



Tuesday, December 11, 2012  
Regular Meeting--6:00 p.m.  
Council Chambers  
6615 Passons Blvd.

Next Resolution No. HA-88  
Next Agreement No. HA-16

**ROLL CALL:**

- Bob J. Archuleta, Chairman
- Gustavo V. Camacho, Vice Chairman
- David W. Armenta, Member
- Gregory Salcido Member
- Brent A. Tercero, Member

**1<sup>st</sup> PERIOD OF PUBLIC COMMENTS- IF YOU WOULD LIKE TO OFFER PUBLIC COMMENT ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.**

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

**CONSENT CALENDAR:**

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

**PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING**

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In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call City Clerk's office at (562) 801-4389 if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

**CONSENT CALENDAR:**

**1. Minutes.**

- Housing Assistance Agency meeting of November 13, 2012

**Recommendation:**

1. Approve.

**2. Summary for CDBG Grant & Home/CalHome – Funded Loan - Rehabilitation Programs as of November 2012.**

- a. Status of Funds Report and Program Summary – CDBG Grant & Home/CALHome Loan Housing Rehabilitation Programs as of November 2012.
- b. Monthly Activity Report  
Section 8 Housing Program November 2012.

**Recommendation:**

1. Receive and File.

**3. Warrant Register of December 2012.**

**Recommendation:**

1. Receive and File.

**LEGISLATION:** None.

**NEW BUSINESS:**

**OLD BUSINESS:**

**2<sup>ND</sup> PERIOD OF PUBLIC COMMENTS – THIS TIME IS RESERVED FOR COMMENTS THAT HAVE NOT BEEN ADDRESSED DURING THE MEETING OR THAT ARE NOT LISTED ON THE AGENDA. PLEASE FILL OUT A BLUE PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.**

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

**ADJOURNMENT:**

### **AFFIDAVIT OF POSTING**

I, Anna Jerome, Assistant City Clerk, for the City of Pico Rivera Housing Assistance Agency, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin Board, Pico Rivera Post Office and Parks: Smith, Pico and Rivera as well as the Pico Rivera Public Library and distributed to members of the media on this the 6<sup>th</sup>, day of December, 2012.

Dated this 6<sup>th</sup>, day of December, 2012



Anna M. Jerome, CMC  
Assistant City Clerk

### **SB343 NOTICE**

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.



Tuesday, November 13, 2012

A Regular Meeting of the Housing Assistance Agency was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Chairman Archuleta called the meeting to order at 6:00 p.m.

**PRESENT:** Armenta, Camacho, Salcido, Tercero, Archuleta

**ABSENT:** None

**CONSENT CALENDAR:**

**1. Minutes**

- Approved Housing Assistance Agency meeting of October 9, 2012

**2. Summary of CDBG Grand & Home/CalHome Loan Rehabilitation Programs as of October 2012.**

Received and filed:

- a. Status of Funds Report and Program Summary – CDBG Grant/Paint-Up/Fix-up & Home/CALHome Rehabilitation Loan Programs as of October, 2012
- b. Monthly Activity Report
  - Section 8 Housing Program October 2012

**3. Warrant Register of November 2012.**

Received and filed.

Motion by Commissioner Salcido, seconded by Commissioner Armenta to approve Consent Calendar items 1 through 3. Motion carries by the following roll call vote:

**AYES:** Armenta, Camacho, Salcido, Tercero, Archuleta

**NOES:** None

**LEGISLATION:** None.

**NEW BUSINESS:** None.

**OLD BUSINESS:** None.

**2<sup>ND</sup> PERIOD OF PUBLIC COMMENTS – ALL OTHER CITY-RELATED BUSINESS:**

None.

**ADJOURNMENT:**

The Housing Assistance Agency meeting was adjourned at 7:30 p.m. There being no objection it was so ordered.

