CITY OF PICO RIVERA

ADOPTED BUDGET 2011-2012

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CITY OF PICO RIVERA

"Prudent Financial Planning is our Bridge to Prosperity"

TWO-YEAR BUDGET

Fiscal Year 2010-2011
and
Fiscal Year 2011-2012

CITY OF PICO RIVERA
FY2010-2011 & FY2011-2012 TWO-YEAR BUDGET

CITY COUNCIL

Gregory Salcido, Mayor

Bob J. Archuleta, Mayor Pro Tem

David W. Armenta

Gustavo V. Camacho

Barbara Contreras Rapisarda

Debbie Lopez
Assistant City Manager

Jeffrey Prang
Assistant City Manager

John Herrera, CPA
Finance Director/Treasurer

Jeff Brauckmann
Community & Economic
Development Director

Al Cablay
Public Works Director

Ralph Aranda
Parks & Recreation Director

CITY OF PICO RIVERA
FY2010-2011 ADOPTED BUDGET
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City of Pico Rivera
ADMINISTRATION
6615 Passons Boulevard · Pico Rivera, California 90660
(562) 801-4371

City Council
Gregory Salcido
Mayor
Bob J. Archuleta
Mayor Pro Tem
David W. Armenta
Councilmember
Gustavo V. Camacho
Councilmember
Barbara Contreras Rapisarda
Councilmember

October 12, 2010

To: City Council

From: Deborah Lopez - Assistant City Manager
John Herrera, CPA – Finance Director/Treasurer

The City Council approved of bringing forward a Two-Year Budget plan to extend the City's fiscal stability plan through June 30, 2012. Longer term financial planning is especially important during this period of continued economic uncertainty as the local, state, and national economies struggle to work themselves out of the worst economic recession since the Great Depression.

The FY 2010/2011 budget adopted by Council on June 20, 2010 is hereby being extended to include FY 2011/2012. The FY 2010/2011 budget still stands as adopted, however, by asking Council to adopt the budget for FY 2011/2012 as a "status quo" budget our goal is to **put all stakeholders on notice that we have to contain costs at FY 2010/2011** levels to avoid draining the City's Reserve Fund.

Even though many economists have now declared the recession technically over, they also agree that City governments will continue to face declines in revenues from property taxes and other tax revenues for two to three years as housing price declines and other economic impacts work their way out of the City's revenue structure. By adopting a status quo budget for both FY 2010/2011 and 2011/2012, the City of Pico Rivera can position itself for a managed economic recovery as well as formalize the need to draw on Reserve Funds for the next two years.

The total adopted budget for each year of the Two-Year Budget totals $128 million for all funds. The General Fund budget is $34 million in FY 2010/2011 and $34.5 million in FY 2011/2012, with full funding for public safety, the 2009 Bond payment, and other vital City services. The total adopted budget is a balanced spending plan with the use of $1.9 million of the $9 million Reserve Fund. By adopting a Recession-Period Reserve policy of 20%, this allows the City fully-fund the high level of services for the next two years while we begin seeing a recovery in the economy.

Bottom Line: The Two-Year Budget that begins July 1, 2010 and ends June 30, 2012 is a lean budget. Thanks to the hard work of all Departments and fiscal leadership of the Council, the City continues resilient in its ability to balance the budget while maintaining high service levels in public safety and other vital City services. We will continue to streamline City operations, eliminating bureaucracy that does not create value for the organization and using technology to automate service delivery where possible. The new City website and implementation of new software throughout the organization will help the City to reach its goal of a "virtual City Hall", allowing residents and businesses to do business with the City 24/7.

As stated, the economy is still recovering from the worst recession in over 70 years, yet the City of Pico Rivera is weathering this economic storm in stride and continues to plow forward on an ambitious capital improvement program (CIP). Thanks to the prudent fiscal leadership of the City Council and the approval of a 1% Transactions Tax (Measure P) approved by Pico Rivera voters in 2008, the City continues fiscally resilient in 2010-2012 and is poised to work through the recession as we expect an improvement in revenues by 2012. If the economy improves before 2012 and revenues begin to reflect an upward slope, staff will come back with a Mid-Year Budget to replenish the Reserve Fund back to 25% and add additional funds to City operations where necessary.

The FY 2010/2011 budget provides funding for the following priorities of the City Council as follows:

1. A 4% salary increase per labor contracts, as well as merit increases for employees.
2. Law enforcement services with a 1.8% increase in the County Sheriff's contract.
3. $1.8 million bond payment for the 2009 Vital City Services bond issue.
4. Construction of four City parks at a cost of $21 million over the next two years.
5. A new $16 million Library, with $8 million funded from bond proceeds.
6. A deposit of $1 million into the City's new PEBO (post-employment benefits obligation) Fund to move towards the goal of fully funding of retiree benefits.
7. Contribution of $1 million to the Equipment Replacement Fund to fund the City's aging fleet and other equipment inventory (*to be determined upon closing of the books on June 30, 2011*).

8. Supplemental one-time budget requests of $333k for essential operating capital and equipment.

The FY 2011/2012 budget assumes full funding for all cost increases approved in FY 2010/2011 but **no cost increases** in FY 2011/2012 except for a 2% increase in the Sheriff's services contract and the $2.3 million payment on the 2009 Bond.

During the preparation of the FY 2010/2011 budget, staff spent over 1,000 hours combined on budget analyses and meetings with the City Manager's Office and the Council Ad Hoc Budget Committee to solve a "preliminary" budget "gap" of $3.9 million, which was created through a decrease in revenue of $1.6 million and "net" cost increases of $2.3 million as shown above. The $3.9 million General Fund budget gap was solved through the following:

1. Job Costing method was implemented to recover $1.7 million in administrative costs.
2. Cuts to "already lean" Departmental budgets of $700k
3. Reorganization of administrative staff shed $500k of annual salary costs.
4. Carryover of fund balance from FY 2009/2010 of $900k (amended from $975k estimate).

It was a real challenge bridging the $3.9 million budget gap. It required restructuring, reorganizing and streamlining the organization as well as redesigning the financial management system, which includes implementation of a $1.7 million Job Costing program, a cost accounting methodology that facilitates greater cost-recovery to the General Fund. **This is the third cycle of budget cuts absorbed by Departments to balance the budget**. Note that as part of the Two-Year Budget work study session with Council on October 4, 2012, the Council approved to extend the budget through FY 2011/2012 and approved a reorganization of one Assistant City Manager to assume full duties of the Public Information Manager position as well as additional job costing to Regional and legislative advocacy activities, as well as freezing a Senior Technician in Human Resources and one Associate Planner. This resulted in an additional $500k annual savings in the budget. This limits the use of fund balance to $200k in FY 2010/2011 yet still requires $1.7 million of fund balance reserves in FY 2011/2012, for a total draw on reserves of $1.9 million for the Two-Year Budget.

The CIP budget for next year exceeds $60.9 million, with $11 million of this balance remaining to complete the Passons Grade Separation project. The $60.9 million CIP budget is broken down by project type as follows:

1.	Administrative/Technology	$906k
2.	City Facilities	$9 million
3.	Parks Projects	$21 million
4.	Streets	$30 million
5.	Water Improvements	$117k

Included in the $60.9 million CIP budget is $30 million to be invested in the reconstruction of four City parks, construction of a new Library, and other infrastructure projects funded from the 2009 Vital City Services bond. The Public Works Department and other City Departments continue to pursue new grants to fund capital improvements, as well as making sure to complete the projects funded through existing grants. The CIP budget for FY 2011/2012 is expected to reach $50 million as the City continues to compete for federal grants and other funding sources needed to maintain the infrastructure of the City of Pico Rivera.

General Fund Reserves Policy:

The City defines its fund balance reserve as that amount that is available during the current fiscal year for emergencies, or its rainy day fund. This is a balance sheet figure that is used to preserve liquidity to allow the City to pay for all cost of operations, especially while the City waits for large receipts to be received from the County, the State, and other funding agencies during the fiscal year. The City will maintain a 25% reserve policy in the General Fund in FY 2010/2011. However, a Recession-Period reserve policy of 20% will be maintained to fund the $1.9 million needed for public safety and other vital City services. The fund balance in the General Fund is estimated as follows:

	2010/2011	2011/2012
Total Fund Balance:	$9.0 million	$7.1 million

Many Cities have a problem calculating what constitutes the fund balance "reserve" in the General Fund because of the many asset and liability accounts that are factored into the number used in the budget. Assets and liabilities are terms that are not as well understood as Revenues and Expenditures because these are balance sheet accounts that are rarely discussed during the budget adoption process. Thus, we need to look at the fundamental question of the role of fund balance reserves, which is a measure of liquidity, or how quickly that fund balance will be readily converted into cash.

The City of Pico Rivera has to consider the RDA and the Golf Course Funds, which have large deficits, when presenting a fund balance estimate for the budget because these funds could negatively impact the General Fund in various degrees if not corrected. However, during this period of economic recession, the City Manager did not want to apply the "acid test" to the City's balance sheet because of the uncertainty in the economy and of the resolution of RDA and Golf Course fiscal issues. Thus, the fund balance reserve presented excludes consideration of the RDA and Golf Course Funds, as well as the Sports Arena Fund which owes $1.2 million to the General Fund.

ONGOING FISCAL ISSUES TO BE RESOLVED:

Redevelopment Agency

The City Council has been advised that the Redevelopment Agency continues to struggle to meet all of its financial obligations. The **loss of the $1.1 million "County deferral"** of pass-through payments funding in FY 2008/2009 and the **$2 million SERAF** (Supplemental Educational Revenue Augmentation Fund) payments in FY 2009/2010 and 2010/2011 has left the RDA in a further fiscal hole that needs to be addressed. There is a need to reopen talks with the County to attempt to rework RDA Pass-Through Agreement Amendment #5 to provide some relief to the RDA. Otherwise, the RDA will face serious cash flow problems by FY 2011/2012 and going forward. The continued **declines in property values** from the appeals going to the County will result in decreased property tax increment revenue in FY 2011/2012. The City and RDA will work together to ensure that there is **ZERO risk of default on the RDA Bonds**. However, staff will have to work with the City Attorney to prepare a recommendation to the Council that the

Housing Fund loan the RDA cash to meet all of its obligations. Any cash not provided by the Housing Fund would have to be made available by the City. The formation of the new Council Economic Development Committee is key to improve the fiscal condition of the RDA. The City will have another opportunity to revisit economic revitalization of its economic development initiatives to improve the tax base of the City and help the RDA to work itself out the pass-through deals it made under duress in the past decade. This is also of value to the General Fund as it can boost the value of the 1% Transaction Tax (Measure P) approved by voters in 2008 and eliminate the need for any subsidy from the General Fund to the RDA.

Water Authority

The Water Authority has not yet fully met its debt service coverage requirements. However, when the next water rate increase is implemented, staff expects to get closer to this bond requirement. It will take all four 15% rate increases to get the Water Authority closer to compliance with bond covenants, but these rate increases are not sufficient to pay for capital improvements or repayment of advances from the General Fund. The Water rate management plan will be reviewed with Council in 2011 to request direction on the Water Authority. Also, with the ongoing regulatory water quality issues, water rate management will continue to be a priority for the City to ensure a reliable source of potable water in Pico Rivera.

Golf Course Fund

We have been advising the City Council of the subsidy the General Fund must provide the Golf Course enterprise fund to keep it operational. The Golf Course balance sheet now has a $2.4 million negative equity balance, growing each year, due to cost-reimbursement charges allocated to the Golf Course Fund from the General Fund and cost over-runs during the past decade. Rather than take the $2.4 million from the General Fund all at once, the previous direction was to bring back a budget plan that funded a $300k annual budget transfer from the General Fund to the Golf Course Fund over the next ten years to eliminate the deficit. which will be discussed at Mid-Year Budget.

State Budget

The State of California continues mired in its $19 billion budget deficit. We will need to watch closely the State's next move, collaborating with the League of Cities to protect local revenues. The State Budget is being approved by the Legislature as of this writing; however, it appears to be yet another year of largely creative budget techniques.

In conclusion, it is imperative that we continue to exercise fiscal caution, and restraint. We are in a relatively better financial position than many of our neighboring communities. We hope there is not another decline in the economy and we will update the City Council at Mid-Year Budget to advise the Council of any changes in the Two-Year Budget plan. It will be imperative that all stakeholders of the organization recognize the severity of the current recession and the need to be proactive as well as innovative in containing costs as approved in the budget during this Two-Year Budget plan that takes us through June 30, 2012. Few Cities are in the fiscal position to make this commitment to the community.

We are optimistic that through the continued leadership and fiscal discipline from both the City Council and Administration, the City of Pico Rivera will continue to improve the quality of life of its residents, progress in its delivery of effective public services, and expand the opportunities for those that partner with the City in meeting the mission of the organization.

Debbie Lopez, Assistant City Manager

John Herrera, CPA – Finance Director

City of Pico Rivera

SCHEDULE IV

SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND

FISCAL YEAR 2010 - 2011 (REVISED BUDGET)

	FUND DESCRIPTIONS	"ESTIMATED" July 1, 2010	ESTIMATED REVENUE	TRANSFERS IN	TOTAL RESOURCES	OPERATING EXPENDITURES	CAPITAL PROJECTS	TRANSFERS OUT	TOTAL REQUIREMENTS	"PROJECTED" June 30, 2011
GENERAL FUNDS										
010	GENERAL FUND	6,052,100	29,881,800	2,804,200	32,686,000	32,042,100		6,205,700	38,247,800	490,300
012	[1] PEBO (GASB 45) FUND	-		1,000,000	1,000,000					1,000,000
015	EMERGENCY RESERVE FUND	4,500,000			-				-	4,500,000
016	ECONOMIC STABILIZATION/STIMULUS	2,500,000			-			391,900	391,900	2,108,100
SUB TOTAL - GENERAL FUND & RESERVE		13,052,100	29,881,800	3,804,200	33,686,000	32,042,100	-	6,597,600	38,639,700	8,098,400
SPECIAL REVENUE FUNDS										
017	IMAGE ENHANCEMENT FUND	2,990,500	55,000		55,000			266,000	266,000	2,779,500
020	SEWER CONSTRUCTION FUND	-	-		-				-	-
040	STATE GAS TAX FUND	-	1,182,500		1,182,500			1,082,600	1,082,600	99,900
041	STATE RELINQUISHMENT FUND	-	-		-				-	-
050	TRANSPORTATION DEV ACT	-	100,000		100,000			83,200	83,200	16,800
090	TRANSPORTATION PROP A	850,000	1,243,000		1,243,000	1,010,900		223,100	1,234,000	859,000
095	TRANSPORTATION PROP C	4,923,100	1,024,700		1,024,700	28,800		5,813,900	5,842,700	105,100
096	MEASURE R FUND	380,000	440,500		440,500			344,400	344,400	476,100
200	AIR QUALITY IMPROVEMENT	78,000	80,000		80,000			3,700	3,700	154,300
450	[2] EQUIPMENT REPLACEMENT FUND	500,000	2,600	1,000,000	1,002,600	83,200			83,200	1,419,400
540	ASSESSMENT DISTRICT 95-1	1,100	39,800		39,800	39,800		1,200	41,000	(100)
545	[3] LIGHTING ASSESSMENT DISTRICT	-	1,266,800		1,266,800	704,200		789,200	1,493,400	(226,600)
546	PARAMOUNT/MINES ASSESS. DIST.	-	7,500		7,500	1,000			1,000	6,500
547	FLOSSMOOR RD SEWER ASSESS. DIST.	-	-		-				-	-
634	EDA DEVELOPER REVENUE	2,100,000	120,000		120,000			167,800	167,800	2,052,200
630	CDBG	(60,000)	1,367,000		1,367,000	1,401,500		15,000	1,416,500	(129,500)
640	HOME GRANT	600,000	971,200		971,200	316,100			316,100	1,255,100
650	CALHOME GRANT	106,000	88,500		88,500	105,000			105,000	89,500
690	REACH GRANT	630,000	805,000		805,000	953,100		47,800	1,000,900	434,100
	OTHER GRANTS	1,455,600	22,908,200		22,908,200	35,000		23,251,700	23,286,700	1,077,100
SUB TOTAL - SPECIAL REVENUE FUNDS		14,534,300	31,702,300	1,000,000	32,702,300	4,678,600	-	32,089,600	36,768,200	10,468,400
ENTERPRISE FUNDS										
570	[4] GOLF COURSE FUND	(2,400,000)	876,800		876,800	1,122,800		320,000	1,442,800	(2,966,000)
590	SPORTS ARENA COMPLEX	400,000	206,500		206,500	383,300			383,300	223,200
SUB TOTAL - ENTERPRISE FUNDS		(2,000,000)	1,083,300	-	1,083,300	1,506,100	-	320,000	1,826,100	(2,742,800)
210	CAPITAL IMPROVEMENT FUND	-		60,870,700	60,870,700		60,870,700		60,870,700	-
011	GENERAL FUND DEBT SERVICE	-	2,900		2,900			-	-	2,900
TOTAL CITY BUDGET		25,586,400	62,670,300	65,674,900	128,345,200	38,226,800	60,870,700	39,007,200	138,104,700	15,826,900
531	HOUSING AUTHORITY	1,100,000	5,027,700		5,027,700	6,054,800			6,054,800	72,900
550	[5] WATER AUTHORITY	1,000,000	9,163,800		9,163,800	10,471,600		417,200	10,888,800	(725,000)
860	DEBT SERVICE FUND-2009 LEASE REV.	-		1,768,600	1,768,600	1,768,600			1,768,600	-
300	2009 LEASE REVENUE BOND	28,246,900			-			28,226,900	28,226,900	20,000
520	OPERATING FUND (RDA)	234,024	1,815,400	207,800	2,023,200	2,026,200			2,026,200	231,024
510	LOW & MODERATE FUND	3,880,981	1,561,500		1,561,500	121,600		677,400	799,000	4,643,481
850	DEBT SERVICE	(3,313,523)	6,080,100	677,400	6,757,500	8,869,600			8,869,600	(5,425,623)
	[6] TOTAL REDEVELOPMENT AGENCY	801,482	9,457,000	885,200	10,342,200	11,017,400	-	677,400	11,694,800	(551,118)
GRAND TOTAL ALL FUNDS		56,734,782	86,318,600	68,328,700	154,647,500	67,539,200	60,870,700	68,328,700	196,738,600	14,643,682

1 The transfers for PEBO Fund will depend on the final fund balance at June 30, 2010 after the audit is completed.
2 The transfers for Equipment Replacement will depend on the final fund balance at June 30, 2011 after the audit is completed.
3 Special Assessment Revenue does not cover costs of operations. It will need to be reviewed in FY2011-2012.
4 Golf Course will require an operating transfer over 10 years to eliminate the $3M deficit in the fund.
5 Water Rates will need to be reviewed in 2012 if rate increases continue to log behind operating costs.
6 The Redevelopment Agency continues to face cash flow problems due to loss of the $1 Million County Deferral funding in FY2008-2009.

10/9/2010

City of Pico Rivera

SCHEDULE IV

SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND

FISCAL YEAR 2011 - 2012 (PROPOSED BUDGET)

	FUND DESCRIPTIONS	"ESTIMATED" July 1, 2011	ESTIMATED REVENUE	TRANSFERS IN	TOTAL RESOURCES	OPERATING EXPENDITURES	CAPITAL PROJECTS	TRANSFERS OUT	TOTAL REQUIREMENTS	"PROJECTED" June 30, 2012
GENERAL FUNDS										
010	GENERAL FUND	490,300	29,881,800	2,804,200	32,686,000	32,098,500		2,408,600	34,507,100	(1,330,800)
012	[1] PEBO (GASB 45) FUND	1,000,000		-	-					1,000,000
015	EMERGENCY RESERVE FUND	4,500,000			-				-	4,500,000
016	ECONOMIC STABILIZATION/STIMULUS	2,108,100			-				-	2,108,100
SUB TOTAL - GENERAL FUND & RESERVE		8,098,400	29,881,800	2,804,200	32,686,000	32,098,500	-	2,408,600	34,507,100	6,277,300
SPECIAL REVENUE FUNDS										
017	IMAGE ENHANCEMENT FUND	2,779,500	55,000		55,000			266,000	266,000	2,568,500
020	SEWER CONSTRUCTION FUND	-	-		-				-	-
040	STATE GAS TAX FUND	99,900	1,182,500		1,182,500			1,082,600	1,082,600	199,800
041	STATE RELINQUISHMENT FUND	-	-		-				-	-
050	TRANSPORTATION DEV ACT	16,800	100,000		100,000			83,200	83,200	33,600
090	TRANSPORTATION PROP A	859,000	1,243,000		1,243,000	1,010,900		223,100	1,234,000	868,000
095	TRANSPORTATION PROP C	105,100	1,024,700		1,024,700	28,800		1,044,900	1,073,700	56,100
096	MEASURE R FUND	476,100	440,500		440,500				-	916,600
200	AIR QUALITY IMPROVEMENT	154,300	80,000		80,000			3,700	3,700	230,600
450	[2] EQUIPMENT REPLACEMENT FUND	1,419,400	2,600	-	2,600	83,200			83,200	1,338,800
540	ASSESSMENT DISTRICT 95-1	(100)	39,800		39,800	39,800		1,200	41,000	(1,300)
545	[3] LIGHTING ASSESSMENT DISTRICT	(226,600)	1,266,800		1,266,800	704,200		789,200	1,493,400	(453,200)
546	PARAMOUNT/MINES ASSESS. DIST.	6,500	7,500		7,500	1,000			1,000	13,000
547	FLOSSMOOR RD SEWER ASSESS. DIST.	-	-		-				-	-
634	EDA DEVELOPER REVENUE	2,052,200	120,000		120,000			167,800	167,800	2,004,400
630	CDBG	(129,500)	1,367,000		1,367,000	1,401,500		15,000	1,416,500	(179,000)
640	HOME GRANT	1,255,100	971,200		971,200	316,100			316,100	1,910,200
650	CALHOME GRANT	89,500	88,500		88,500	105,000			105,000	73,000
690	REACH GRANT	434,100	805,000		805,000	953,100		47,800	1,000,900	238,200
	OTHER GRANTS	1,077,100	22,908,200		22,908,200	35,000		8,297,400	8,332,400	15,652,900
SUB TOTAL - SPECIAL REVENUE FUNDS		10,468,400	31,702,300	-	31,702,300	4,678,600	-	12,021,900	16,700,500	25,470,200
ENTERPRISE FUNDS										
570	[4] GOLF COURSE FUND	(2,966,000)	876,800		876,800	1,036,600		150,000	1,186,600	(3,275,800)
590	SPORTS ARENA COMPLEX	223,200	206,500		206,500	397,700			397,700	32,000
SUB TOTAL - ENTERPRISE FUNDS		(2,742,800)	1,083,300	-	1,083,300	1,434,300	-	150,000	1,584,300	(3,243,800)
210	CAPITAL IMPROVEMENT FUND	-		9,617,100	9,617,100		9,617,100		9,617,100	-
011	GENERAL FUND DEBT SERVICE	2,900	2,900		2,900				-	5,800
TOTAL CITY BUDGET		15,826,900	62,670,300	12,421,300	75,091,600	38,211,400	9,617,100	14,580,500	62,409,000	28,509,500
531	HOUSING AUTHORITY	72,900	5,527,700		5,527,700	5,504,800			5,504,800	95,800
550	WATER AUTHORITY	(725,000)	10,113,800		10,113,800	10,455,400		417,200	10,872,600	(1,483,800)
		-								
880	DEBT SERVICE FUND-2009 LEASE REV.	-		2,368,600	2,368,600	2,368,600			2,368,600	-
300	2009 LEASE REVENUE BOND	20,000			-			-	-	20,000
		-								
520	OPERATING FUND (RDA)	231,024	1,833,500	207,800	2,041,300	1,690,500			1,690,500	581,824
510	LOW & MODERATE FUND	4,643,481	1,485,500		1,485,500	121,600		677,400	799,000	5,329,981
650	DEBT SERVICE	(5,425,623)	5,776,100	677,400	6,453,500	8,865,200			8,865,200	(7,837,323)
	[5] TOTAL REDEVELOPMENT AGENCY	(551,118)	9,095,100	885,200	9,980,300	10,677,300	-	677,400	11,354,700	(1,925,518)
GRAND TOTAL ALL FUNDS		14,843,682	87,406,900	15,675,100	103,082,000	67,217,500	9,617,100	15,675,100	92,509,700	25,215,982

1 If the budget "savings" from FY 09/10 is not at least $975k, staff will bring back a budget analysis for Council review on the 1st or 2nd quarter of FY 10/11 to make adjustments.

