARING:

ZONE RECLASSIFICATION NO. 313 - TO CHANGE THE ZONE DESIGNATION FROM GENERAL COMMERCIAL (C-G) TO COMMERCIAL PLANNED DEVELOPMENT (CPD) FOR THE PROPERTIES LOCATED AT 9036 BEVERLY BOULEVARD AND 4422 ROSEMEAD BOULEVARD

Senior Planner Aguilar presented the staff report. The properties at the southeast corner of Beverly and Rosemead Boulevards were recently purchased by Norm's Restaurant after being vacant for numerous years. Staff believes it is best to rezone the property to allow the most efficient use of the land by providing flexibility with the development standards. Norm's Restaurant will be the anchor tenant and the remainder of the land will either be leased or sold for a retail use. The change in zone will not impact the types of uses that can be allowed at the site. The zone change is consistent with the policies, goals and land use designation of the General Plan.

At this time, the public hearing was opened for public comments. No speakers were present and no written communication was received on this hearing.

Motion carried to close the public hearing by the following roll call:

AYES: Commissioners Celiz, Elisaldez, Garcia, Martinez, Zermeno
NOES: None
ABSTAIN: None
ABSENT: None

Motion to adopt the Resolution recommending City Council approval of Zone Reclassification No. 313 was carried by the following roll call:

AYES: Commissioners Celiz, Elisaldez, Garcia, Martinez, Zermeno
NOES: None
ABSTAIN: None
ABSENT: None

PUBLIC COMMENTS: None.

CONTINUED/OLD BUSINESS: None.

NEW BUSINESS: HOUSING ELEMENT PRESENTATION

Alexa Washburn, principal with ESA presented the staff report. Ms. Washburn stated that every jurisdiction in California is required to have a General Plan. The Housing Element is one of seven mandated elements of the General Plan. It is the only element that requires review and certification by the California Department of Housing and Community Development. It is updated every eight years.

She discussed the specific bills that needed to be adhered to. This included Senate Bill 812 which requires an analysis of the housing needs for the developmentally disabled. Senate Bill 375 allows synchronization of the housing element with the Regional Transportation Plan and the Sustainable Community Strategy. Senate Bill 2 requires all jurisdictions to designate an area to permit emergency shelters. Cities are also required to treat transitional and supportive as a residential use.

Ms. Washburn explained that the requirement to plan for a specific number of housing units is called the Regional Housing Needs Assessment (RHNA). Development of the RHNA begins at the State level, where the Department of Housing and Community Development allocates the number of units required for each Metropolitan Planning Organization (MPO). The City is under the jurisdiction of the Southern California Association of Governments which is the MPO responsible for allocating units to their member jurisdictions. Every jurisdiction is allocated their fair share of units and is responsible to plan for these units through the Housing Element. This is often the most difficult aspect of getting a Housing Element certified by the State.

Ms. Washburn specified that the State does not require the City to build or construct housing. It creates opportunities in the land use and zoning and to facilitate development through its policies.

Ms. Washburn stated that the City is required to remove the Conditional Use Permit process for multi-family housing needs. This was seen as a constraint for HCD in achieving the RHNA.

She advised that the City must treat transitional and supportive housing as residential use.

HCD and SCAG have determined that the City of Pico Rivera's RHNA for the 2014-2021 planning period is 1,639 units broken down into four income categories: very low, low, moderate and above moderate income households. This 1,639 units RHNA includes the carryover of 855 units from the 2006-2014 period.

The following strategies will be used in accommodating the RHNA. Vacant residentially zoned sites, underutilized residentially zoned or non-residentially zoned sites that can be rezoned or are capable of being developed at a higher density or with greater intensity, and utilizing some sites from the 2006-2014 inventory (7 areas totaling approximately 60 acres), newly identified sites for mixed-use development or sites capable of being developed at a higher density.

Ms. Washburn proceeded with the PowerPoint presentation introducing the potential areas (delineating the street boundaries) selected for a Mixed Use Overlay Zone and the areas selected for a change in zone to High Density Residential.

- Area 1- located at the intersection of Kruse Road and Narrows Drive. The site is currently zoned Single-Family Residential; future rezoning to Medium Density Residential to be compatible with the surrounding neighborhood.
- Area 2- located at Rosemead/Olympic Boulevards. The sites within this area are currently zoned General Commercial, Parking, and Multiple Family Residential. Future rezoning to High Density Residential.
- Area 3- located at Beverly/San Gabriel River Parkway. The site is currently zoned Public Facilities. Future rezoning to Mixed-Use.
- Area 4- located at Durfee Avenue. The sites in this area are currently zoned General Commercial, Limited Industrial, and Multiple Family Residential. Future rezoning to Mixed-Use (parcels within Site 1) and High Density Residential (parcels within Site 2).
- Area 5- Rosemead/Beverly Blvd./Beverly Rd. The sites within this area are currently zoned General Commercial and Single Family Residential. Future rezoning to Mixed-Use.
- Area 6- Rosemead/Mines. The sites within this area are currently zoned General Commercial and Parking. Future rezoning to Mixed-Use. (possible senior housing).

- Area 7- Telegraph/Rosemead. The sites within this area are currently zoned General Commercial, Parking, Professional and Administrative, and Multiple Family Residential. Future rezoning to Mixed-Use.
- Area 8- Rosemead/Isora/Ibsen. The sites within this area are currently zoned General Commercial. Future rezoning to Mixed-Use.
- Area 9- Paramount/Slauson. The site is currently zoned General Industrial. Future rezoning to Mixed-Use
- Area 10- Rosemead/Washington. The sites within this area are currently zoned General Commercial and Professional and Administrative. Future rezoning to Mixed-Use.
- Area 11- Washington Boulevard Area. The sites within this area are currently zoned General Commercial. Future rezoning to Mixed-Use.
- Area 12- Rosemead/Telegraph. Future rezoning to Mixed-Use.
- Area 13- Washington/Crossway. Future rezoning to Mixed-Use.
- SB-2: Emergency Shelter Overlay Zone. This area was previously identified in the 2006-2014 Housing Element adopted by the City Council. This overlay is in an industrial area near transit and Pico Park. The overlay is required per state law to allow emergency shelters by right.

Ms. Washburn described the next steps. She stated that the draft Housing Element will be submitted to the State Housing and Community Development (HCD) Department. The review will take approximately 60 days. If approved and no changes are required the document would then be taken for approval to the Planning Commission and City Council.

a) Take Public Comments on Housing Element.

David Angelo, resident of Bradhurst Street spoke on two areas: the Montebello Gardens and Pico Viejo neighborhoods. He spoke about the high number of illegal dwelling units in these neighborhoods and suggested that the City allow some of these units to be legalized. He mentioned that people in those areas have problems meeting the required setbacks due to the restrictive sizes of these lots.

Chairperson Elizalde asked Mr. Angelo to leave his information with staff so that they can discuss his suggestions after the meeting. Mr. Angelo was thanked for his comments, but was informed that his comments are out of the sphere of the item under discussion.

Terrence Henson, employee of Southern CA Rehabilitation Services in Downey spoke on affordable housing for people with disabilities and special needs. He offered their resources to the City. He asked on future zoning and how the City could make sure these land use changes will be used for housing.

Ms. Washburn responded that the city is required through AB 2348, to ensure that 50% of the housing be for very low and low income households.

Commissioner Zermeno asked if the 50% was mandatory.

Ms. Washburn responded in the affirmative.

There being no further discussion, it was motioned to close public comments. Motion was carried by the following roll call vote:

AYES: Celiz, Elisaldez, Garcia, Martinez, Zermeno
NOES: None
ABSTAIN: None
ABSENT: None

PLANNING COMMISSION REPORTS:

- a) CITY COUNCIL MEETING OF April 9, 2013 – Staff had no news to report.

Deputy Director Gonzalez commented that each commission member is scheduled to attend the City Council meetings, and there were no Planning Commissioners scheduled for the month of April.

- b) PLANNING COMMISSION REPRESENTATIVE TO THE CITY COUNCIL MEETING OF Tuesday, May 14, 2013.

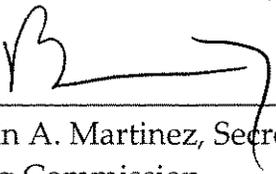
Commissioner Celiz confirmed her attendance.

There being no further business the Planning Commission meeting was adjourned at 6:45 p.m.



Tommy Elisaldez, Chairperson

ATTEST:



Benjamin A. Martinez, Secretary
Planning Commission
Director of Community and Economic Development

20th WARRANT REGISTER OF THE 2012-2013 FISCAL YEAR

MEETING DATE: 06/11/13

TOTAL REGISTER AMOUNT: \$1,490,492.64

CHECK NUMBERS: 257059-257227

SPECIAL CHECK NUMBERS:

REGULAR CHECK TOTAL: \$1,490,492.64

SPECIAL CHECK TOTAL:

TOTAL REGISTER AMOUNT: \$1,490,492.64

PAYROLL REGISTER P/P 05/17/13 - 05/31/13

Pay Date: 06/06/13

VOID ACH CKS _____

VOID CKS
382569 (51.99)

Scrap:
383051
383118

SPECIAL CKS _____

CKS
383052 - 383117 55,060.04
_____ 55,060.04

ACH
383119 - 383311 235,502.64
_____ 235,502.64

TOTAL 290,510.69



To: Mayor and City Council

From: City Manager

Meeting Date: June 11, 2013

Subject: 2013 HOME INVESTMENT PARTNERSHIPS PROGRAM GRANT APPLICATION

Recommendation:

Adopt the resolution authorizing the submittal of a grant application to the California Housing and Community Development Department for HOME Investment Partnerships Program grant funds.

Fiscal Impact:

If awarded, \$500,000 in grant funds would be made available for the Housing Rehabilitation Loan Program.

Discussion:

The City's Housing Rehabilitation Loan Program makes loans available to homeowners of up to \$60,000 for housing repairs or reconstruction necessary to meet federal, state, or local building codes and correct all health and safety deficiencies. The loans are due at the end of 30 years and have a 0% interest rate. In 2012, staff spent the remaining HOME Investment Partnerships (HOME) Program grant funds awarded in 2009. The regulations allow three years for the funds to be spent. With the 2009 HOME grant, staff completed 18 housing rehabilitation projects totaling \$737,500 of grant funds.

Staff is requesting to apply for the 2013 Notice of Funding Availability (NOFA) HOME grant funds in the amount of \$500,000. Per HOME grant requirements, a resolution must be adopted authorizing the submittal of the application and authorizing the City

Manager and/or the Community and Economic Development Department Director to execute the standard agreements.

Staff expects to receive notice by the end of the year should the City's application be selected in the competitive grant process.

A handwritten signature in black ink, appearing to read "Ronald Bates", with a long horizontal flourish extending to the right.

Ronald Bates

RB:BM:JG:ll

Attachment: Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE 2013 HOME INVESTMENT PARTNERSHIPS PROGRAM

WHEREAS:

- A. The California Department of Housing and Community Development (the "Department") is authorized to allocate HOME Investment Partnerships Program ("HOME") funds made available from the U.S. Department of Housing and Urban Development ("HUD"). HOME funds are to be used for the purposes set forth in Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, in federal implementing regulations set forth in Title 24 of the Code of Federal Regulations, part 92, and in Title 25 of the California Code of Regulations commencing with section 8200.
- B. On May 1, 2013 the Department issued a 2013 Notice of Funding Availability announcing the availability of funds under the HOME program (the "NOFA").
- C. In response to the 2013 NOFA, the City of Pico Rivera a political subdivision of the State of California (the "Applicant"), wishes to apply to the Department for, and receive an allocation of, HOME funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Pico Rivera as follows:

SECTION 1. In response to the 2013 NOFA, the Applicant shall submit an application to the Department to participate in the HOME program and for an allocation of funds not to exceed five hundred thousand dollars (\$500,000) for the following program:

HOME funds will be used to provide loans of up to \$60,000 to eligible owner-occupants whose property is in need of repairs, improvements or reconstruction necessary to meet federal, state, or local building codes and correct all health and safety deficiencies. Loans will be deferred until the sale or transfer of the property, or when the property ceases to be the borrower's principle place of residence and due at the end of 30 years. The loan will have a 0% interest rate.

SECTION 2. If the application for funding is approved, then the Applicant hereby agrees to use the HOME funds for eligible activities in the manner presented in its application as approved by the Department in accordance with the statutes and regulations cited above. The Applicant may also execute a standard agreement, any amendments thereto, and any and all other documents or instruments necessary or required by the Department or HUD for participation in the HOME program (collectively, the required documents).

SECTION 3. The applicant authorizes the City Manager *and/or* the Community Economic Development Director or designee(s) to execute, in the name of the applicant, the required documents.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution and hereafter the same shall be in full force and effect.

PASSED AND ADOPTED this 11th day of June, 2013.

Gustavo V. Camacho, Mayor

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

ABSTAIN:

ABSENT:



To: Mayor and City Council
From: City Manager
Meeting Date: June 11, 2013
Subject: Investment Policy for 2013-14

Recommendations:

Adopt the City's Investment Policy for 2013-14.

Fiscal Impact:

There is no cost associated with the adoption of this policy.

Discussion:

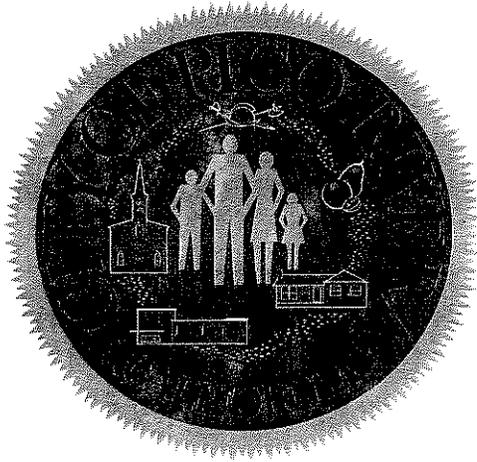
In June 2012, the City adopted the investment policy for fiscal year 2012-13. As a good management practice, the investment policy should be reviewed annually. No changes are proposed in the 2013-14 investment policy.

Currently, the City uses the Local Agency Investment Fund (LAIF) operated by the State Treasurer as the primary investment for investable funds. The funds are available within one day, and the yields are comparable to two year treasury securities.

Ronald Bates
City Manager

MM:CO

Attachment A – Investment Policy



City of Pico Rivera

Investment Policy

FY 2013 – 2014

June 11, 2013
Michael Matsumoto
Assistant City Manager/Director of Finance

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I. OVERVIEW

INTRODUCTION

The purpose of this document is to provide guidelines for the prudent investment of the City's temporarily idle cash and outline policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.

SCOPE

Included in the scope of the City's investment policy are the following major guidelines and practices which are to be used in achieving the City's primary investment objectives:

- Investment Authority and Responsibilities
- Eligible Financial Institutions
- Authorized Investments
- Investment Parameters
- Cash Management
- Evaluation of Investment Performance
- Investment Reporting
- Investment Policy Review and Adoption

It is intended that this policy cover all funds and investment activities under the direct authority of the City of Pico Rivera, Pico Rivera Redevelopment Agency, Pico Rivera Housing Assistance Agency, the Pico Rivera Water Authority, and all other funds and investment activities under the direct authority of the Pico Rivera City Treasurer, except for bond proceeds which are governed by their respective indenture agreements

Subject to the prior written consent and approval of the City Treasurer and City Manager, financial assets held and invested by trustees or fiscal agents are excluded from this policy. However, such assets are nevertheless subject to the regulations established by the State of California pertaining to investments by local agencies as well as the related bond indentures.

GENERAL OBJECTIVES

In accordance with Government Code Section 53600.5, the primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield:

1. *Safety* - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

I. OVERVIEW (continued)

GENERAL OBJECTIVES (continued)

- a. Credit Risk – is the risk of loss due to the failure of an issuer of a security. The City will minimize credit risk by:
 - Limiting investments to the safest types of securities
 - Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

- b. Market Rate Risk – is the risk of market fluctuations due to overall changes in the general level of interest rates. The City will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:
 - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
 - Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools

2. *Liquidity*

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). A portion of the portfolio also will be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short term funds.

3. *Yield*

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The City will invest in relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall not normally be sold prior to maturity with the following exceptions:

- a. A security with declining credit may be sold early to minimize loss of principal.
- b. A security swap would improve the quality, yield, or target duration in the portfolio.
- c. Liquidity needs of the portfolio require that the security be sold.

I. OVERVIEW (continued)

STANDARDS OF CARE

The City operates its pooled idle cash investments under the “Prudent Person Rule” which obligates a fiduciary to ensure that:

“...investment shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of their capital as well as the probable income to be derived.”

Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

II. INVESTMENT AUTHORITY AND RESPONSIBILITIES

AUTHORIZED INVESTMENT OFFICERS

The City Council designates the Director of Finance to perform the duties of the City Treasurer.

Operation of the investment program is the responsibility of the City Treasurer or designee, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.

INVESTMENT PROCEDURES

The authorized investment officers as stated above, in accordance with the City of Pico Rivera Investment Policy, are responsible for administering an investment program which:

- Adheres to the Statement of Investment Policy
- Prioritizes safety and liquidity
- Determines risk and optimizes return
- Provides for a system of due diligence in making investment decisions.

Delivery vs. Payment – all trades of marketable securities will be executed by delivery vs. payment to ensure that securities are deposited in an eligible financial institution prior to the release of City funds.

Safekeeping – securities will be held by an independent third-party custodian selected by the City as evidenced by safekeeping receipts in the City’s name and monthly reports from the custodian.

II. INVESTMENT AUTHORITY AND RESPONSIBILITIES (cont)

INTERNAL CONTROL

The Director of Finance is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Development of a wire transfer agreement with the lead bank and third party custodian

ETHICS AND CONFLICTS OF INTEREST

The City adopts the following policy concerning conflicts of interest:

1. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or that could impair their ability to make impartial decisions.
2. Officers and employees involved in the investment process shall disclose to the City Clerk any material interest in financial institutions that conduct business with the City of Pico Rivera and they shall further disclose any personal financial/investment positions that could be related to the performance of the City's investment portfolio.
3. Officers and employees shall not undertake personal investment transactions with the same individual with whom business is conducted on behalf of the City.

If there is an event subject to disclosure that could impair the ability of an officer or employee to make impartial decisions, the officer or employee must notify the City Manager in writing within ten days.

III. ELIGIBLE FINANCIAL INSTITUTIONS

Pursuant to the State Code, Section 53601.5, the City shall transact business only with issuers, banks, savings and loans and registered investment securities dealers. The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State of California as a broker/dealer, as defined in Section 25004 of the Corporations Code, who is a member of the National Association of Securities Dealers or a member of a Federally regulated securities exchange, a National or State-Chartered Bank, a Federal or State Association (as defined by Section 5102 of the Financial Code), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank. The Director's staff shall investigate all institutions that wish to do business with the City in order to determine if they are adequately capitalized, make markets in securities appropriate to the City's needs by completing and signing a Broker-Dealer Questionnaire (Appendix 2), agree by signing the Broker-Dealer Receipt of Investment Policy (Appendix 3) to abide by the conditions set forth in the City's Investment Policy and provide a current audited financial statement annually.

The Director will maintain a list of financial institutions authorized to provide investment services to the City, will not give full discretionary authority to external investment managers and will not use external investment managers to purchase or sell securities or manage the City's portfolio unless specifically approved by the City Council with a contract signed by the Mayor and City Attorney.

IV. AUTHORIZED INVESTMENTS

INVESTMENT TYPES

Investment of City funds is governed by the California Government Code Sections 16429.1 and 53601. Investments may not have a term or maturity at the time of investment of longer than that authorized by Section 53601 or five years unless the City Council has granted prior express authority. The percentage limitations shall apply to investments at the time of purchase. This investment policy further restricts the permitted investments to those below:

1. **State Treasurer's Local Agency Investment Fund (LAIF)**
Government Code Section 16429.1: The City may invest a maximum of \$50 million pursuant to LAIF policy. LAIF is a diversified investment pool administered by the California State Treasurer. Monies invested with LAIF are pooled with State monies in order to earn the maximum rate of return consistent with safe and prudent treasury management. The City, Housing Authority, and Redevelopment Agency have separate accounts, so the combined limit is \$150 million.
2. **Cal Trust's investment Pool**
Government Code Section 53601(p): The City may invest in a joint powers authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized in 53601 (a) to (o), inclusive.