**AYES:** Armenta, Camacho, Salcido, Tercero, Archuleta

**NOES:** None

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Bob J. Archuleta, Chairman

**ATTEST:**

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Anna M. Jerome, Agency Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Housing Assistance Agency Regular Meeting dated November 13, 2012, and approved by the Housing Assistance Agency on December 11, 2012.

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Anna M. Jerome, Agency Secretary



**To:** Chairman and Commissioners  
**From:** Executive Director  
**Meeting Date:** December 11, 2012  
**Subject:** SUMMARY FOR CDBG/HOME/CALHOME-FUNDED LOAN-REHABILITATION PROGRAMS AS OF NOVEMBER 2012

FUNDING	BUDGET	ENCUMBERED	FISCAL YEAR EXPENDITURES	BALANCE	NOTES
<b>Grant Program</b>					
CDBG Housing Rehabilitation	\$ 391,500	\$348,000	\$450	\$43,050	
<b>GRANT PROGRAM TOTALS</b>	<b>\$ 391,500</b>	<b>\$348,000</b>	<b>\$450</b>	<b>\$43,050</b>	Staff currently has twenty nine projects approved and construction bids are being obtained. Staff is collecting the required income documentation on two projects for approval.
<b>Loan Program</b>					
2010 CALHOME	\$1,000,000	\$640,680	\$0	\$359,320	Eleven projects have been approved and staff is obtaining construction bids. The CALHOME grant has a deadline of October 19, 2013.
HOME Program Income	\$14,720	\$0	\$8,000	\$6,720	One project was completed. There is no expiration date for program income.
CALHOME Program Income	\$85,567	\$0	\$0	\$85,567	There is no expiration date for program income.
<b>LOAN PROGRAM TOTALS</b>	<b>\$1,100,287</b>	<b>\$640,680</b>	<b>\$8,000</b>	<b>\$451,607</b>	



**To:** Chairman and Commissioners  
**From:** Executive Director  
**Meeting Date:** December 11, 2012  
**Subject:** MONTHLY ACTIVITY REPORT – SECTION 8 HOUSING PROGRAM – NOVEMBER 2012

<u>APPLICATIONS:</u>	<u>TOTAL</u>
Clients processed (including recertifications)	245
<u>INSPECTIONS:</u>	
Scheduled	71
a) Passed	49
b) Failed	22
<u>CONTRACTS</u>	<u>VOUCHERS</u>
Allocated Under Annual Contributions Contract	517
Assistance Available	
Issued	1
Expired	0
Searching	5
Contracts	
Under Contract	489
Searching	5
Outgoing Clients absorbed by another PHA	0
Terminated	6
Portability Contracts	0
Monthly Recertifications	47

MONTHLY ACTIVITY REPORT – SECTION 8

December 11, 2012

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FAMILIES BEING ASSISTED BY BEDROOM SIZE

VOUCHERS

Bedroom Size

0 Bedroom	13
1 Bedroom	199
2 Bedroom	194
3 Bedroom	76
4 Bedroom	7
5 Bedroom	0
TOTAL FAMILIES	489

PORTABILITY

Outgoing Clients to another PHA	1
Incoming Clients to Pico Rivera	0
Incoming Welfare to Work New Contracts	0

HOUSING WARRANT REGISTER  
DECEMBER 2012

Warrant Date	12/1/2012	
Total Contracts		405,474.00
Adjustments and payments to other housing authorities and cities		
Positive Adjustments - Payments		82,480.86
Negative Adjustments - Deductions		<u>(3,568.00)</u>
Total Adjustments		78,912.86
Total Checks		<u>\$ 484,386.86</u>
Warrant Date	12/1/2012	
Total Contracts		142.00
Adjustments and payments to other housing authorities and cities		
Positive Adjustments - Payments		14.00
Negative Adjustments - Deductions		<u>-</u>
Total Adjustments		14.00
Total Checks		<u>\$ 156.00</u>
Total Checks for 12/1/2012		<u><u>\$ 484,542.86</u></u>