2 The transfers for Equipment Replacement and PEBO Fund will depend on the final fund balance at June 30, 2010 after the audit is completed.

3 Special Assessment Revenue does not cover costs of operations. It will need to be reviewed in FY2011-2012.

4 Golf Course will require an operating transfer over 10 years to eliminate the $3M deficit in the fund.

5 Water Rates will need to be reviewed in 2012 if rate increases continue to log behind operating costs.

6 The Redevelopment Agency continues to face cash flow problems due to loss of the $1 Million County Deferral funding in FY2008-2009.

10/9/2010

City of Pico Rivera
SCHEDULE III
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2010/2011

FROM:	040	GAS TAX FUND (ZERO OUT CASH)	1,082,600	
	090	TRANSPORTATION PROP A FUND	173,100	
	095	TRANSPORTATION PROP C FUND	69,900	
	095	TRANSPORTATION PROP C FUND (Graffiti Removal Cost)	75,000	
	200	AIR QUALITY IMPROVEMENT FUND	3,700	
	540	ASSESSMENT DISTRICT 95-1	1,200	
	545	LIGHTING ASSESSMENT DISTRICT	754,200	
	545	PICO RIVERA LIGHTING ASSMNT DISTRICT (Graffiti Removal Cost)	35,000	
	550	WATER AUTHORITY (Fleet Maintenance Charges)	299,300	
	551	OPERATING & IMPROVEMENT FUND	97,400	
	570	GOLF COURSE	150,000	
	630	COMMUNITY DEVT BLOCK GRANT (Graffiti Removal Cost)	15,000	
	690	REACH	47,800	
TO:	010	GENERAL FUND		2,804,200
		- To Transfer Administrative Overhead Charge To General Fund -		
FROM:	010	GENERAL FUND	40,000	
TO:	520	REDEVELOPMENT AGENCY		40,000
		-To Transfer Chamber Contract from Gen Fund to RDA Fund-		
FROM:	510	LOW & MODERATE	677,400	
TO:	850	DEBT SERVICE		677,400
		- To Transfer Low & Mod Pledged Funds to Debt Service -		
FROM:	634	ECO. DEVELOPMENT ASSISTANCE DEVELOPER REV.	160,000	
TO:	520	REDEVELOPMENT AGENCY		160,000
		- To Fund Borders Agreement -		
FROM:	634	ECO. DEVELOPMENT ASSISTANCE DEVELOPER REV.	7,800	
TO:	520	REDEVELOPMENT AGENCY		7,800
		- To Fund Printing & Marketing Expense -		

City of Pico Rivera
SCHEDULE III
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2010/2011

FROM:	010	GENERAL FUND	2,397,100	
	016	GF - ECONOMIC STIMULUS FUND	391,900	
	017	IMAGE ENHANCEMENT FUND	266,000	
	050	TDA - LOCAL TRANSPORTATION FUND	83,200	
	090	PROP A - 1980 1/2 SALES TAX	50,000	
	095	PROP C - 1990 1/2 SALES TAX	5,669,000	
	096	MEASURE R	344,400	
	300	2009 LEASE REVENUE BOND	28,226,900	
	550	WATER AUTHORITY	117,900	
	570	GOLF COURSE FUND	170,000	
	638	GRANT FUND - FEDERAL AID-STPL5351	302,000	
	638	GRANT FUND - DEMONSTRATION TEA21 FUND	627,000	
	639	FEDERAL ARRA GRANT	2,242,600	
	716	PROP 12 - ROBERTI Z'BERG	70,600	
	717	PROP 40 ROBERTI Z'BERG	110,200	
	718	PASSONS GRADE SEPARATION	18,884,000	
	719	STATE STREET SUBVENTION (PROP 1B & PROP 42)	686,100	
	720	SAFE ROUTES TO SCHOOL (SR2S)	231,800	
TO:	210	CAPITAL IMPROVEMENT FUNDS		60,870,700
			64,560,100	64,560,100

City of Pico Rivera
SCHEDULE III
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2011/2012

FROM:	040	GAS TAX FUND (ZERO OUT CASH)	1,082,600	
	090	TRANSPORTATION PROP A FUND	173,100	
	095	TRANSPORTATION PROP C FUND	69,900	
	095	TRANSPORTATION PROP C FUND (Graffiti Removal Cost)	75,000	
	200	AIR QUALITY IMPROVEMENT FUND	3,700	
	540	ASSESSMENT DISTRICT 95-1	1,200	
	545	LIGHTING ASSESSMENT DISTRICT	754,200	
	545	PICO RIVERA LIGHTING ASSMNT DISTRICT (Graffiti Removal Cost)	35,000	
	550	WATER AUTHORITY (Fleet Maintenance Charges)	299,300	
	551	OPERATING & IMPROVEMENT FUND	97,400	
	570	GOLF COURSE	150,000	
	630	COMMUNITY DEVT BLOCK GRANT (Graffiti Removal Cost)	15,000	
	690	REACH	47,800	
TO:	010	GENERAL FUND		2,804,200
		- To Transfer Administrative Overhead Charge To General Fund -		
FROM:	010	GENERAL FUND	40,000	
TO:	520	REDEVELOPMENT AGENCY		40,000
		-To Transfer Chamber Contract from Gen Fund to RDA Fund-		
FROM:	510	LOW & MODERATE	677,400	
TO:	850	DEBT SERVICE		677,400
		- To Transfer Low & Mod Pledged Funds to Debt Service -		
FROM:	634	ECO. DEVELOPMENT ASSISTANCE DEVELOPER REV.	160,000	
TO:	520	REDEVELOPMENT AGENCY		160,000
		- To Fund Borders Agreement -		
FROM:	634	ECO. DEVELOPMENT ASSISTANCE DEVELOPER REV.	7,800	
TO:	520	REDEVELOPMENT AGENCY		7,800
		- To Fund Printing & Marketing Expense -		

City of Pico Rivera
SCHEDULE III
SUMMARY OF FUND TRANSFERS
FISCAL YEAR 2011/2012

FROM:	017	IMAGE ENHANCEMENT FUND	266,000	
	050	TDA - LOCAL TRANSPORTATION FUND	83,200	
	090	PROP A - 1980 1/2 SALES TAX	50,000	
	095	PROP C - 1990 1/2 SALES TAX	900,000	
	550	WATER AUTHORITY	117,900	
	638	GRANT FUND - FEDERAL AID-STPL5351	100,000	
	638	GRANT FUND - DEMONSTRATION TEA21 FUND	100,000	
	718	PASSONS GRADE SEPARATION	8,000,000	
TO:	210	CAPITAL IMPROVEMENT FUNDS		9,617,100 **
			13,306,500	13,306,500

** The Capital Funding Tranfers are estimated. Actual CIP Transfers depend on the June 30, 2011 carryover CIP report.

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
010-30100	Sales And Use Taxes	5,920,740	5,018,832	5,500,000	5,118,800	5,118,800
010-30101	Sales And Use Taxes - Measure P Re	1,270,092	6,266,963	5,500,000	6,393,000	6,393,000
010-30200	Franchise Tax	773,650	663,450	775,000	663,400	663,400
010-30400	Property Transfer Tax	84,886	82,261	100,000	82,300	82,300
010-30500	Transient Occupancy Tax	359,567	248,722	360,000	248,700	248,700
010-30700	Utility Users Tax	3,949,567	3,669,717	3,700,000	3,669,700	3,669,700
010-34200	State Motor Vehc. In Lieu Tax	5,909,671	5,743,907	5,625,000	5,743,900	5,743,900
010-35400	A.B. 1197 Revenue Allocation	2,313,938	1,392,907	2,300,000	2,192,900	2,192,900
	Total Taxes	**20,582,112**	**23,086,758**	**23,860,000**	**24,112,700**	**24,112,700**
010-30800	Rubbish Franchise Fee	508,037	492,501	500,000	492,500	492,500
010-31000	Cert. Of Occupancy Permits	22,971	21,500	25,000	21,500	21,500
010-31100	Business Licenses	1,253,563	1,139,983	1,275,000	1,140,000	1,140,000
010-31200	Business License Permits	22,225	31,020	10,000	31,000	31,000
010-31300	Building Permits	160,328	171,980	175,000	172,000	172,000
010-31350	Automated Permit System Fees	7,023	2,665	5,000	2,700	2,700
010-31400	Plumbing Permits	19,051	20,279	24,000	20,300	20,300
010-31500	Electrical Permits	26,316	32,519	30,000	32,500	32,500
010-31600	Strong Motion Plan	1,919	1,672	2,000	1,700	1,700
010-31700	Heating & Air Condt. Permits	13,224	17,356	20,000	17,400	17,400
010-31800	Dog License	168,113	190,367	170,000	190,400	190,400
010-31900	Other License & Permits	71,171	70,848	65,000	70,800	70,800
010-32050	Administrative Citations	6,350	15,636	15,000	15,600	15,600
010-32000	Plan Check Fees	114,856	129,287	130,000	129,300	129,300
010-32300	Storm Drain Revenue	78,983	63,363	65,000	63,400	63,400
	Total License & Permits	**2,474,130**	**2,400,974**	**2,511,000**	**2,401,100**	**2,401,100**
010-32100	Vehicle Code Fines	298,702	321,542	300,000	321,500	321,500
010-32200	Other Court Fines - General Fd	1,132,458	1,350,707	1,200,000	1,350,700	1,350,700
	Total Fees & Fines	**1,431,160**	**1,672,249**	**1,500,000**	**1,672,200**	**1,672,200**
010-33100	Interest Income	41,749	35,243	200,000	35,200	35,200
010-33200	Rents And Concessions	76,009	17,869	28,000	17,900	17,900
	Total Use of Money & Property	**117,757**	**53,112**	**228,000**	**53,100**	**53,100**
010-36000	Impound Service Charge	154,064	139,539	150,000	139,500	139,500

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
010-36100	Zoning And Planning Fees	55,437	67,821	75,000	67,800	67,800
010-36200	Sales Of Mdse (Maps & Pubs)	-	10	100	-	-
010-36300	Inoperative Vehicles Fees	540	-	-	-	-
010-36310	Ps-06420 Inoperative Vehicle Requ.	20	80	-	100	100
010-36503	Rec Div-Child Supervision	251,118	199,309	250,000	199,300	199,300
010-36504	Rec Div-Special Events	15,429	13,472	10,000	13,500	13,500
010-36505	Rec Div-Youth & Adult Sports	36,955	36,547	40,000	36,500	36,500
010-36506	Rec Div-Aquatics	60,772	74,359	75,000	74,400	74,400
010-36507	Rec Div-Reach(Non Grant Rev)	3,788	-	-	-	-
010-36510	Contract Program Revenue	160,034	182,699	175,000	182,700	182,700
010-36511	Fees & Program Revenue(Staff Based)	83,303	86,746	90,000	86,700	86,700
010-36512	Field & Facility Revenue	12,423	17,331	12,000	17,300	17,300
010-36513	Batting Cage Revenue	7,492	20,475	20,000	20,500	20,500
010-36601	Comm Svc-Trips & Tours	5,136	14,150	15,000	14,200	14,200
010-36602	Comm Svc-Senior Center	6,945	7,886	10,000	7,900	7,900
010-36603	Comm Svc-Center For The Arts	4,213	4,414	5,000	4,400	4,400
010-36605	Comm Svc-Community Gardens	4,560	3,601	5,000	3,600	3,600
010-36800	Other Current Service Charges	269	(147)	-	-	-
010-36900	Reproduction Charges	1,124	1,637	1,500	1,600	1,600
	Total Charges for Services	**863,621**	**869,929**	**933,600**	**870,000**	**870,000**
010-34800	Grants From Federal Government	-	133,685	150,000	133,700	133,700
010-35000	Other State Grants	44,239	89,840	50,000	89,800	89,800
010-35110	Foundation Grants	3,500	3,500	4,000	3,500	3,500
010-35500	C.O.P.S. Prgm Allocation	100,000	100,000	130,000	100,000	100,000
010-35800	Bureau Of Justice Asst Grant	-	46,274	10,000	46,300	46,300
010-35900	Pico Park Mtc & Svc Grant	70,048	70,048	70,000	70,000	70,000
010-36350	Ps-06440 Resident Parking Permit	1,370	2,058	3,000	2,100	2,100
010-36501	Rec Div-Administration	10	-	-	-	-
010-36502	Rec Div-Facilities & Programs	127	652	-	700	700
010-37100	Sales Of Property Or Principal	2,150	-	2,000	-	-
010-37200	Miscellaneous Revenue	156,815	475,547	200,000	246,000	246,000
010-37220	Donation To City	40,000	-	35,000	-	-
010-37300	Damages To City Property	49,418	43,828	30,000	43,800	43,800
010-37310	Graffiti Restitution	36,320	32,127	25,000	32,100	32,100
010-37500	St Mandated Costs/Reimb	-	-	-	-	-

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
010-37600	Reimb/Mtc Of State Highway	-	-	-	-	-
010-37610	Cost Reimbursements	7,041	909	15,000	900	900
010-37920	Recycling Program Revenue	2,953	3,758	3,500	3,800	3,800
	Total Other Revenue	**513,990**	**1,002,225**	**727,500**	**772,700**	**772,700**
010-37900	Transfers In	5,611,259	2,804,143	2,894,500	2,804,200	2,804,200
	TOTAL GENERAL FUND	**31,594,029**	**31,889,389**	**32,654,600**	**32,686,000**	**32,686,000**
012-37900	Transfers In		-	1,000,000	1,000,000	-
	PEBO (GASB 45) Fund	-	-	**1,000,000**	**1,000,000**	-
015-37900	Transfers In		-	-		-
	Emergency General Fund Reserve	-	-	-	-	-
011-33100	Interest Income	2,878	853	2,900	2,900	2,900
	General Fund Debt Service	**2,878**	**853**	**2,900**	**2,900**	**2,900**
017-32600	Image Enhancement Fee	37,136	54,253	45,000	45,000	45,000
017-33100	Interest Income	55,171	16,609	10,000	10,000	10,000
	Image Enhancement Fund	**92,308**	**70,862**	**55,000**	**55,000**	**55,000**
020-33100	Interest Income	-	-	-	-	-
020-36400	Sewer Connection Fees	-	-	-	-	-
020-37900	Transfers In	148,337	-	-		-
	Sewer Construction Fund	**148,337**	-	-	-	-
040-33100	Interest Income	-	-	-	-	-
040-34300	State Gasoline Tax 2107	480,653	488,995	535,000	535,000	535,000
040-34400	State Gasoline Tax 2107.5	7,500	7,500	7,500	7,500	7,500
040-34500	State Gasoline Tax 2106	214,005	219,190	238,000	238,000	238,000
040-34600	State Gasoline Tax - 2105	361,137	366,898	402,000	402,000	402,000
040-37200	Miscellaneous Revenue	-	-	-	-	-
	Gas Tax Fund	**1,063,295**	**1,082,583**	**1,182,500**	**1,182,500**	**1,182,500**
041-33100	Interest Income	149,929	-	-	-	-

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
041-37200	Miscellaneous Revenue	-	-	-	-	-
	State Relinquishment Fund	**149,929**	-	-	-	-
050-33100	Interest Income	-	-	-	-	-
050-35000	Other State Grants	-	-	-	-	-
050-35100	Other County Grants	-	24,209	100,000	100,000	100,000
	Transportation Development	-	**24,209**	**100,000**	**100,000**	**100,000**
090-33100	Interest Income	17,178	4,637	20,000	20,000	20,000
090-35100	County Grants		-	60,000	60,000	60,000
090-35600	Prop. A Funds	967,490	850,729	1,149,000	1,149,000	1,149,000
090-37610	Cost Reimbursement		60,000	-	-	-
090-37200	Miscellaneous Revenue	62,036	56,422	14,000	14,000	14,000
	Transportation Prop A Fund	**1,046,704**	**971,787**	**1,243,000**	**1,243,000**	**1,243,000**
095-33100	Interest Income	45,550	14,342	100,000	100,000	100,000
095-35100	Other County Grants	-	-	-	-	-
095-35700	Prop. C Funds	806,390	705,716	847,400	847,400	847,400
095-37610	Cost Reimbursements	75,496	347,974	77,300	77,300	77,300
	Transportation Prop C Fund	**927,435**	**1,068,032**	**1,024,700**	**1,024,700**	**1,024,700**
096-33100	Interest Income	-	686	500	500	500
096-35750	Measure R Fund	-	424,613	440,000	440,000	440,000
	Measure R Fund	-	**425,299**	**440,500**	**440,500**	**440,500**
200-33100	Interest Income	119	98	-	-	-
200-35140	A.Q.M.D. Ab2766 Funds	75,477	77,752	80,000	80,000	80,000
	Air Quality Improvement Fund	**75,596**	**77,851**	**80,000**	**80,000**	**80,000**
210-37900	Transfers In	22,019,798	8,862,467	60,870,700	60,870,700	9,617,100
	Capital Improvement Fund	**22,019,798**	**8,862,467**	**60,870,700**	**60,870,700**	**9,617,100**
300-37900	Lease Revenue Bond-Transfer In	-	29,478,834	-	-	-
450-33100	Interest Income	6,749	2,827	2,600	2,600	2,600
450-37900	Transfers In	250,000	-	1,000,000	1,000,000	-

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
	Equipment Replacement Fund	**256,749**	**2,827**	**1,002,600**	**1,002,600**	**2,600**
540-32400	Assessment Revenues	41,822	49,800	39,200	39,200	39,200
540-33100	Interest Income	206	100	600	600	600
	Assessment District 95-1	**42,028**	**49,900**	**39,800**	**39,800**	**39,800**
545-32400	Assessment Revenues	632,407	632,584	595,700	595,700	595,700
545-32500	Ad Valorem Property Tax Rev	659,896	597,952	668,800	668,800	668,800
545-33100	Interest Income	1,948	-	2,300	2,300	2,300
	Lighting Assessment District	**1,294,252**	**1,230,536**	**1,266,800**	**1,266,800**	**1,266,800**
546-32400	Assessment Revenues	9,279	10,123	7,500	7,500	7,500
546-33100	Interest Income		20	-		
546-37900	Transfers In	117,432	-	-		-
	Paramount Mines AD Fund	**126,711**	**10,142**	**7,500**	**7,500**	**7,500**
547-32400	Assessment Revenues	6,948	19	-	-	-
	Flossmoor Sewer AD Fund	**6,948**	**19**	**-**	**-**	**-**
600-37900	Transfers In	434,039	-	-		-
	Bicentennial Campground	**434,039**	**-**	**-**	**-**	**-**
630-33100	Interest Income	8,851	469	7,000	7,000	7,000
630-34800	Grants From Federal Government	805,800	835,350	1,350,000	1,350,000	1,350,000
630-37100	Sales Of Real Or Prsnl Prpty	17,545	3,741	10,000	10,000	10,000
630-37200	Miscellaneous Revenue	3,063	-	-	-	-
	Community Dev't Block Grant	**835,259**	**839,560**	**1,367,000**	**1,367,000**	**1,367,000**
633-37900	Transfers In	329,962	-	-		-
	EDA Grant	**329,962**	**-**	**-**	**-**	**-**
631-34800	Federal Grants		243,717	-	-	-
	CDBG Recovery Grant	**-**	**243,717**	**-**	**-**	**-**
634-33100	Interest Income	63,332	15,959	120,000	120,000	120,000
634-37200	Miscellaneous Revenue	-	-	-	-	-