IV. AUTHORIZED INVESTMENTS (continued)

3. U.S. Government Issues

Government Code Sections 53601 (b) and (e): There is no limitation on the maximum of the City's portfolio that may be invested in U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value.

4. Bankers Acceptances

Government Code Section 53601 (f): Up to twenty percent (20%) of the City's portfolio may be invested in Bankers Acceptances which are defined as bills of exchange or time drafts, drawn on and accepted by a commercial bank, which are eligible for purchase by the Federal Reserve System, although no more than 10% of the portfolio may be invested in Bankers Acceptances with any one commercial bank. Additionally, the maturity periods cannot exceed 180 days. Bankers Acceptances are seldom marketed with maturities in excess of 180 days. Government Code Section 53601(f) allows 40% (30% with one bank).

5. Commercial Paper

Government Code Section 53601 (g): A maximum of twenty-five percent (25%) of the City's portfolio may be invested in highest tier (e.g. A-1, P-1, F-1 or D-1 or higher) commercial paper as rated by Moody's or Standard and Poor's rating service. Issuing corporations must be organized and operating in the United States, have \$500 million total assets, and have at least an "A" rating (by Moody's or Standard and Poor's) on debt other than commercial paper. The maturity period cannot exceed 270 days.

6. Repurchase Agreements

Government Code Section 53601 (i): Although permitted by State Statute, repurchase agreements and reverse repurchase agreements will not be used without prior City Council approval.

7. Certificates of Deposit and Passbook Savings Accounts

Government Code Section 53601 (h): There is no limit as to the amount of the investment portfolio that may be deposited in passbook savings accounts. Negotiable certificates of deposit are limited to thirty percent (30%) of the City's monies which may be invested.

California law requires that public funds be collateralized. The depository must secure its public fund accounts by maintaining with the agent of the depository government securities having a market value of at least one hundred ten percent (110%) of the value of the public fund accounts. If a depository uses mortgage-backed securities (i.e., promissory notes secured by first mortgages or first deeds of trust) as collateral for public deposits, the market value of the mortgage-backed securities must be at least one hundred fifty percent (150%) of the value of the public fund accounts.

IV. AUTHORIZED INVESTMENTS (continued)

The collateralization requirement may be waived to the extent that funds are federally insured (currently up to \$250,000 per institution). For deposits equivalent to the maximum insured amount, security may also be waived for interest accrued on the deposit provided the interest is computed by the depository on the average daily balance of the deposits, paid monthly and computed on a 360-day basis.

8. Money Market Mutual Funds

Government Code Section 53601 (k): Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-1 et seq.) may be purchased if they meet the requirements of Government Code Section 53601 (k). No more than 20 percent of the total assets of the investments held by a local agency may be invested in mutual funds, and no more than 10 percent in any one mutual fund.

9. Additional Conditions on Investments

Government Code Sections 53601.7 (c) and (f): Up to 25 percent of the total assets of the investments held by a local agency may be invested in the first tier securities (securities that have received short-term debt ratings in the highest category from the requisite nationally recognized statistical-rating organizations (NRSROs), or are comparable unrated securities, or are issued by money market funds, or government securities) of a single issuer for a period of up to three business days after acquisition. The securities of no more than one issuer may be invested pursuant to this paragraph at a time.

10. Other Investments

Other investments that are or become legal investments pursuant to State of California Government Code may be purchased only after the specific approval by the City Council.

PROHIBITED INVESTMENTS

The City of Pico Rivera shall not invest in any investment instrument/pool/fund unless specifically allowed under the "Investment Types" section of this policy.

The City of Pico Rivera shall comply with Government Code Section 53631.5 which states, "A local agency shall not invest any funds pursuant to this article in inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages" and that "A local agency shall not invest any funds pursuant to this article in any security that could result in zero interest accrual if held to maturity."

LEGISLATIVE CHANGES

Any State of California legislative action that further restricts allowable maturities, investment types or percentage allocations will be incorporated into the City of Pico Rivera Investment Policy and supersede any and all previous applicable language. If the City is holding an investment that is subsequently prohibited by a legislative change, the City may hold that investment, if it is deemed prudent by the Investment Officer, until the maturity date to avoid an unnecessary loss.

V. INVESTMENT PARAMETERS

DIVERSIFICATION

The investments shall be diversified by:

- Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding Local Agency Investment Fund and U.S. Treasury securities),
- Avoiding investment in securities that have low ratings,
- Investing in securities with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LAIF), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

MAXIMUM MATURITIES

In order to minimize the impact of market risk, it is intended that all investments will be held to maturity.

To the extent possible, the City shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances.

Investments may be sold prior to maturity for cash flow, appreciation purposes or in order to limit losses; however, no investment shall be made based solely on earnings anticipated from capital gains.

Because of inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds.

VI. CASH MANAGEMENT

To obtain a reasonable return on public funds, the following cash management practices will be followed:

1. Maintain maximum investment of all City funds not required to meet immediate cash flow needs.
2. Except for cash in certain restricted and special funds, the City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.
3. The City Manager is delegated the authority to separate the Redevelopment Agency cash balances if he deems it prudent to monitor Redevelopment Agency cash flows.

VI. CASH MANAGEMENT (continued)

4. Maximize the City's cash flow through immediate deposit of all receipts, use of direct deposit when available, and appropriate timing of payment to vendors.
5. Maximize cash flow information available through the use of only one operating bank account.

VII. EVALUATION OF INVESTMENT PERFORMANCE

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs.

BENCHMARK COMPARISON

The investment portfolio shall be structured to optimize the return given the risk constraints and cash flow needs.

Investment performance shall be continually monitored and evaluated by the Investment Officer. Investment performance statistics and activity reports shall be generated on a quarterly basis for presentation to the City Council.

In evaluating the performance of the City's portfolio in complying with this policy, it is expected that yields on City investments will regularly meet or exceed the average return on a one-year U.S. Treasury Note. However, a variance of .5% positive or negative from the benchmark is considered reasonable by the City Council for evaluation purposes.

DUE DILIGENCE REQUIREMENT

As stated, a thorough investigation of an investment pool or mutual fund is required prior to investing and on a continual basis. At a minimum, the following information shall be on file for each pool and/or mutual fund:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations, how interest is distributed, and how gains and losses are treated.
3. A description of how these securities are safeguarded (including the settlement process), and how often these securities are priced and the program audited.
4. A description of who may invest in the program, how often, and the size of deposits and withdrawals.
5. A schedule for receiving statements and portfolio listings.
6. Whether reserves, retained earnings, etc. are utilized by the pool/fund.
7. A fee schedule and when and how fees are assessed.
8. Whether the pool/fund is eligible for bond proceeds and/or will it accept such proceeds.

VIII. INVESTMENT REPORTING

The City Treasurer shall prepare and submit a quarterly investment report to the City Council. This report will include the following elements relative to the investments held at quarter-end.

1. Face value.
2. Security description.
3. Coupon rate.
4. Maturity date.
5. Investment rating.
6. Investment type.
7. Purchase date.
8. Cost of security.
9. Purchase yield.
10. Estimated market value.
11. Amortized premium/discount.
12. Statement relating the report to the Statement of Investment Policy.
13. Statement of sufficiency of funds to meet the next six months' obligations.

IX. INVESTMENT POLICY REVIEW AND ADOPTION

The Statement of Investment Policy shall be submitted annually to the City Council for adoption. The policy shall be reviewed at least annually to ensure its consistency with the overall objectives of the City and its relevance to current law and financial and economic trends. Any modifications made thereto must be approved by the City Council.

Appendix 1: Glossary

The following is a glossary* of key investing terms, many of which appear in GFOA'S Sample Investment Policy.

Accrued Interest - The accumulated interest due on a bond as of the last interest payment made by the issuer.

Agency - A debt security issued by a federal or federally sponsored agency. Federal agencies are backed by the full faith and credit of the U.S. Government. Federally sponsored agencies (FSAs) are backed by each particular agency with a market perception that there is an implicit government guarantee. An example of federal agency is the Government National Mortgage Association (GNMA). An example of a FSA is the Federal National Mortgage Association (FNMA).

Amortization - The systematic reduction of the amount owed on a debt issue through periodic payments of principal.

Average Life - The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Basis Point - A unit of measurement used in the valuation of fixed-income securities equal to 1/100 of 1 percent of yield, e.g., "1/4" of 1 percent is equal to 25 basis points.

Bid - The indicated price at which a buyer is willing to purchase a security or commodity.

Book Value - The value at which a security is carried on the inventory lists or other financial records of an investor. The book value may differ significantly from the security's current value in the market.

Callable Bond - A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

Call Price - The price at which an issuer may redeem a bond prior to maturity. The price is usually at a slight premium to the bond's original issue price to compensate the holder for loss of income and ownership.

Call Risk - The risk to a bondholder that a bond may be redeemed prior to maturity.

*This glossary has been adapted from an article, entitled "Investment terms for everyday use," that appeared in the April 5, 1996, issue of *Public Investor*, GFOA's subscription investment newsletter.

Appendix 1: Glossary (continued)

Cash Sale/Purchase - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Commercial Paper - An unsecured short-term promissory note issued by corporations, with maturities ranging from 2 to 365 days.

Convexity - A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate".

Credit Quality - The measurement of the financial strength of a bond issuer. This measurement helps an investor to understand an issuer's ability to make timely interest payments and repay the loan principal upon maturity. Generally, the higher the credit quality of a bond issuer, the lower the interest rate paid by the issuer because the risk of default is lower. Credit quality ratings are provided by nationally recognized rating agencies.

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Current Yield (Current Return) - A yield calculation determined by dividing the annual interest received on a security by the current market price of that security.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or his/her custodian.

Derivative Security - Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Discount - The amount by which the par value of a security exceeds the price paid for the security.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables: term to maturity, coupon rate, and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest rates.

Appendix 1: Glossary (continued)

Fair Value - The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

Federal Funds (Fed Funds) - Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

Federal Funds Rate - Interest rate charged by one institution lending federal funds to the other.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See “Treasury Bills, Notes, and Bonds.”

Interest Rate - See “Coupon Rate”.

Interest Rate Risk - The risk associated with declines or rises in interest rates which cause an investment in a fixed-income security to increase or decrease in value.

Internal Controls - An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. Control of collusion - Collusion is a situation where two or more employees are working in conjunction to defraud their employers.
2. Separation of transaction authority from accounting and record keeping - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.
3. Custodial safekeeping - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.
4. Avoidance of physical delivery securities Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.
5. Clear delegation of authority to subordinate staff members - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

6. Written confirmation of transactions for investments and wire transfers - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.
7. Development of a wire transfer agreement with the lead bank and third-party custodian - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

Inverted Yield Curve - A chart formation that illustrates long-term securities having lower yields than short-term securities. This configurations usually occurs during periods of high inflation coupled with low levels of confidence in the economy and a restrictive monetary policy.

Investment Company Act of 1940 - Federal legislation which sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Investment-grade Obligations - An investment instrument suitable for purchase by institutional investors under the prudent person rule. Investment-grade is restricted to those obligations rated BBB or higher by a rating agency.

Liquidity - An asset that can be converted easily and quickly into cash.

Local Government Investment Pool (LGIP) - An investment by local governments in which their money is pooled as a method for managing local funds.

Mark-to-market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See "Weighted Average Maturity."

Money Market Mutual Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repos and federal funds).

Appendix 1: Glossary (continued)

Mutual Fund - An investment company that pools money and can invest in a variety of securities, including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act of 1940 and must abide by the following Securities and Exchange Commission (SEC) disclosure guidelines:

1. Report standardized performance calculations.
2. Disseminate timely and accurate information regarding the fund's holdings, performance, management and general investment policy.
3. Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the fund.
4. Maintain the daily liquidity of the fund's shares.
5. Value their portfolios on a daily basis.
6. Have all individuals who sell SEC-registered products licensed with a self-regulating organization (SRO) such as National Association of Securities Dealers (NASD).
7. Have an investment policy governed by a prospectus which is updated and filed by the SEC annually.

Mutual Fund Statistical Services - Companies that track and rate mutual funds, e.g., IBC/Donoghue, Lipper Analytical Services, and Mornignstar.

National Association of Securities Dealers (NASD) - A self-regulatory organization (SRO) of brokers and dealers in the over-the-counter securities business. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

Net Asset Value - The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

$$[(\text{Total assets}) - (\text{Liabilities})]/(\text{Number of shares outstanding})$$

No Load Fund - A mutual fund which does not levy a sales charge on the purchase of its shares.

Nominal Yield - The stated rate of interest that a bond pays its current owner, based on par value of the security. It is also known as the "coupon," "coupon rate," or "interest rate."

Offer - An indicated price at which market participants are willing to sell a security or commodity. Also referred to as the "Ask price."

Par - Face value or principal value of a bond, typically \$1,000 per bond.

Positive Yield Curve - A chart formation that illustrates short-term securities having lower yields than long-term securities.

Premium - The amount by which the price paid for a security exceeds the security's par value.

Appendix 1: Glossary (continued)

Prime Rate - A preferred interest rate charged by commercial banks to their most creditworthy customers. Many interest rates are keyed to this rate.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prospectus - A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC. This can include information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements.

Prudent Person Rule - An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

Regular Way Delivery - Securities settlement that calls for delivery and payment on the third business day following the trade date (T+3); payment on a T+1 basis is currently under consideration. Mutual funds are settled on a same day basis; government securities are settled on the next business day.

Reinvestment Risk - The risk that a fixed-income investor will be unable to reinvest income proceeds from a security holding at the same rate of return currently generated by that holding.

Repurchase Agreement (Repo or RP) - An agreement of one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

Reverse Repurchase Agreement (Reverse Repo) - An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

Rule 2a-7 of the Investment Company Act - Applies to all money market mutual funds and mandates such funds to maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to help maintain a constant net asset value of one dollar (\$1.00).

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Serial Bond - A bond issue, usually of a municipality, with various maturity dates scheduled at regular intervals until the entire issue is retired.

Sinking Fund - Money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities or preferred stock issues.

Swap - Trading one asset for another.

Appendix 1: Glossary (continued)

Term Bond - Bonds comprising a large part or all of a particular issue which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on an investment is composed of share price appreciation plus any realized dividends or capital gains. This is calculated by taking the following components during a certain period.

$$(\text{Price appreciation}) + (\text{Dividends paid}) + (\text{Capital gains}) = \text{Total Return}$$

Treasury Bills - Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000. Auctions of three- and six-month bills are weekly, while auctions of one-year bills are monthly. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes - Intermediate U.S. government debt securities with maturities of one to ten years and issued in denominations ranging from \$1,000 to \$1,000,000 or more.

Treasury Bonds - Long-term U.S. government debt securities with maturities of ten years or longer and issued in minimum denominations of \$1,000. Currently, the longest outstanding maturity for such securities is 30 years.

Uniform Net Capital Rule - SEC Rule 15C3-1 outlining capital requirements for broker/dealers.

Volatility - A degree of fluctuation in the price and valuation of securities.

“Volatility Risk” Rating - A rating system to clearly indicate the level of volatility and other non-credit risks associated with securities and certain bond funds. The rating for bond funds range from those that have extremely low sensitivity to changing market conditions and offer the greatest stability of the returns (“aaa” by S&P; “V-1” by Fitch) to those that are highly sensitive with currently identifiable market volatility risk (“ccc-“ by S&P, “V-10” by Fitch).

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio. According to SEC rule 2a-7, the WAM for SEC registered money market mutual funds may not exceed 90 days and no one security may have a maturity that exceeds 397 days.

When Issued (WI) - A conditional transaction in which an authorized new security has not been issued. All “when issued” transactions are settled when the actual security is issued.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security’s current price.

Yield-to-call (YTC) - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

Appendix 1: Glossary (continued)

Yield-to-maturity - The rate of return yielded by a debt security held to maturity when both interest payments and the investor's potential capital gain or loss are included in the calculation of return.

Zero-coupon Securities - Security that is issued at a discount and makes no periodic interest payments. The rate of return consists of a gradual accretion of the principal of the security and is payable at par upon maturity.

11. Which of the following instruments are offered regularly by your local desk:

- T-Bills Treasury Notes/Bonds Discount Notes NCD's
- Agencies (specify) _____
- BA's (Domestic) BA's (Foreign) Commercial Paper
- Medium-Term Notes

12. Does your Firm specialize in any of the instruments listed above? _____

13. Please identify your comparable government agency clients in the City of South Gate's geographical area.

<u>Entity</u>	<u>Contact Person</u>	<u>Telephone No.</u>	<u>Client Since</u>

14. What reports, confirmation, and other documentation would the City receive?

15. Please include samples of research reports or market information that your firm regularly provides to government agency clients.

16. What precautions are taken by your Firm to protect the interests of the public when dealing with government agencies as investors?

17. Have you or your Firm been censored, sanctioned or disciplined by a Regulatory State or Federal Agency for improper or fraudulent activities, related to the sale of securities within the past five years? Yes No

18. If yes, please explain. _____

19. Attach certified documentation of your capital adequacy and financial solvency. In addition, an audited financial statement must be provided currently, and within 120 days of your fiscal year-end.

20. Please indicate the current licenses of the City's representatives:

Agent _____ License or registration _____

21. Is your firm a member of the NASD? Does it subscribe to the rules of fair practice?

Appendix 3

BROKER-DEALER RECEIPT OF INVESTMENT POLICY

We are in receipt of the City of Pico Rivera's Investment Policy.

We have read the policy and understand the provisions and guidelines of the policy. All salespersons covering the City's account will be made aware of this policy and will be directed to give consideration to its provisions and constraints in selecting investment opportunities to present to the City.

SIGNATURES:

_____ Firm

_____ Firm

_____ Name

_____ Name

_____ Title

_____ Title

Date: _____

Date: _____

After reading and signing this Receipt of Investment Policy, please return with supporting documentation to:

City of Pico Rivera
Director of Finance
6615 Passons Blvd.
Pico Rivera, CA 90660

City of Pico Rivera's Use Only:

Approved: _____

Disapproved: _____

Date: _____

Signature: _____

Date notification sent: _____

Sent by: _____



To: Mayor and City Council
From: City Manager
Meeting Date: June 11, 2013
Subject: KaBOOM! SHADE SHELTER GRANT

Recommendation:

Accept award from KaBOOM! for a Shade Shelter at Streamland Park.

Fiscal Impact: \$10,000 from Parks and Recreation funds.

Discussion:

KaBOOM!, is a national non-profit organization dedicated to encouraging play and addressing the Play Deficit for American Children. In neighborhoods without a park or a playground, the incidents of childhood obesity have increased 29 percent over a five year period. In fact, children with a park or playground within half-a-mile are almost five times more likely to be a healthy weight than children without playgrounds or parks nearby.

Through a competitive application process, the City of Pico Rivera has been selected to receive an outdoor Shade Shelter grant in the amount of \$25,000 from the KaBOOM! organization. The shade shelter would cover the existing KaBOOM! playground at Streamland Park and would enhance the space enjoyed by over 500 youth boys and their families that use the amenities the park has to offer.

Ronald Bates

RB:SG:ca

Attachment: Email notification of award

Charissa Manor

From: Joy Yoo [JYoo@kaboom.org]
Sent: Friday, April 12, 2013 6:44 AM
To: Charissa Manor
Cc: Eyvette Ruiz
Subject: Congratulations on your Shade Structure!
Attachments: 2013 KaBOOM! - DR PEPPER SNAPPLE GROUP - Shade Grant LOA_City of Pico Rivera Streamland Park.pdf

Good morning Charissa,

Congratulations! KaBOOM! and Dr Pepper Snapple Group would like to formally congratulate you on receiving Outdoor Fitness Equipment through the *Let's Play Improvement Grant* program! Your community's application and ability to impact even more children demonstrate the type of motivation and high potential for success that we look for in our grantees. We thank you for working to provide quality, fun and safe play opportunities for the children in your community.

The Let's Play Improvement Grants are made possible by Dr Pepper Snapple Group as part of its Let's Play initiative to get kids and families active nationwide. Together, through Let's Play, Dr Pepper Snapple Group and KaBOOM! will build or fix up 2,000 playgrounds by the end of 2013, benefiting an estimated five million children across North America.