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
	EDA Developer Fees	**63,332**	**15,959**	**120,000**	**120,000**	**120,000**
070-33100**	Interest Income - Park Development Fund	628	185	100	100	100
635-34800	Federal Grants	-	-	-	-	-
635-37900	Transfers In	321,932	-	-		-
	EPA Sewer Grant	**321,932**	-	-	-	-
638-34800	Federal Grants - STPL5351 Grant	2,050,774	-	628,000	628,000	628,000
639-34800	Federal Grants - ARRA Grant		383,483	2,242,600	2,242,600	2,242,600
640-33100	Interest Income	31,652	35,583	15,000	15,000	15,000
640-34800	Federal Grants		628,534	948,200	948,200	948,200
640-37100	Sale of Property	29,469	50,723	8,000	8,000	8,000
640-37200	Misc. Revenue		43,574	-	-	-
	Total Home Prog Grant Fund	**61,120**	**758,414**	**971,200**	**971,200**	**971,200**
650-33100	Interest Income	1,800	3,300	1,200	1,200	1,200
650-35000	State Grants	474,678	-	72,300	72,300	72,300
650-37200	Misc. Revenue	25,323	-	15,000	15,000	15,000
	Total Calhome Grant Fund	**501,800**	**3,300**	**88,500**	**88,500**	**88,500**
670-33100	Interest Income - Used Oil Grant Fund	54	16	-	-	-
670-35000	State Grants	17,346	9,663	6,000	6,000	6,000
	Total Used Oil Grant Fund	**17,400**	**9,679**	**6,000**	**6,000**	**6,000**
675-33100	Interest Income	746	192	800	800	800
675-35000	State Grant	17,596	8,299	18,000	18,000	18,000
	Total Beverage Container Fund	**18,342**	**8,491**	**18,800**	**18,800**	**18,800**
690-33100	Interest Income	10,861	3,946	5,000	5,000	5,000
690-35000	State Grants	922,250	704,880	800,000	800,000	800,000
690-36507	Rec Division - Reach (Non Grant Rev)	17,536	24,787	-	-	-
	Total Reach Grant Fund	**950,647**	**733,613**	**805,000**	**805,000**	**805,000**
697-35100	Other County Grants - Misc. Local Grants	91,373	-	30,000	30,000	30,000

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
698-34800	Federal Grants - Misc. Federal Grants	25,122	172,878	-	-	-
699-35000	State Grants - Miscellaneous Grant Fund	-	-	-	-	-
699-37900	Transfers In	89,816	-	-		-
	Total Miscellaneous Grant Fund	**89,816**	-	-	-	-
716-35000	Other State Grants-Prop 12	325,631	-	70,600	70,600	70,600
716-37900	Transfers In	271,692	-	-		
	Total Beverage Container Fund	**597,323**	-	**70,600**	**70,600**	**70,600**
717-35000	Other State Grants-Prop 40	15,000	-	110,200	110,200	110,200
717-37900	Transfers In	81,092	-	-		
	Total Prop 40 CA Park Fund	**96,092**	-	**110,200**	**110,200**	**110,200**
718-33100	Interest Income		21,776	-	-	-
718-35000	Other State Grants (Passon Grade)	16,790,897	2,731,543	18,884,000	18,884,000	18,884,000
719-35001	State Grant - Prop 1B	1,078,840	-	686,100	686,100	686,100
719-35002	State Grant - Prop 42	565,841	605,145	-	-	-
	Total State Street Subvention Fund	**1,644,680**	**605,145**	**686,100**	**686,100**	**686,100**
720-35000	State Grants - Safe Routes to School(SR2S)	209,671	103,057	231,800	231,800	231,800
740-37900	Transfers In - Federal Aid Urban Fund	109,608	-	-		
743-34800	Federal Grants - Dept Of Interior-Urban Park	-	-	-	-	-
790-37900**	Transfers In - County Park Bond	45,266	-	-		
	Total Other Grant Funds**	**23,622,492**	**5,531,565**	**24,772,900**	**24,772,900**	**24,772,900**
570-37200	Miscellaneous Revenue	256	1,808	500	500	500
570-38300	Green Fees	459,173	496,840	500,000	500,000	500,000
570-38310	Construction Surcharge	63,437	71,311	75,000	75,000	75,000
570-38400	Driving Range Fees	177,194	174,760	175,000	175,000	175,000
570-38500	Equipment Rental	19,322	16,709	20,000	20,000	20,000
570-38600	Tournaments	6,976	8,205	10,000	10,000	10,000
570-38631	Handicap Membership Fee	-	-	-	-	-
570-38660	Golf Course Concessions	6,000	8,811	18,000	18,000	18,000
570-38670	Vending Machine Commission	-	49	-	-	-

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
570-38680	Golf Lessons	7,105	8,423	3,300	3,300	3,300
570-38700	Merchandise Sales	64,034	53,391	75,000	75,000	75,000
	Golf Course	**803,496**	**840,306**	**876,800**	**876,800**	**876,800**
590-33100	Interest Income	5,103	2,196	6,500	6,500	6,500
590-37200	Miscellaneous Revenue	-	-	-		
590-38820	Rentals	300,000	225,000	200,000	200,000	200,000
	Sports Arena	**305,103**	**227,196**	**206,500**	**206,500**	**206,500**
	TOTAL CITY REVENUES	84,806,639	82,943,893	128,313,800	128,345,200	75,091,600
				3,448,900		
531-33100	Interest Income	12,729	3,880	10,000	10,000	10,000
531-34800	Grants From Federal Government	5,368,729	5,547,028	5,000,000	5,000,000	5,500,000
531-37200	Miscellaneous Revenue	18,011	2,850	15,000	15,000	15,000
531-37930	Hap Repayments	1,219	5,643	2,700	2,700	2,700
	Housing Fund	**5,400,688**	**5,559,401**	**5,027,700**	**5,027,700**	**5,527,700**
	TOTAL HOUSING AUTHORITY REVENUE	5,400,688	5,559,401	5,027,700	5,027,700	5,527,700
550-33100	Interest Income	2,635,006	2,587,359	2,850,000	2,500,000	2,450,000
550-37200	Miscellaneous Revenue	3,017	3,285	5,000	5,000	5,000
550-37300	Damages To City Property	350	90	-	-	-
550-37920	Recycling Program Revenue	1,696	-	1,000	1,000	1,000
550-39100	Metered Water Sales	4,788,320	5,148,837	6,700,000	6,000,000	7,000,000
550-39150	Water Sales-Power Charge	350,593	305,581	430,000	430,000	430,000
550-39200	Fire Hydrant Rental	16,070	-	7,500	7,500	7,500
550-39300	Turn On Charges	139,440	145,643	150,000	150,000	150,000
550-39400	Inspection Fees	932	200	1,200	1,200	1,200
550-39500	Water Process Application Fee	37,020	37,080	31,800	31,800	31,800
550-39700	Service Connection Fees	690	805	2,300	2,300	2,300
550-39800	Meter Removal/Installation	90	6,230	10,000	10,000	10,000
	Water Authority Fund	**7,973,223**	**8,235,109**	**10,188,800**	**9,138,800**	**10,088,800**
551-33100	Interest Income	20,796	6,165	25,000	25,000	25,000

CITY OF PICO RIVERA
Summary of Revenue by Source

Acct	Account Title	2008-2009 Actual Revenue	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	2010-2011 Revised Budget	2011-2012 Proposed Budget
	Operating & Improvement Fund	**20,796**	**6,165**	**25,000**	**25,000**	**25,000**
	TOTAL WATER AUTHORITY REVENUE	7,994,018	8,241,274	10,213,800	9,163,800	10,113,800
520-30100	Sales And Use Taxes	1,783,982	1,789,191	1,490,000	1,807,100	1,825,200
520-33100	Interest Income	14,528	9,478	4,900	4,900	4,900
520-37100			3,402	-		
520-37200	Miscellaneous Revenue	5,397	3,973	3,400	3,400	3,400
520-37900	Transfers In	167,500	167,500	207,800	207,800	207,800
	RDA Operating Fund	**1,971,407**	**1,973,545**	**1,706,100**	**2,023,200**	**2,041,300**
510-30600	Tax Increment (RDA)	1,640,002	1,600,033	1,285,000	1,520,000	1,444,000
510-31000	Cert. Of Occupancy Permits	-	-	7,500	7,500	7,500
510-33100	Interest Income	38,282	18,972	34,000	34,000	34,000
510-37200	Miscellaneous Revenue	-	108,848	-		
	RDA Low & Moderate Fund	**1,678,283**	**1,727,853**	**1,326,500**	**1,561,500**	**1,485,500**
850-30600	Tax Increment (RDA)	6,560,006	6,400,131	5,225,000	6,080,100	5,776,100
850-30900	County Deferral (RDA)	1,026,686	-	-	-	-
850-33100	Interest Income	1,305	-	-	-	-
850-37900	Transfers In	671,430	677,690	677,400	677,400	677,400
	Debt Service Fund	**8,259,427**	**7,077,821**	**5,902,400**	**6,757,500**	**6,453,500**
	TOTAL REDEVELOPMENT AGENCY FUND	11,909,117	10,779,218	8,935,000	10,342,200	9,980,300
860-33100	Interest Income	-	5,176	-	-	-
860-38001	Bond Premium	-	1,347,755	-	-	-
860-37900	Transfers In	-	-	1,768,600	1,768,600	2,368,600
	Debt Service - 2009 Lease Revenue		**1,352,932**	**1,768,600**	**1,768,600**	**2,368,600**
	GRAND TOTAL FOR ALL FUNDS	**110,110,463**	**108,876,718**	**154,258,900**	**154,647,500**	**103,082,000**

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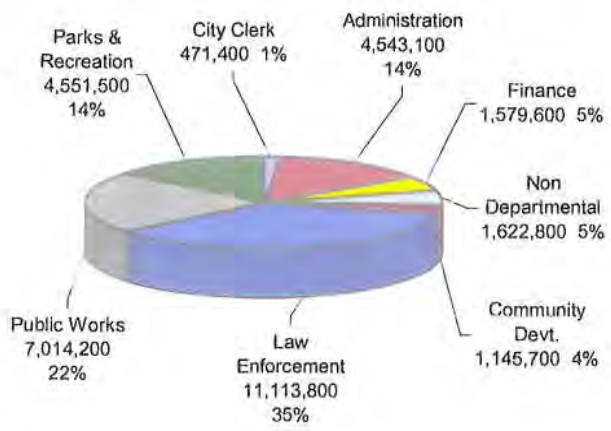
CITY OF PICO RIVERA
Summary of Sources & Uses (Excluding CIP)

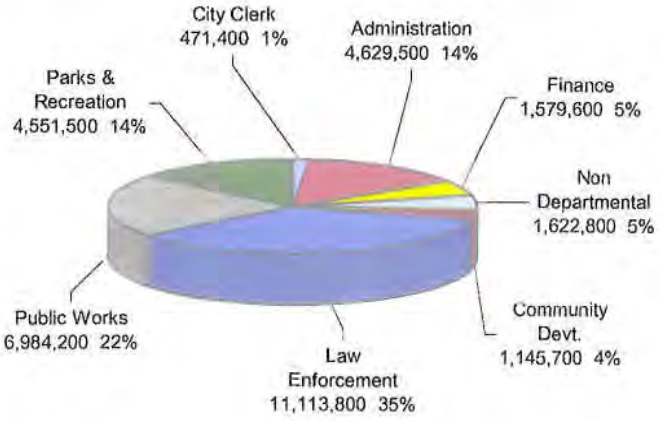
General Fund Summary			
Details	**2010-2011 Adopted Budget**	**2010-2011 Revised Budget**	**2011-2012 Proposed Budget**
010 GENERAL FUND			
Sources:			
Taxes	23,860,000	24,112,700	24,112,700
License & Permits	2,511,000	2,401,100	2,401,100
Court & Traffic Fines	1,500,000	1,672,200	1,672,200
Use of Money & Property	228,000	53,100	53,100
Charges for Services	933,600	870,000	870,000
Other Revenues	727,500	772,700	772,700
Total Revenues	29,760,100	29,881,800	29,881,800
Transfers In (Ongoing Funding)	2,894,500	2,804,200	2,804,200
Total Sources	**32,654,600**	**32,686,000**	**32,686,000**
Uses:			
Salaries & Wages	15,142,400	14,653,500	14,739,900
Maintenance & Operations	18,963,000	18,993,000	18,963,000
Capital Outlay	67,300	67,300	67,300
Job Costing	(1,671,700)	(1,671,700)	(1,671,700)
Total Expenditures	32,501,000	32,042,100	32,098,500
Transfer Out (Bond Payment)	1,768,600	1,768,600	2,368,600
Total Uses	**34,269,600**	**33,810,700**	**34,467,100**
Gross Sources (Uses)	**(1,615,000)**	**(1,124,700)**	**(1,781,100)**
Carry Over from FY2009-2010	-	**900,000**	-
Net Sources (Uses)	**(1,615,000)**	**(224,700)**	**(1,781,100)**

General Fund
Revenue by Source
FY2010-2011 & FY2011-2012

General Fund
Expenditures by Function
FY2010-2011 Revised Budget



General Fund
Expenditures by Function
FY2011-2012 Proposed Budget



CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
011 General Fund Debt Service		
Sources:		
Use of Money & Property	2,900	2,900
Total Revenues	**2,900**	**2,900**
Uses:		
Total Expenditures	-	-
Net Sources (Uses)	**2,900**	**2,900**
012 PEBO (GASB 45) FUND		
Sources:		
Transfers In	**1,000,000**	-
Uses:		
Transfers Out	-	-
Net Sources (Uses)	**1,000,000**	-
016 General Fund Economic Stimulus		
Sources:		
Transfers In	-	-
Uses:		
Transfers Out	**391,900**	-
Net Sources (Uses)	**(391,900)**	-

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
017 Image Enhancement Fund		
Sources:		
Other Revenue	45,000	45,000
Use of Money & Property	10,000	10,000
Total Revenues	**55,000**	**55,000**
Uses:		
Transfers Out	**266,000**	**266,000**
Net Sources (Uses)	**(211,000)**	**(211,000)**
040 Gas Tax Fund		
Sources:		
Taxes	1,182,500	1,182,500
Total Revenues	**1,182,500**	**1,182,500**
Uses:		
Transfers Out	**1,082,600**	**1,082,600**
Net Sources (Uses)	**99,900**	**99,900**
050 TDA - Local Transportation		
Sources:		
Other Revenue	100,000	100,000
Total Revenues	**100,000**	**100,000**
Uses:		
Transfers Out	**83,200**	**83,200**
Net Sources (Uses)	**16,800**	**16,800**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
090 Transportation Prop A Fund		
Sources:		
Taxes	1,209,000	1,209,000
Use of Money & Property	20,000	20,000
Other Revenue	14,000	14,000
Total Revenues	**1,243,000**	**1,243,000**
Uses:		
Salaries & Wages	57,300	57,300
Maintenance & Operations	865,000	865,000
Capital Outlay	88,600	88,600
Total Expenditures	**1,010,900**	**1,010,900**
Transfer Out	**223,100**	**223,100**
Net Sources (Uses)	**9,000**	**9,000**
095 Transportation Prop C Fund		
Sources:		
Taxes	847,400	847,400
Cost Reimbursement	77,300	77,300
Use of Money & Property	100,000	100,000
Total Revenues	**1,024,700**	**1,024,700**
Uses:		
Maintenance & Operations	28,800	28,800
Total Expenditures	**28,800**	**28,800**
Transfers Out	**5,813,900**	**1,044,900**
Net Sources (Uses)	**(4,818,000)**	**(49,000)**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
096 Measure R Fund		
Sources:		
Taxes	440,000	440,000
Use of Money & Property	500	500
Total Revenues	**440,500**	**440,500**
Uses:		
Transfer Out	**344,400**	-
Net Sources (Uses)	**96,100**	**440,500**
200 Air Quality Improvement Fund		
Sources:		
Taxes	80,000	80,000
Total Revenues	**80,000**	**80,000**
Uses:		
Transfer Out	**3,700**	**3,700**
Net Sources (Uses)	**76,300**	**76,300**
210 Capital Improvement Fund		
Sources:		
Transfers In	60,870,700	9,617,100
Total Sources	**60,870,700**	**9,617,100**
Uses:		
Total Expenditures	-	-
Net Sources (Uses)	**60,870,700**	**9,617,100**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
300 2009 Lease Revenue Bonds		
Sources:		
Use of Money & Property	-	-
Total Revenues	-	-
Uses:		
Transfers Out	28,226,900	-
Net Sources (Uses)	(28,226,900)	-
450 Equipment Replacement Fund		
Sources:		
Use of Money & Property	2,600	2,600
Total Revenues	2,600	2,600
Transfers In	1,000,000	-
Total Sources:	1,002,600	2,600
Uses:		
Salaries & Wages	-	-
Maintenance & Operations	-	-
Capital Outlay	83,200	83,200
Total Expenditures	83,200	83,200
Net Sources (Uses)	919,400	(80,600)

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
540 Assessment District 95-1		
Sources:		
Taxes	39,200	39,200
Use of Money	600	600
Total Revenues	39,800	39,800
Uses:		
Maintenance & Operations	39,800	39,800
Total Expenditures	39,800	39,800
Transfers Out	1,200	1,200
Net Sources (Uses)	(1,200)	(1,200)
545 Lighting Assessment District		
Sources:		
Taxes	1,264,500	1,264,500
Use of Money	2,300	2,300
Total Revenues	1,266,800	1,266,800
Uses:		
Maintenance & Operations	704,200	704,200
Total Expenditures	704,200	704,200
Transfers Out	789,200	789,200
Net Sources (Uses)	(226,600)	(226,600)

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
546 Paramount/Mines Assessment District		
Sources:		
Taxes	7,500	7,500
Total Revenues	**7,500**	**7,500**
Uses:		
Maintenance & Operations	1,000	1,000
Total Expenditures	**1,000**	**1,000**
Net Sources (Uses)	**6,500**	**6,500**
630 Community Development Block Grant		
Sources:		
Use of Money & Property	7,000	7,000
Other Revenue	1,360,000	1,360,000
Total Revenues	**1,367,000**	**1,367,000**
Uses:		
Salaries & Wages	502,100	502,100
Maintenance & Operations	899,400	899,400
Capital Outlay	-	-
Total Expenditures	**1,401,500**	**1,401,500**
Transfers Out	**15,000**	**15,000**
Net Sources (Uses)	**(49,500)**	**(49,500)**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
634 EDA Developer Fees		
Sources:		
Use of Money	120,000	120,000
Total Revenues	**120,000**	**120,000**
Uses:		
Transfers Out	167,800	167,800
Total Transfer Out	**167,800**	**167,800**
Net Sources (Uses)	**(47,800)**	**(47,800)**
- OTHER GRANTS -		
070 Park Development Fund		
Sources:		
Use of Money	100	100
Total Revenues	**100**	**100**
Uses:		
Total Expenditures	-	-
Net Sources (Uses)	**100**	**100**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
638 STPL5351 Grant Fund		
Sources:		
Other Revenues	628,000	628,000
Total Revenues	**628,000**	**628,000**
Uses:		
Salaries & Wages	-	-
Maintenance & Operations	-	-
Capital Outlay	-	-
Total Expenditures	-	-
Transfers Out	**929,000**	**200,000**
Net Sources (Uses)	**(301,000)**	**428,000**
639 ARRA Grant Fund		
Sources:		
Other Revenues	2,242,600	2,242,600
Total Revenues	**2,242,600**	**2,242,600**
Uses:		
Total Expenditures	-	-
Transfers Out	**2,242,600**	-
Net Sources (Uses)	-	**2,242,600**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
640 Home Program Fund		
Sources:		
Use of Money	15,000	15,000
Other Revenues	956,200	956,200
Total Revenues	**971,200**	**971,200**
Uses:		
Salaries & Wages	145,900	145,900
Maintenance & Operations	170,200	170,200
Total Expenditures	**316,100**	**316,100**
Net Sources (Uses)	**655,100**	**655,100**
650 CALHome Grant Funds		
Sources:		
Use of Money & Property	1,200	1,200
Other Revenues	87,300	87,300
Total Revenues	**88,500**	**88,500**
Uses:		
Maintenance & Operations	105,000	105,000
Total Expenditures	**105,000**	**105,000**
Net Sources (Uses)	**(16,500)**	**(16,500)**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
670 Used Oil Grant Fund		
Sources:		
Other Revenue	6,000	6,000
Total Revenues	**6,000**	**6,000**
Uses:		
Maintenance & Operations	15,000	15,000
Total Expenditures	**15,000**	**15,000**
Net Sources (Uses)	**(9,000)**	**(9,000)**
675 Beverage Container Fund		
Sources:		
Other Revenue	18,000	18,000
Use of Money & Property	800	800
Total Revenues	**18,800**	**18,800**
Uses:		
Maintenance & Operations	20,000	20,000
Total Expenditures	**20,000**	**20,000**
Net Sources (Uses)	**(1,200)**	**(1,200)**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
690 Reach Grant Fund		
Sources:		
Other Revenue	800,000	800,000
Use of Money & Property	5,000	5,000
Total Revenues	**805,000**	**805,000**
Uses:		
Salaries & Wages	828,800	828,800
Maintenance & Operations	124,300	124,300
Capital Outlay	-	-
Total Expenditures	**953,100**	**953,100**
Net Sources (Uses)	**(148,100)**	**(148,100)**
697 Misc. Local Grant Fund		
Sources:		
Other Revenue	30,000	30,000
Total Revenues	30,000	30,000
Uses:		
Total Expenditures	-	-
Net Sources (Uses)	**30,000**	**30,000**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
716 Prop 12 - Park Funds		
Sources:		
Other Revenue	70,600	70,600
Total Revenues	70,600	70,600
Uses:		
Total Expenditures	-	-
Transfers Out	**70,600**	-
Net Sources (Uses)	-	**70,600**
717 Prop 40 - CA Park Fund		
Sources:		
Other Revenue	110,200	110,200
Total Revenues	110,200	110,200
Uses:		
Total Expenditures	-	-
Transfers Out	**110,200**	-
Net Sources (Uses)	-	**110,200**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
718 Passons Grade Separation		
Sources:		
Other Revenue	18,884,000	18,884,000
Total Revenues	**18,884,000**	**18,884,000**
Uses:		
Total Expenditures	-	-
Transfers Out	**18,884,000**	**8,000,000**
Net Sources (Uses)	-	**10,884,000**
719 State Street Subvention Fund		
Sources:		
Other Revenue	686,100	686,100
Total Revenues	**686,100**	**686,100**
Uses:		
Total Expenditures	-	-
Transfers Out	**686,100**	**0**
Net Sources (Uses)	-	**686,100**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
720 Safe Routes to School (SR2S)		
Sources:		
Other Revenue	231,800	231,800
Total Revenues	**231,800**	**231,800**
Uses:		
Total Expenditures	-	-
Transfers Out	**231,800**	-
Net Sources (Uses)	-	**231,800**
-ENTERPRISE FUND-		
570 Golf Course		
Charge for Services	876,800	876,800
Total Revenues	**876,800**	**876,800**
Uses:		
Salaries & Wages	533,500	533,500
Maintenance & Operations	503,100	503,100
Capital Outlay	-	-
Total Expenditures	**1,036,600**	**1,036,600**
Transfer Out	**320,000**	**150,000**
Net Sources (Uses)	**(479,800)**	**(309,800)**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
590 Sports Arena Complex		
Sources:		
Use of Money & Property	6,500	6,500
Rentals	200,000	200,000
Total Revenues	**206,500**	**206,500**
Uses:		
Salaries & Wages	43,100	57,500
Maintenance & Operations	340,200	340,200
Total Expenditures	**383,300**	**397,700**
Net Sources (Uses)	**(176,800)**	**(191,200)**
550 Water Authority Fund		
Sources:		
Use of Money & Property	2,500,000	2,450,000
Charge for Services	6,633,800	7,633,800
Other Revenue	5,000	5,000
Total Revenues	**9,138,800**	**10,088,800**
Uses:		
Salaries & Wages	2,228,400	2,235,700
Maintenance & Operations	8,237,400	8,213,900
Capital Outlay	5,800	5,800
Total Expenditures	**10,471,600**	**10,455,400**
Transfer Out	**417,200**	**417,200**
Net Sources (Uses)	**(1,750,000)**	**(783,800)**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
551 Operating & Improvement Fund		
Sources:		
Use of Money & Property	25,000	25,000
Total Revenues	**25,000**	**25,000**
Uses:		
Total Expenditures	-	-
Transfers Out	**97,400**	**97,400**
Net Sources (Uses)	**(72,400)**	**(72,400)**
-HOUSING AUTHORITY-		
531 Housing Fund (Section 8)		
Sources:		
Use of Money & Property	10,000	10,000
Other Revenue	5,017,700	5,517,700
Total Revenues	**5,027,700**	**5,527,700**
Uses:		
Salaries & Wages	622,100	622,100
Maintenance & Operations	4,882,700	4,882,700
Capital Outlay	-	-
Total Expenditures	**5,504,800**	**5,504,800**
Net Sources (Uses)	**(477,100)**	**22,900**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
-REDEVELOPMENT AGENCY-		
510 Low & Moderate Housing		
Sources:		
Taxes	1,527,500	1,451,500
Use of Money & Property	34,000	34,000
Total Revenues	**1,561,500**	**1,485,500**
Uses:		
Salaries & Wages	110,200	110,200
Maintenance & Operations	11,400	11,400
Capital Outlay	-	-
Total Expenditures	**121,600**	**121,600**
Transfer Out	**677,400**	**677,400**
Net Sources (Uses)	**762,500**	**686,500**

CITY OF PICO RIVERA
Summary of Sources & Uses

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
520 Operating Fund (RDA)		
Sources:		
Taxes	1,807,100	1,825,200
Other Revenues	8,300	8,300
Total Revenues	**1,815,400**	**1,833,500**
Transfers In	**207,800**	**207,800**
Total Sources	**2,023,200**	**2,041,300**
Uses:		
Salaries & Wages	379,100	386,400
Maintenance & Operations	1,647,100	1,304,100
Capital Outlay	-	-
Total Expenditures	**2,026,200**	**1,690,500**
Transfer Out	-	-
Net Sources (Uses)	**(3,000)**	**350,800**

Summary by Fund		
Details	2010-2011 Revised Budget	2011-2012 Proposed Budget
850 Debt Service Fund (RDA)		
Sources:		
Taxes	6,080,100	5,776,100
Total Revenues	**6,080,100**	**5,776,100**
Transfers In	**677,400**	**677,400**
Total Sources	**6,757,500**	**6,453,500**
Uses:		
Maintenance & Operations	8,869,600	8,865,200
Total Expenditures	**8,869,600**	**8,865,200**
Transfer Out	-	-
Net Sources (Uses)	**(2,112,100)**	**(2,411,700)**
860 Debt Service - 2009 Lease Revenue Bond		
Sources:		
Transfer In	1,768,600	2,368,600
Uses:		
Maintenance & Operations-Bond Pment	1,768,600	2,368,600
Total Expenditures	**1,768,600**	**2,368,600**
Net Sources (Uses)	-	-

CITY OF PICO RIVERA
Transportation

PROP A FUND SUMMARY FY2010-2011	
Estimated Fund Balance @ 7/1/10	**850,000**
Resources:	
Revenue from Sales Tax	1,209,000
Revenue from Contracted Services	14,000
Interest Income	20,000
Total Revenues	**1,243,000**
Uses:	
Administration	173,100
Salaries & Wages	57,300
Special Event Transit (9105)	120,000
Dial A Ride (9123)	450,000
MTA Passes (9127)	36,000
Extended Bus Service (9127)	84,000
Bus Shelter Maintenance (9128)	175,000
Capital Outlay	88,600
Total	1,184,000
Transfer Out (CIP)	50,000
Total Expenditures	**1,234,000**
Estimated Fund Balance @ 6/30/11	**859,000**

PROP C FUND SUMMARY FY2010-2011	
Estimated Fund Balance @ 7/1/10	**4,923,100**
Resources:	
Revenue from Sales Tax	847,400
Cost Reimbursement	77,300
Interest Income	100,000
Total Revenues	**1,024,700**
Uses:	
Administration	69,900
Grafitti Removal/Control Program	75,000
Special Dept. Expense	28,800
Total	173,700
Transfer Out (CIP)	5,669,000
Total Expenditures	**5,842,700**
Estimated Fund Balance @ 6/30/11	**105,100**

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CITY COUNCIL DEPARTMENT

Mission Statement:

The City Council, which consists of a Mayor and a four member Council, is the legislative and policy-making body for the City of Pico Rivera. The Councilmembers are elected at-large for four-year, overlapping terms of office. The Mayor, who is selected during each Council reorganization, presides over all Council meetings and is the ceremonial head of the City for official functions.

The City Council is responsible to the electorate for keeping pace with changing community needs; for establishing the quality of municipal services and the community environment; for promoting confidence in local government through open conduct of public affairs; and for encouraging constructive citizen participation. The Council determines service levels and revenue obligations through the adoption of an annual budget; authorizes City contracts and expenditures; establishes municipal service goals and operating policies; adopts such regulatory measures as may be necessary to establish community protection; appointing commissions and committees; and hiring the City Manager, City Clerk, and City Attorney. Councilmembers represent the City on various intergovernmental organizations to achieve governmental cooperation, legislation, and programs that are consistent with the needs of Pico Rivera's citizens.

The City Council also serves as governing board of the City's Redevelopment Agency, as well as the Commission for the Housing Assistance and Water Authority.

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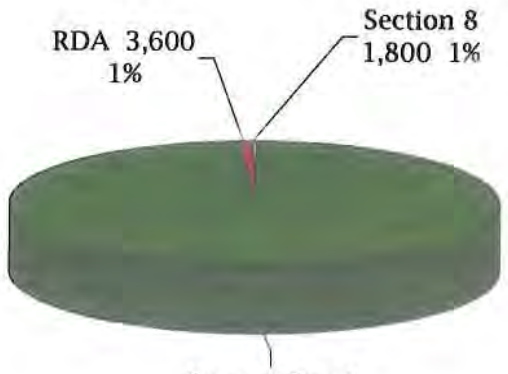
CITY OF PICO RIVERA
City Council Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	316,315	321,550	380,800	380,800	380,800
Total Maintenance & Operations	79,764	87,029	96,000	96,000	96,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	396,079	408,579	476,800	476,800	476,800
Total Job Costing	-	-	-	-	-
CITY COUNCIL NET EXP	396,079	408,579	476,800	476,800	476,800

City Council Department
Funding Source
FY2010-2011



Funding Source:		
General Fund	471,400	471,400
RDA	3,600	3,600
Section 8	1,800	1,800
	476,800	476,800

CITY OF PICO RIVERA
CITY COUNCIL DEPARTMENT

FULLTIME EQUIVALENTS & SALARIES

Position	FTE	FY2009-10 Adopted Budget	FTE	FY2010-11 Adopted Budget	FTE	FY2010-11 Revised Budget	FTE	FY2011-12 Proposed Budget
Elected Officials:								
Mayor	1.00	9,866	1.00	9,900	1.00	9,900	1.00	9,900
Mayor Pro Tem	1.00	9,866	1.00	9,900	1.00	9,900	1.00	9,900
Council Members	3.00	29,597	3.00	29,600	3.00	29,600	3.00	29,600
TOTAL:	5.00	49,329	5.00	49,400	5.00	49,400	5.00	49,400

CITY OF PICO RIVERA
City Council Department
City Council (0100)

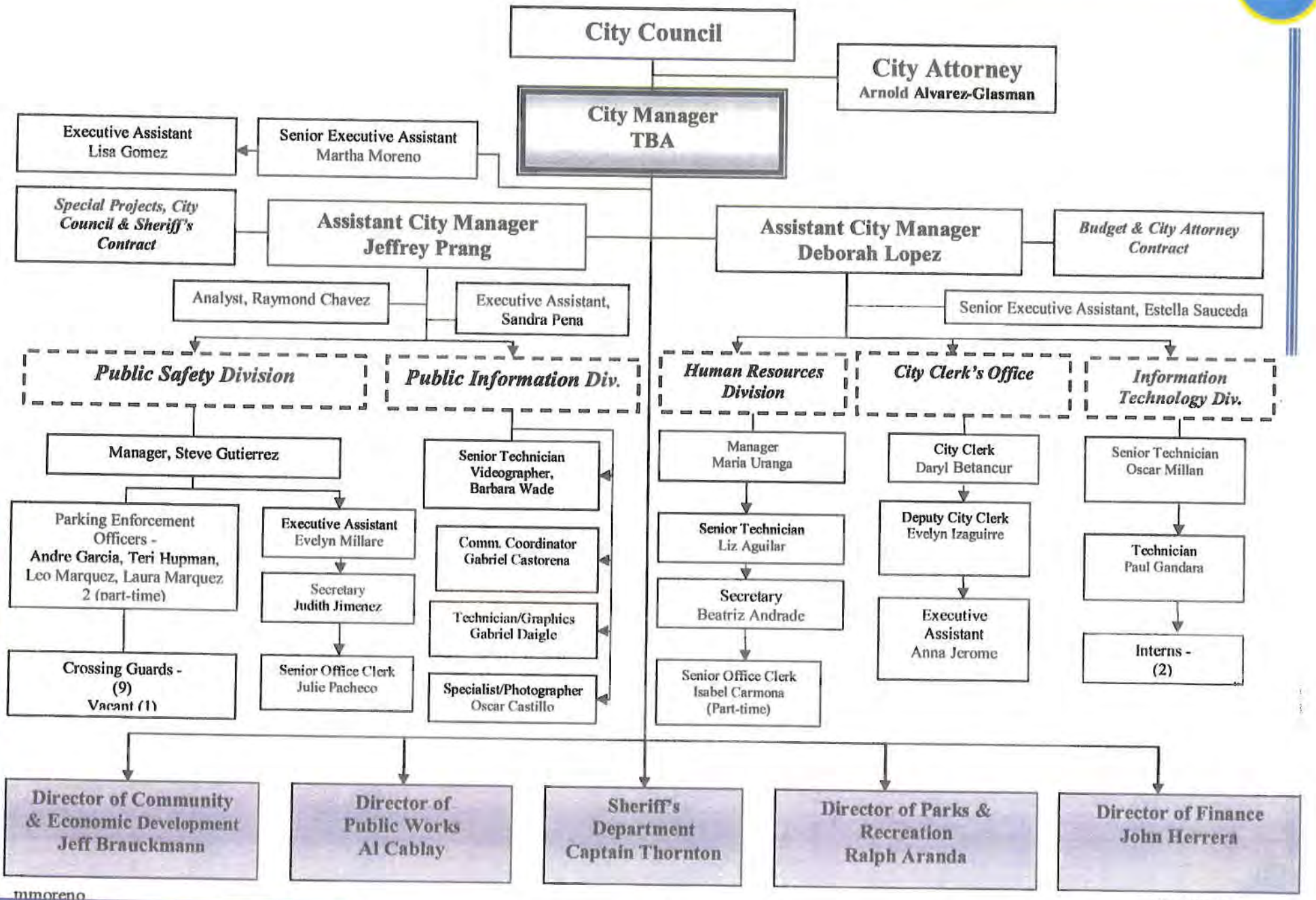
Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Section 8
Salaries & Wages								
41100 Salaries	134,807	143,388	157,900	157,900	157,900	157,900	-	-
41120 Vacation/Sick Leave	5,848	7,372	13,800	13,800	13,800	13,800	-	-
41200 Hourly Salaries	49,545	42,807	54,900	54,900	54,900	49,500	3,600	1,800
41300 Overtime	472	925	1,000	1,000	1,000	1,000	-	-
41500 PERS	40,642	43,065	48,300	48,300	48,300	48,300	-	-
41501 PARS	12,785	10,770	12,500	12,500	12,500	12,500	-	-
41600 Worker's Compensation	2,588	4,840	6,100	6,100	6,100	6,100	-	-
41700 Disability Insurance	1,187	1,143	1,100	1,100	1,100	1,100	-	-
41800 Unemployment Insurance	-	-	900	900	900	900	-	-
41900 Group Health & Life Ins.	42,339	43,767	58,800	58,800	58,800	58,800	-	-
41901 CBI Payments	6,274	6,269	6,200	6,200	6,200	6,200	-	-
41902 Cash Benefit	1,794	1,242	1,150	1,150	1,150	1,150	-	-
41903 Auto Allowance	15,081	13,069	15,000	15,000	15,000	15,000	-	-
41930 Medicare/Tax Employer	2,953	2,893	3,150	3,150	3,150	3,150	-	-
TOTAL	316,315	321,550	380,800	380,800	380,800	375,400	3,600	1,800
Maintenance & Operation								
42200 Departmental Supplies	3,685	7,783	10,000	10,000	10,000	10,000	-	-
42300 Advertising	-	-	400	400	400	400	-	-
42600 Membership & Dues	6,043	250	6,500	6,500	6,500	6,500	-	-
42700 Books & Periodicals	(85)	100	500	500	500	500	-	-
43200 Mileage Reimbursement	13	-	100	100	100	100	-	-
44100 Special Dept Expense	26,434	25,516	30,000	30,000	30,000	30,000	-	-
44300 Telephone	8,462	5,767	8,500	8,500	8,500	8,500	-	-
44800 Conventions & Meetings	29,612	34,512	30,000	30,000	30,000	30,000	-	-
44820 Youth Group Support	600	3,100	10,000	10,000	10,000	10,000	-	-
45200 Sponsorship	5,000	10,000	-	-	-	-	-	-
TOTAL	79,764	87,029	96,000	96,000	96,000	96,000	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	396,079	408,579	476,800	476,800	476,800	471,400	3,600	1,800

CITY OF PICO RIVERA
City Council Department (0100)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		10,000
	Business Cards, Fax Cartridges,	10,000	
	Presentation Frames, Letterheads		
	and Envelopes		
42300	Advertising		400
	Rio Hondo Symphony, El Rancho	400	
	Band & Color Guard		
42600	Membership & Dues		6,500
	ICSC, NALEO	6,500	
42700	Books & Periodicals		500
	Whittier Daily News, Capitol	500	
	Enquiry (Directory of Congress)		
44100	Special Department Expense		30,000
	Plaques, Engraving, Promotional	30,000	
	Items, Meeting Supplies, Flower,		
	Federal Express, Service Pins,		
	Shirts, Nameplates, Calculators		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44300	Telephone		8,500
	High Speed Internet and	8,500	
	Cell Phone Reimbursements		
44800	Conventions & Meetings		30,000
	Contract Cities Annual Seminar	30,000	
	Independent Cities Conference		
	Contract Cities Legislative Briefing		
	Shopping Centers Annual Conf.		
	NALEO Annual Conference		
	LOCC City Manager's/		
	Council Member Institute		
	LOCC Annual Conference		
	JPIA Risk Management Conference		
	Employee Appreciation Luncheon		
	Sister City Visit		
	Retirement Receptions		

ADMINISTRATION
FY2010-11 & FY2011-12



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CITY OF PICO RIVERA
Administration Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
ADMINISTRATION EXPENSE BY DIVISION					
City Manager (0200)					
Total Salaries & Wages	762,262	1,006,824	825,100	477,100	592,500
Total Maintenance & Operations	62,040	141,038	126,500	126,500	126,500
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	824,301	1,147,862	951,600	603,600	719,000
Total Job Costing	-	(125,374)	(99,000)	(99,000)	(99,000)
NET EXPENDITURES	824,301	1,022,488	852,600	504,600	620,000
Information System (0210)					
Total Salaries & Wages	208,169	222,892	249,200	249,200	249,200
Total Maintenance & Operations	172,393	206,409	243,800	243,800	243,800
Total Capital Outlay	47,162	30,548	-	-	-
TOTAL EXPENDITURES	427,725	459,850	493,000	493,000	493,000
Public Safety (0230)					
Total Salaries & Wages	222,581	227,664	262,800	262,800	262,800
Total Maintenance & Operations	29,073	24,139	33,500	33,500	33,500
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	251,654	251,803	296,300	296,300	296,300
P.S.-Parking Enforcement (0235)					
Total Salaries & Wages	487,568	517,206	582,800	582,800	582,800
Total Maintenance & Operations	215,179	275,424	290,800	290,800	290,800
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	702,747	792,629	873,600	873,600	873,600
City Clerk (0300)					
Total Salaries & Wages	290,677	363,102	402,400	402,400	402,400
Total Maintenance & Operations	106,952	215,337	87,100	87,100	87,100
Total Capital Outlay	5,588	547	-	-	-
TOTAL EXPENDITURES	403,217	578,986	489,500	489,500	489,500
Human Resources (0350)					
Total Salaries & Wages	461,808	526,062	587,600	523,000	523,000
Total Maintenance & Operations	84,561	134,345	118,000	118,000	118,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	546,369	660,407	705,600	641,000	641,000

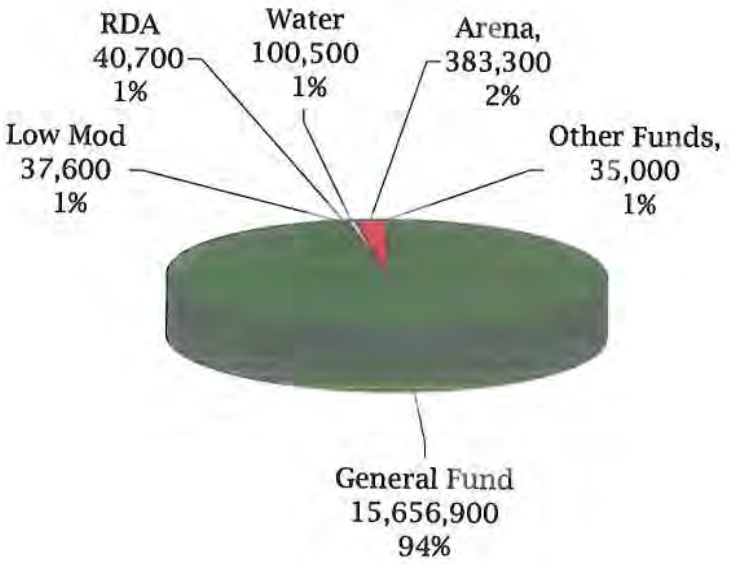
CITY OF PICO RIVERA
Administration Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
ADMINISTRATION EXPENSE BY DIVISION					
Public Information (0400)					
Total Salaries & Wages	491,866	433,062	505,300	576,800	576,800
Total Maintenance & Operations	212,457	153,278	167,800	167,800	167,800
Total Capital Outlay	-	38,467	19,700	19,700	19,700
TOTAL EXPENDITURES	704,323	624,807	692,800	764,300	764,300
City Attorney (0700)					
Total Salaries & Wages	-	-	-	-	-
Total Maintenance & Operations	481,981	586,572	518,500	518,500	518,500
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	481,981	586,572	518,500	518,500	518,500
Sports Arena (8430)					
Total Salaries & Wages	-	184	-	-	-
Total Maintenance & Operations	164,582	137,220	340,200	340,200	340,200
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	164,582	137,404	340,200	340,200	340,200
Law Enforcement (3400)					
Total Salaries & Wages	55,905	59,053	59,800	59,800	59,800
Total Maintenance & Operations	10,053,106	10,227,177	11,051,000	11,051,000	11,051,000
Total Capital Outlay	33,372	-	3,000	3,000	3,000
TOTAL EXPENDITURES	10,142,384	10,286,229	11,113,800	11,113,800	11,113,800
Community Outreach - Sister City Commission (0220)					
Total Salaries & Wages	32,949	32,723	35,900	35,900	35,900
Total Maintenance & Operations	327	20	10,000	10,000	10,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	33,276	32,743	45,900	45,900	45,900
Community Outreach - Environmental Recycling (0250)					
Total Salaries & Wages	54	104	-	-	-
Total Maintenance & Operations	9,711	12,089	35,000	35,000	35,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	9,765	12,193	35,000	35,000	35,000
Community Outreach - Business/Neighborhood Outreach (0330)					
Total Salaries & Wages	86,228	89,755	102,900	102,900	102,900
Total Maintenance & Operations	21,465	10,753	35,400	35,400	35,400
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	107,693	100,508	138,300	138,300	138,300

CITY OF PICO RIVERA
Administration Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	3,100,065	3,478,630	3,613,800	3,272,700	3,388,100
Total Maintenance & Operations	11,613,827	12,123,796	13,057,600	13,057,600	13,057,600
Total Capital Outlay	86,123	69,562	22,700	22,700	22,700
TOTAL EXPENDITURES	14,800,015	15,671,987	16,694,100	16,353,000	16,468,400
Total Job Costing	-	(125,374)	(99,000)	(99,000)	(99,000)
ADMINISTRATION NET EXP	14,800,015	15,546,613	16,595,100	16,254,000	16,369,400

Administration Department
Funding Source
FY2010-2011



Funding Source:		
General Fund	15,656,900	15,743,300
Low Mod	37,600	37,600
RDA	40,700	48,000
Water	100,500	107,800
Arena	383,300	397,700
Other Funds	35,000	35,000
	16,254,000	16,369,400

FULLTIME EQUIVALENTS & SALARIES

Position	FTE	FY2009-10 Adopted Budget	FTE	FY2010-11 Adopted Budget	FTE	FY2010-11 Revised Budget	FTE	FY2011-12 Proposed Budget
Full-Time:								
City Manager	1.00	188,464	0.75	155,000	0.50 [1]	104,000	1.00	206,700
Assistant City Manager	2.00	332,929	2.00	351,300	2.00 [2]	351,300	2.00	351,300
Senior Executive Assistant	2.00	145,522	2.00	161,900	2.00	161,900	2.00	161,900
Executive Assistant	2.00	124,665	2.00	139,200	2.00	139,200	2.00	139,200
City Clerk	1.00	101,859	1.00	111,700	1.00	111,700	1.00	111,700
Deputy City Clerk	1.00	72,034	1.00	79,000	1.00	79,000	1.00	79,000
(Formerly Admininstrative Svc Division)								
Manager	2.00	164,137	2.00	184,000	2.00	184,000	2.00	184,000
Secretary	2.00	99,099	2.00	110,900	2.00	110,900	2.00	110,900
Parking Enforcement Officer	4.00	174,983	4.00	192,400	4.00	192,400	4.00	192,400
Senior Manager	1.00	101,846	1.00	79,500	0.00 [2]		0.00	
Executive Assistant	2.00	130,951	2.00	139,200	2.00	139,200	2.00	139,200
Accountant I	1.00	57,674	1.00	63,300	1.00	63,300	1.00	63,300
Senior Technician	3.00	222,086	3.00	249,100	2.50	204,300	2.00	159,500
Technician	3.00	175,456	3.00	193,400	3.00	193,400	3.00	193,400
Analyst	1.00	79,326	1.00	87,100	1.00	87,100	1.00	87,100
Part Time:		114,631		152,600		152,600		152,600
Senior Office Clerk	1.00		2.00		2.00		2.00	
Commissioners	0.29		0.00		0.00		0.00	
Specialist (Communication)	0.90		0.90		0.90		0.90	
Admin Intern	0.50		0.90		0.90		0.90	
Public Safety & Parking Enforcement		170,300		171,200		171,200		171,200
Crossing Guard	3.50		5.92		5.92		5.92	
Specialist (LASD)	1.00		1.00		1.00		1.00	
Specialist (Parking)	1.32		1.46		1.46		1.46	
Senior Office Clerk	0.50		1.00		1.00		1.00	
TOTAL:	37.01	2,455,964	40.93	2,620,800	39.18	2,445,500	39.18	2,503,400

[1] City Manager position budgeted at 6 months due to recruitment.