As part of the program we invite you to "like" the Let's Play program on Facebook to get updates on what's going on in communities near you!

Please note the next steps:

- **Map of Play Records:** Add or rate 5 playgrounds within a 2 mile area of your playground – refer to our How-To guide. Please submit a document with links to 5 records that you have added or rated by **April 30, 2013**.
- **Letter of Agreement:** Please sign the attached LOA and return to me no later than **April 30, 2013**.
- **Certificate of Insurance:** Please provide a certificate of insurance listing KaBOOM! and Dr Pepper Snapple Group as additional insured no later than **April 30, 2013**.
- **Project Timeline:** Contact your selected vendor to begin working out the details of your project. After connecting with your vendor and finalizing the project, provide a project timeline for equipment installation to us no later than **April 30, 2013**. Please remember that you are responsible for maintaining the relationship with your vendor and insuring that your project stays on track.
- **Budget Plan:** You will have to submit proof of the \$6,000 in cash and/or in-kind services that you raised for this project. Please start putting your plan together and implementing fundraising initiatives accordingly so that you will be able to provide proof of raised funds/services by the completion of your project.

Don't forget that your grant must be completed by **March 1, 2014**. That means that your equipment should be installed and ready for use by that date.

If you have any questions, please don't hesitate to contact me. If you haven't done so, I would like to invite you to join the KaBOOM! Alumni Facebook group. There, you can share ideas and stories with your fellow Alumni and learn about the latest happenings at KaBOOM!.

In play,

Joy Yoo
Alumni Network and Grants Manager
KaBOOM!
4301 Connecticut Ave. Suite ML-1
Washington, DC 20008
Office: 202.464.6168

Fax: 202.659.0210

[KaBOOM! Alumni on Facebook](#)

Are you looking for a playground near you? Do you have a favorite place to share with other families? Use our [Map of Play](#) to find, share, and rate the playspaces near you, now optimized for your mobile device.

KaBOOM!. It starts with a playground.



To: Mayor and City Council
From: City Manager
Meeting Date: June 11, 2013
Subject: RESIDENTIAL RESURFACING PROGRAM, PHASE "E"-
SLURRY SEAL PROJECT – CIP NO. 21245 - AUTHORIZATION
TO ADVERTISE CONSTRUCTION

Recommendation:

- 1) Approve Plans, Specifications and Estimates (PS&Es) for the Residential Resurfacing Program Phase "E", Slurry Seal Project- CIP No. 21245, and authorize the City Clerk to publish the Notice Inviting Bids;
- 2) Approve the Notice of Exemption for the subject project and authorize the City Clerk to file the exemption with the County Recorder; and
- 3) Appropriate \$50,000 in Measure R funds for the subject project.

Fiscal Impact: \$336,000 (Measure R Funds)

Discussion:

In 2012, the Department of Public Works prepared a Pavement Management System (PMS) to rate roadway pavement conditions, and to identify maintenance and rehabilitation strategies for roadway pavements Citywide. The PMS recommended resurfacing residential streets with *cape seal* and *slurry seal* pavement preservation treatments; two common pavement resurfacing methods used to extend the life of roadway pavement. This recommendation can be satisfied by initiating another phase of the City's Residential Resurfacing Program (RRP).

The Residential Resurfacing Program, Phase "E" (RRP Phase "E") is the fifth phase of the RRP. This phase entails resurfacing a total of 84 residential street segments citywide using the *cape seal* (23) and *slurry seal* (61) resurfacing methods for a total budget of \$892,000.

The RRP Phase "E" will be split into two projects (Slurry Seal Project and Cape Seal Project), each with a separate contract. This strategy has multiple benefits such as; (1) allows contractors to bid based on their qualifications and area of expertise, (2) will result in receiving a higher number of bids on the slurry seal project, thereby lowering construction costs; and (3) accelerate construction.

COUNCIL AGENDA REPORT – MTG. OF 6-11-13
RESIDENTIAL RESURFACING PROGRAM, PHASE “E”- SLURRY SEAL PROJECT – CIP
NO. 21245 - AUTHORIZATION TO ADVERTISE CONSTRUCTION

Page 2 of 2

The Slurry Seal Project entails slurry sealing 61 residential street segments in the north (18), mid (12), and south (32) areas of the City (See Enclosures 1 and 2 for a list and a map of the streets). Work includes weed abatement, crack sealing, skin patching and slurry sealing roadway pavements.

Since proper street selection is a key factor, streets were selected based on the PMS and additional field reviews performed by technical staff. The common issue found on these streets is alligator cracking for which a slurry seal is appropriate.

Slurry seal is a protective coating made from emulsified asphalt (a mixture made from oil and fine sand aggregate). Slurry seal is designed to preserve asphalt pavement that is in fair condition, by protecting it from damaging effects of the environment, including moisture, pollutants, and oxidation. Slurry seal treatments can extend the life of roadway pavements for 3 to 4 years. Its cost is estimated at \$2.00 per square yard as compared to a cape seal which is estimated at \$8.00 per square yard.

The total project budget is \$336,000 which includes \$286,000 for construction and \$50,000 for job costing and contingency. Of this amount, \$286,000 is budgeted in the Capital Improvements Program in Measure R funds. An appropriation of \$50,000 is necessary to fully fund the project.

The approximate project schedule is as follows:

- Advertise Construction June 2013
- Bid Opening and Award July 2013
- Start Construction August 2013 (25 working days to complete)

Pursuant to the guidelines of the California Environmental Quality Act, the Residential Resurfacing Project, Phase E is categorically exempt under Class 1(c) for existing facilities. Under CEQA, a project is exempt if the scope of work is limited to the repair, maintenance, and minor alterations of an existing street and sidewalk.

The project was designed by the City’s Engineering Division. Construction management and inspection will also be performed by the Engineering Division.


Ronald Bates

RRB:AC:RG:EC:lg

Enc.

- 1) Attachment “A” – List of Project Streets
- 2) Map of Streets
- 3) Notice of Exemption

ATTACHMENT "A"
PHASE "E" OF THE ANNUAL RESIDENTIAL RESURFACING PROJECT (RRP)
CIP NO. 21245
AREA LIMITS

Project Streets (Limits of Construction):

Proposed Slurry Seal Streets:

1. Amistad Ave - Brierfield St to Woodford St
2. Arma St - Rosemead Bl to Layman Ave
3. Bartolo Ave - Durfee Ave to Canal Way
4. Bartolo Ave - Canal Way to Tobias Ave
5. Bequette Ave - Burma Rd to Rex Rd
6. Bequette Ave - Danbridge St to Burma Rd
7. Buhman Ave - Maxine St to Sunglow St
8. Burke St - Serapis Ave to Passons Bl
9. Canal Way - End to Bartolo Ave
10. Canal Way - Bartolo Ave to Beverly Rd
11. Canal Way - Beverly Rd to Olympic Blvd
12. Canal Way - Olympic Blvd to Walnut Ave
13. Carron Dr - Passons Blvd to Millux Ave
14. Carron Dr - Millux Ave to Pico Vista Rd
15. Cord Ave - Dicky St to Balfour St
16. Cord Ave - Balfour St to Marjorie St
17. Cord Ave - Terradell St to Sunglow St
18. Cord Ave - Sunglow St to Claymore St
19. Cord Ave - Claymore St to Telegraph Rd
20. Cord Ave - Maxine St to Sunglow St
21. Dicky St - Cord Ave to Rimbank Ave
22. Fairway Dr - Bradgate Dr to Cypress Pt Dr
23. Goodbee St - Millux Ave to Pico Vista Rd
24. Goodbee St - Passons Blvd to Millux Ave
25. Kells Pl - Greenglade Ave to Sanfoval Ave
26. Klinedale - Florpark St to Telegraph Rd
27. La Docena Ln - Passons Blvd to Buhman Ave
28. Loch Alene Ave - Bascom St to Rivera Rd
29. Marjorie St - Millux Ave to Pico Vista Rd
30. Olympic Blvd - Durfee Ave to Canal Way
31. Olympic Blvd - Canal Way to Tobias Ave
32. Orange Ave - Shade Ln to Homestead St
33. Orange Ave - Homestead St to La Docena Ln
34. Orange Ave - La Docena Ln to Sunglow St
35. Orange Ave - Sunglow St to Florpark St
36. Poincianna St - Cord Ave to Pico Vista Rd
37. Rex Rd - Lindsey Ave to Citronell Ave
38. Rex Rd - Citronell Ave to Passons Blvd

Attachment "A" - Phase "E" of the Annual Residential Resurfacing
Project, CIP 21245 – Area Limits
Page 2 of 2

39. Rex Rd - Lindell Ave to Bequette Ave
40. Rex Rd - Bequette Ave to Cravell Ave
41. Rex Rd - Cravell Ave to Lindsey Ave
42. Sandoval Ave - Kells Pl to Woodford St
43. Serapis Ave - Rex Rd to Call St
44. Serapis Ave - Claymore St to Telegraph Rd
45. Serapis Ave - Call St to RR Xing
46. Serapis Ave - La Docena Ln to Terradell St
47. Shade Ln - Passons Blvd to Sideview Dr
48. Shade Ln - Sideview Dr to Orange Ave
49. Sunglow St – Orange Ave to Clarinda Ave
50. Sunglow St – Clarinda Ave to Pico Vista Rd
51. Tobias Ave - Beverly Blvd to Beverly Rd
52. Tobias Ave - Beverly Rd to Walnut Ave
53. Vernier St - Rosemead Bl to Jackson St
54. Wampler St - Passons Blvd to Millux Ave
55. Wampler St - Millux Ave to Pico Vista Rd
56. Wheelock St - Cord Ave to Pico Vista Rd
57. Woodhue St - Cord Ave to Pico Vista Rd
58. Gallatin Rd - Rosemead Bl to Acacia Ave
59. Glencannon Dr - Passons Blvd to Pico Vista Rd
60. Saratoga St – 135' E/o Bershire Rd to 250' E/o Berkshire Rd
110' N/o Del Mar Dr to 200' N/o Del Mar Dr
61. Berkshire Rd – 40 N/o Gallatin Rd to 70' N/o Gallatin rd



CITY OF PICO RIVERA CALIFORNIA

ENCLOSURE 2

LOCATION PLAN AND STRIPING PLAN

LEGEND

 - PROPOSED SLURRY SEAL STREETS

SLURRY SEAL

1. Amstad Ave - Brierfield St to Woodford St
2. Armas St - Rosemead Bl to Layman Ave
3. Bartolo Ave - Durfee Ave to Canal Way
4. Bartolo Ave - Canal Way to Tobias Ave
5. Bequette Ave - Burns Rd to Rex Rd
6. Bequette Ave - Danbridge St to Burma Rd
7. Bohman Ave - Maxine St to Sunglow St
8. Burke St - Serapis Ave to Passons Blvd
9. Canal Way - End in Bartolo Ave
10. Canal Way - Bartolo Ave to Beverly Rd
11. Canal Way - Beverly Rd to Olympic Blvd
12. Canal Way - Olympic Blvd to Walnut Ave
13. Carren Dr - Passons Blvd to Millux Ave
14. Carrot Dr - Millux Ave to Pico Vista Rd
15. Cord Ave - Dicky St to Balfour St
16. Cord Ave - Balfour St to Marjorie St
17. Cord Ave - Terradell St to Sunglow St
18. Cord Ave - Sunglow St to Claymore St
19. Cord Ave - Claymore St to Telegraph Rd
20. Cred Ave - Maxine St to Sunglow St
21. Dicky St - Cord Ave to Rimbank Ave
22. Fairway Dr - Brigade Dr to Cypress Pl Dr
23. Goodbee St - Millux Ave to Pico Vista Rd
24. Goodbee St - Passons Blvd to Millux Ave
25. Kella Pl - Greenglade Ave to Sanfoval Ave
26. Klindale - Florpark St to Telegraph Rd
27. La Docena Ln - Passons Blvd to Bohman Ave
28. Loch Alene Ave - Bascom St to Rivera Rd
29. Marjorie St - Millux Ave to Pico Vista Rd
30. Olympic Blvd - Durfee Ave to Canal Way
31. Olympic Blvd - Canal Way to Tobias Ave
32. Orange Ave - Shade Ln to Homestead St
33. Orange Ave - Homestead St to La Docena Ln
34. Orange Ave - La Docena Ln to Sunglow St
35. Orange Ave - Sunglow St to Florpark St
36. Poinciana St - Cord Ave to Pico Vista Rd
37. Rex Rd - Lindsey Ave to Citirelli Ave
38. Rex Rd - Citirelli Ave to Passons Blvd
39. Rex Rd - Lindell Ave to Bequette Ave
40. Rex Rd - Bequette Ave to Cravell Ave
41. Rex Rd - Cravell Ave to Lindsey Ave
42. Sandoval Ave - Kells Pl to Woodford St
43. Serapis Ave - Rex Rd to Call St
44. Serapis Ave - Claymore St to Telegraph Rd
45. Serapis Ave - Call St to RR Xing
46. Serapis Ave - La Docena Ln to Terradell St
47. Shade Ln - Passons Blvd to Sideview Dr
48. Shade Ln - Sideview Dr to Orange Ave
49. Sunglow St - Orange Ave to Clarinda Ave
50. Sunglow St - Clarinda Ave to Pico Vista Rd
51. Tobias Ave - Beverly Blvd to Beverly Rd
52. Tobias Ave - Beverly Rd to Walnut Ave
53. Verrier St - Rosemead Bl to Jackson St
54. Wampler St - Passons Blvd to Millux Ave
55. Wampler St - Millux Ave to Pico Vista Rd
56. Wheelock St - Cord Ave to Pico Vista Rd
57. Woodhuc St - Cord Ave to Pico Vista Rd
58. Gallatin Rd - Rosemead Blvd to Acacia Ave
59. Glencannon Dr - Passons Blvd to Pico Vista Rd
61. Saratoga St - 135' N/O Berkshire Rd to 200' E/O Berkshire Rd
110' N/O Del Mar Dr to 200' N/O Del Mar Dr
62. Berkshire Rd - 40' N/O Gallatin Rd to 70' N/O Gallatin Rd




CITY OF PICO RIVERA
 DEPARTMENT OF PUBLIC WORKS - ENGINEERING DIVISION
 CAPITAL IMPROVEMENT PROJECT NO. 21245 - RRP - PHASE "E"
 LOCATION AND STRIPING PLAN

Date: 8-14-2012

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: Los Angeles
 12400 Imperial Highway
 Norwalk, CA 90650

From: (Public Agency): City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90660
 (Address)

Project Title: Project No. 21245: Residential Resurfacing Program (RRP), Phase "E-1"

Project Applicant: City of Pico Rivera

Project Location - Specific:
 Citywide

Project Location - City: Pico Rivera Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:
 Resurfacing streets at 61 locations with Measure 'R' funding. No other repairs will be undertaken.

Name of Public Agency Approving Project: City of Pico Rivera

Name of Person or Agency Carrying Out Project: Arturo Cervantes

Exempt Status: (check one):

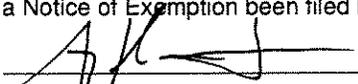
- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 1 - Section 15301 (c)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:
 Pursuant to the guidelines of the California Environmental Quality Act (CEQA), this project is categorically exempt under Section 15301, Class 1 (c) for existing facilities because the scope of work is limited to the repair, maintenance, restoration, and rehabilitation of existing City streets.

Lead Agency
 Contact Person: Arturo Cervantes Area Code/Telephone/Extension: 562-801-4421

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature:  Date: 6/3/13 Title: Director of Public Works

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



To: Mayor and City Council

From: City Manager

Meeting Date: June 11, 2013

Subject: RESIDENTIAL RESURFACING PROGRAM, PHASE "E" - CAPE SEAL PROJECT, CIP NO. 21245 – AUTHORIZATION TO ADVERTISE CONSTRUCTION

Recommendation:

- 1) Approve Plans, Specifications and Estimates (PS&Es) for the Residential Resurfacing Program, Phase "E", Cape Seal Project, CIP No. 21245, and authorize the City Clerk to publish the Notice Inviting Bids; and
- 2) Approve the Notice of Exemption for the subject project and authorize the City Clerk to file the exemption with the County Recorder.

Fiscal Impact: \$501,000 Measure R Funds
\$ 55,000 Rubberized Asphalt Concrete (RAC) Grant
\$556,000 Total Budget

Discussion:

In 2012, the Department of Public Works prepared a Pavement Management System (PMS) to rate roadway pavement conditions, and to identify maintenance and rehabilitation strategies for roadway pavements Citywide. The PMS recommended resurfacing residential streets with *cape seal* and *slurry seal* pavement preservation treatments; two common pavement resurfacing methods used to extend the life of roadway pavement. This recommendation can be satisfied by initiating another phase of the City's Residential Resurfacing Program (RRP).

The Residential Resurfacing Program, Phase "E" (RRP Phase "E") is the fifth phase of the RRP. This phase entails resurfacing a total of 84 residential street segments citywide using the cape seal (23) and slurry seal (61) resurfacing methods for a total budget of \$892,000.

The RRP Phase "E" will be split into two projects (Slurry Seal Project and Cape Seal Project), each with a separate contract. This strategy has multiple benefits such as; (1) allows contractors to bid based on their qualifications and area of expertise, (2) will result in receiving a higher number of bids on the slurry seal project, thereby lowering construction costs; and (3) accelerate construction.

COUNCIL AGENDA REPORT – MTG. OF 6-11-13
RESIDENTIAL RESURFACING PROGRAM, PHASE “E” - CAPE SEAL PROJECT, CIP NO.
21245 – AUTHORIZATION TO ADVERTISE CONSTRUCTION

Page 2 of 2

The Cape Seal Project entails cape sealing 23 residential street segments in the north (9), mid (9), and south (5) areas of the City (See Enclosures 1 and 2 for a list and a map of the streets). Work includes weed abatement, crack sealing, skin patching, chip sealing and slurry sealing roadway pavements.

Since proper street selection is a key factor, streets were selected based on the PMS and additional field reviews performed by technical staff. The common issue found on these streets is severe alligator cracking, pavement depressions and deterioration. Cape seals are proper treatments for pavement in such conditions.

Cape seals are cost-effective treatments that can be used to avoid costly roadway overlays and can extend pavement life up to 10 years or more.

The engineering estimate is \$556,000. This project is budgeted in the Capital Improvement Program in the amount of \$556,000 and is funded by Measure R funds (\$501,000) and RAC Grant funds (\$55,000).

The approximate project schedule is as follows:

- Advertise Construction June 2013
- Bid Opening and Award July 2013
- Start Construction August (25 working days to complete)

Pursuant to the guidelines of the California Environmental Quality Act, the Residential Resurfacing Project, Phase E is categorically exempt under Class 1(c) for existing facilities. Under CEQA, a project is exempt if the scope of work is limited to the repair, maintenance, and minor alterations of an existing street and sidewalk.

The project was designed by the City’s Engineering Division. Construction management and inspection will be performed by the Engineering Division.



Ronald Bates

RRB:AC:RG:EC:lg

Enc.

- 1) Attachment “A” – List of Project Streets
- 2) Map of Streets
- 3) Notice of Exemption

ATTACHMENT "A"
PHASE "E" OF THE ANNUAL RESIDENTIAL RESURFACING PROJECT (RRP)
PROJECT NO. 21245
AREA LIMITS

Project Streets (Limits of Construction):

Proposed Cape Seal (ARAM) Streets:

1. Isora St. - Paramount Blvd. to Columbia Ave.
2. Isora St. - Columbia Ave. to Acacia Ave.
3. Isora St. - Acacia Ave. to Rosemead Blvd.
4. Harrell St. - Lindsey Ave. to De Land Ave.
5. Harrell St. - De Land Ave. to Durfee Ave.
6. Chapelle Ave - Banta Rd to Harrell St
7. Sandoval Ave - Banta Rd to Harrell St
8. Arma St. - Pine St. to Calada Ave.
9. Holbrook St. - Paramount Blvd. to Los Toros Ave.
10. Holbrook St. - Los Toros Ave. to Bridgeview Ave.
11. Reichling Ln. - Passons Blvd. to Lindsey Ave.
12. Rimbank Ave. - Dicky St. to Southerly End
13. Coolhurst Dr. - Manzanar Ave. to Mines Ave.
14. Coolhurst Dr. - Manzanar Ave. to Rosemead Blvd.
15. Bollenbacher Dr. - Carron Dr. to Unser St.
16. Carron Dr. - Crossway Dr. to Guild Dr.
17. Goodbee St. - Crossway Dr. to Birchleaf Ave.
18. Sideview Dr. - Myron St. to Aero Dr.
19. Sideview Dr. - Aero Dr. to Shade Ln.
20. Hasty Ave. - Maxine St. to Charlesworth Rd.
21. Mission Mills Rd. - Baybar Rd to Capitol Ave
22. Claymore St - Sheridell Ave to Serapis Ave
23. Claymore St. - Arrington Ave to Sheridell Ave.