[2] One of the Assistant City Manager will assume all the duties of the Senior Manager from Public Information Division, as well as allocate 50% of his time to regional issues and legislative advocacy, which will be paid for from the CIP budget.

CITY MANAGER DEPARTMENT

Mission Statement:

The City Manger serves as the Chief Executive Officer of the City of Pico Rivera. The City Manager is appointed by and serves under the direction of the City Council. The City Manager also serves as Executive Director of the Pico Rivera Redevelopment Agency. Specific services objectives are:

- Provide overall direction and coordination of city operations and community redevelopment programs to ensure that the City Council adopted service objectives are met or exceeded, and that costs do not exceed budget restrictions.
- Provide continual monitoring and evaluation of services and programming to assure the City Council that city services, laws, and programs remain relevant to community needs and are administered in an equitable manner.
- Provide useful and timely data to the City Council and the Redevelopment Agency Board so that alternatives are considered and decisive policy action is taken to accommodate changing needs and conditions without crisis and without interruption in services.
- Oversee an aggressive program of resource development that results in measurable increase in the productivity of city operations each year, procurement of available grant funds to achieve special projects, and new commercial and industrial development that expands the economic base of the city.

In addition, the City Manager serves as the Executive Director of the Housing Assistance Agency and Water Authority.

The City Manager's overall budget for the 2010-11 FY is expected to increase by approximately 2% compared to 2009-10 FY. This is due to COLA increases.

FY2009-2010 Program Achievements:

- Ensured City Council was fully informed on issues.
- Provided timely, complete, and accurate City Council reports.
- Provided clear and concise direction to the Executive Management team.
- Provided timely, accurate and efficient public information and communication services to both city staff and city residents.
- Provided effective representation of the City's interests in the region and the state.
- Continued to encourage departments to avidly pursue grand funding.
- Continued advancing the City's customer service strategy.

FY2010-2011 Goals & Objectives:

- Ensure that City government is honest, open, efficient and fair in serving the citizens of Pico Rivera.
- Ensure that the organization of City staff is appropriate to efficiently achieve the goals established by the Council.
- Continue to implement changes necessary to ensure fiscal accountability and efficiency in all aspects of City operations as well as meeting all reporting requirements established by federal and state regulations.
- Continue to build equipment replacement funds that will allow the City to replace capital equipment without incurring additional debt.
- Continue to build adequate reserves in all major funds to provide a buffer if revenues do not perform as projected, or in case of emergencies.
- Continue the City's on-going efforts of increasing sales tax revenue and stimulation of future growth.
- Continue to improve the infrastructure throughout the city, to include water system, storm drain system, sewers, and streets.
- Continue overseeing and monitoring the progress of established programs and services provided by all departments and divisions to ensure that community needs are met.
- Continue to provide excellent public safety services to the citizens and visitors of Pico Rivera.
- Obtain a clear understanding of the City Council's vision and goals and the Council's expectation of the City Manager.
- Work with Council to understand and comply with the statutory responsibilities of the City Manager and the Council.

CITY OF PICO RIVERA
Administration Department
City Manager (0200)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source Gen Fund	RDA	Water Fund	Arena
Salaries & Wages									
41100 Salaries	544,237	726,966	556,700	317,200	399,900	313,200	24,700	20,700	41,300
41120 Vacation/Sick Leave	10,625	65,261	40,500	22,000	22,000	21,300	700	-	-
41200 Hourly Salaries	423	-	-	-	-	-	-	-	-
41300 Overtime	1,438	569	1,000	1,000	1,000	1,000	-	-	-
41500 PERS	117,891	121,880	128,200	73,000	92,200	72,200	5,700	4,800	9,500
41501 PARS	28	-	-	-	-	-	-	-	-
41600 Worker's Compensation	7,605	14,708	16,200	9,200	11,700	9,200	700	600	1,200
41700 Disability Insurance	2,399	2,135	2,300	1,400	1,600	1,300	100	100	100
41800 Unemployment Insurance	-	122	2,100	1,200	1,400	1,100	100	100	100
41900 Group Health & Life Ins.	60,057	53,693	58,900	44,000	52,000	43,200	2,800	2,000	4,000
41901 CBI Payments	-	1,027	1,900	-	-	-	-	-	-
41902 Cash Benefit	1,073	990	900	700	700	700	-	-	-
41903 Auto Allowance	5,429	5,425	5,400	1,800	1,800	1,800	-	-	-
41904 Technology Stipend	3,403	3,239	3,700	1,900	3,300	2,000	300	300	700
41930 Medicare/Tax Employer	7,656	10,809	7,300	3,700	4,900	3,700	300	300	600
TOTAL	762,262	1,006,824	825,100	477,100	592,500	470,700	35,400	28,900	57,500
Maintenance & Operation									
42100 Postage	82	226	200	200	200	200	-	-	-
42200 Departmental Supplies	3,352	3,753	4,500	4,500	4,500	4,500	-	-	-
42600 Membership & Dues	400	450	500	500	500	500	-	-	-
42700 Books & Periodicals	1,340	1,048	1,200	1,200	1,200	1,200	-	-	-
43100 Auto Supplies & Repairs	583	45	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	100	100	100	100	-	-	-
43500 Small Tools & Equipment	119	383	2,000	2,000	2,000	2,000	-	-	-
44100 Special Dept Expense	8,266	2,973	5,000	5,000	5,000	5,000	-	-	-
44300 Telephone	3,170	4,528	6,500	6,500	6,500	6,500	-	-	-
44400 Professional Services	8	-	7,000	7,000	7,000	7,000	-	-	-
44500 Contracted Services	35,837	115,138	74,500	74,500	74,500	74,500	-	-	-
44800 Conventions & Meetings	8,883	12,493	25,000	25,000	25,000	25,000	-	-	-
TOTAL	62,040	141,038	126,500	126,500	126,500	126,500	-	-	-
Capital Outlay									
47300 Furniture & Equipment	-	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-	-
- TOTAL EXPENDITURES	824,301	1,147,862	951,600	603,600	719,000	597,200	35,400	28,900	57,500
Job Costing									
49000 Overhead Cost Reimbursement	-	(125,374)	(99,000)	(99,000)	(99,000)	(99,000)	-	-	-
- TOTAL EXPENDITURES	824,301	1,022,488	852,600	504,600	620,000	498,200	35,400	28,900	57,500

CITY OF PICO RIVERA
City Manager Department (0200)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42600	Membership Dues		500
	ICSC, NALEO, ICMA	500	
42700	Books & Periodicals		1,200
	CA City Mgmt Foundation (CCMF),	1,200	
	Whittier Daily News, Directory of		
	CA Legislature, Capitol		
	Enquiry (Congress Director)		
44100	Special Dept Expense		5,000
	Overnight Shipping, Frames, &	5,000	
	Miscellaneous Items		
44400	Professional Services		74,500
	Federal Legislative Advocacy Svc	42,000	
	State Legislative Advocacy Svc	30,000	
	Contingency/Additional Charges	2,500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44800	Conventions & Meetings		25,000
	CCCA Legislative Briefing	25,000	
	Sheriff's/City Manager Conference		
	LOCC City Manager's Conference		
	State of the City		
	CCCA Annual Seminar		
	Shopping Ctr Annual Conference		
	LOCC City Manager		
	Councilmember Institute		
	LOCC Annual Conference		
	JPIA Risk Management Conference		
	ICMA Annual Conference		
	Washington DC(2)		
	Sister City		
	National League of Cities		

INFORMATION SYSTEM DIVISION

Mission Statement:

Information systems strives to bring the highest level of customer service and technical support by employing fiscally responsible initiatives to enhance efficiency and productivity through the use of industry leading technology. Security, reliability, and efficiency achieved through effective planning and professional execution.

Program Statement:

The Information Systems division is responsible for management and support of all technology systems including core functions and technical resources. Following systems and servers are maintained by information systems division:

- File and storage system
- Email communication system
- Internet and firewall server
- Document Imaging server (Questys)
- Financial Information System (Wintegrate)
- City Network and Infrastructure
- Call log/work order system
- Parking Enforcement Ticketing system
- Senior Center Lab
- Teen Center Lab
- Class registration system
- Credit Card Processing Server
- Annual PC refresh project
- Print Server functions
- Backup Server and Disaster Recovery
- Antivirus Security Server
- Website and Intranet management and hosting
- Digital Check/Forms server (Capella)
- Remote Site connectivity and support to 12 sites city wide

Additional systems deployed or acquired by information systems division this year:

- WSUS Windows Software Update Services for Patch Management
- Comlock Electronic Access System
- Asset Inventory Module with Track-It Software
- Online Video Streaming System
- Online Parking Citation Payment System
- Exchange 2007 Enterprise, Mail system upgrade
- MX Logic Enterprise Spam Filtering System

In addition to core functions information systems is also responsible for the maintenance and repair of the following equipment City Wide:

- Support of 200 computers systems
- Support of 60 network printers
- Support of 30 laptops
- Support of 20 servers

Key Achievements for 2009-2010:

During the year, the Division accomplished several major goals and objectives. These include:

- Completion of 1289 helpdesk service requests over the last year.
- Security Certificate Improvements for Mail Systems in conjunctions with MS Exchange upgrade from 2003 to 2007.
- Deployment of Cisco 3750 Switches Gigabit switches to improve network core speeds in anticipation of VoIP (telephone system upgrade).
- Deployed Cisco Adaptive Security Appliance Firewall to update and improve network security.
- Deployed Adaptive Security Appliance Firewall at various remote sites for site to site VPN connectivity.
- Deployed Managed Wireless Internet Access for Senior Center Computer Lab.
- Public Safety Online Payment System for Traffic Citations.
- Public Safety deployment of KIOSK station for walk-in payment at Public Safety Office.
- Senior Center Lab renovations
  - 16 total machines deployed
  - Fully wired and integrated computer lab setup with conduit and CAT6 cable throughout entire building
  - Gigabit connectivity throughout.
  - Overhead projector and screen
  - Café area for access outside lab
  - Wireless Access throughout
- Teen Center Renovations including 3 additional machines effectively doubling capacity.
- Automated Patching for Windows Security Updates (WSUS)
- Increased E-mail Mailbox Size from 100Mb to 1000Mb (1Gb)
- Cisco Unified Communications VoIP system.
  - Deployment of 160 phones
  - 12 remote buildings
  - Savings of $25,000 per year for the life of the system, based on conservative estimates from Verizon.

Key Goals and Objectives for 2010-2011

- Update Information Systems Master Plan.
- Increase staffing to improve response times and customer service levels.
- Purchase and deploy Blade server technologies to save energy and consolidate resources.
- Improve data center
- Implement Server Virtualization to improve uptime and server recovery.
- Propose web content management sys upgrade to improve look & feel of our current website.
- Expand VoIP functionality beyond basic calling functions.
- Improve EOC communications leveraging new VoIP phone system.
- Deploy fiber connections to remote sites including Smith Park, Golf Course, and Rivera Park.
- Deploy wireless site-to-site backup links to various remote sites.
- Plan for Windows 7 and Office 2007 migration.
- KIOSK for various buildings for Public Access including City Hall and Recreation buildings.

CITY OF PICO RIVERA
Administration Department
Information System (0210)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	108,805	126,334	139,100	139,100	139,100	139,100	-	-
41120 Vacation/Sick Leave	9,898	9,460	10,900	10,900	10,900	10,900	-	-
41200 Hourly Salaries	26,897	24,998	27,000	27,000	27,000	27,000	-	-
41300 Overtime	4,434	5,689	8,000	8,000	8,000	8,000	-	-
41500 PERS	33,190	28,250	32,000	32,000	32,000	32,000	-	-
41501 PARS	1,056	937	1,300	1,300	1,300	1,300	-	-
41600 Worker's Compensation	2,791	3,110	4,900	4,900	4,900	4,900	-	-
41700 Disability Insurance	1,017	1,055	1,000	1,000	1,000	1,000	-	-
41800 Unemployment Insurance	-	-	600	600	600	600	-	-
41900 Group Health & Life Ins.	17,124	19,911	21,200	21,200	21,200	21,200	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	694	723	700	700	700	700	-	-
41903 Auto Allowance	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	2,263	2,424	2,500	2,500	2,500	2,500	-	-
TOTAL	208,169	222,892	249,200	249,200	249,200	249,200	-	-
Maintenance & Operation								
42200 Departmental Supplies	26,216	20,797	30,000	30,000	30,000	30,000	-	-
42600 Membership & Dues	-	129	300	300	300	300	-	-
43200 Mileage Reimbursement	-	316	500	500	500	500	-	-
43300 Equip Maint & Rental	5,856	-	2,500	2,500	2,500	2,500	-	-
43500 Small Tools & Equipment	25,539	17,090	21,400	21,400	21,400	21,400	-	-
44300 Telephone	24,036	22,549	31,900	31,900	31,900	31,900	-	-
44500 Contracted Services	90,747	144,458	155,700	155,700	155,700	155,700	-	-
44800 Conventions & Meetings	-	120	500	500	500	500	-	-
44900 Schools & Training	-	950	1,000	1,000	1,000	1,000	-	-
TOTAL	172,393	206,409	243,800	243,800	243,800	243,800	-	-
Capital Outlay								
47300 Furniture & Equipment	47,162	30,548	-	-	-	-	-	-
TOTAL	47,162	30,548	-	-	-	-	-	-
TOTAL EXPENDITURES	**427,725**	**459,850**	**493,000**	**493,000**	**493,000**	**493,000**	-	-

CITY OF PICO RIVERA
Information System Division (0210)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		30,000
	Misc Supplies	30,000	
	(As needed to provide city wide		
	repairs and support)		
43500	Small Tools & Equipment		21,400
	IS Tools & Equipments	3,000	
	Software for System Upgrade	6,000	
	Remote Network Updates	12,400	
44300	Telephone		31,900
	Time Warner Cable - Internet	6,600	
	Verizon DSL Lines	18,000	
	(Various Locations)		
	Verizon Wireless Access	2,500	
	DSL Extreme Access	4,800	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		155,700
	Network Consulting (Devlyn)	66,000	
	Consulting Services (Prosum)	36,000	
	Website Domain (Earthlink)	1,200	
	Technical Software Asst (Harris)	43,000	
	Wintegrate Annual Support	4,000	
	Harris Annual Uni-Data	5,500	

PUBLIC SAFETY DIVISION

Mission Statement:

The Public Safety Division's mission is to enhance the quality of life in the City of Pico Rivera and to provide a safe and secure environment within the residential communities, commercial, industrial and retail centers, and in recreational open spaces. Public Safety seeks to provide timely, efficient, and effective services and resolves to promote activities and resources that focus on programs and services designed to make the City of Pico Rivera a safe city to live, work, and play in. The promotion of good will and community respect will continue to be of the highest priority for the Public Safety Division.

Program Statement:

Public Safety Division has oversight of five (5) City programs: Parking Enforcement, Schools Crossing Guards, Inoperable Vehicle Abatement, Neighborhood Watch, and Graffiti Restitution Collection.

Parking Enforcement enforces the Pico Rivera Municipal Code and the California Vehicle Code. Parking Enforcement is necessary to: control the number of cars parked on crowded City streets; allow for efficient street sweeping; protect public streets from damage caused by overweight vehicles; provide safe driving conditions; ensure emergency vehicle access; preserve neighborhood aesthetics and property values; eliminate improperly registered vehicles from City streets. The **Crossing Guard Program** ensures the safety of the elementary school children, before and after school, while crossing the streets directly adjacent to the schools. The **Inoperable Vehicle Abatement** combats blight while maintaining neighborhood quality of life. Staff works together to eliminate the parking and storage of abandoned vehicles on private property, preserving neighborhood aesthetics. The **Neighborhood Watch** serves the community by working with Public Safety to improve the quality of life for the residents and to reduce crime. Public Safety staff continues to advance the goals of the Graffiti Abatement Program by overseeing the **Collection of Restitution**. Since its successful introduction in September 2006, the Graffiti Tracker System has been instrumental in the increase of the amount of court-ordered restitution.

FY2009-2010 Program Achievements:

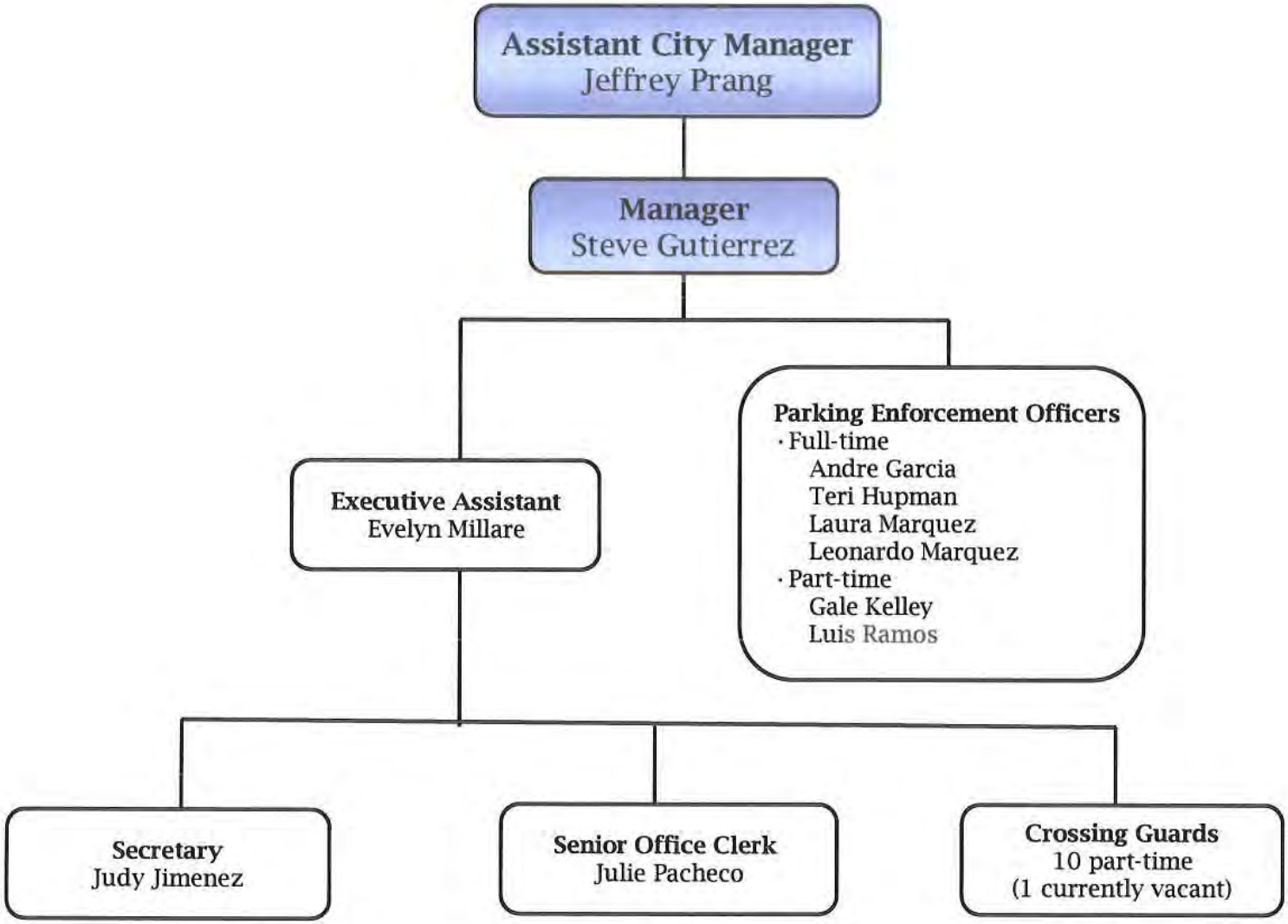
- The City collected approximately $28,000 in restitution for Fiscal 2009-2010. Over $100,000 collected since 2006.
- Over 90 inoperable and/or abandoned vehicles were abated from private properties.
- Approximately 20,000 parking citations issued with face value of about $1.6 million.
- Over 5,000 warnings issued.
- Over 100 tows related to parking.
- Over $1.3 million collected in parking fines of which $300,000 went to the General Fund to assist funding of other critical City services.
- 7 days/week, 18 hours/day parking enforcement coverage established.
- Establish online parking citation payment via the City's website.
- Over 1,300 parking appeals reviewed.
- Over 100 vehicles cited in violation of the City's ordinance prohibiting vehicles displaying "For Sale" signs in the City's major thoroughfares; 5 vehicles were towed as stipulated by the ordinance.
- Three (3) new Neighborhood Watch Groups were established.

FY2010-2011 Goals & Objectives:

- Continue the multi-faceted Graffiti Abatement Program with emphasis on education, apprehension, prosecution, and restitution.
- Continue intensive case management of new and existing restitution cases.
- Implement the parking appeal process online.
- Continue the expansion of the Neighborhood Watch Program.
- Institute a proactive program for the abatement of inoperable or abandoned vehicles.
- Implement new Parking Permit Program for City employees and establish enforcement policy.
- Increase efforts in seeking grants related to Public Safety.