CITY OF PICO RIVERA CALIFORNIA

ENCLOSURE 2

LOCATION PLAN AND STRIPING PLAN

LEGEND

 - PROPOSED RESIDENTIAL RESURFACING PROJECT PHASE "E" (CAPE SEAL)

CAPITAL IMPROVEMENT PROJECT NO. 21245 Proposed Residential Resurfacing Project - Phase "E"

1. Isora St. - Paramount Blvd. to Columbia Ave.
2. Isora St. - Columbia Ave. to Alacita Ave.
3. Isora St. - Acacia Ave. to Rosemead Blvd.
4. Harrell St. - Lindsey Ave. to De Land Ave.
5. Harrell St. - De Land Ave. to Durfee Ave.
6. Chapelie Ave - Banta Rd to Harrell St
7. Sandoval Ave - Banta Rd to Harrell St
8. Arma St. - Pine St. to Calada Ave.
9. Holbrook St. - Paramount Blvd. to Los Toros Ave.
10. Holbrook St. - Los Toros Ave. to Bridgeview Ave.
11. Reichling Ln. - Passons Blvd. to Lindsey Ave.
12. Rimbank Ave. - Dicky St. to Southerly End
13. Coolhurst Dr. - Manzanaer Ave. to Mines Ave.
14. Coolhurst Dr. - Manzanaer Ave. to Rosemead Blvd.
15. Bollenbacher Dr. - Carron Dr. to Unser St.
16. Carron Dr. - Crossway Dr. to Guild Dr.
17. Goodbee St. - Crossway Dr. to Birchleaf Ave.
18. Sideview Dr. - Myron St. to Aero Dr.
19. Sideview Dr. - Aero Dr. to Shade Ln.
20. Hasy Ave. - Mazine St. to Charleworth Rd.
21. Mission Mills Rd - Baybar Rd to Capitol Ave
22. Claymore St. - Sheridell Ave to Serapis Ave
23. Claymore St. - Arratagon Ave to Sheridell Ave



CITY OF PICO RIVERA
DEPARTMENT OF PUBLIC WORKS - ENGINEERING DIVISION
CAPITAL IMPROVEMENT PROJECT NO. 21245 - RRP - PHASE "E"
LOCATION AND STRIPING PLAN

Date: 2-16-2011

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: Los Angeles
 12400 Imperial Highway
 Norwalk, CA 90650

From: (Public Agency): City of Pico Rivera
6615 Passons Blvd.
Pico Rivera, CA 90660
 (Address)

Project Title: Project No. 21245: Residential Resurfacing Program (RRP), Phase "E-2"

Project Applicant: City of Pico Rivera

Project Location - Specific:
 Citywide

Project Location - City: Pico Rivera Project Location - County: Los Angeles

Description of Nature, Purpose and Beneficiaries of Project:
 Resurfacing streets at twenty-three (23) locations with Measure 'R' and Rubberized Asphalt Concrete (RAC) funding. No other repairs will be undertaken.

Name of Public Agency Approving Project: City of Pico Rivera

Name of Person or Agency Carrying Out Project: Arturo Cervantes

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 1 - Section 15301 (c)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:
 Pursuant to the guidelines of the California Environmental Quality Act (CEQA), this project is categorically exempt under Section 15301, Class 1 (c) for existing facilities because the scope of work is limited to the repair, maintenance, restoration, and rehabilitation of existing City streets.

Lead Agency
 Contact Person: Arturo Cervantes Area Code/Telephone/Extension: 562-801-4421

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature:  Date: 6/3/13 Title: Director of Public Works

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



To: Mayor and City Council

From: City Manager

Meeting Date: June 11, 2013

Subject: SMITH PARK RENOVATION PROJECT, CIP NO. 21218 – FUNDING APPROPRIATION AND PURCHASE OF MUSCO SPORTS FIELD LIGHTS

Recommendation:

- 1) Authorize the City Manager to approve a change order with Acon Development, Inc. for the installation of five (5) additional sports field lights at Field No. 1 at the Smith Park Renovation Project; and
- 2) Authorize a sole source purchase from MUSCO Sports Lighting, LLC in the amount of \$80,267 for five (5) additional sports field lights at Field No. 1 at the Smith Park Renovation Project; and
- 3) Appropriate \$105,000 in Equipment Replacement Funds to the Smith Park Renovation Project, CIP No. 21218 to fund replacement of sports field lights.

Fiscal Impact: \$105,000 (Equipment Replacement Funds)

Discussion:

At its meeting of July 10, 2012, the City Council awarded a construction contract to Acon Development, Inc. (Acon) for the construction of the Smith Park and Rio Vista Park Renovation Projects (Park Projects) in the amount of \$12,510,570. At the same meeting, the City Council approved Change Order No. 1, reducing the contract amount and scope of work by \$822,245, to stay within budget, for a contract amount of \$11,688,325.

At their meeting of May 28, 2013, the City Council directed staff to evaluate the possibility of adding sports field lights to Field No. 1 as a part of the Smith Park Renovation Project. After discussions with the contractor, staff has determined lighting the sports field lights is feasible.

Change Order - Incorporating the lights into the project will require a change order with Acon. The work necessary will include a change in work scheduling, constructing foundations, electrical modifications and installing the sports field lights.

COUNCIL AGENDA REPORT – MTG. OF 06-11-13
SMITH PARK RENOVATION PROJECT, CIP NO. 21218 - FUNDING APPROPRIATION
AND PURCHASE OF MUSCO SPORTS FIELD LIGHTS

Page 2 of 2

Negotiations for the change order are underway. To expedite construction, the City Council is requested to authorize the City Manager to approve the change once negotiations are concluded.

As a cost savings measure, staff is recommending that the City purchase the MUSCO lights directly from the manufacturer, as a sole source purchase. The City's standard for sports field lights in the Parks Master Plan Projects is MUSCO lighting.

This direct purchase will include a comprehensive 25-year product assurance and warranty program that will eliminate 100% of the City's maintenance costs for 25 years. The warranty also includes guaranteed light levels, lamp replacements at the end of the rated lamp life, reduced energy consumption, lighting control systems, and lighting system structural integrity.

Funding Appropriation - As a part of the Park Projects, 31 existing sports field lights were replaced, and funded with Vital City Services Bond Funds (Bond Funds). Staff recommends that \$105,000 in these Bond Funds be replaced with \$105,000 in Equipment Replacement Funds.

By taking this action, there will be a \$105,000 savings in Bond Funds. The recovered Bond Funds are proposed to be used to purchase and install five (5) additional sports field lights for the Smith Park Renovation Project at Field No. 1 (See Attachment A).

If approved, it is estimated that the lights can be installed within eight (8) to ten (10) weeks.

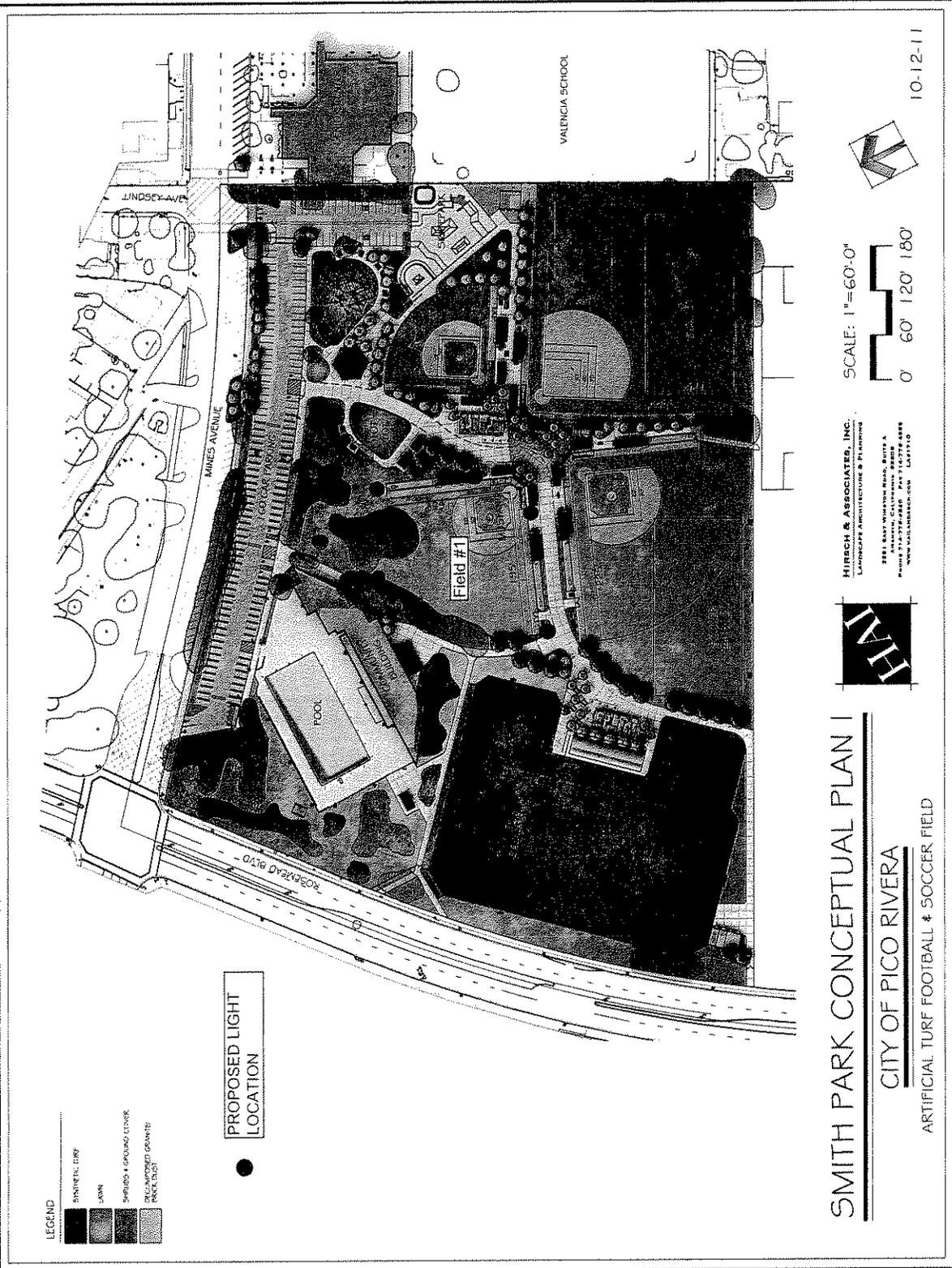
As a note, the Park Projects are scheduled to be completed in July (Rio Vista) and August (Smith Park). Significant progress has been made in all categories of work including sports fields and lighting, concession stands, fencing, utilities, playgrounds, scoreboards, sunken dugouts, bleachers, and the artificial turf field.



Ronald Bates

RRB:AC:RG:lg

- 1) Attachment "A" – Smith Park Renovation Concept Plan
- 2) Attachment "B" – Quote for MUSCO Sports Field Lights



LEGEND

- ARTIFICIAL TURF
- LAWN
- SHRUBS & GROUND COVER
- PARKING DRIVEWAYS

PROPOSED LIGHT
LOCATION

SMITH PARK CONCEPTUAL PLAN I
CITY OF PICO RIVERA
ARTIFICIAL TURF FOOTBALL & SOCCER FIELD

HAI
HIRSCH & ASSOCIATES, INC.
LANDSCAPE ARCHITECTURE & PLANNING
3881 EAST WASHINGTON ROAD, SUITE A
PICO RIVERA, CALIFORNIA 90715
PHONE 714-778-0888 FAX 714-778-0888
WWW.HIRSCHINC.COM C-001110

SCALE: 1"=60'-0"
0' 60' 120' 180'



10-12-11



Quote

Smith Park Mustang Field (Field 1)
Pico Rivera, California
Date: May 31, 2013
To: Rene Guerrero, City of Pico Rivera

Quotation Price - Materials Only

Musco's Light Structure Green™ lighting system as described below and delivered to the job site:

➤ Smith Park Mustang Field (Field 1)	
○ Field 1: footings, poles, fixtures (Controls sold under Phase 1)	\$72,800.00
○ Sales Tax - 9.75%	\$ 7,467.00
○ Total	\$80,267.00

**Contractor will be responsible for labor, and unloading
of the equipment and are not included as part of this quote.**

Pricing furnished is effective for 60 days unless otherwise noted and is considered confidential.

Equipment Description:

Light Structure Green™ System delivered to your site in Five Easy Pieces™

- (5) Pre-cast concrete bases
- (5) 60' Galvanized steel poles (*poles A1, A2, B1, B2, C1*)
- Electrical component enclosures
- Pole length wire harness
- (17) Factory-aimed and assembled luminaires

Also Includes:

- Musco Constant 25™ product assurance and warranty program that eliminates 100% of your maintenance costs for 25 years, including labor and materials
- Energy savings of more than 50% over a standard lighting system
- 50% less spill and glare light than Musco's prior industry leading technology
- Guaranteed constant light level of 50 footcandles infield and 30 footcandles outfield for 25 years
- Four (4) group re-lamps at the end of the lamps' rated life, 5000 hours; based on 800 annual usage hours
- Reduced energy consumption with an average of 26.59 kW per hour
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system - sold under Phase 1
- Lighting Contactors sized for 480 Volt 3 phase (to be confirmed prior to production)
- Auxiliary mounting brackets (*per ES-007 sheet*) to accommodate back lighting, speakers, and future cameras (back lighting, speakers, and cameras to be purchased by others)

Payment Terms & Delivery Terms

As agreed upon by Musco's Credit Department

Delivery to the job site from the time of order, submittal approval, and confirmation of order details including voltage and phase, pole locations is approximately **30-45 days**. Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Shipment of entire project together to one location
- Structural code and wind speed = 2010 CBC, 85 MPH, Exposure C
- Confirmation of pole locations prior to production
- Musco Design 115136-R8; Dated 15-Mar-12

Thank you for considering Musco for your sports-lighting needs. Please contact me with any questions.

Mike Winfrey
Southern California Sales
Musco Sports Lighting, LLC
4 Jenner, Suite 100
Irvine, CA 92618
Phone: 949-754-0503 x6116
Cell: 951-570-0517
Fax: 949-754-0637
E-mail: mike.winfrey@musco.com



To: Mayor and City Council
From: City Manager
Meeting Date: June 11, 2013
Subject: SIDE LETTER AGREEMENTS WITH SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU), LOCAL 721 FULL-TIME BARGAINING UNIT AND SEIU DIRECTOR'S BARGAINING UNIT

Recommendation:

1. Approve Side Letter with SEIU Full-Time Bargaining Unit
2. Approve Side Letter with SEIU Director's Bargaining Unit

Fiscal Impact: Approximately \$400,000 in savings to address the 2013 - 2014 structural deficit.

Discussion:

The Labor Agreement between the City and SEIU's Full-Time Bargaining Unit had automatic re-opener language to allow the parties to discuss monetary issues related to the projected budget deficit for fiscal year 2013 - 2014. The Directors' Bargaining Unit agreed to re-open their labor contract to discuss monetary issues as well.

Both groups participated in discussions about the City's finances and ultimately agreed to five (5) unpaid holidays, plus three (3) additional unpaid holidays during the closure of City Hall for the 2013 Christmas week. Their respective members voted to approve the agreements (Attachment 1 and Attachment 2) which modify the current Memoranda of Understanding (MOUs) for FY 2013 - 2014.

Ronald Bates

RB:MM:mu

Attachments: 1. Side Letter between the City of Pico Rivera and SEIU's Full-Time Bargaining Unit
2. Side Letter between the City of Pico Rivera and SEIU's Director's Bargaining Unit

SIDE LETTER OF AGREEMENT

BETWEEN

CITY OF PICO RIVERA

AND

SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 – PICO RIVERA FULL-TIME BARGAINING UNIT

This Side Letter of Agreement (“Agreement”) between the City of Pico Rivera (“City”) and the Service Employees International Union, Local 721 – Pico Rivera Full-Time Bargaining Unit (“SEIU”) (collectively “Parties”) is entered into with respect to the following:

WHEREAS, the parties have met and conferred in good faith and have reached an agreement on monetary issues related to fiscal year 2013 -2014 for employees in this bargaining unit.

NOW THEREFORE, the parties agree as follows:

1. The City and SEIU agree to amend the Memorandum of Understanding as follows:

HOLIDAYS

Authorized City holidays shall be as follows:

- New Year’s Day
- Martin Luther King Day
- President’s Day
- César Chávez Day
- Memorial Day
- Independence Day
- Labor Day
- Veteran’s Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

The City shall fund eight (8) hours of compensation for each such holiday falling on a Friday, and nine (9) hours for each such holiday falling on a Monday through Thursday.

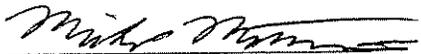
For fiscal year 2013-2014 only there will be five unpaid Holidays:

- Labor Day – 9/2/2013
- The Friday after Thanksgiving – to be observed on 11/29/13
- César Chávez Day (3/31/13) – will be observed on 12/24/2013 (ie: 3/31/14 will be a paid holiday)
- Martin Luther King Jr. – 1/20/14
- President’s Day – 2/17/14

For the 2013 Christmas week only: The Christmas week becomes an unpaid holiday (except Christmas Day). The City would be closed 12/23/13 to 12/27/13, anyone who works because of a 24/7 operation would not get holiday pay (except for Christmas Day); people who are required to work 12/23, 12/24, 12/26, or 12/27 would not be paid holiday pay.

Employees not scheduled to work that day may use vacation, sick or compensatory time off on the specified unpaid days above.

FOR THE CITY OF PICO RIVERA



Michael Matsumoto
Assistant City Manager/Director of
Finance

3-JUNE-2013

Date

**FOR THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 – PICO
RIVERA FULL-TIME BARGAINING UNIT**



George Rivera
Facilities Maintenance Worker II

6-3-13

Date

SIDE LETTER OF AGREEMENT

BETWEEN

CITY OF PICO RIVERA

AND

SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 – PICO RIVERA
DIRECTOR'S BARGAINING UNIT

This Side Letter of Agreement ("Agreement") between the City of Pico Rivera ("City") and the Service Employees International Union, Local 721 – Pico Rivera Director's Bargaining Unit ("SEIU") (collectively "Parties") is entered into with respect to the following:

WHEREAS, the parties have met and conferred in good faith and have reached an agreement on monetary issues related to fiscal year 2013 -2014 for employees in this bargaining unit.

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HOLIDAYS

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- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

The City shall fund eight (8) hours of compensation for each such holiday falling on a Friday, and nine (9) hours for each such holiday falling on a Monday through Thursday.

For fiscal year 2013-2014 only there will be five unpaid Holidays:

- Labor Day – 9/2/2013
- The Friday after Thanksgiving – to be observed on 11/29/13
- César Chávez Day (3/31/13) – will be observed on 12/24/2013 (ie: 3/31/14 will be a paid holiday)
- Martin Luther King Jr. – 1/20/14

- President's Day – 2/17/14

For the 2013 Christmas week only: The Christmas week becomes an unpaid holiday (except Christmas Day). The City would be closed 12/23/13 to 12/27/13, anyone who works because of a 24/7 operation would not get holiday pay (except for Christmas Day); people who are required to work 12/23, 12/24, 12/26, or 12/27 would not be paid holiday pay.

Employees not scheduled to work that day may use vacation, sick or administrative leave for the specified unpaid days above.

FOR THE CITY OF PICO RIVERA



Ronald Bates
City Manager

6/4/13

Date

FOR THE SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 – PICO RIVERA DIRECTOR'S BARGAINING UNIT



Benjamin Martinez
Community and Economic
Development Director

6/4/13

Date



To: Mayor and City Council
From: City Manager
Meeting Date: June 11, 2013
Subject: EXTENDED LEAVE OF ABSENCE WITHOUT PAY FOR
ACCOUNT CLERK II

Recommendation:

Approve an additional one (1) month leave of absence without pay.

Fiscal Impact: None.

Discussion:

On April 23, 2013, the City Council approved an extended leave of two (2) months for an Account Clerk II in the Finance Department. This extended leave will expire on Sunday, June 23, 2013.

Unfortunately, the employee is unable to return to work on Monday, June 24, 2013 for medical reasons. Therefore, in accordance with the City of Pico Rivera's Rules and Regulations, Article X, Section 5, staff is recommending that the City Council approve an additional one (1) month leave of absence without pay until Monday, July 22, 2013. This employee expects to return to work on Tuesday, July 23, 2013. Under Article X, Section 5, this is the last extension available to the employee. The employee will have been on medical leave as of the end of July for six (6) months.

Ronald Bates

RB:MM:mu

Attachments 1) Employee Request for Leave Extension
 2) Release to Return to Work

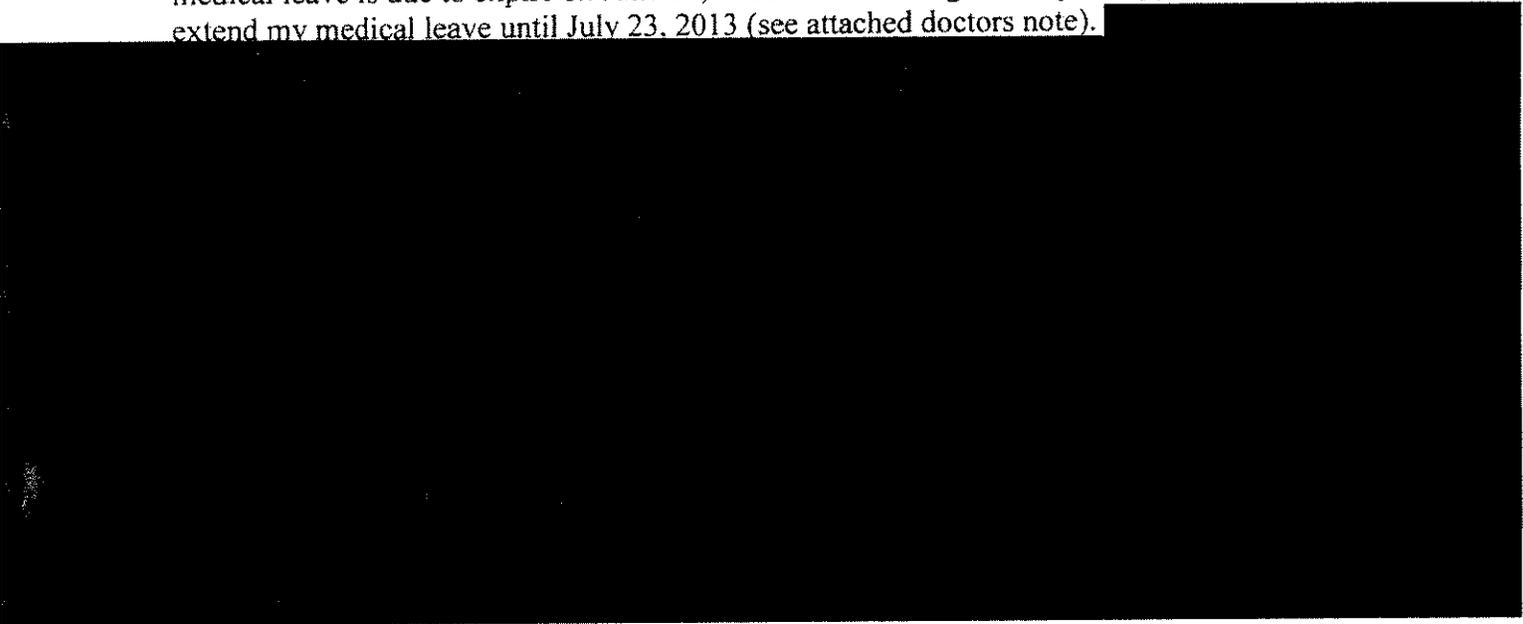
June 3, 2013

Ronald Bates, City Manager
6615 Passons Blvd.
Pico Rivera CA 90660

Re: Request for Leave Extension

Dear Mr. Bates:

As you are aware I am currently on Medical Leave due to an injury. My approved medical leave is due to expire on June 24, 2013. I am writing this request approval to extend my medical leave until July 23, 2013 (see attached doctors note).





Phone #: _____

Address: Employer / School _____

RELEASE TO RETURN TO WORK OR SCHOOL

The above patient is under our care and:

- May return to Regular duties Light Duties School on 7/23/13
- Requires a medical leave of absence from _____ to _____
- First seen for problem on _____
- Is restricted from _____ until _____
- Received treatment at our office on 5/20/13 in am pm

Condition _____

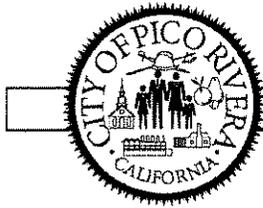
Comments _____

Burrows
PRINT Name of Physician

5718954161
Clinic Phone#

[Signature]
SIGNATURE Physician

5/20/13
Date



To: Mayor and City Council

From: City Manager

Meeting Date: June 11, 2013

Subject: FILM PERMIT AMENDMENT, GENERAL CLEAN UP OF OUTDATED AND UNCLEAR CODE LANGUAGE, ELIMINATION OF PARKS AND RECREATION ADMIN FEE AND ADOPTION OF RESOLUTION MAINTAINING THE CURRENT FEE STRUCTURE FOR FISCAL YEAR 2013-2014

Recommendation:

1. Introduce the Ordinance amending various titles of the Pico Rivera Municipal Code pertaining to film production permit procedures and fees and the general clean up of outdated and unclear code language.
2. Adopt the Resolution reducing film permit application fees, eliminating Parks Recreation's program admin fee for registration of contract classes and maintaining all other fees per the current fee schedule.

Fiscal Impact:

None.

Discussion:

In an effort to maintain clear and up-to-date regulations, policies and fees that promote the City's business friendly approach, provide definite procedures in line with applicable state legislation and reduce an estimated shortfall in recreation program revenues, staff is seeking to amend various titles of the Pico Rivera Municipal Code.

Amendment to City Filming Regulations and Policies

In May 2012, the California Film Commission (CFC) adopted a revised statewide Model Film Ordinance (MFO) and Best Practices (BP) to present municipalities, counties and special districts with general guidance for ensuring film friendly policies and regulations to streamline the permit process and retain the industry within the state. The film industry accounts for 176,700 jobs and \$30 billion in spending in Southern California, however within the last few years the percentage of films productions in the state has decreased from 66% to 40%. The Southern California Association of Governments (SCAG), FilmL.A., and the Los Angeles County Economic Development Corporation (LAEDC) have joined the CFC to help protect California's film, television and commercial industry and the jobs throughout the state the industry supports.

For fiscal years 2011-2012 and 2012-2013, the City did not receive film production permit applications, thus collected no fees. From fiscal years 2007-2008 to 2012-2013, an average of 2.5 film permit applications were submitted per year with an average of \$2,349 in collected permit fees per year. Staff surveyed various cities, including Whittier, Montebello and Downey pertaining to their film production regulations and policies. Staff's research indicates Pico Rivera currently has one of the highest film permit application fees with the surveyed cities having an average fee of \$344. Based on the MFO, BP and research, staff recommends the following amendments to the film ordinance:

- Extend the standard filming hours from 7 a.m. - 7 p.m. to 7 a.m. - 10 p.m.
- Reduce the notification radius from 300-feet to 200-feet.
- Reduce the approval requirement needed from surrounding properties from a radius of 300-feet to 200-feet.
- Reduce the required percentage of residents and businesses within the proposed 200-foot survey radius from 100% to 80%.
- Reduce application fees for Simple Film Shoots from \$700 to \$350 and for Complex Film Shoot from \$2,000 to \$700.

Clean Up of Outdated and Unclear Code Language Regarding Authorization to Sign City Council Approved Contracts, City Council Meetings, Sale of Surplus Equipment and City Water System Services

Section 2.04.140, *City Manager*, within Title 2, *Administration and Personnel*, pertains to the City Manager's contract supervision duties. The current regulations do not provide

direction in cases when the mayor is unavailable to sign City Council approved contracts. Authorizing the Mayor Pro Tem or, if the Mayor Pro Tem is not reasonably available, the City Manager to sign such contracts in such situations will prevent delays of time sensitive projects. Authorization to sign will only be granted for contracts that have already received City Council approval. Section 2.08.010, *Meetings*, stipulates that three monthly City Council regular meetings are to be held, of which one is to be held for ceremonial, recognition and award purposes only. The number and frequency of City Council meetings is approved by City Council ordinance with the majority of surrounding cities scheduling only two monthly meetings. There is no need for a third monthly meeting, due to the practical incorporation of recognition and awards being feasible within two monthly regular meetings.

Sections 3.20.100, *Open market procedures*, 3.20.110, *Formal contract procedure*, and 3.20.200, *Surplus supplies and equipment*, within Title 3, *Revenue and Finance*, pertain to purchases and sales of City supplies and equipment. The sections are not clear as to when City Council approval is required for the sale of surplus property valued over \$5,000 and incorrectly indicates that the sale of any City surplus property is to be entered into a contract with the “lowest responsible bidder”. The intent of the code is to require the approval of City Council for the sale of property valued over \$5,000 and grant contracts for the sale of City property to the highest bidder.

Section 13.08.080, *Additional rules and regulations*, within Title 13, *Water and Sewers*, currently predates the passage of Proposition 218, which no longer requires two readings of resolutions establishing, amending or repealing any charges for the use of the City’s water system services.

Elimination of Parks and Recreation Admin Fee

On July 10, 2012, City Council approved Resolution No. 6693, increasing program fees and charges for Parks and Recreation Department programs and establishing a \$10 “admin fee,” applied to contract class registrations taken in by a live person. The fee was intended to offset direct registration costs associated with offering contract classes; however Parks and Recreation’s registration and revenue reports indicated that the fee had the reverse effect, decreasing registration by 40%. Elimination of the \$10 admin fee is projected to restore participation levels, increasing program registration by 40%, and reduce an estimated shortfall of \$100,000 in recreation program revenue for fiscal year 2013-2014.

Adoption of Fee Structure for Fiscal Year 2013-2014

For Fiscal Year 2013-2014, staff recommends no changes to citywide fees and charges, with the exception of Film Production Permit Issuance Fees and the Parks and Recreation Department Program Administrative Fee for contract class registrations.

The amendments to the various sections and titles of the Pico Rivera Municipal Code and City fees will increase the efficiency of staff when carrying out their duties by providing clear and accurate regulations, support the local economy by encouraging production companies to film and thus purchase from Pico Rivera businesses, strengthen the City's business friendly stance and reduce shortfalls in City program revenues.



Ronald Bates

RB:BM:CG:ll

Attachments:

- 1.) Ordinance
- 2.) Resolution (Exhibit A)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, AMENDING CHAPTERS 5.61 (MOTION PICTURE, TELEVISION, STILL PHOTOGRAPHY FILMING AND PRODUCTION), 2.04 (CITY MANAGER), 2.08 (CITY COUNCIL), 3.20 (PURCHASING) AND 13.08 (ADMINISTRATION-RULES AND REGULATIONS), PERTAINING TO CLEAN UP OF OUTDATED AND UNCLEAR CODE LANGUAGE, OF THE PICO RIVERA MUNICIPAL CODE.

WHEREAS, on November 6, 1989, the City Council adopted Ordinance No. 769 establishing provisions for motion picture, television, still photography filming and production; and

WHEREAS, the City Council desires to preserve and enhance its business friendly policies by streamlining the permit process for film productions; and

WHEREAS, on June 4, 1985, the City Council adopted Ordinance No. 32 amending provisions pertaining to the City Manager serving as purchasing agent and establishing policies and procedures governing the purchase of supplies and equipment; and

WHEREAS, in effort to prevent City projects and programs from experiencing unnecessary delays, the City Council deems it appropriate that the City Manager be authorized to sign contracts previously approved by City Council in cases of the reasonable unavailability of the Mayor; and

WHEREAS, on September 11, 2007 the City Council adopted Ordinance No. 1033 amending Pico Rivera Municipal Code Section 2.08.010, *Meetings*, establishing a third monthly council meeting for purposes of conducting ceremonial and award presentations; and

WHEREAS, the City Council desires to amend Section 2.08.010, *Meetings*, to rescind the third monthly regular meeting of the City Council; and

WHEREAS, on August 8, 1980 the City Council adopted Ordinance No. 623 amending provisions for purchasing of City supplies and equipment and the sale of the City's personal property; and

WHEREAS, the City Council desires clarification that City Council approval is required for the sale of surplus City supplies and equipment valued greater than five thousand dollars; and

WHEREAS, on December 20, 1976 the City Council adopted Ordinance No. 544 adding provisions relating to the water works system; and

WHEREAS, on November 3, 1996 the California electorate approved Proposition 218, Right to Vote on Taxes Act, making numerous changes to local government finance law

including reducing the number of readings from two to one required for adoption of amendments to rules and regulations pertaining to the maintenance and operation and use of the water system; and

THE CITY COUNCIL OF THE CITY OF PICO RIVERA DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to the State of California Public Resources Code and State Guidelines for the California Environmental Quality Act (CEQA), the City Council finds that there is no possibility that the project will have a significant effect on the environment and as a result, no further CEQA review is necessary. This determination is in accordance with Section 15061 (b)(3) of the CEQA Guidelines that states, a project is exempt from CEQA where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 2. The City Council finds that the amendments to the Municipal Code are consistent with the General Plan as they provide and maintain efficient, competent and friendly services which strive to be responsive to the public.

SECTION 3. The City Council further finds that the proposed amendments are consistent with the spirit and integrity of their corresponding chapters consisting of Chapter 5.61, *Motion Picture, Television, Still Photography Filming and Production*, Chapter 2.04, *City Manager*, Chapter 2.08, *City Council*, Chapter 3.20, *Purchasing*, and Chapter 13.08, *Administration – Rules and Regulations*, of the Pico Rivera Municipal Code as film productions are an existing authorized use requiring a permit and as the Municipal Code is to be amended in order to comply with applicable updated State legislation and provide clear and unambiguous regulations.

SECTION 4. Chapter 5.61, *Motion Picture, Television, Still Photography Filming and Production*, of Title 5, *Business License and Regulations*, of the Pico Rivera Municipal Code is hereby amended to read as follows:

5.61.010 Definitions.

For the purpose of this chapter, the following words and phrases shall have the meanings as ascribed to them by this section:

- A. “Motion picture, television, still photography” means and includes all activity attendant to staging or shooting commercial motion pictures, television shows or programs, and commercials, and student films produced to satisfy a post-secondary school course requirement at an educational institution in any medium including film, tape or digital format.
- B. “Charitable films” means commercials, motion pictures, television, video tapes, digital recording or still photography produced by a nonprofit organization, which qualifies under Section 501(c)(3) of the Internal Revenue Code as a charitable

organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films, tapes or photos.

- C. "News media" means the photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcasts or reporting for print media by reporters, photographers or cameramen camerapersons. (Ord. 769 § 2 (part), 1990)
- D. "Studio" means a fixed place of business certified as such by the local fire authority having jurisdiction where filming activities (motion or still photography) are regularly conducted upon the premises.

5.61.020 Permit required.

- A. No person shall use any public or private property, facility or residence for the purpose of taking ~~commercial~~ motion pictures or television pictures, or commercial still photography without first applying for and receiving a permit from the director of finance.
- B. The following activities and persons shall be exempt from the requirement for a permit:
 - 1. The provisions of this chapter shall not apply to or affect reporters, photographers or cameramen in the employ of a newspaper, news service or similar entity engaged in on-the-spot print media, publishing or broadcasting of news events concerning those persons, scenes or occurrences which are in the news and of general public interest;
 - 2. The ~~filming or videotaping of motion pictures~~ recording of visual images (motion or still photography) solely for private family personal use, and not for commercial use;
 - 3. Projects which qualify under Section 501(c)(3) of the Internal Revenue Code as charitable organizations and activities and student film productions to satisfy a post secondary school course requirement at an educational institution. A Temporary Use Permit is required pursuant to the procedures prescribed in Chapter 18.61, Temporary Uses, of Title 18, Zoning. (Ord. 769 § 2 (part), 1990)
 - 4. Filming activities (motion or still photography) conducted at a studio.
 - 5. Still Photography for Business Advertisements: Still photography for the production of advertisements completed at the business being advertised, provided all filming activities take place on private property and result in no impairment of the public use of the public right-of-way or other public facilities.

5.61.030 Rules and regulations.

The director of finance is authorized and directed to promulgate rules and regulations, subject to approval by resolution of the council, governing the form, time and location of any film activity set forth within the city. He/she shall also provide for the issuance of permits. The rules and regulations shall be based upon the following criteria:

- A. The health and safety of all persons;
- B. ~~Avoidance~~Mitigation of ~~undue~~ disruption of all persons within the affected area;
- C. The safety of property within the city and;
- D. Traffic congestion at particular locations within the city. (Ord. 769 § 2 (part), 1990)

5.61.040 ~~Application and issuance of permit.~~ General permit conditions.

Any applicant granted a permit pursuant to this Chapter shall comply with all of the following conditions:

- A. Notification: All residents and businesses within a 200 foot radius of filming activity and vehicle parking associated with filming activity must receive written notice of filming dates, times, locations address and production company contact information at least 72 hours prior to commencing any filming activities.
- B. Survey: Filming activities occurring before 7:00 A.M. and or after 10:00 P.M. and or involving activities that may cause public alarm require signature approval of at least eighty-percent of residents and businesses within a 200 foot radius of the filming activity and associated parking. A survey is not required if City staff determines filming activities will have no impact to the surrounding uses. In cases of large scale special effects, as determined by the Finance Director, the City may require surveys of residents and businesses beyond the 200 foot radius.
- C. Clean up: The permittee shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the cleanup of trash and debris. The area used shall be cleaned of trash and debris upon completion of shooting at the scene and restored to the original condition before leaving the site.
- D. Filming on Private Property: An applicant is required to obtain the property owner's and occupant's permission, consent, and/or lease for use of property not owned or controlled by the city.

- E. Flood Control: Applicant must obtain appropriate permits from the Los Angeles County Flood Control District when filming in a flood control channel.
- F. If other agencies have jurisdiction, the applicant must obtain written consent and any required permits from those agencies and shall list those agencies in writing on the City application.
- G. No pyrotechnics, no hazardous materials, no open flame, or no vehicles inside a structure shall be used without a permit from the Los Angeles County Fire Department. The permit holder shall comply with all requirements of the Los Angeles County Fire Department, including having fire personnel present to ensure safety as required by the Department.
- H. Public Works Department (Road and Streets): If the applicant must park equipment, trucks, and/or cars in zones that will not permit it, temporary "No Parking" signs must be posted with approval of the city. Applicant must repost parking signs if they are removed and remove all posted signs upon completion of filming activity. The applicant must also obtain permission to lay and safely mat cable across sidewalks, or from generator to service point.
- I. No film permits will be issued without the approval of a parking plan.
- J. Traffic Control: For filming that would impair traffic flow, an applicant must use local law enforcement personnel to comply with all traffic control requirements deemed necessary.
 - 1. An applicant shall furnish and install advance warning signs and any other traffic control devices in conformance with the most recent edition of the *California Manual on Uniform Traffic Control Devices*. All appropriate safety precautions must be taken.
 - 2. A street closure, lane closure, blocking of major intersection during peak rush hours, which are from 6:30 A.M. to 8:30 A.M. and from 4:00 P.M. to 7:00 P.M., stopping of traffic or detouring of traffic across a double line are not permitted on any street unless approved by the city.
 - 3. Proposed filming will not unduly impede, obstruct or interfere with the operation of emergency vehicles or equipment in or through the permitted area or any emergency roadwork or construction by the city or county crews and/or private contractors, under permit or contract to the appropriate department.

4. Unless authorized by the city, the camera cars must be driven in the direction of traffic and must observe all traffic laws.