PUBLIC SAFETY DIVISION

FY 2010-2011 and FY 2011-2012



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CITY OF PICO RIVERA
Administration Department
Public Safety (0230)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	101,419	102,391	112,400	112,400	112,400	112,400	-	-
41120 Vacation/Sick Leave	2,304	1,734	5,200	5,200	5,200	5,200	-	-
41200 Hourly Salaries	62,815	65,166	70,000	70,000	70,000	70,000	-	-
41300 Overtime	143	364	2,000	2,000	2,000	2,000	-	-
41500 PERS	22,442	23,490	25,800	25,800	25,800	25,800	-	-
41501 PARS	2,020	2,210	3,300	3,300	3,300	3,300	-	-
41600 Worker's Compensation	1,682	4,696	6,000	6,000	6,000	6,000	-	-
41700 Disability Insurance	770	728	700	700	700	700	-	-
41800 Unemployment Insurance	-	-	700	700	700	700	-	-
41900 Group Health & Life Ins.	25,607	23,105	33,700	33,700	33,700	33,700	-	-
41901 CBI Payments	637	1,206	-	-	-	-	-	-
41902 Cash Benefit	244	97	100	100	100	100	-	-
41930 Medicare/Tax Employer	2,498	2,479	2,900	2,900	2,900	2,900	-	-
TOTAL	222,581	227,664	262,800	262,800	262,800	262,800	-	-
Maintenance & Operation								
42100 Postage	-	24	100	100	100	100	-	-
42200 Departmental Supplies	4,731	4,315	7,000	7,000	7,000	7,000	-	-
42300 Advertising	-	-	100	100	100	100	-	-
42400 Printing & Duplicating	83	-	-	-	-	-	-	-
43200 Mileage Reimbursement	310	12	500	500	500	500	-	-
43300 Equip Maint & Rental	-	-	500	500	500	500	-	-
44100 Special Dept Expense	2,193	223	3,300	3,300	3,300	3,300	-	-
44300 Telephone	2,280	-	300	300	300	300	-	-
44500 Contracted Services	18,000	18,000	18,600	18,600	18,600	18,600	-	-
44800 Conventions & Meetings	249	204	500	500	500	500	-	-
44930 Safety Prog & Materials	1,228	1,436	2,600	2,600	2,600	2,600	-	-
TOTAL	29,073	24,139	33,500	33,500	33,500	33,500	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	251,654	251,803	296,300	296,300	296,300	296,300	-	-

CITY OF PICO RIVERA
Public Safety Division (0230)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		7,000
	Printer/Copier Toner (CDWG)	3,000	
	Printer/Copier Maintenance Kit (CDWG)	500	
	Central Stores	2,000	
	Miscellaneous supplies	1,500	
44100	Special Departmental		3,300
	Graffiti Restitution	2,000	
	(remittance envelopes and		
	misc stationary supplies)		
	Miscellaneous expenses	1,300	
44500	Contracted Services		18,600
	Graffiti Tracker System	18,000	
	Miscellaneous expenses	600	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44930	Safety Programs & Materials		2,600
	-Neighborhood Watch Program-		
	Participant handbook & materials	400	
	Signs	400	
	Meetings	300	
	Miscellaneous expenses	200	
	-Crossing Guard Program-		
	Raincoats	600	
	Boots	500	
	Miscellaneous expenses	200	

CITY OF PICO RIVERA
Administration Department
Parking Enforcement (0235)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	253,392	273,866	302,700	302,700	302,700	302,700	-	-
41120 Vacation/Sick Leave	2,755	517	14,900	14,900	14,900	14,900	-	-
41200 Hourly Salaries	89,113	92,793	101,200	101,200	101,200	101,200	-	-
41300 Overtime	1,755	1,420	4,000	4,000	4,000	4,000	-	-
41500 PERS	62,595	62,944	69,300	69,300	69,300	69,300	-	-
41501 PARS	3,171	3,207	3,900	3,900	3,900	3,900	-	-
41600 Worker's Compensation	4,999	9,326	11,900	11,900	11,900	11,900	-	-
41700 Disability Insurance	2,269	2,520	2,600	2,600	2,600	2,600	-	-
41800 Unemployment Insurance	1,912	1,470	1,600	1,600	1,600	1,600	-	-
41900 Group Health & Life Ins.	57,777	58,939	63,900	63,900	63,900	63,900	-	-
41901 CBI Payments	1,510	3,617	-	-	-	-	-	-
41902 Cash Benefit	1,811	1,853	1,800	1,800	1,800	1,800	-	-
41930 Medicare/Tax Employer	4,508	4,734	5,000	5,000	5,000	5,000	-	-
TOTAL	487,568	517,206	582,800	582,800	582,800	582,800	-	-
Maintenance & Operation								
42100 Postage	30	-	100	100	100	100	-	-
42200 Departmental Supplies	2,012	2,682	5,200	5,200	5,200	5,200	-	-
42400 Printing & Duplicating	4,383	3,528	6,700	6,700	6,700	6,700	-	-
42600 Membership & Dues	100	125	100	100	100	100	-	-
43150 Fuel	772	-	1,500	1,500	1,500	1,500	-	-
43200 Mileage Reimbursement	-	8	200	200	200	200	-	-
43300 Equip Maint & Rental	-	219	600	600	600	600	-	-
43500 Small Tools & Equipment	21,829	13,244	16,500	16,500	16,500	16,500	-	-
44100 Special Dept Expense	3,040	1,655	4,700	4,700	4,700	4,700	-	-
44500 Contracted Services	57,499	38,756	51,200	51,200	51,200	51,200	-	-
44540 Court Charges	125,515	215,206	203,900	203,900	203,900	203,900	-	-
44800 Conventions & Meetings	-	-	100	100	100	100	-	-
TOTAL	215,179	275,424	290,800	290,800	290,800	290,800	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	702,747	792,629	873,600	873,600	873,600	873,600	-	-

CITY OF PICO RIVERA
Public Safety Division-Parking Enforcement (0235)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		5,200
	Printer/Copier toner (CDWG)	3,000	
	Camera batteries (CDWG)	225	
	Card readers (CDWG)	100	
	Miscellaneous supplies	1,875	
42400	Printing & Duplicating		6,700
	Advanced Printing (vendor)		
	Fine Payment Envelopes	2,100	
	Informative Brochures	1,100	
	2011 Permits (restricted residential)	500	
	Ticket rolls	3,000	
43300	Equipment Maintenance & Rental		600
	Handheld ticket writers & printers	400	
	Shipping costs	200	
44100	Special Departmental Expense		4,700
	Towing fees	1,000	
	Uniforms	2,000	
	Shoes	600	
	Miscellaneous expenses	1,100	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		16,500
	Handheld ticket writer (1)	2,500	
	Digital Camera (3)	1,000	
	Headsets for City cellphones	100	
	Vehicle floor mats (4 sets)	700	
	Parking PC (replacement) & printer	2,200	
	LED Light Bars for vehicles (4)	2,900	
	Vehicle Remotes (8)	1,400	
	Field Force Manager Program Eqpt	1,400	
	Misc Equipment & Accessories	4,300	
44500	Contracted Services		51,200
	Phoenix Group Information		
	Ticket processing	50,700	
	Custom Reports & Programming	500	
44540	Court Charges		203,900
	Whittier Municipal Court--	203,900	
	State parking fine surcharges		

CITY CLERK DIVISION

Mission Statement:

In continuing with the City's overall strategic direction, the City Clerk's mission is to provide reliable, timely, efficient and effective support services to both internal and external stakeholders while maintaining a strategic focus on best practices and ways to utilize technology to enhance service delivery.

Program Statement:

The Division of the City Clerk is tasked with legally mandated duties including: Conducting regular and special municipal elections, managing official records of the City, administering City Council meetings, preparing agendas for all four City legal entities, maintaining the City's municipal code as well as acting as filing officer for conflict of interest statements filed by City elected and appointed officials. While these represent the main core duties of the City Clerk's work program, there are other duties that are equally important such as: providing support to City Administration and Elected Officials, processing requests for information and preserving the legislative record through resolutions, ordinances and minute orders.

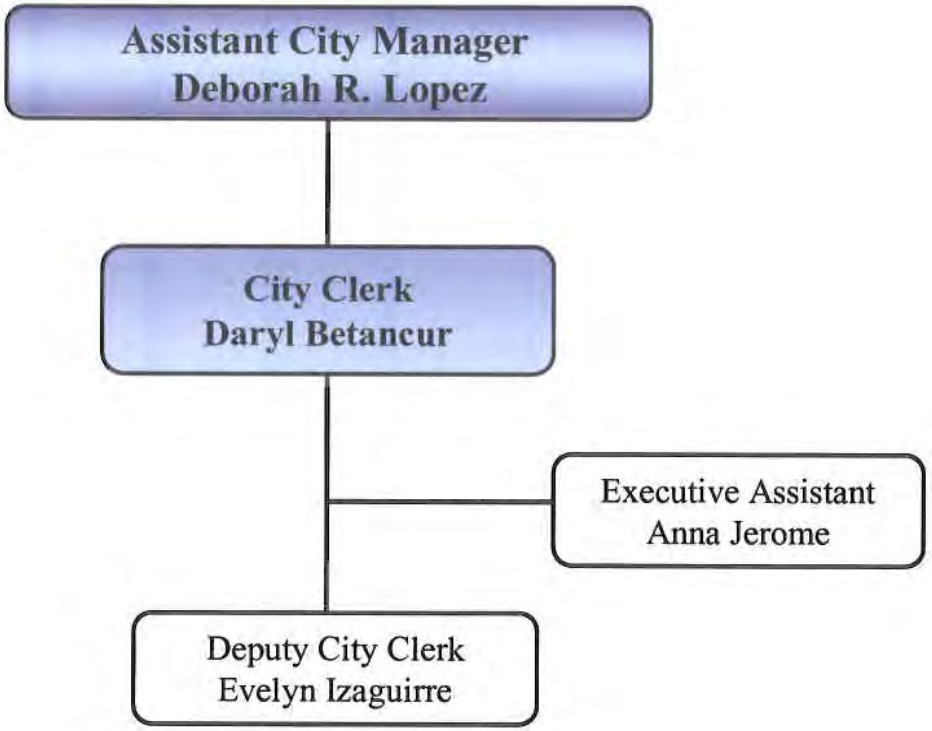
FY2009-2010 Program Achievements:

- Successfully completed a remodel of the on-site records vault.
- Efficiently implemented a new and more effective records management program including a new records index for more timely and accurately search and retrieval of records.
- Enhanced the capabilities of the Questys Data Management Information system by adding more content to its core base.
- Successfully coordinated the General Municipal Election of November 2009 with the Los Angeles County Registrar/Recorder/County Clerk.
- Successfully managed a City-run Special Municipal Election April, 2010.
- Streamlined the process of public records request by obtaining weekly status reports and providing more thorough follow-up.
- Created a more efficient tracking mechanism for City Council related agenda documents.

FY2010-2011 Goals & Objectives:

- Continue to make the Questys Data Management System more robust, by adding more content.
- Work closely with Public Information to enhance City Clerk website content and to redesign City Clerk's link.
- Plan ahead for the FY 11/12 Election Cycle.
- Provide learning and professional development and training opportunities for staff.
- Redesign the agenda template to make it more user-friendly.
- Update the Conflict of Interest Resolution.
- Update Commission resolutions relative to appointments, commission appointment expirations to clarify existing provisions.
- Conduct more frequent city-wide records clean-up events.
- Acquire a paperless agenda application to improve on agenda preparation and save costs.

CITY CLERK DIVISION
FY2010-2011 and FY2011-2012



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CITY OF PICO RIVERA
Administration Department
City Clerk (0300)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	193,129	237,127	260,300	260,300	260,300	249,200	-	11,100
41120 Vacation/Sick Leave	4,981	4,530	14,200	14,200	14,200	13,400	-	800
41200 Hourly Salaries	-	-	-	-	-	-	-	-
41300 Overtime	1,743	6,933	3,200	3,200	3,200	3,200	-	-
41500 PERS	47,298	54,159	59,900	59,900	59,900	57,300	-	2,600
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	3,249	6,037	7,700	7,700	7,700	7,300	-	400
41700 Disability Insurance	1,283	1,585	1,500	1,500	1,500	1,500	-	-
41800 Unemployment Insurance	-	-	900	900	900	900	-	-
41900 Group Health & Life Ins.	33,377	45,015	46,900	46,900	46,900	44,900	-	2,000
41902 Cash Benefit	881	880	800	800	800	800	-	-
41903 Auto Allowance	1,966	3,014	3,000	3,000	3,000	3,000	-	-
41904 Technology Stipend	787	1,206	1,300	1,300	1,300	1,300	-	-
41930 Medicare/Tax Employer	1,984	2,617	2,700	2,700	2,700	2,600	-	100
TOTAL	290,677	363,102	402,400	402,400	402,400	385,400	-	17,000
Maintenance & Operation								
42100 Postage	20	18	-	-	-	-	-	-
42200 Departmental Supplies	6,152	5,603	5,200	5,200	5,200	5,200	-	-
42300 Advertising	25,777	25,160	29,100	29,100	29,100	29,100	-	-
42400 Printing & Duplicating	-	-	700	700	700	700	-	-
42500 Election Expense	41,787	162,528	-	-	-	-	-	-
42600 Membership & Dues	1,515	931	2,200	2,200	2,200	2,200	-	-
42700 Books & Periodicals	1,664	3,983	3,100	3,100	3,100	3,100	-	-
43200 Mileage Reimbursement	-	10	1,000	1,000	1,000	1,000	-	-
43300 Equip Maint & Rental	-	-	600	600	600	600	-	-
44100 Special Dept Expense	9,355	872	15,000	15,000	15,000	15,000	-	-
44400 Professional Services	2,000	35	4,200	4,200	4,200	4,200	-	-
44500 Contracted Services	17,681	14,766	20,000	20,000	20,000	20,000	-	-
44800 Conventions & Meetings	320	637	4,000	4,000	4,000	4,000	-	-
44900 Schools & Training	447	518	2,000	2,000	2,000	2,000	-	-
44920 Emergency Preparedness	234	276	-	-	-	-	-	-
49000 Overhead Cost Reimbursement	-	-	-	-	-	-	-	-
TOTAL	106,952	215,337	87,100	87,100	87,100	87,100	-	-
Capital Outlay								
47300 Furniture & Equipment	5,588	547	-	-	-	-	-	-
TOTAL	5,588	547	-	-	-	-	-	-
TOTAL EXPENDITURES	403,217	578,986	489,500	489,500	489,500	472,500	-	17,000

CITY OF PICO RIVERA
City Clerk Division (0300)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		5,200
	Misc General Office Supplies,	5,200	
	Minute Paper & Minute Books for		
	City Council Minutes		
42300	Advertising		29,100
	Legal Notices for Public Works,	29,100	
	Public Safety, Housing, Planning &		
	Community Development.		
	Publications Including Whittier		
	Daily News & Pico Rivera Community		
	News and Cost to Advertise Bids		
	in Special Trade Journals.		
42600	Membership & Dues		2,200
	City Clerk's Association	300	
	Int'l Institute of Municipal Clerk	200	
	ARMA, NNA, ICMA(Includes Dues for	1,700	
	all City Clerk Personnel & MASC)		
42700	Books & Periodicals		3,100
	West Group	1,200	
	Whittier Daily News Subscription	200	
	Misc Periodicals and/or Books to	1,700	
	Keep Staff Abreast of Current		
	Laws & Informations		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Dept Expense		15,000
	Fees for the Maintenance of Dept.,	15,000	
	Including Purchase Related to		
	Electronic Document Management		
	Software and other Modules.		
44400	Professional Services		4,200
	Gladwell Governmental Services for	4,200	
	City Wide Retention Services		
44500	Contracted Services		20,000
	Quality Code Publishing	4,600	
	Decision Management Co.	13,500	
	America Shredding	1,900	
44800	Conventions & Meetings		4,000
	City Clerk Asso. Of CA (CCAC)	4,000	
	ARMA Meetings, City Clerk Annual		
	Conference, City Clerk Election		
	Law Seminar & International		
	Institute of Municipal Clerks(IIMC)		

HUMAN RESOURCES DIVISION

Mission Statement:

Our mission is to provide a useful source of information to assist in serving the needs of the City's approximately 143 full-time and 215 hourly employees as well as to provide a superior source of information accessible to the general public. Human Resources Department is committed to serving the needs of all City employees and external customers in a positive, professional and efficient manner.

Program Statement:

The Human Resources division delivers quality results in the areas of:

- Open competitive and closed promotional recruitments.
- Benefits and payroll administration.
- Labor and employee relations for all City departments and employees.
- Maintenance of personnel records.
- Managing the workers' compensation and claims administration programs.
- Maintaining the keyless entry system.
- Staff development and training.
- Employee assistance programs.

FY2009-2010 Program Achievements:

- Conducted approximately 19 recruitments resulting in five new full-time employees and 32 hourly or seasonal new hires.
- Assisted in implementation and maintenance of Comlock Keyless Entry System and issuance of new City identification cards to City and Sheriff personnel.
- Recovered over $36,000 in damages to City property.
- Continued administration of the workers' compensation and claims program.

FY2009-2010 Program Achievements (Continuation):

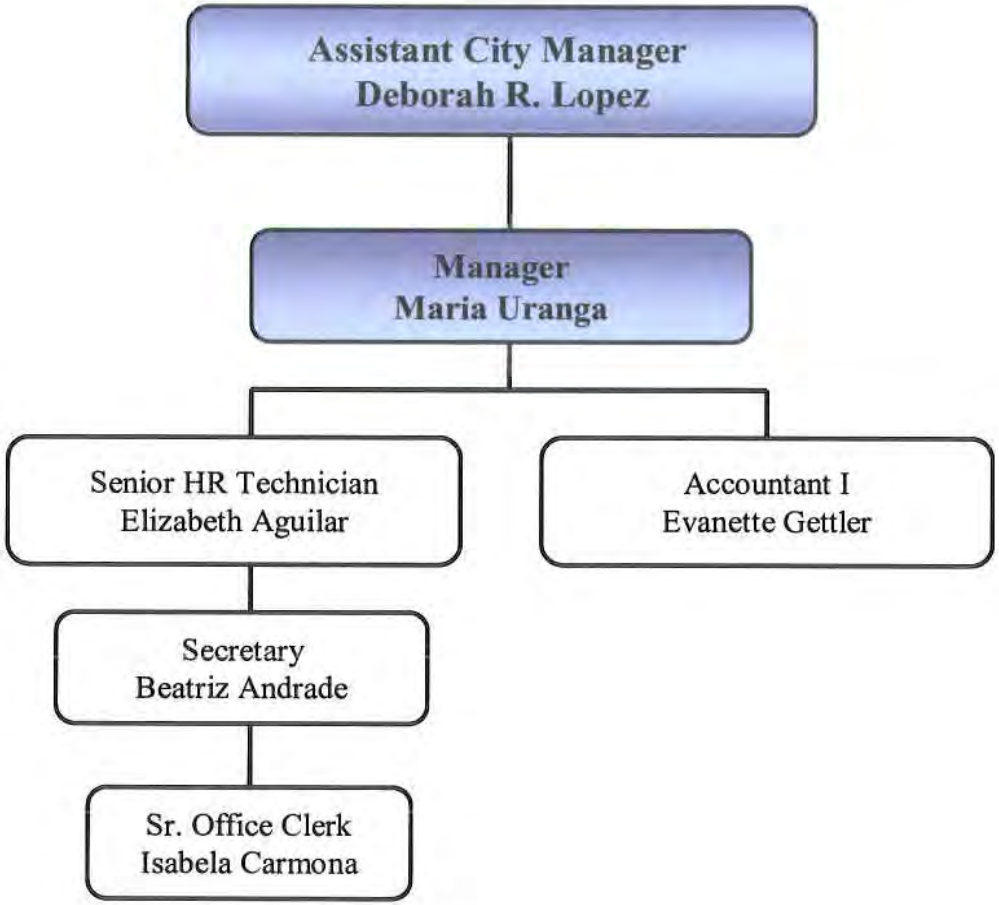
- Coordinated the conversion of the City's insurance broker for Life and AD&D, and Disability insurances resulting in an annual savings of over $4,700. Enhanced benefits for Life and AD&D were also realized.
- Acquired affordable optional AD&D insurance plan and coordinated enrollment for employees resulting in 37 enrollments.
- Assisted with various employee retirements and resignations and provided information for benefit transitions.
- Commenced negotiations with new hourly bargaining unit.
- Staff began cross-training in payroll system.
- Staff have begun preparations with Finance Department for Springbrook conversion.
- Provided guidance in disciplinary matters, compensation, recruitment, policy interpretation and other personnel issues.
- Continued employee development by offering quality training opportunities at nominal costs.

FY2010-2011 Goals & Objectives:

- Improve efficiency and accuracy in the maintenance of employee data and availing services and information to employees with implementation of the Springbrook Software System.
- Continue to attract and hire qualified candidates through effective recruitment and retention programs.
- Continue to provide choice benefit plans to City employees.
- Develop new methods to control the City's exposure to risk and financial losses to the City.
- Strengthen employer-employee relations and support compliance with all applicable labor laws through effective policy formulation, contract negotiations and implementation and dispute mediation/resolution.