- K. Production company is not permitted to block, delay or interrupt normal activity on public or private property. This includes, but is not limited to: refuse collection, recycling procedures, street sweeping, gardening, postal or overnight deliveries, ingress or egress to property, City Public Works construction/projects and/or private construction work.

- L. Public Facilities: When parking in public facilities, an applicant may be billed according to the current rate schedule established by the city. In order to assure safety of citizens in the surrounding community, access roads must never be blocked. No relocation, alteration, or moving of structures will be permitted without prior approval.

5.61.040 5.61.050 Application and issuance of permit.

- A. The issuing authority shall be the director of finance or his designee.

- B. The following information shall be included in the application:
 1. The name of the owner, occupant and the representative of the property and the address and telephone number of the place at which the activity is to be conducted;
 2. The specific location at such address or place;
 3. The inclusive hours and dates such activity will transpire;
 4. A general statement of the character or nature of the proposed filming activity;
 5. The name, address, e-mail address, and telephone number of the person or persons in charge of such filming activity;
 6. The exact number of personnel to be involved;
 7. Activity which may cause public alarm such as the Use of any animals, gunfire or pyrotechnics and low flying aircraft; and
 8. The exact amount/type of vehicles/equipment to be involved along with a parking plan; and
 9. Services of city employees such as building, police, fire, traffic personnel, etc., desired or required on location during filming.

- C. ~~The applicant shall pay an application fee of two hundred fifty dollars and a processing fee of one hundred dollars per day of use. The application fee, processing fee and use fee for use of public facilities other than streets and sidewalks shall be as defined in the fee schedule set forth in resolution adopted by the city council.~~
- D. ~~The applicant shall be charged a use fee of one hundred dollars per day for the use of public facilities other than streets and sidewalks. No business license tax shall be required for the use of public facilities. Permit fees and deposit for charitable films and filming produced to satisfy a post-secondary school course requirement at an educational institution shall be waived. Reimbursements for City personnel shall not be waived pursuant to this subsection. The property owner of the subject film location shall be responsible for ensuring the area used is cleaned of trash and debris upon completion of filming activities.~~
- E. The applicant shall reimburse the city for all actual costs of any personnel provided by the city such as building, police, fire, traffic personnel, etc., for the purpose of assisting or regulating the applicant's activities.(Ord. 769 § 2 (part), 1990)

5.61.050 5.61.060 Liability and insurance.

- A. Liability Insurance. Before a permit is issued, the applicant shall provide a certificate of insurance in an amount ~~not exceeding~~ of at least one million dollars naming the city as a co-insured for protection against all claims or actions of any nature, including personal injuries, wrongful death and property damage. The city officers, agent, and employees shall be named as additional insured. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the city. A copy of the certificate shall remain on file with the city.
- B. Worker's Compensation Insurance. An applicant shall conform to all applicable federal and state requirements for worker's compensation insurance for all persons operating under a permit.
- C. Hold Harmless Agreement. An applicant shall execute a hold harmless agreement as provided by the city prior to the issuance of a permit under this chapter.
- D. Faithful Performance Bond or Deposit. To ensure cleanup and restoration of the site, and the payment of any fees or charges for services provided by the city, the applicant shall be required to post a refundable faithful performance bond or submit a deposit in an amount reasonably related to anticipated costs, at the time the application is submitted. Upon completion of filming and inspection of the site by the city, the bond or deposit shall be returned to the applicant.

5.61.060 Violation.

- A. If an applicant violates any provisions of this ordinance or a permit issued pursuant thereto, the city may provide the applicant with verbal or written notice of such violation. If the applicant fails to correct the violation, the city may revoke the permit and all activity must cease, in addition to any other remedy provided by law.

SECTION 5. Section 2.04.140 of Chapter 2.04, *City Manager*, of Title 2 of the Pico Rivera Municipal Code is hereby amended to read as follows:

2.04.140 The city manager shall examine all proposed contracts to which the city may be a party, and may sign on behalf of the city any contract authorized by the city council, excepting where the council directs that some other officer or officers shall do so. In case of the reasonable unavailability of the Mayor to sign contracts previously approved by the city council, the Mayor Pro-Tem is authorized to sign such contracts and in cases of the reasonable unavailability of the Mayor and the Mayor Pro-Tem the city manager is authorized to sign such contracts. It shall be the duty of the city manager to see that all terms of any contract to which the city is a party are fully performed by all parties thereto. (Prior code § 2126(h))

SECTION 6. Section 2.08.010 of Chapter 2.08, *City Council*, of Title 2 of the Pico Rivera Municipal Code is hereby amended to read as follows:

2.08.010 There shall be ~~three~~ two regular meetings of the city council during each calendar month, and such meetings shall be held at the time and place or places within the city as designated by resolution of the city council. ~~One meeting each month shall be for ceremonial, recognition or award purposes only. The other two meetings each month shall be business meetings of the city council.~~ If the date of any such regular business meeting falls on a holiday, such regular meeting shall be held at the same hour as specified in such resolution on the next succeeding day which is not a holiday or Saturday or Sunday. ~~If the date of any such regular ceremonial meeting falls on a holiday, such ceremonial meeting may be cancelled or adjourned to another time and location consistent with the noticing requirements of the Government Code.~~

SECTION 7. Section 3.20.100 of Chapter 3.20, *Purchasing*, of Title 3 of the Pico Rivera Municipal Code is hereby amended to read as follows:

3.20.100 Open market procedures.

- A. Authorized When. Purchase of supplies and equipment of an estimated value in the amount of twenty-five thousand dollars or less ~~and the sale of personal property of estimated value of five thousand dollars or less~~ may be made by the purchasing officer in the open market without observing the procedure prescribed

by Sections 3.20.110 through 3.20.1890. Purchases of supplies and equipment of an estimated value between the amounts of ten thousand dollars and twenty-five thousand dollars shall also require the approval of the director of finance.

- B. Minimum Number of Bids. Open-market purchase shall, wherever possible, be based on at least three bids, and shall be awarded to the lowest responsible bidder.
- C. Notice Inviting Bids. The purchasing officer shall solicit bids by written requests to prospective vendors, by telephone, by public notice posted on a public bulletin board in the City Hall, or by other suitable means.
- D. Written Bids. Sealed written bids shall be submitted to the purchasing officer, who shall keep a record of all open-market orders and bids for a period of one year after the submission of bids or the placing of orders. This record, while so kept, shall be open to public inspection. (Ord. 1035 § 2, 2007; Ord. 784 § 2, 1990: prior code § 2708)

SECTION 8. Section 3.20.110 of Chapter 3.20, *Purchasing*, of Title 3 of the Pico Rivera Municipal Code is hereby amended to read as follows:

3.20.110 Except as otherwise provided in this chapter, purchases and contracts for supplies and equipment of estimated value greater than twenty-five thousand dollars and the sale of personal property of estimated value greater than five thousand dollars shall be by written contract with the lowest responsible bidder, pursuant to the procedure prescribed in Sections ~~3.20.080~~120 through 3.20.190 of this chapter. (Ord. 1035 § 3, 2007; Ord. 784 § 3, 1990: prior code § 2709 (part))

SECTION 9. Section 3.20.200 of Chapter 3.20, *Purchasing*, of Title 3 of the Pico Rivera Municipal Code is hereby amended to read as follows:

3.20.200 Sale of Ssurplus supplies and equipment.

All using department heads shall submit to the purchasing officer, at such times and in such forms as he shall prescribe, reports showing all supplies and equipment which are no longer used, or which have become obsolete or worn out. The purchasing officer shall have the authority to sell all personal property desired to be sold by the city, supplies and equipment which cannot be used by any department, or which have become unsuitable for city use, or to exchange the same for or trade in the same on new supplies and equipment. Such sSales not exceeding five thousand dollars shall be made pursuant to Sections 3.20.100 and sales of more than five thousand dollars shall require approval of the City Council and be made pursuant to Section 3.20.110, whichever is applicable, except sales shall be made to the highest responsible bidder. (Ord. 784 § 4, 1990: prior code § 2711)

SECTION 10. Section 13.08.080 of Chapter 13.08, *Administration-Rules and Regulations*, of Title 13 of the Pico Rivera Municipal Code is hereby amended to read as

follows:

- A. The city council may from time to time amend, alter or add additional rules and regulations pertaining to the maintenance and operation and use of the water system. In addition, the city council may, by resolution, adopt such additional rules and regulations pertaining to the maintenance and operation and use of the water system as it deems necessary, including as well charges for the use of the service, which such rules and regulations may be amended, altered, repealed or added to by the city council from time to time as it deems necessary in its discretion. Such resolution shall be adopted in the form and manner that any other resolution of the city council would be adopted, ~~with the exception that any resolution creating or establishing a charge for the use of the service of the water system, or repealing or amending any charge for such use, shall only be adopted after two readings at least five days apart, and after a public hearing on the adoption of the resolution.~~

SECTION 11. Severability. The City Council hereby declares that it would have passed this ordinance sentence by sentence, paragraph by paragraph, and section by section and does hereby declare that the provisions of this Ordinance are severable, and if, for any reasons, any sentence, paragraph, or section of this Ordinance shall be held invalid, such decision shall not affect the validity of the remaining parts of this Ordinance.

SECTION 12. The City Clerk shall certify to the adoption of this Ordinance. The City Council hereby finds that there are no newspapers of general circulation published and circulated within the City. The City Clerk shall therefore cause this Ordinance to be posted in five public places within the City as specified in the Pico Rivera Municipal Code within fifteen days of its final passage and this Ordinance shall take effect thirty days following its final passage.

[Signatures on following page]

APPROVED AND ADOPTED this 11th day of June, 2013 by members of the City Council of the City of Pico Rivera, voting as follows:

Gustavo V. Camacho, Mayor

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, DECREASING PERMIT ISSUANCE FEES FOR FILM PRODUCTION PERMITS, ELIMINATING PARKS AND RECREATION DEPARTMENT PROGRAM ADMIN FEE FOR CONTRACT CLASS REGISTRATIONS AND ADOPTING AND MAINTAINING CITY FEES PER THE CURRENT FEE STRUCTURE FOR FISCAL YEAR 2013-2014

WHEREAS, on February 10, 2009, the City Council adopted Resolution No. 6417 revising and establishing use fees and charges for all City departments; and

WHEREAS, on July 10, 2012, the City Council adopted Resolution No. 6693 increasing program fees and charges for Parks and Recreation Department programs; and

WHEREAS, the City of Pico Rivera collects application fees for film production permits and admin fees for client registration into contract classes offered in Parks and Recreation Department programs for which there is a relationship between the service provided and the fee charged; and

WHEREAS, it is routine and standard practice to adjust fees and charges to reflect the changing cost of providing those services because of inflation, staffing reorganization, and other variables which affect the cost of delivering these services; and

WHEREAS, the City Council has established a policy of recovering full cost of fee-supported services, except in the case of certain subsidized services that are deemed to be a priority to the community, such as Community and Economic Development and Finance services that encourage local economic stimulation by establishing film friendly policies and regulations that attract film production to the City while also mitigating possible impacts to adjacent properties, and Parks and Recreation services that encourage increased program participation levels resulting in an overall increase in revenue; and

WHEREAS, the City wishes to subsidize Community and Economic Development and Finance services by decreasing the application fees for Simple and Complex Film Shoot Permits, and Parks and Recreation services by eliminating the admin fee for registration into Parks and Recreation program contract classes.

NOW, THEREFORE, be it resolved by the City Council of the City of Pico Rivera that:

SECTION 1. The City Council hereby adopts this Resolution reducing the application fee for Simple Film Shoots to \$350 and Complex Film Shoots to \$700 and eliminating Parks and Recreation's \$10 admin fee for recreation program registration into contract classes. The \$100 per day fee and \$100 per day of use fee of City facilities, other than

streets and sidewalks, applied to Simple Fee Shoot applications shall be maintained, as well as the \$200 per day fee and \$200 per day use fee of City facilities, other than streets and sidewalks, applied to Complex Film Shoot applications.

SECTION 2. The City Council hereby adopts this Resolution adopting the current fee structure in the attached schedule of detailed fees included as Exhibit A for fiscal year 2013-2014 per Resolution No. 6417, unless otherwise stipulated in this Resolution.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution and hereafter the same shall be in full force and effect.

APPROVED AND ADOPTED this ____ day of _____, 2013.

Gustavo V. Camacho, Mayor

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
ADMINISTRATIVE - SERVICE FEES			
Election Candidate Fee	\$25, as set by state law. Statement preparation will be charged at actual	\$25, as set by state law. Statement preparation will be charged at actual	-
Agenda/Minute Mailing Services	Minutes in electronic format - \$135 annual fee or \$6/mtg. Minutes in hard copy format mailed to subscriber - \$500/annual fee or \$40 per meeting	Minutes in electronic format - \$135 annual fee or \$6/mtg. Minutes in hard copy format mailed to subscriber - \$500/annual fee or \$40 per meeting	-
Research/Reproduction of City documents	Copies - \$1.00 for first page and \$0.20 per page thereafter. (FPPC documents are \$0.10 per page) Complete bound documents: City budget, RDA budget, and CAFR will be produced at actual cost of reproduction. Blueprints, Maps or Plans: Oversize - \$10.00 Size C - \$2.00 Size D - \$5.00 \$7.00 per recording, plus the actual cost of the tape.	Copies - \$1.00 for first page and \$0.20 per page thereafter. (FPPC documents are \$0.10 per page) Complete bound documents: City budget, RDA budget, and CAFR will be produced at actual cost of reproduction. Blueprints, Maps or Plans: Oversize - \$10.00 Size C - \$2.00 Size D - \$5.00 \$7.00 per recording, plus the actual cost of the tape.	-
Audio Tape Recordings	\$7.00 per recording, plus the actual cost of the tape.	\$7.00 per recording, plus the actual cost of the tape.	-
Subpoenaed Records	\$1.00 for the first page and \$0.20 per page thereafter for copies of subpoenaed records or the actual vendor costs or providing copies, plus the fully burdened hourly rates of the actual time of City Clerk staff involved in recovering the records to the extent allowed by the Courts.	\$1.00 for the first page and \$0.20 per page thereafter for copies of subpoenaed records or the actual vendor costs or providing copies, plus the fully burdened hourly rates of the actual time of City Clerk staff involved in recovering the records to the extent allowed by the Courts.	-
For Documents	\$150 per day (in advance) for testimony in GC 68096.	\$150 per day (in advance) for testimony in GC 68096.	-
Certification of Documents	\$5.00 per certification	\$5.00 per certification	-
FINANCE - SERVICE FEES			
Animal Control & Shelter Operation	Annual Dog License: \$35 Spayed/Neutered: \$17.50 Sr. Citizen (over 62): \$21 Spayed/Neutered: \$9 New/Replacement License Tag: At actual costs of tag	Annual Dog License: \$35 Spayed/Neutered: \$17.50 Sr. Citizen (over 62): \$21 Spayed/Neutered: \$9 New/Replacement License Tag: At actual costs of tag	-
New/Moved Business License	\$88 Application review processing fee \$35 Replacement License per PRMC 5.08.240	\$88 Application review processing fee \$35 Replacement License per PRMC 5.08.240	-

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Delinquent License/Bill Process & Mailing	\$15 per delinquent bill	\$15 per delinquent bill	
Special Business Permit	\$345 per application per permit. Requires a background check by the L.A. County Sheriff's Dept.	\$345 per application per permit. Requires a background check by the L.A. County Sheriff's Dept.	
	\$4,070 per application or deposit based actual costs as determined by staff for a Special Permit.	\$4,070 per application or deposit based actual costs as determined by staff for a Special Permit.	
	Both permit costs will include the actual costs of the City Attorney.	Both permit costs will include the actual costs of the City Attorney.	
Fireworks Permit	\$300 per application for a Retail Fireworks Permit, plus any costs charged to the City by the L.A. County Fire Dept. for inspections	\$300 per application for a Retail Fireworks Permit, plus any costs charged to the City by the L.A. County Fire Dept. for inspections	
	\$600 per application for a Wholesale Fireworks Permit	\$600 per application for a Wholesale Fireworks Permit	
	\$350 per Wholesale Admin/Enforcement Fee	\$350 per Wholesale Admin/Enforcement Fee	
	\$500 Removal Deposit Fee	\$500 Removal Deposit Fee	
	If the City receives more than 16 applications for a retail Fireworks Permit in any one year, the Parks & Rec. Commission will conduct a random drawing of all applications to select the 16 to be issued in that year.	If the City receives more than 16 applications for a retail Fireworks Permit in any one year, the Parks & Rec. Commission will conduct a random drawing of all applications to select the 16 to be issued in that year.	
FINANCE - SERVICE FEES - CONT'D			
Adult Entertainment Performer Permit	\$525 per application plus the costs of a Sheriff's Dept. background check and actual costs of the City Attorney.	\$525 per application plus the costs of a Sheriff's Dept. background check and actual costs of the City Attorney.	
	10% penalty per month for each month without a permit.	10% penalty per month for each month without a permit.	
Business License Renewals	\$30 per renewal [Non-renewal penalties from 10% to 50% of the fee]	\$30 per renewal [Non-renewal penalties from 10% to 50% of the fee]	
Appeal to License & Permit Board	\$800 deposit with actual charges at the fully burdened hourly rates of all City staff involved.	\$800 deposit with actual charges at the fully burdened hourly rates of all City staff involved.	
Returned (NSF) Check Processing	Fees are limited by State Civil Code: \$25 - first check \$35 - 2 nd and subsequent checks Plus any bank charges to the City.	Fees are limited by State Civil Code: \$25 - first check \$35 - 2 nd and subsequent checks Plus any bank charges to the City.	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Filming Permit	Simple Film Shoot: \$700; plus \$100 per day of filming; and \$100 per day of use of City facilities other than streets or sidewalks.	Simple Film Shoot: \$350; plus \$100 per day of filming; and \$100 per day of use of City facilities other than streets or sidewalks.	\$ (350.00)
	Complex Film Shoot: \$2,000; plus \$200 per day of filming; and \$200 per day of use of City facilities other than streets or sidewalks.	Complex Film Shoot: \$650; plus \$200 per day of filming; and \$200 per day of use of City facilities other than streets or sidewalks.	\$ (1,350.00)
COMMUNITY & ECONOMIC DEVELOPMENT BUILDING - SERVICES FEES			
BUILDING PERMITS:			
Permit Issuance	\$40.00	\$40.00	-
TOTAL VALUATION			
Under \$500	\$16.50	\$16.50	-
\$501-\$2,000	\$16.50+\$3 for ea \$100 over \$500	\$16.50+\$3 for ea \$100 over \$500	-
\$2,001-\$25,000	\$62+\$10.75 for ea \$1,000 over \$2,000	\$62+\$10.75 for ea \$1,000 over \$2,000	-
\$25,001-\$50,000	\$308.50+\$8 for each \$1,000 over \$25,000	\$308.50+\$8 for each \$1,000 over \$25,000	-
\$50,001-\$100,000	\$508+\$5.75 for each \$1,000 over \$50,000	\$508+\$5.75 for each \$1,000 over \$50,000	-
\$100,001-\$500,000	\$796.75+\$4.75 for each \$1,000 over \$100,000	\$796.75+\$4.75 for each \$1,000 over \$100,000	-
\$500,001-\$1,000,000	\$2,666.75+\$4.25 for each \$1,000 over \$500,000	\$2,666.75+\$4.25 for each \$1,000 over \$500,000	-
Over \$1,000,000	\$4,729.25+\$3.50 for each \$1,000 over \$1,000,000	\$4,729.25+\$3.50 for each \$1,000 over \$1,000,000	-
Bldg Plan Check - Regular	100% of Bldg Permit Fee	100% of Bldg Permit Fee	-
Bldg Plan Check - Expedited	\$100% of Bldg Fee + 50% Plan Check Fee	\$100% of Bldg Fee + 50% Plan Check Fee	-
Other Inspections - Not Specified	Hourly Rate	Hourly Rate	-
Overtime Inspection	Hourly Rate	Hourly Rate	-
Additional Plan Review After Second Check	Hourly Rate or Actual Costs	Hourly Rate or Actual Costs	-
ELECTRICAL PERMITS			
Permit Issuance	\$40.00	\$40.00	-
Swimming Pools	\$49.50	\$49.50	-
Branch Circuits of 15 & 20 Amp, 120 & 240V Single Phase			
1-10 Circuits, Per Circuit	\$8.00	\$8.00	-
11-40 Circuits, Per Circuit	\$7.00	\$7.00	-
41-100 Circuits, Per Circuit	\$6.00	\$6.00	-
Over 100 Circuits, Per Circuit	\$5.00	\$5.00	-

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Each Appliance Branch Circuit	\$8.00	\$8.00	\$8.00
Each Outlet added to Existing Circuits	\$2.50	\$2.50	\$2.50
Signs Outline Lighting and Marquees, One Branch Circuit	\$16.50	\$16.50	\$16.50
Each additional circuit	\$8.00	\$8.00	\$8.00
Power Apparatus (Ratings in HP, KW, KVA, or KVAR			
Up to 3	\$9.00	\$9.00	\$9.00
4-5	\$11.00	\$11.00	\$11.00
6-20	\$13.50	\$13.50	\$13.50
21-50	\$22.00	\$22.00	\$22.00
51-100	\$44.00	\$44.00	\$44.00
101+	\$82.50	\$82.50	\$82.50
Temporary Power Pole for Construction Site	\$22.00	\$22.00	\$22.00
Each Additional Power Pole	\$6.00	\$6.00	\$6.00
Installation of Temporary Wiring	\$15.00	\$15.00	\$15.00
Temporary Wiring Plan Check	70% of Elec Permit	70% of Elec Permit	70% of Elec Permit
BUILDING - SERVICES FEES- CONT'D			
ELECTRICAL PERMITS (cont'd)			
Services, Switchboards, Control Centers, & Panels up to 600 volts			
Up to 200 amps	\$16.50	\$16.50	\$16.50
201 amps - 600 amps	\$27.50	\$27.50	\$27.50
601 amps - 1,200 amps	\$44.00	\$44.00	\$44.00
Over 1,200 amps	\$71.50	\$71.50	\$71.50
Greater than 600 volts	\$110.00	\$110.00	\$110.00
Trolley/Plug-In Type Busway, per 100 feet	\$11.00	\$11.00	\$11.00
Annual Electrical Maintenance	\$44.00	\$44.00	\$44.00
New Maintenance Electrician Permit	\$55.00	\$55.00	\$55.00
Renewal Maintenance Electrician Permit	\$38.50	\$38.50	\$38.50
Pre-Occupancy Electrical Release	\$150.00	\$150.00	\$150.00
Inspections not specified	Hourly Rate	Hourly Rate	Hourly Rate
Re-Inspections	Hourly Rate	Hourly Rate	Hourly Rate
PLUMBING PERMITS			
Permit Issuance	\$40.00	\$40.00	\$40.00
Plumbing Fixtures and Vents	\$8.00	\$8.00	\$8.00

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Repair or Alteration of Drainage or Vent Piping	\$8.00	\$8.00	\$8.00
Grease Interceptor	\$8.00	\$8.00	\$8.00
Piping	\$8.00	\$8.00	\$8.00
Repipe	\$16.50	\$16.50	\$16.50
Backflow Protection, per Site Sewer	\$16.50	\$16.50	\$16.50
Each Additional Connection to Sewer	\$5.50	\$5.50	\$5.50
Lawn Sprinkler System on any one meter including backflow	\$8.00	\$8.00	\$8.00
Vacuum Breakers or Backflow Protection Dev.			
1-4	\$8.00	\$8.00	\$8.00
5+	\$4.50	\$4.50	\$4.50
Gas Piping System			
1-4 Outlets	\$8.00	\$8.00	\$8.00
5+ Outlets	\$4.50	\$4.50	\$4.50
PLUMBING PERMITS - (cont'd)			
Rainwater Systems, Per Drain inside Building	\$8.00	\$8.00	\$8.00
Water Heater and Vent or Storage Tank	\$8.00	\$8.00	\$8.00
Solar Collectors	\$7.00	\$7.00	\$7.00
	\$11.00	\$11.00	\$11.00
	\$2.50	\$2.50	\$2.50
Swimming Pool	\$33.00	\$33.00	\$33.00
Miscellaneous	\$8.00	\$8.00	\$8.00
Inspections not specified	Hourly Rate	Hourly Rate	Hourly Rate
Re-Inspections	Hourly Rate	Hourly Rate	Hourly Rate
MECHANICAL PERMITS			
Permit Issuance	\$40.00	\$40.00	\$40.00
Forced-Air or Gravity-Type Furnace or Burner			
Up to 100,000 btu	\$15.50	\$15.50	\$15.50
Over 100,000 btu	\$17.50	\$17.50	\$17.50
Floor Furnace – Installation or Relocation	\$15.50	\$15.50	\$15.50
Suspend/Recessed Wall/Floor Mounted Heater – Install/Reloc	\$15.50	\$15.50	\$15.50
Appliance Vents per each Inlet/Outlet	\$11.00	\$11.00	\$11.00
Heating/Cooling Absorption/Evap Cool Syst Repair/Alteration	\$15.50	\$15.50	\$15.50

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

<u>TYPE OF FEE</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>	<u>CHANGE</u>
Air Handling Units			
Up to 10,000 cfm	\$16.50	\$16.50	
Over 10,000 cfm	\$22.00	\$22.00	
Evaporative Cooler	\$13.50	\$13.50	
Single Register Ventilation Fan	\$9.00	\$9.00	
Each Additional Fan & Duct	\$8.00	\$8.00	
Hood Served by Mechanical Exhaust	\$33.00	\$33.00	
Boilers, Compressors, and Absorption Systems			
0-3 HP or 0-100,000 Btu/h	\$15.50	\$15.50	
3-15 HP or 100,001-500,000 Btu/h	\$27.50	\$27.50	
15-30 HP or 500,001 - 1,000,000 Btu/h	\$38.50	\$38.50	
30-50 HP or 1,000,001 - 1,750,000 Btu/h	\$49.50	\$49.50	
50+HP or 1,750,001-Btu/h	\$71.50	\$71.50	
BUILDING - SERVICES FEES- CONT'D			
Inspections not specified	Hourly Rate	Hourly Rate	
Re-Inspections	Hourly Rate	Hourly Rate	
Precise Plan of Design - Fence	\$210 per application	\$210 per application	
Precise Plan of Design - 1 to 4 Residential	1 unit - \$920 per application 2-4 units - \$1,835 per application	1 unit - \$920 per application 2-4 units - \$1,835 per application	
Precise Plan of Design - 5+ Residential	\$1,945 per application for 5 or more residential units. \$500 per application for commercial use in existing building	\$1,945 per application for 5 or more residential units. \$500 per application for commercial use in existing building	
Precise Plan of Design-Com'l/New	\$2,180 - Commercial new construction >500 sq. ft. and <1,499 sq. ft. \$1,090 - Industrial uses and new construction	\$2,180 - Commercial new construction >500 sq. ft. and <1,499 sq. ft. \$1,090 - Industrial uses and new construction	
Covenant Agreement Review	\$425 per application	\$425 per application	
Development Agreement	Deposit based on the estimated cost with charges based on the Fully Burdened Hourly Rates of all City staff involved plus any outside costs including the contract City Attorney.	Deposit based on the estimated cost with charges based on the Fully Burdened Hourly Rates of all City staff involved plus any outside costs including the contract City Attorney.	
Guest House Agreement Review	\$85 per application (Land owner required to record document with County and pay recordation fee.)	\$85 per application (Land owner required to record document with County and pay recordation fee.)	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Preparation of Specific Plan	Deposit based on the estimated cost with charges based on the fully burdened hourly rates of all staff involved plus any outside costs.	Deposit based on the estimated cost with charges based on the fully burdened hourly rates of all staff involved plus any outside costs.	
Specific Plan Amendment	Deposit based on the estimated cost with charges based on the fully burdened hourly rates of all City staff involved plus any outside costs.	Deposit based on the estimated cost with charges based on the fully burdened hourly rates of all City staff involved plus any outside costs.	
Site Inspection – Planning	\$75 per inspection	\$75 per inspection	
Certificate of Occupancy	\$155.00	\$155.00	
Promotional Advertising Permit (Banners and/or Pennants)	\$25 plus \$100 refundable deposit for 30-day permit; \$50 plus \$100 refundable deposit for 60-day permit	\$25 plus \$100 refundable deposit for 30-day permit; \$50 plus \$100 refundable deposit for 60-day permit	
Promotional Advertising Permit (Promotional Flag)	\$25 plus \$100 refundable deposit for 7-day permit;	\$25 plus \$100 refundable deposit for 7-day permit;	
Nuisance Abatement	Unless otherwise specifically provided by the Pico Rivera Municipal Code, 50% of the actual cost based on fully burdened hourly rate for all personnel, including City Attorney and all out-of-pocket expenses.	Unless otherwise specifically provided by the Pico Rivera Municipal Code, 50% of the actual cost based on fully burdened hourly rate for all personnel, including City Attorney and all out-of-pocket expenses.	
Zone Code Enforcement	Fully burdened labor costs after first re-inspection	Fully burdened labor costs after first re-inspection	
Zoning Code Amendment	\$5,285 per application	\$5,285 per application	
Zoning – Cons Rev SFD:FEN/WTR HTR/HVAC	\$95 per application	\$95 per application	
Zoning – Cons Rev N SFD: FEN/W-HTR/HVAC	\$155 per application	\$155 per application	
Zoning – Cons Rev Minor Res. ZCR	\$70 per application;	\$70 per application;	
Zoning – Cons Rev Stand. Res. ZCR	[double for code enforcement violations]	[double for code enforcement violations]	
Zoning – Cons Rev Pk Lot/Light Pole Rev	\$345 per application;	\$345 per application;	
Zoning –Cons Review Comm/Indust	[double for code enforcement violations]	[double for code enforcement violations]	
Zoning – Code Violation Time Extension Review	\$135 per application; \$420 per application;	\$135 per application; \$420 per application;	
Zoning – Code Violation Time Extension Review	[double for code enforcement violations]	[double for code enforcement violations]	
Zone Reclassification	\$60 per application	\$60 per application	
Zone Reclassification	\$2,220 per application	\$2,220 per application	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
T.U.P. – Seasonal Sales/Promo Ad	\$110 per application plus \$300 refundable deposit; less 10% each day activity extends beyond set time period. No application fee for non-profit organizations located in the City or other non-profit organizations with documentation greater than 50% of the members are City residents.	\$110 per application plus \$300 refundable deposit; less 10% each day activity extends beyond set time period. No application fee for non-profit organizations located in the City or other non-profit organizations with documentation greater than 50% of the members are City residents.	-
Relocation Permit & Inspection	\$1,100 – within 25 mile radius; or \$1,100 – deposit/100% recovery using fully burdened hourly rates if located outside 25 mile radius.	\$1,100 – within 25 mile radius; or \$1,100 – deposit/100% recovery using fully burdened hourly rates if located outside 25 mile radius.	-
Home Occupation Permit	\$110 per application	\$110 per application	-
Time Extension – Planning Staff	\$100 per application for residential (SFD) \$240 per application for non-residential & multi-family residential	\$100 per application for residential (SFD) \$240 per application for non-residential & multi-family residential	-
General Plan Amend. Rev. & Revision	Deposit based on the estimated cost with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.	Deposit based on the estimated cost with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.	-
General Plan Maintenance	\$5 per construction permit applied to all permits.	\$5 per construction permit applied to all permits.	-
Annexation Processing	Deposit based on the estimated cost with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.	Deposit based on the estimated cost with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.	-
Conditional Use Permit Review	\$2,270 per application	\$2,270 per application	-
CUP-Minor Modif.-Zoning Admin	\$925 per application	\$925 per application	-
CUP-Minor Modif-Planning Comm	\$1,875 per application	\$1,875 per application	-
Sign Plan Check & Inspection	\$115 per permit	\$115 per permit	-
Cert Compliance/Lot Line Adjustment	Certificate of Compliance - \$570 per application Lot Line Adjustment - \$1,140 per application	Certificate of Compliance - \$570 per application Lot Line Adjustment - \$1,140 per application	-
Window Signage Review	\$85 per application	\$85 per application	-
Landscape & Irrigation Plan Ck/Insp	\$375 per plan	\$375 per plan	-
Appeal of Planning Commission Decision/Appeal of Design Review Board Decision	\$200 – Single Family Residential Zone, Owner Occupied \$2,755 – all others	\$200 – Single Family Residential Zone, Owner Occupied \$2,755 – all others	-
Appeal of Zoning Administrator Decision	\$2,015 - Single Family Residential Zone, Owner Occupied: \$65	\$2,015 - Single Family Residential Zone, Owner Occupied: \$65	-