HUMAN RESOURCES DIVISION

FY2010-2011 and FY2011-2012



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CITY OF PICO RIVERA
Administration Department
Human Resources (0350)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	305,064	351,462	387,500	342,700	342,700	338,200	-	4,500
41120 Vacation/Sick Leave	14,443	15,859	31,200	26,100	26,100	25,600	-	500
41200 Hourly Salaries	37,599	21,519	23,300	23,300	23,300	23,300	-	-
41300 Overtime	201	263	1,200	1,200	1,200	1,200	-	-
41500 PERS	62,017	80,340	88,900	78,600	78,600	77,600	-	1,000
41501 PARS	1,336	804	900	900	900	900	-	-
41600 Worker's Compensation	4,325	9,857	12,200	10,800	10,800	10,700	-	100
41700 Disability Insurance	2,133	2,362	2,400	2,000	2,000	2,000	-	-
41800 Unemployment Insurance	-	6,058	1,400	1,300	1,300	1,300	-	-
41900 Group Health & Life Ins.	23,374	24,683	25,400	24,900	24,900	24,800	-	100
41901 CBI Payments	3,686	4,822	4,800	3,600	3,600	3,500	-	100
41902 Cash Benefit	484	535	400	300	300	300	-	-
41903 Auto Allowance	1,810	1,808	1,800	1,800	1,800	1,800	-	-
41930 Medicare/Tax Employer	5,335	5,690	6,200	5,500	5,500	5,400	-	100
TOTAL	461,808	526,062	587,600	523,000	523,000	516,600	-	6,400
Maintenance & Operation								
42100 Postage	66	38	100	100	100	100	-	-
42200 Departmental Supplies	3,033	5,809	4,800	4,800	4,800	4,800	-	-
42300 Advertising	5,225	1,289	6,000	6,000	6,000	6,000	-	-
42400 Printing & Duplicating	-	-	2,000	2,000	2,000	2,000	-	-
42600 Membership & Dues	4,721	5,850	4,700	4,700	4,700	4,700	-	-
42700 Books & Periodicals	-	-	300	300	300	300	-	-
43200 Mileage Reimbursement	559	310	800	800	800	800	-	-
43300 Equip Maint & Rental	348	-	-	-	-	-	-	-
44100 Special Dept Expense	3,604	613	4,000	4,000	4,000	4,000	-	-
44300 Telephone	1,146	1,147	900	900	900	900	-	-
44400 Professional Services	23,208	70,994	38,300	38,300	38,300	38,300	-	-
44500 Contracted Services	18,702	19,872	27,000	27,000	27,000	27,000	-	-
44800 Conventions & Meetings	1,051	6,383	5,200	5,200	5,200	5,200	-	-
44900 Schools & Training	10,363	13,597	8,900	8,900	8,900	8,900	-	-
44910 Tuition Fee Reimbursement	12,536	8,444	15,000	15,000	15,000	15,000	-	-
TOTAL	84,561	134,345	118,000	118,000	118,000	118,000	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	546,369	660,407	705,600	641,000	641,000	634,600	-	6,400

CITY OF PICO RIVERA
Human Resources Division (0350)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42100	Postage		100
	Misc. Recruitment mailings	100	
42200	Departmental Supplies		4,800
	HR/Payroll copier and printer toner	1,000	
	Miscellaneous office supplies	3,800	
42300	Advertising		6,000
	Jobs Available	1,600	
	Penny Saver	1,200	
	Recruitment mailing lists	900	
	Western Cities	1,800	
	Miscellaneous posting venues	500	
42400	Printing & Duplicating		2,000
	Employment Applications	1,000	
	Recruitment brochure paper	1,000	
42600	Membership Dues		4,700
	Calpelra - $350 (DL and MU)	700	
	MMASC & SCPLRC	265	
	SCPMA - $50 each (DL, LA and MU)	150	
	SELAC Consortium	3,000	
	Misc. Memberships	585	
44100	Special Departmental Expenses		4,000
	Hospitality & Oral Boards	1,200	
	Hosting SELAC consortium workshop	900	
	Misc. Workshop hosting	900	
	Misc. Events & promotional items	1,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44400	Professional Services		38,300
	CPS Testing Services	6,700	
	DMV Pull Notice	3,500	
	Employment Verifications	400	
	Liebert Cassidy Whitmore Services	8,000	
	Modified Duty Program	8,000	
	Physicals, drug screens	4,800	
	Workers' Comp First Aid's	5,300	
	Misc. Professional Services	1,600	
44500	Contracted Services		27,000
	EAP	7,200	
	Foley Services	800	
	Live Scan	6,500	
	Neogov	7,500	
	Temp Services	5,000	
44800	Conventions & Meetings		5,200
	CJPIA conference	1,000	
	LCW & MMASC conference	850	
	SCPLRC & SCPMA conference	400	
	Misc. conferences	1,000	
	Misc. travel expenses	1,950	
44900	Schools & Training		8,900
	General Training's	3,900	
	Misc. Departmental Training's	5,000	
44910	Tuition Reimbursement		15,000

PUBLIC INFORMATION DIVISION

Mission Statement:

The Public Information Division directs the City's communication efforts by increasing awareness of government services and activities. Information is regularly distributed to residents, businesses, media, City officials and employees of the City of Pico Rivera. The Public Information Department serves as an information resource center for the public and employees by developing and implementing public information strategies, marketing campaigns, as well as coordinating internal communications.

Program Statement:

The Division designs and produces a variety of community information, promotion and marketing materials and special writing projects, including the monthly Profile newsletter.

The Division manages the City's cable television channel, including the production of local TV programming, provides graphics, photography and video support to other City departments, and provides a range of writing and ceremonial services as required to the offices of the City Manager and City Council. The Department also manages the video content posted to the City's website, including the City's news show, City Council meetings, Special Reports and Pico Rivera Community Spotlight.

The Division also produces and coordinates special events, manages media relations and crisis management, provides business liaison and support, and develops short and long term communications campaigns and strategies.

FY2009-2010 Program Achievements:

The Public Information Division has successfully accomplished several major goals and objectives. These included:

- The coordination, design and production of a variety of special events, marketing, and promotional materials aimed at increasing awareness of government services and activities.
- Production of the City's monthly Profile newsletter
- Production of a monthly City television news show
- Development of Special Reports and Community Spotlight television news segments. In April, a twenty minute Special Report was produced by the Department focusing in Earthquake Awareness. A Community Spotlight segment was produced by the Department focusing on SEEACA's services.
- New Chamber Agreement with Chamber of Commerce, which included the production six television spots highlighting Chamber member participating in the 'Spring into Shop Pico Rivera' campaign. The spots aired on the City's cable channel and on the City's website.
- The design and production of the City of Pico Rivera and the Pico Water District Water Quality Report.
- The continued coordination of City Council recognition meetings.

FY2010-2011 Goals & Objectives:

- The continued design and coordination, design and production of a variety of special events, marketing, and promotional materials aimed at increasing awareness of government services and activities.
- The continued development of a monthly news show highlighting City news, events and programs.
- The continued development of 'Community Spotlight', a monthly television show. The show will focus on issues such as West Nile Prevention, Water Conservation, Protecting Pico Rivera, etc.
- The design and production of a new Residents Guide, Public Safety, and Business Welcome Packets.
- The design, implementation and management of a new City website.

CITY OF PICO RIVERA
Administration Department
Public Information (0400)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	RDA	Water Fund	Low & Mod
Salaries & Wages									
41100 Salaries	281,056	223,066	293,300	335,600	335,600	267,600	8,700	33,200	26,100
41120 Vacation/Sick Leave	10,169	21,822	10,400	21,700	21,700	16,500	700	2,400	2,100
41200 Hourly Salaries	50,802	52,709	50,100	50,100	50,100	50,100	-	-	-
41300 Overtime	7,707	10,446	9,000	9,000	9,000	9,000	-	-	-
41500 PERS	68,706	61,208	67,300	77,100	77,100	61,500	2,000	7,600	6,000
41501 PARS	1,655	1,608	2,200	2,200	2,200	2,200	-	-	-
41600 Worker's Compensation	6,567	8,798	10,200	11,600	11,600	9,500	300	1,000	800
41700 Disability Insurance	2,139	1,663	2,000	2,200	2,200	1,900	-	200	100
41800 Unemployment Insurance	-	-	1,300	1,400	1,400	1,200	-	100	100
41900 Group Health & Life Ins.	53,246	45,711	52,700	55,000	55,000	51,000	400	2,600	1,000
41901 CBI Payments	-	-	-	1,000	1,000	300	100	300	300
41902 Cash Benefit	1,991	1,513	1,600	1,700	1,700	1,600	-	100	-
41903 Auto Allowance	2,534	28	-	1,700	1,700	500	200	500	500
41904 Technology Stipend	-	-	-	700	700	200	100	200	200
41930 Medicare/Tax Employer	5,294	4,489	5,200	5,800	5,800	4,800	100	500	400
TOTAL	491,866	433,062	505,300	576,800	576,800	477,900	12,600	48,700	37,600
Maintenance & Operation									
42100 Postage	47	-	400	400	400	400	-	-	-
42200 Departmental Supplies	2,218	5,180	9,000	9,000	9,000	9,000	-	-	-
42300 Advertising	29,745	1,579	2,500	2,500	2,500	2,500	-	-	-
42400 Printing & Duplicating	38,714	7,952	10,000	10,000	10,000	10,000	-	-	-
42600 Membership & Dues	274	974	700	700	700	700	-	-	-
42700 Books & Periodicals	240	240	500	500	500	500	-	-	-
43200 Mileage Reimbursement	-	20	400	400	400	400	-	-	-
43300 Equip Maint & Rental	799	1,667	10,000	10,000	10,000	10,000	-	-	-
43500 Small Tools & Equipment	1,101	2,782	8,200	8,200	8,200	8,200	-	-	-
44100 Special Dept Expense	23,350	37,804	24,000	24,000	24,000	24,000	-	-	-
44500 Contracted Services	-	5,030	5,000	5,000	5,000	5,000	-	-	-
44800 Conventions & Meetings	1,212	-	2,000	2,000	2,000	2,000	-	-	-
45200 Sponsorship	4,950	-	-	-	-	-	-	-	-
45302 50th Anniversary Celebration	37,055	-	-	-	-	-	-	-	-
46400 Other Community Promotion	80	204	2,500	2,500	2,500	2,500	-	-	-
46700 Public Information Profile	72,674	89,846	92,600	92,600	92,600	92,600	-	-	-
TOTAL	212,457	153,278	167,800	167,800	167,800	167,800	-	-	-
Capital Outlay									
47300 Furniture & Equipment	-	38,467	19,700	19,700	19,700	19,700	-	-	-
TOTAL	-	38,467	19,700	19,700	19,700	19,700	-	-	-
TOTAL EXPENDITURES	**704,323**	**624,807**	**692,800**	**764,300**	**764,300**	**665,400**	**12,600**	**48,700**	**37,600**

CITY OF PICO RIVERA
Public Information Division (0400)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmenta Supplies		9,000
	Misc Supplies	5,000	
	Photo Supplies	2,500	
	Video Supplies	1,500	
42300	Advertising		2,500
	Newspaper	2,000	
	Other Special Publication	500	
42400	Printing & Duplicating		10,000
	Brochures	2,200	
	Printing Supplies	5,400	
	Video Duplicating	1,000	
	Photo Duplicating	900	
	Graphics Supplies	500	
42600	Membership Dues		700
	SCAN NATOA	75	
	CAPIO	525	
	NAPP	100	
43300	Eqpt Maintenance & Rental		10,000
	Repairs (Cameras, TV Channel,	10,000	
	Printers, Council Chamber Sound		
	Systems, Misc.)		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		8,200
	Graphics	6,000	
	Photos	400	
	City Hall Lobby TV Monitors	1,800	
44100	Special Dept Expense		24,000
	Promotional Items	3,000	
	Shop Pico Rivera	3,000	
	Misc Events & Other Expenses	13,000	
44500	Contracted Services		5,000
	Annual Website Maintenance	5,000	
44800	Conventions & Meetings		2,000
	CAPIO, Miscellaneous	2,000	
46700	Public Information Profile		92,600
	Printing	61,600	
	Postage/Mail	31,000	

CITY ATTORNEY DIVISION

Mission Statement:

The City Attorney acts as the City's legal counsel. In this capacity, the City Attorney advises the City Council and staff on legal matters relating to the operation of the municipal government and is responsible for the review and preparation of resolutions, ordinances, and agreements. The services of the City Attorney are provided via contract with Alvarez-Glasman and Colvin (AGC), a private legal firm. AGC also provides special legal services for personnel matters, labor relations, and municipal code prosecutions. Specific service objectives are:

- Provide expert legal advice to the City Council and its commissions, as well as the City Manager, and all City departments so that policies are established and programs administered according to the legal guidelines established by city, state and federal laws.
- Ensure the City and its officers are properly represented in all actions arising from performance of city business.
- Ensure that all city ordinances, resolutions, agreements and contracts are correct as to form.

FY2009-2010 Program Achievements:

- Attended City Council meetings as scheduled.
- Responded to formal requests for attorney services within agreed upon timeframes.
- Provided appropriate and accurate legal advice.

FY2010-2011 Goals & Objectives:

- Provide legal advice and counsel to the City, its elected and appointed officials, its Boards, Departments, and Agencies, including the Redevelopment Agency, Housing Assistance Agency, and Water Authority.
- Prosecute and defend all suits for and on behalf of the City, as authorized by the City Council.
- Prepare or approve all contracts, bonds, and other instruments in writing in which the City is concerned, and render opinion upon questions of law.
- Provide administrative staff and legal counsel to conduct all City Prosecutor hearings.
- Prosecute municipal ordinances not tied with a state stature(s).
- Effectively represent the interests of the City by minimizing liability and defending against claims.
- Practice the art of preventive lawyering by avoiding unnecessary, unproductive lawsuits, or legal problems. These goals can be met by knowing the law through continuing legal education courses and advising the City Council, City Manager, Department Heads, and employees on legal issues before they ripen into litigation.

CITY OF PICO RIVERA
Administration Department
City Attorney (0700)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-
42600 Membership & Dues	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-
44100 Special Dept Expense	2,012	11,454	1,000	1,000	1,000	1,000	-
44400 Professional Services	-	-	-	-	-	-	-
44500 Contracted Services	90,000	96,000	103,500	103,500	103,500	103,500	-
44800 Conventions & Meetings	-	-	2,100	2,100	2,100	2,100	-
44900 Schools & Training	-	-	-	-	-	-	-
46910 Legal Service	389,969	479,118	411,900	411,900	411,900	411,900	-
TOTAL	481,981	586,572	518,500	518,500	518,500	518,500	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	481,981	586,572	518,500	518,500	518,500	518,500	-

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BUSINESS & COMMUNITY OUTREACH DIVISION

Mission Statement:

Business & Community Outreach Division is committed to increase awareness, and participation of community programs and services aimed at local businesses, schools and neighborhoods. The division is responsible for the development and implementation of three programs (Community/Business Outreach, Environmental/Recycling, and Community Transportation.

Program Statement:

Environmental/Recycling: The Division Analyst monitors the State mandated AB939 Solid Waste diversion and compliance reporting. Based upon 2008 year numbers (the latest reporting year) the City has reached and surpassed the State-mandated diversion rate and is currently awaiting approval for a submitted 62% diversion total. Staff is currently working with the City's franchised waste hauler to expand the City's automated collection program to include the collection of greenwaste. In addition to solid waste, staff manages the promotion and implementation of the Used Oil Block Grant, California Beverage Container Recycling grant and Energy Efficiency and Conservation Block Grant programs.

Community/Business Outreach: The Community/Business outreach program supports local neighborhoods, business and non-profit organizations through collaboration and coordination of programs and activities to increase the quality of life of neighborhoods and the expansion and retention of local businesses.

Transportation: Monitor current Dial-a-ride contract with Southland Transit Inc. for performance and compliance of city wide paratransit service to the elderly and disabled. Perform quarterly inspections of dial-a-ride busses. Monitor monthly participation reports in preparation of MTA annual National Transit Database reports

FY2009-2010 Program Achievements:

- In partnership with the County, the City sponsored a free H1N1 vaccination distribution. 1500 vaccines were provided to the City of Pico Rivera.
- Development and implementation of a 2010 Census Complete County Committee and community awareness campaign.
- Development and completion of a Phase I community transportation needs assessment.
- Development and execution of the Pico Rivera Chamber of Commerce service agreement.
- Development and execution of a 5 year extension of the Pico Rivera Sports Arena Concessionaire Agreement.
- In partnership with Krikorian Theaters, the City hosted a 2010 community awareness Earth Day and E-Waste collection event.
- Introduction of office recycling program at City park facilities.
- Introduction of office recycling program at local Sheriff's offices
- Secured $579,000 DOE Energy Efficiency Conservation Block Grant for City Energy Efficiency upgrades.
- Development of recycling collection program with Rivera Middle School.

FY2010-2011 Goals & Objectives:

- Maintain City solid waste diversion at 62% or greater.
- Develop collection recycling programs a (3) additional El Rancho School District schools.
- Coordinate with Department of Public Works on review and development of City Solid Waste Collection contract.
- Develop a community energy/sustainability and conservation program through the EECBG block grant.
- Coordinate a Phase II Transportation Needs Assessment in anticipation of expanded community transportation services.
- Coordinate a Small Business Symposium in collaboration with the Los Angeles Economic Development Commission and the United States Small Business Administration.
- Coordinate various upgrades as presented in the Pico Rivera Sports Arena concessionaire agreement.
- Develop a greenhouse gas emissions reduction program and scoping aimed reducing City's greenhouse gases.
- Coordinate submission of 2010-11 National Transportation Data Base volunteer reporting program.
- In collaboration with the County of Los Angeles Community Development Commission, coordinate the development of the Pico Rivera Library.

CITY OF PICO RIVERA
Administration Department
Sister City Commission (0220)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	19,285	19,816	21,800	21,800	21,800	21,800	-
41120 Vacation/Sick Leave	981	846	2,300	2,300	2,300	2,300	-
41200 Hourly Salaries	4,100	2,727	-	-	-	-	-
41300 Overtime	-	-	2,000	2,000	2,000	2,000	-
41500 PERS	4,241	4,525	5,000	5,000	5,000	5,000	-
41501 PARS	154	102	-	-	-	-	-
41600 Worker's Compensation	270	620	600	600	600	600	-
41700 Disability Insurance	135	132	100	100	100	100	-
41800 Unemployment Insurance	-	-	100	100	100	100	-
41900 Group Health & Life Ins.	3,281	3,469	3,600	3,600	3,600	3,600	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	145	145	100	100	100	100	-
41930 Medicare/Tax Employer	357	341	300	300	300	300	-
TOTAL	32,949	32,723	35,900	35,900	35,900	35,900	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-
42600 Membership & Dues	150	-	500	500	500	500	-
42700 Books & Periodicals	-	-	-	-	-	-	-
44100 Special Dept Expense	177	20	1,500	1,500	1,500	1,500	-
44500 Contracted Services	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	8,000	8,000	8,000	8,000	-
TOTAL	327	20	10,000	10,000	10,000	10,000	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	33,276	32,743	45,900	45,900	45,900	45,900	-

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CITY OF PICO RIVERA
Administration Department
Environmental/Recycling Division (0250)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source CA Beverage
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41903 Auto Allowance	-	-	-	-	-	-	-
41904 Technology Stipend	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42300 Advertising	9,705	2,003	20,000	20,000	20,000	-	20,000
44500 Contracted Services	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-
TOTAL	9,705	2,003	20,000	20,000	20,000	-	20,000
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	9,705	2,003	20,000	20,000	20,000	-	20,000

CITY OF PICO RIVERA
Administration Department
Environmental/Recycling Division (0250)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Used Oil
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	51	99	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	2	4	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	1	1	-	-	-	-	-
TOTAL	54	104	-	-	-	-	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42300 Advertising	6	10,080	15,000	15,000	15,000	-	15,000
43610 Cost Reimbursement	-	6	-	-	-	-	-
44500 Contracted Services	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-
TOTAL	6	10,086	15,000	15,000	15,000	-	15,000
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-		-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**60**	**10,190**	**15,000**	**15,000**	**15,000**	-	**15,000**

CITY OF PICO RIVERA
Administration Department
Business/Neighborhood Outreach (0330)

Activity Type	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	RDA	Water Fund
Salaries & Wages								
41100 Salaries	57,858	59,452	65,300	65,300	65,300	60,900	-	4,400
41120 Vacation/Sick Leave	2,943	2,537	7,000	7,000	7,000	6,500	-	500
41200 Hourly Salaries	-	95	-	-	-	-	-	-
41300 Overtime	-	159	1,000	1,000	1,000	1,000	-	-
41500 PERS	12,723	13,578	15,000	15,000	15,000	14,000	-	1,000
41501 PARS	-	4	-	-	-	-	-	-
41600 Worker's Compensation	1,127	1,769	1,900	1,900	1,900	1,800	-	100
41700 Disability Insurance	405	397	400	400	400	400	-	-
41800 Unemployment Insurance	-	-	200	200	200	200	-	-
41900 Group Health & Life Ins.	9,845	10,421	10,700	10,700	10,700	10,000	-	700
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	434	434	400	400	400	400	-	-
41903 Auto Allowance	-	-	-	-	-	-	-	-
41904 Technology Stipend	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	892	909	1,000	1,000	1,000	900	-	100
TOTAL	86,228	89,755	102,900	102,900	102,900	96,100	-	6,800
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42300 Advertising & Publication	3,018	1,370	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	400	400	400	400	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
45200 Sponsorship	18,447	9,382	35,000	35,000	35,000	35,000	-	-
45210 Sister City Program	-	-	-	-	-	-	-	-
TOTAL	21,465	10,753	35,400	35,400	35,400	35,400	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**107,693**	**100,508**	**138,300**	**138,300**	**138,300**	**131,500**	-	**6,800**

CITY OF PICO RIVERA
Business/Neighborhood Outreach (0330)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
45200	Sponsorship		35,000
	-Business Outreach-		
	Chamber of Commerce	20,000	
	Mayor's Business Invitation	3,000	
	Chamber Perk-Up	1,500	
	Business Development	4,000	
	-Community Outreach-		
	Community Youth Sponsorship	4,000	
	Community Meetings	1,000	
	Earth Day	1,500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget

LAW ENFORCEMENT DIVISION

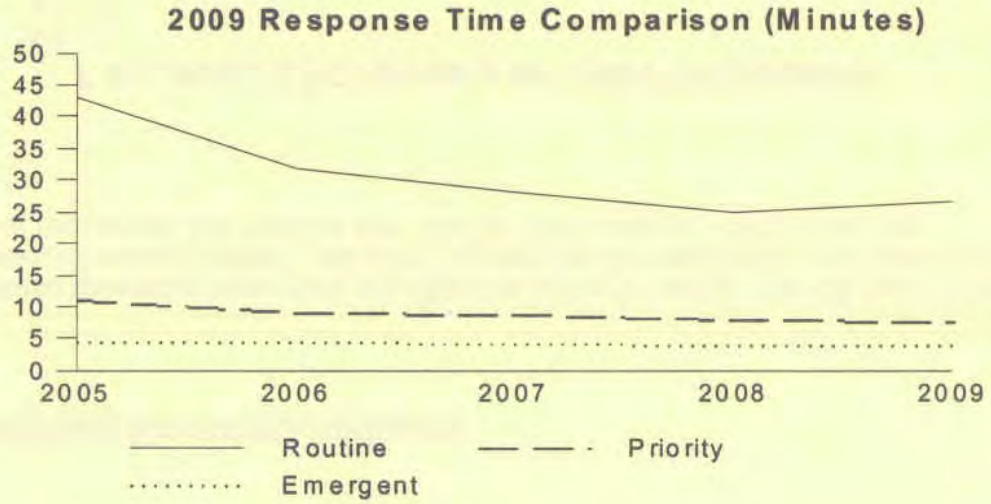
Mission Statement:

Lead the fight to prevent crime and injustice. Enforce the law fairly and defend the rights of all. Partner with the people we serve to secure and promote safety in our communities.