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Environmental Initial Study	\$530 per application	\$530 per application	
Environmental Categorical Exempt	\$125 per application	\$125 per application	
Environmental Negative Declaration	\$825 per application plus L.A. County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a L.A. Cnty Rec Fee are to be paid to the LA Cnty	\$825 per application plus L.A. County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a LA Cnty Rec Fee are to be paid to the LA Cnty	
Environ. Negative Dec. w/Mitigation	\$1,465 per application plus LA County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a L.A. County Recorder Fee are to be paid to the L.A. County Clerk upon filing.	\$1,465 per application plus LA County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a L.A. County Recorder Fee are to be paid to the LA County Clerk upon filing.	
Environmental Impact Report Review	Deposit with charges at the fully burdened hourly rates and 100% of contracted services plus L.A. County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a L.A. County Recorder Fee are to be paid to the L.A. Cty Clerk upon filing.	Deposit with charges at the fully burdened hourly rates and 100% of contracted services plus LA County Clerk/Recorder Fee. Upon approval of a project a Fish and Game Fee and a L.A. County Recorder Fee are to be paid to the LA Cty Clerk upon filing.	
Appeal of Div of Land Committee Decision	\$590 per appeal	\$590 per appeal	
Appeal to City Council	\$200 for single family residential zone, owner occupied \$2,755 for all others	\$200 for single family residential zone, owner occupied \$2,755 for all others	
Tentative Parcel Map Review	\$2,605 per application	\$2,605 per application	
Tentative Tract Map Review	\$3,795 per application	\$3,795 per application	
Variance Review	\$1,640 per application	\$1,640 per application	
Final Parcel Map Check	\$2,795 per map (includes up to 3 submittals) Plus \$900 for each submittal after the third submittal	\$2,795 per map (includes up to 3 submittals) Plus \$900 for each submittal after the third submittal	
Final Tract Map - Map Analysis	\$3,520 - 5 to 10 lots \$5,715 - 11 to 25 lots \$8,060 - 26 to 50 lots \$10,985 - 51 to 100 lots \$16,550 - 101 to 150 lots \$21,525 - 150 or more lots (includes up to 3 submittals)	\$3,520 - 5 to 10 lots \$5,715 - 11 to 25 lots \$8,060 - 26 to 50 lots \$10,985 - 51 to 100 lots \$16,550 - 101 to 150 lots \$21,525 - 151 or more lots (includes up to 3 submittals)	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
	Includes upto 3 submittals, plus \$1,300 for each submittal after the third submittal.	Includes upto 3 submittals, plus \$1,300 for each submittal after the third submittal.	
Public Image Enhancement Fee Residential >\$100,000 Commercial/Industrial >\$150,000	.05% of Valuation - Residential 1.0% of Valuation - Commercial/Industrial	.05% of Valuation - Residential 1.0% of Valuation - Commercial/Industrial	
Maintenance of Building Plans (scan & file)	Cost based on vendor contract for Services: \$10 per Building Permit with valuation not exceeding \$100K for commercial, industrial, and residential projects with three or more units. \$25 per Building permit with valuation exceeding \$100K for commercial, industrial projects and multifamily units. \$2 per each separate Electrical, Mechanical and plumbing permit for commercial, industrial projects and multifamily projects.	Cost based on vendor contract for Services: \$10 per Building Permit with valuation not exceeding \$100K for commercial, industrial, and residential projects with three or more units. \$25 per Building permit with valuation exceeding \$100K for commercial, industrial projects and multifamily units. \$2 per each separate Electrical, Mechanical and plumbing permit for commercial, industrial projects and multifamily projects.	
Automated Building Permit & System Maintenance	\$3 per permit applied to all permits.	\$3 per permit applied to all permits.	
Park Fees (for subdivisions)	See Planning Division	See Planning Division	
Temporary Use/Occupancy	\$170.00	\$170.00	
Plan Check Revision After Approval	Charge at fully burdened hourly rate at the actual time of all City staff involved plus any outside costs, with a minimum of \$120 per revision.	Charge at fully burdened hourly rate at the actual time of all City staff involved plus any outside costs, with a minimum of \$120 per revision.	
Building Plan Check Extension	\$180 per request.	\$180 per request.	
Permit Extension	\$95 per request.	\$95 per request.	
Demolition Permit	\$70 per building Plus \$17 each additional sewer cap.	\$70 per building Plus \$17 each additional sewer cap.	
Unreasonable Hardship Request	\$500 per request plus actual cost for time required beyond the initial 4 hours at the fully burdened hourly rates of City staff involved.	\$500 per request plus actual cost for time required beyond the initial 4 hours at the fully burdened hourly rates of City staff involved.	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Additional Miscellaneous Inspection	For re-inspections, inspections outside of normal City business hours, or inspections for which no fee is specifically designated: The charge will be for the actual hours required, including travel time, for City staff involved at their Fully burdened hourly rates. Inspections outside of business hours will be charged for a minimum of two hours. Inspections for which no fee is specifically designated will be charged for a minimum of one-half hour.	For re-inspections, inspections outside of normal City business hours, or inspections for which no fee is specifically designated: The charge will be for the actual hours required, including travel time, for City staff involved at their Fully burdened hourly rates. Inspections outside of business hours will be charged for a minimum of two hours. Inspections for which no fee is specifically designated will be charged for a minimum of one-half hour.	
Investigation Inspection (Legalization)	\$150 per residential building \$300 per commercial/industrial building At the option of the Building Official, a deposit based upon estimated fully burdened hourly rates may be required if the non-permitted work requires an undetermined number of inspections.	\$150 per residential building \$300 per commercial/industrial building At the option of the Building Official, a deposit based upon estimated fully burdened hourly rates may be required if the non-permitted work requires an undetermined number of inspections.	
Alt Material or Methods of Const Req	\$500 per request plus actual cost for time required beyond the initial 4 hours at the fully burdened hourly rates of City staff involved.	\$500 per request plus actual cost for time required beyond the initial 4 hours at the fully burdened hourly rates of City staff involved.	
Mitigation Monitoring	Deposit based on 100% of the estimated actual revision cost with charges based on the Fully burdened hourly rates of all city staff involved plus any outside costs. Deposit paid annually.	Deposit based on 100% of the estimated actual revision cost with charges based on the Fully burdened hourly rates of all city staff involved plus any outside costs. Deposit paid annually.	
Minor Variance Review	Single Family Residential Zone, Owner occupied - \$200 per application Other - \$900 per application	Single Family Residential Zone, Owner occupied - \$200 per application Other - \$900 per application	
Wild Animal Permit Review	\$255 per application	\$255 per application	
Pigeon Permit	\$49 per application	\$49 per application	
	\$30 per annual renewal of permit	\$30 per annual renewal of permit	
	\$.65 to appeal rejection of application	\$.65 to appeal rejection of application	
PUBLIC WORKS - SERVICE FEES			
PERMIT ISSUANCE AND ENGINEERING AND INSPECTION FEES			
New driveway construction permits	\$145 per permit	\$145 per permit	
Driveway permits - existing	\$90	\$90	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Const. Permit – proposed curb, gutter, sidewalk and curb drain construction permits	\$145 up to 32 sq. ft./lin. ft. plus \$9 per sq. ft./lin. ft. in excess of 32 sq. ft./lin. ft.	\$145 up to 32 sq. ft./lin. ft. plus \$9 per sq. ft./lin. ft. in excess of 32 sq. ft./lin. ft.	
Re-Construct curb, gutter, sidewalk-existing	\$155 per permit	\$155 per permit	
Service and main line excavation permits	\$250 per permit up to 50 linear ft.	\$250 per permit up to 50 linear ft.	
Review and inspection	Actual costs using fully burdened hourly rates if over 50 linear feet. Deposit for estimated actual cost, plus \$64 for resurfacing area up to 30 sq. ft. for over 30 sq. ft. , actual cost using fully burdened rate. Minimum (refundable) \$250 deposit	Actual costs using fully burdened hourly rates if over 50 linear feet. Deposit for estimated actual cost, plus \$64 for resurfacing area up to 30 sq. ft. for over 30 sq. ft. , actual cost using fully burdened rate. Minimum (refundable) \$250 deposit	
Overhead structures – encroachment	\$155 per permit	\$155 per permit	
TEMPORARY ENCROACHMENT PERMITS			
Walls, fences and similar construction when permitted (existing)	\$185 per permit	\$185 per permit	
Moveable dumpster (0-7days)	\$30 per permit	\$30 per permit	
Temporary storage of construction materials	\$100	\$100	
Roadway Public Improve Plan Check	\$0-\$10,000 = \$2,300	\$0-\$10,000 = \$2,300	
Fees based on the valuation of the construction:	\$10,001-\$100,000 = \$2,300 plus 6% of the amount over \$10,000	\$10,001-\$100,000 = \$2,300 plus 6% of the amount over \$10,000	
	\$100,000+ = \$7,700 plus 4% of the amount over \$100,000	\$100,000+ = \$7,700 plus 4% of the amount over \$100,000	
	Plus 10% of the original fee for each plan check after the third plan check	Plus 10% of the original fee for each plan check after the third plan check	
Sewer Improve Plan Check	\$0-\$5,000 = \$1,030	\$0-\$5,000 = \$1,030	
Fees based on the valuation of the construction:	\$5,001-\$20,000 = \$1,030 plus 9% of the amount over \$5,000	\$5,001-\$20,000 = \$1,030 plus 9% of the amount over \$5,000	
	\$20,001+ = \$2,380 plus 6% of the amount over \$20,000	\$20,001+ = \$2,380 plus 6% of the amount over \$20,000	
	Plus 10% of the original fee for each plan check after the third plan check	Plus 10% of the original fee for each plan check after the third plan check	
Storm Drain Public Improve Plan Check	\$0-\$10,000 = \$4,315	\$0-\$10,000 = \$4,315	
Fees based on the valuation of the construction:	\$10,001-\$50,000 = \$4,315 plus 10% of the amount over \$10,000	\$10,001-\$50,000 = \$4,315 plus 10% of the amount over \$10,000	
	\$50,001-\$100,000 = \$8,315 plus 6% of the amount over \$50,000	\$50,001-\$100,000 = \$8,315 plus 6% of the amount over \$50,000	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
	<p>\$100,001-\$500,000 = \$1,315 plus 4% of the amount over \$100,000</p> <p>\$500,001+= \$27, 315 plus 3% of the amount over \$500,000</p> <p>Plus 10% of the original fee for each plan check after the third plan check</p>	<p>\$100,001-\$500,000 = \$1,315 plus 4% of the amount over \$100,000</p> <p>\$500,001+= \$27, 315 plus 3% of the amount over \$500,000</p> <p>Plus 10% of the original fee for each plan check after the third plan check</p>	
Street Light Public Improve Plan Check	<p>Fees based on the number of street lights:</p> <p>1-15 lights = \$1,210</p> <p>16-75 = \$2,300</p> <p>76+ lights = \$3,760</p> <p>Plus 10% of the original fee for each plan check after the third plan check</p>	<p>1-15 lights = \$1,210</p> <p>16-75 = \$2,300</p> <p>76+ lights = \$3,760</p> <p>Plus 10% of the original fee for each plan check after the third plan check</p>	
Water Public Improvement Plan Check	<p>Fees based on the lineal feet of main:</p> <p>0-150 l.f. = \$660</p> <p>151-500 l.f. = \$1,575</p> <p>501-1,000 l.f. = \$2,850</p> <p>1,001-3,000 l.f. = \$3,760</p> <p>3,001+ = \$4,670</p> <p>Plus 10% of the original fees for each plan check after the third plan check.</p>	<p>0-150 l.f. = \$660</p> <p>151-500 l.f. = \$1,575</p> <p>501-1,000 l.f. = \$2,850</p> <p>1,001-3,000 l.f. = \$3,760</p> <p>3,001+ = \$4,670</p> <p>Plus 10% of the original fees for each plan check after the third plan check.</p>	
Storm Water Mitigation Plan Review	<p>\$545 per application</p>	<p>\$545 per application</p>	
Hydrology Study Review/Approval	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.</p>	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.</p>	
Sewer Are Study Review/Approval	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.</p>	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs.</p>	
Public Improvement Inspection	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs with a \$150 minimum.</p>	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs with a \$150 minimum.</p>	
Street vacation request processing	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs with a \$150 minimum.</p>	<p>Deposit based on the estimated costs with charges based on the fully allocated hourly rates of all staff involved plus any outside costs with a \$150 minimum.</p>	
Flood Plain Review	<p>NO FEE</p>	<p>NO FEE</p>	
Flood Plain Waiver	<p>NO FEE</p>	<p>NO FEE</p>	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Special traffic/curb marking service	Actual cost using fully burdened hourly rates. Deposit of estimated actual cost.	Actual cost using fully burdened hourly rates. Deposit of estimated actual cost.	
News rack/bench encroachment review	\$160 per permit	\$160 per permit	
Tree removal – elective	\$260	\$260	
Tree planting – elective	\$100	\$100	
MOVING PERMIT DEPOSIT FEES			
Class A Permit	\$25	\$25	
Class B Permit	\$50	\$50	
Class C Permit	\$100	\$100	
Class D Permit	\$200	\$200	
Class E Permit	\$400	\$400	
Class F Permit	\$600	\$600	
RATES & CHARGES FOR WATER SERVICE			
APPLICATION FOR SERVICE CONNECTION & METER INSTALLATION			
3/8", 3/4" meters	\$2,000	\$2,000	
1" meter	\$2,100	\$2,100	
1 1/2" meter	\$3,000	\$3,000	
2" meter or greater	Actual cost incurred by the City	Actual cost incurred by the City	
APPLICATION FOR METER INSTALLATION ONLY			
5/8", 3/4" or 1 1/2" meters	\$30	\$30	
2" meter or greater	\$5	\$5	
DEPOSITS FOR NEW ACCOUNTS			
New Accounts	\$60 application fee + deposit (\$75 or 2x estimated maximum monthly bill) & application fee	\$60 application fee + deposit (\$75 or 2x estimated maximum monthly bill) & application fee	
PRIVATE FIRE PROTECTION SERVICE CONNECTION			
Fire Detector Check Valve and Meter	4" Valve = \$30 6" Valve = \$45 8" Valve = \$60 10" Valve = \$70	4" Valve = \$30 6" Valve = \$45 8" Valve = \$60 10" Valve = \$70	
FIRE HYDRANTS			
Private fire hydrants	\$3	\$3	
Public fire hydrants	NO FEE	NO FEE	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Installation of fire hydrants on private property	Fully allocated hourly rates for all personnel involved installing fire hydrant on private property	Fully allocated hourly rates for all personnel involved installing fire hydrant on private property	
TEMPORARY TURN-ONS/TURN-OFFS			
Turn-on/turn-off of water service	\$35 prior to the disconnection or restoration of service for each turn-on or turn-off	\$35 prior to the disconnection or restoration of service for each turn-on or turn-off	
CONSTRUCT WATER METER			
Initial installation of a temporary service connection	\$115	\$115	
Rental charge	Prorated in accordance with the monthly water rates will also be charged, plus a \$700 deposit.	Prorated in accordance with the monthly water rates will also be charged, plus a \$700 deposit.	
0			
Delinquency in Payment	\$50 prior to restoration of service, in addition to any other charges or penalties.	\$50 prior to restoration of service, in addition to any other charges or penalties.	
WATER METER			
Damage to Water Meter or Lock	\$80	\$80	
Inspection/Repair/Replacement	Actual costs to the City will be charged including fully allocated hourly rates	Actual costs to the City will be charged including fully allocated hourly rates	
Removal and Reinstallation of Meters	1 - 1/2" or smaller - \$30 2" or larger - Actual cost incurred by City	1 - 1/2" or smaller - \$30 2" or larger - Actual cost incurred by City	
Change of Meter location or size	Pay in advance the actual cost estimated by the City.	Pay in advance the actual cost estimated by the City.	
Meter Test	\$250 which will be refunded if meter was running fast (all size meters)	\$250 which will be refunded if meter was running fast (all size meters)	
PRIVATE WATER PRESSURE OR VOLUME TESTING			
Testing water pressure	\$105 per test when the City is not at fault for a pressure or volume problem	\$105 per test when the City is not at fault for a pressure or volume problem	
WATER SAMPLING/TESTING FEES			
Sampling water	\$90 per test when the City is not at fault	\$90 per test when the City is not at fault	
Fire Hydrant Flow Test	\$100	\$100	
Backflow Device Annual Inspection	\$1,209 per device	\$1,209 per device	
METER READING & BILLING INTERVAL			
Domestic Service	Bi-monthly (every 2 months) intervals	Bi-monthly (every 2 months) intervals	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Commercial and/or Industrial	Monthly interval	Monthly interval	
Re-Reading	\$45, if prior reading was correct	\$45, if prior reading was correct	
PARKS & RECREATION - FEES			
PROGRAM	CURRENT FEE	PROPOSED FEE	
Day Camps			
Summer Camp (Per week)			
Resident	\$89	\$89 per week	
Non Resident	\$99	\$99	
Holiday and Spring Break Camp (Per Session)	\$99 per week	\$99 per week	
Resident	\$79	\$79	
Non Resident	\$89	\$89	
Tiny Tots	\$50-\$80 per month	\$50-\$80 per month	
Walking Crew	\$0	\$0	
Contract Classes			
Instructional Class	\$2.50-\$100 per month	\$2.50-\$100 per month	
Certified Class	\$2.50-\$500 per month	\$2.50-\$500 per month	
Trips & Tours	\$0-\$100 per trip	\$0-\$100 per trip	
Youth Sports Programs			
Sports League			
Resident	\$45	\$0-\$100	
Non Resident	\$55		
Sport Clinics	\$25	\$0-\$100	
Resident	\$35		
Non Resident			
Batting Cages			
15 Pitches	\$1	\$1	
Community Organization Fee	\$1	\$1	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

<u>TYPE OF FEE</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>	<u>CHANGE</u>
Aquatics			
Recreation Swim	\$2		\$2
Lap Swim	\$3		\$3
Swimming & Diving Lessons			
Resident	\$42		\$42
Non Resident	\$52		\$52
Season Swim Pass	\$15-\$25		\$15-\$25
Lap Swim Pass -	\$15-\$25		\$15-\$25
Jr. Lifeguard (Per Session)			
Resident	\$128		\$70-150
Non Resident	\$138		\$70-150
Summer Swim Team			
Resident	\$50		\$50
Non Resident	\$60		\$60
Water Polo			
Resident	\$25		\$25
Non Resident	\$25		\$25
Adaptive Swim	\$25		\$25
	\$25		\$25
Water Fitness Classes			
Resident	\$20		\$20
Non Resident	\$20		\$20
Safety Clinics			
Resident	\$0		0
Non Resident	\$0		0
Community Gardens			
(18'x22' ground level plots)			
Senior Resident	\$60		\$60
Resident	\$85		\$85
Non Resident	\$95		\$95
(8'x22' raised plots)			
Senior Resident	\$0		60

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

<u>TYPE OF FEE</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>	<u>CHANGE</u>
Resident	\$0	85	-
Non Resident	\$0	95	-
REACH Annual Registration	\$40	40	-
Senior Center Membership	\$0	0	-
CSO Facility Use Fee	\$20 per participant	\$20 per participant	-
Special Events			
Food Vendor	\$75-\$300	\$75-\$300	-
Exhibitor	\$0-\$100	\$0-\$100	-
Miscellaneous			
Discount Registration	\$0	10%-50%	-
Sponsorship Rates	\$25 Minimum	\$25 Minimum	-
Activenet Program Registration Fee	\$10	\$0	(\$10)
Non Profit Organization Equipment Usage			
Chair	\$0	0	-
Table	\$0	0	-
Canopy	\$0	0	-
Sound System	\$0	0	-
Stage	\$0	0	-
Recreation Magazine Advertising Rates	\$200-\$2,000	\$200-\$2,000	-
City Manager may authorize seasonal discounts and promotional pricing for Recreation programs			
PARKS & RECREATION - FACILITY RENTALS			
Facility Rentals			
Pico Park & Senior Center Auditorium*			
Resident	\$150 per hour	\$150 per hour	-
Non Resident	\$200 per hour	\$200 per hour	-
Smith Park Auditorium*			

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Resident	\$120 per hour	\$120 per hour	
Non Resident	\$170 per hour	\$170 per hour	
Rio Hondo Park Auditorium*			
Resident	\$145 per hour	\$145 per hour	
Non Resident	\$170 per hour	\$170 per hour	
Rivera Park Auditorium*			
Resident	\$150 per hour	\$150 per hour	
Non Resident	\$200 per hour	\$150 per hour	
Basketball Gymnasium*			
Resident	\$50 per hour	\$50 per hour	
Non Resident	\$100 per hour	\$100 per hour	
Pico & Rivera Park Patio			
Resident	\$25 per hour	\$25 per hour	
Non Resident			
City Council Chambers	\$125 per hour	\$125 per hour	
Patios			
Resident	\$25 per hour	\$25 -50 per hour	
Non Resident	\$25 per hour	\$25 -50 per hour	
Community Center Meeting Rooms	\$40 per hour	\$40 per hour	
Additional Rates & Fees			
Event Rental with Alcohol	\$50 additional per hour	\$50 additional per hour	
Event Rental Saturday Premium	\$50 additional per hour	\$50 additional per hour	
Event Maintenance/Cleanup Fee	\$100	\$100	
Event Room Set up & Breakdown	\$75	\$75	
Event Staffing Fee	\$36 per hour	\$40 per hour	
Event Additional Decoration Time	\$50 per hour	\$50 per hour	
Additional Staff supervision	\$18 per hour	\$20 per hour	
Security Guards	Reimburse Actual Cost	Reimburse Actual Cost	
Liability Insurance	Reimburse Actual Cost	Reimburse Actual Cost	
Refundable Damage Deposit	Reimburse Actual Cost	Reimburse Actual Cost	
Cancellation Fee - 10 days in advance	10% of rental fees	10% of rental fees	
Cancellation Fee - less than 10 days in advance	25% of rental fees	25% of rental fees	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Picnic Gazebo (Daily Fee - 5 hours)	(daily fee)	5 Hour Rental	
Rio Hondo capacity 75			
Resident	\$75	\$75	
Non Resident	\$100	\$100	
Rio Hondo capacity 175			
Resident	\$175	\$175	
Non Resident	\$150	\$150	
Rio Hondo capacity 350			
Resident	\$325	\$325	
Non Resident	\$350	\$350	
Smith Park capacity 25			
Resident	\$30	\$30	
Non Resident	\$30	\$30	
Smith Park capacity 75			
Resident	\$75	\$75	
Non Resident	\$100	\$100	
Smith Park capacity 150			
Resident	\$175	\$175	
Non Resident	\$200	\$200	
Rio Vista Park capacity 50			
Resident	\$75	\$75	
Non Resident	\$75	\$75	
Rivera Park capacity 25			
Resident	\$30	\$30	
Non Resident	\$30	\$30	
Rivera Park capacity 50			
Resident	\$75	\$75	
Non Resident	\$75	\$75	
Rivera Park capacity 75			
Resident			
Non Resident	\$100	\$100	
Rivera Park capacity 100			
Resident			
Non Resident	\$125	\$125	

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

<u>TYPE OF FEE</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>	<u>CHANGE</u>
Resident discount for cabanas with capacity of 75 or more	\$25		\$25
Gazebo Refundable Damage Deposit	\$100		\$100
Picnic Benches			
Resident	\$50		\$50
Non Resident	\$75		\$75
Refundable Damage Deposit	\$50		\$50
Pool Rental			
Reservations (up to 50 Swimmers)	\$150 ph+\$1.50 per swimmer	\$150 ph+\$1.50 per swimmer	
Resident Cost (up to 50 Swimmers)	\$150 ph+\$1.50 per swimmer	\$125 ph+\$1.50 per swimmer	
Lifeguards	\$20 per hour	\$20 per hour	
Additional lifeguard requirement per increment of 50 swimmers	\$20.00 per hour	\$20.00 per hour	
Batting Cages Rentals			
Single Cage Rental - Resident	\$50-\$60 per hour		\$25 per hour
Single Cage - Non Resident			\$30 per hour
All Cage Rental - Resident			\$60 per hour
All Cage Rental - Non Resident			\$80 per hour
Sports Fields			
Baseball/Softball Fields (Per Hour)			
Resident	\$25 per hour		\$25 per hour
Non Resident	\$25 per hour		\$35 per hour
Lights Residents- Youth activity	\$10		\$10
Lights Residents- Adult activity	\$10		\$10
Lights Non Residents	\$10		\$10
Smith Park Football/Soccer Stadium (Per Hour)			
Resident	\$0		\$0
Non Resident	\$0		\$0
Lights Residents- Youth Activity	\$0		\$0
Lights Residents- Adult Activity	\$0		\$0
Lights Non Residents	\$0		\$0

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

TYPE OF FEE	CURRENT FEES	PROPOSED FEES	CHANGE
Stadium Refundable Deposit	\$0		\$0
Soccer/Football Fields (Per hour)			
Resident	\$45		\$45
Non Resident	\$45		\$45
Lights Residents- Youth Activity	\$10		\$10
Lights Residents- Adulity Activity	\$10		\$10
Lights Non Residents	\$10		\$10
Field Preparation	\$40 per field		\$40 per field
Staff Supervision	\$18 per hour		\$20 per hour
PARKS & RECREATION - GOLF COURSE			
Golf Course Fees			
Monday - Friday	\$7		\$7
Senior Green Fees	\$4		\$4
Senior Replay before 5pm	\$11		\$11
Day Fee	\$8		\$8
Resident	\$5		\$5
Youth Rate	\$5		\$5
Resident Replay (Monday – Friday Before 5 pm)	\$5		\$5
Non Resident Replay (Monday – Friday Before 5 pm)	\$5		\$5
Rates After 5PM Monday – Friday			
Resident Replay (Monday – Friday After 5 pm)	\$10		\$10
Non Resident Replay (Monday – Friday After 5 pm)	\$12		\$12
Saturday- Sunday			
Resident	\$10		\$10
Non Resident	\$13		\$13
Youth	\$5		\$5
Resident Replay	\$10		\$10
Non Resident Replay	\$10		\$10
Replay Rates			
Weekend	\$10		\$10
Weekday	\$5		\$5

CITY OF PICO RIVERA
 SCHEDULE OF FEES
 FISCAL YEAR 2013-2014

<u>TYPE OF FEE</u>	<u>CURRENT FEES</u>	<u>PROPOSED FEES</u>	<u>CHANGE</u>
Specials			
Weekday Unlimited Golf	\$15 day	\$15 day	-
Weekend Unlimited Golf	\$20 day	\$20 day	-
Driving Range			
Large Bucket	\$8	\$8	-
Medium Bucket	\$6	\$6	-
Small Bucket	\$4	\$4	-
Early Bird Large Bucket Special Before 9am Monday-Friday	\$6	\$6	-
City Golf Club Member Discount off any size Bucket	\$2	\$2	-
Youth on course large Bucket Monday- Thursday (only 1 bucket a day)	\$2	\$2	-
Range Keys			
	\$75	\$75	-
	\$50	\$50	-
Tournaments			
Weekend Shotgun	\$26	\$26	-
Weekday Shotgun - Before 5 pm	\$19	\$19	-
Weekday Shotgun - After 5 pm	\$25	\$25	-
Weekend Tee Time Tournament	\$16	\$16	-
Weekday Tee Time Tournament	\$13	\$13	-
Non-profit Organization Discount	\$3	\$3	-
Banquet Rentals (Per Person)	\$10	\$10	-
Golf Lessons			
Group Lessons - 45 Minutes	\$32	\$32	-
Private Lessons - 40 Minute	\$40	\$40	-
Equipment Rentals			
Electric Carts	\$10	\$10	-
Hand Carts	\$3	\$3	-
Individual Clubs	\$1	\$1	-
Set of 8 Clubs	\$8	\$8	-
Shirts	\$1	\$1	-
Proshop Merchandise	\$.50-\$1000	\$.50-\$1000	-