Performance/Workload Measures:

2009 Average Response Times

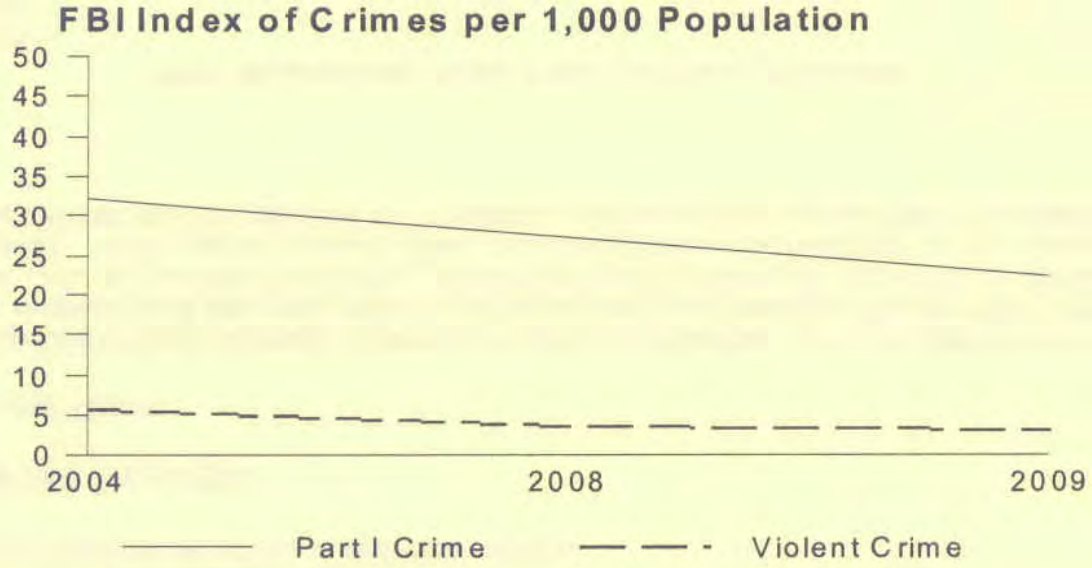
Calls for service are classified in three categories: Emergent, Priority, and Routine. The Los Angeles County Sheriff's Department's goal is to respond to all Emergent calls for service in less than10 minutes, Priority calls in less than 20 minutes, and Routine calls in less than 60 minutes. Pico Rivera Sheriff's Station far exceeded the thresholds set by the Sheriff's Department. While routine response times increased 2% from 24.9 minutes to 26.5 minutes, priority response times were reduced 4% from 8.0 minutes to 7.8 minutes, and emergent response times remained consistent at 4.1 minutes.



Performance/Workload Measures Continued:

Crime

The Sheriff's Department measures crime with the FBI index of Part I crimes. The FBI index of crimes includes homicide, rape, aggravated assault, robbery, burglary, larceny, motor vehicle theft, and arson. Since 2004, per capita violent crime in Pico Rivera has reduced 40%, and all Part I crime has decreased 16%.



FY2009-2010 Key Achievements:

- In 2009, violent crime was reduced by 11% compared to 2008, and 44% when compared with 2004.
- In 2009, victims of gun crime were reduced 10%, and gang related violent crime was reduced 13%.
- In 2009, Property Crime was reduced by 13% when compared to 2008, and 32% when compared with 2004.
- Station personnel conducted three operations targeting all of the city's sex registrants to ascertain if they
- were in compliance with their conditions of release.
- Worked closely with City Administration, the City Attorney, community members and business owners to reduce the number of sex registrants in the city.
- Expanded the P.R.I.D.E. (Pico Rivera Individual Development in Ethics) program to help at-risk youth in this community and included a parent component to provide parent education and counseling for the parents of the participating youth.
- In 2009, the Vandalism Enforcement Team **arrested 156 juveniles and adults** for crimes which included vandalism, possession of vandalism tools, outstanding warrants, and weapons and narcotic violations.

FY2010-2011 Goals & Objectives:

- Reduce Part I crime by 2%.
- Further reduce violent crime by an additional 3%.
- Graduate 60 youth from the P.R.I.D.E. program.

Revised May 11, 2010

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CITY OF PICO RIVERA
Administration Department
Law Enforcement (3400)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	49,403	51,256	52,200	52,200	52,200	52,200	-
41300 Overtime	-	289	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	1,590	1,670	2,000	2,000	2,000	2,000	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	4,181	5,065	4,800	4,800	4,800	4,800	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	732	773	800	800	800	800	-
TOTAL	55,905	59,053	59,800	59,800	59,800	59,800	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
43800 C.O.P.S. Program Costs	147,409	149,568	-	-	-	-	-
43900 JAG Program Costs	155,708	157,964	-	-	-	-	-
44100 Special Departmental Expense	10,253	10,114	15,000	15,000	15,000	15,000	-
44300 Telephone	-	2,722	-	-	-	-	-
44500 Contracted Services	9,737,059	9,904,820	11,033,500	11,033,500	11,033,500	11,033,500	-
44800 Convention & Meetings	682	1,988	2,500	2,500	2,500	2,500	-
44900 School & Training Exp	1,996	-	-	-	-	-	-
TOTAL	10,053,106	10,227,177	11,051,000	11,051,000	11,051,000	11,051,000	-
Capital Outlay							
47300 Furniture & Equipment	33,372	-	3,000	3,000	3,000	3,000	-
TOTAL	33,372	-	3,000	3,000	3,000	3,000	-
TOTAL EXPENDITURES	**10,142,384**	**10,286,229**	**11,113,800**	**11,113,800**	**11,113,800**	**11,113,800**	-

CITY OF PICO RIVERA
Law Enforcement Division (3400)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		11,033,500
	12.1 (70) Hour Deputy	5,116,400	
	Sheriff Service Units		
	Three (3) 40-Hour	685,400	
	Motorcycle Deputies		
	Commercial Traffic	228,500	
	Enforcement Deputy		
	Two Community Service	109,900	
	Assistants (CSA's)		
	Gang Suppression and	878,600	
	Enforcement		
	Deputy In-Charge of	219,700	
	Community Relations Prog		
	Vandalism Enforcement	439,300	
	Team (VET)		
	School Resource Deputy	150,800	
	Park Policing Deputies	439,300	
	Park Policing Deputies	28,000	
	(Labor Day Holiday)		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services (Continuation)		
	Problem Specific Policing (PSP) Team	1,370,800	
	Sergeant to Supervise PSP Team	188,400	
	Sheriff Station Clerk	66,800	
	Special Event Law Enforcement Fund	200,000	
	Montebello Gardens Deputies	439,300	
	Special Event Law	100,000	
	Enforcement - Krikorian		
	Fireworks Enforcement	20,000	
	Safety Through Our	150,800	
	Perseverance (STOP) Prog		
	Success Through Awareness	49,500	
	Resistance (STAR)		
	Helicopter Service Program	40,000	
	License Investigation Services	12,000	
	Neighborhood Outreach Program	100,000	

CITY OF PICO RIVERA
Administration Department
Arena Complex (8430)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Arena
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	147	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	1	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	34	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	2	-	-	-	-	-
TOTAL	-	184	-	-	-	-	-
Maintenance & Operation							
44100 Special Departmental Exp	49,556	14,491	62,100	62,100	62,100	-	62,100
44200 Utilities	658	927	6,200	6,200	6,200	-	6,200
46990 Interest Expense	1,801	10,800	14,400	14,400	14,400	-	14,400
46992 Bank Service Charge	-	-	100	100	100	-	100
43400 Building & Ground Maintenance	33,894	32,329	175,900	175,900	175,900	-	175,900
47404 Depreciation/Amortization	78,673	78,673	81,500	81,500	81,500	-	81,500
TOTAL	164,582	137,220	340,200	340,200	340,200	-	340,200
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**164,582**	**137,404**	**340,200**	**340,200**	**340,200**	**-**	**340,200**

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COMMUNITY & ECONOMIC DEVELOPMENT

Mission Statement:

The Community and Economic Development Department is dedicated to providing the highest level of quality service to the residents and businesses of Pico Rivera. Responsible for well planned development, ensuring safe construction practices, community preservation and improvement, redevelopment, as well as a wide variety of housing and social service programs, we have committed the following to our community:

- Valuing our customers, both internal and external by offering them exceptional service, honesty, integrity and sound ethical judgment.
- Excelling in our legal and moral responsibility to protect the health, safety and welfare of the community we serve.
- Taking responsibility for our mistakes and responding promptly.
- Exploring innovative ideas on how to further improve the development process as well as the dissemination of information to the public.

Program Statement:

The Community and Economic Development Department is comprised of Building, Housing, Neighborhood Services, Planning, Redevelopment and Emergency Preparedness, which are responsible for the following:

The Building Division:

- This Division provides review and approval of building construction plans as well as inspections to ensure compliance with building, plumbing, heating, electrical, and handicapped requirements, as well as compliance with all State laws and City ordinances.
- The Division includes the Counter Services Representatives (CSR's) which help to streamline the permitting process by being a one stop shop for applicants.

Neighborhood Improvement Division:

- This Division enforces Pico Rivera Municipal Code provisions to ensure safe, orderly, and aesthetically pleasing neighborhoods and commercial areas.
- The Division focuses on obtaining expeditious voluntary compliance in a fair and impartial manner through continuous case monitoring and providing information and options on how to comply.

Program Statement (Continuation):

The Housing Division:

- The primary goal of this Division is to enable persons of low to moderate income to obtain and maintain decent, safe, sanitary affordable housing.

The Housing Division:

- Utilizing State and Federal funds/programs, the Housing Division also provides services to seniors, youth, persons with disabilities, female head of households and others needing technical and financial assistance.

The Planning Division:

- This Division is responsible for both current and long-range planning functions. Current planning involves the processing of ministerial and discretionary applications to ensure compliance with the General Plan, Zoning Ordinance, California Environmental Quality Act (CEQA) and State adopted initiatives.
- Long-range planning includes the preparation and maintenance of the General Plan, Zoning Ordinance, Emergency Preparedness Emergency Operation Center (EOC) and other documents/plans which plan or affect the City's future.

The Redevelopment Agency:

- This Division focuses on redevelopment and economic development for the City. Its main goals are to eliminate blighted conditions, provide appropriate and affordable housing, and to develop economic incentives.

FY2009-2010 Program Achievements:

The Building Division:

- Conducted approximately 8,372 building, electrical, plumbing, mechanical and housing inspections
- Issued approximately 849 permits totaling a valuation of $ 12,354,266 dollars.
- Performed 68% of plan checks in-house.

Neighborhood Improvement Division:

- Conducted approximately 5,000 inspections and case updates while resolving approximately 950 cases.
- Responded to all first complaints within 72-hours and all priority cases within 24-hours.

The Housing Division:

- Section 8 monitored and maintained over 500 families during this fiscal year.
- Approximately 68 families have been contacted to determine their eligibility for the Section 8 program.
- Of those 68 families, 26 were found to be eligible and 24 have successfully found units to rent.
- Approximately 29 homes have either been constructed, are under construction, or have received funding using CDBG and HOME funds.

FY2009-2010 Program Achievements (Continuation):

Planning Division:

- Adopted Zoning Code Amendment establishing development standards and separation requirements for check cashing facilities.
- Processed approximately 260 counter related applications which include Temporary Use Permits, Zoning Consistency Reviews, Promotional Advertising permits, window signage and wall/fence review.

Planning Division:

- Processed 112 Certificate of Occupancy applications and 8 Home Occupation permits.
- Processed 7 Precise Plan of Designs, 1 Minor Variance and 3 Conditional Use Permits.

The Redevelopment Agency:

- Completed 5-year Implementation Plan
- Developed design guidelines for Commercial Façade Program target area
- Updated/maintained AB 987 database

FY2010-2011 Goals & Objectives:

The Building Division:

- Continue to perform inspections within 24-hours of request.
- Continue to utilize the City's website to provide information and applications to the public.

Neighborhood Services Division:

- Continue to meet the 24-hour priority inspections and 72-hour first call inspections.
- Monitor case log weekly to ensure cases are updated in a timely manner.
- Continue to take proactive approach to combat specific violations within target areas.

Housing Division:

- Continue to sustain the Section 8 lease rate at 95% or better
- Continue to improve Section 8, CDBG and HOME programs to maximize the number of projects to be completed in the coming fiscal year.
- Continue to apply for additional HOME funds.

Planning Division:

- Commence two-year General Plan Update and ensure that consultants and staff are meeting established timelines and budgetary goals.
- Finalize the Emergency Operation Center (EOC) guidelines, create Standard Operating Procedures (SOPs) for EOC Coordinator, inventory recently purchased supplies and establish a method of communication for field workers.

The Redevelopment Agency:

- Continue efforts to eliminate blight in redevelopment project areas.
- Research, analyze, and plan housing programs to address recently adopted General Plan Housing Element goals.
- Actively seek alternative sources of funding for economic development projects.

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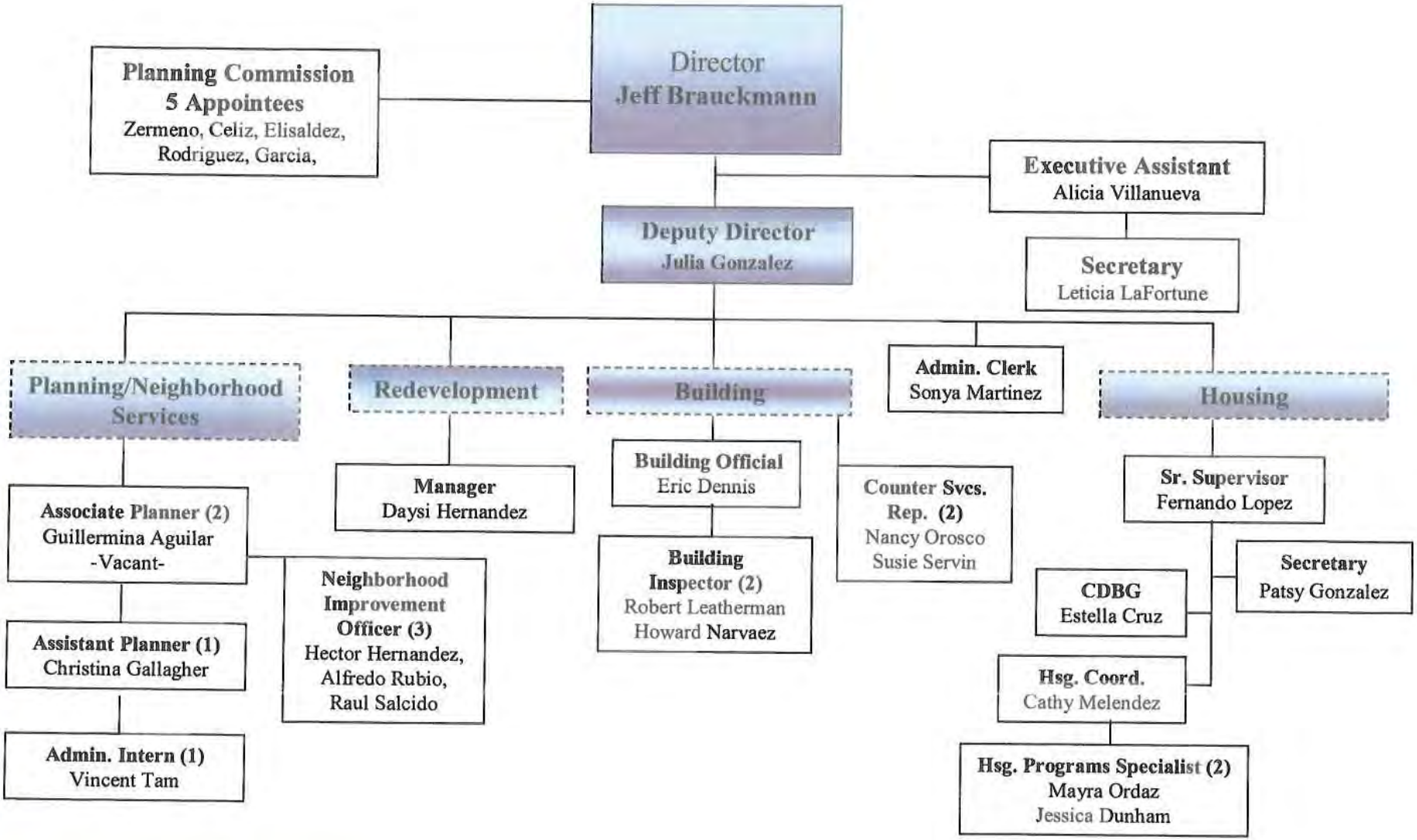
Community and Economic Development
FY2010-2011 and FY2011-2012



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CITY OF PICO RIVERA
Community & Economic Development Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
COMMUNITY & ECONOMIC DEVELOPMENT EXPENSE BY DIVISION					
Social Services (0270)					
Total Salaries & Wages	1,341	-	-	-	-
Total Maintenance & Operations	29,785	33,720	32,000	32,000	32,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	31,126	33,720	32,000	32,000	32,000
Planning Division (3100)					
Total Salaries & Wages	581,389	588,732	731,600	648,900	648,900
Total Maintenance & Operations	9,640	15,138	24,000	24,000	24,000
Total Capital Outlay	-	-	-	-	-
Total Job Costing	-	(12,340)	-	-	-
TOTAL EXPENDITURES	591,029	591,530	755,600	672,900	672,900
Neighborhood Services Division (3200)					
Total Salaries & Wages	292,425	366,015	422,800	422,800	422,800
Total Maintenance & Operations	24,371	26,638	37,700	37,700	37,700
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	316,796	392,653	460,500	460,500	460,500
Building Division (3300)					
Total Salaries & Wages	297,221	245,196	380,100	380,100	380,100
Total Maintenance & Operations	106,607	86,138	25,100	25,100	25,100
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	403,828	331,334	405,200	405,200	405,200

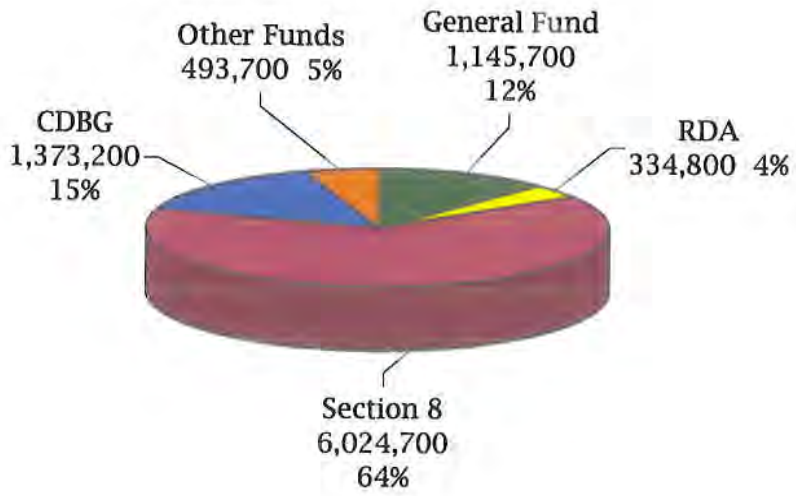
CITY OF PICO RIVERA
Community & Economic Development Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
COMMUNITY & ECONOMIC DEVELOPMENT EXPENSE BY DIVISION					
Emergency Preparedness (3350)					
Total Salaries & Wages	-	-	-	-	-
Total Maintenance & Operations	-	52,613	197,000	197,000	197,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	-	52,613	197,000	197,000	197,000
Housing Division (5000)					
Total Salaries & Wages	-	103,746	145,900	145,900	145,900
Total Maintenance & Operations	633,321	765,994	275,200	275,200	275,200
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	633,321	869,740	421,100	421,100	421,100
Housing Assistance Program - Sec 8 (5310)					
Total Salaries & Wages	451,826	483,731	592,000	592,000	592,000
Total Maintenance & Operations	4,761,038	5,038,412	5,432,700	5,432,700	4,882,700
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	5,212,864	5,522,142	6,024,700	6,024,700	5,474,700
Community Dev't Block Grant (5400)					
Total Salaries & Wages	256,932	216,808	279,300	279,300	279,300
Total Maintenance & Operations	354,465	388,404	879,400	879,400	879,400
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	611,397	605,212	1,158,700	1,158,700	1,158,700

CITY OF PICO RIVERA
Community & Economic Development Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	1,881,134	2,004,228	2,551,700	2,469,000	2,469,000
Total Maintenance & Operations	5,919,227	6,407,056	6,903,100	6,903,100	6,353,100
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	7,800,361	8,411,284	9,454,800	9,372,100	8,822,100
Total Job Costing	-	(12,340)	-	-	-
TOTAL COMMUNITY & ECO. DEVT. EXP	7,800,361	8,398,944	9,454,800	9,372,100	8,822,100

Community & Economic Development Department Funding Source FY2010-2011



Funding Source:		
General Fund	1,145,700	1,145,700
RDA	334,800	334,800
Section 8	6,024,700	5,474,700
CDBG	1,373,200	1,373,200
Other Funds	493,700	493,700
	9,372,100	8,822,100

FULLTIME EQUIVALENTS & SALARIES

Position	FTE	FY2009-10 Adopted Budget	FTE	FY2010-11 Adopted Budget	FTE	FY2010-11 Revised Budget	FTE	FY2011-12 Proposed Budget
Full-Time:								
Director	1.00	146,417	1.00	165,400	1.00	165,400	1.00	165,400
Deputy Director	1.00	110,364	1.00	117,400	1.00	117,400	1.00	117,400
Senior Manager	1.00	88,175	0.00		0.00		0.00	
Manager	1.00	79,174	1.00	87,900	1.00	87,900	1.00	87,900
Senior Planner	0.00		1.00	86,900	1.00	86,900	1.00	86,900
Associate Planner	1.00	72,086	1.00	62,900	0.00		0.00	
Assistant Planner	2.00	117,586	1.00	68,800	1.00	68,800	1.00	68,800
Neighborhood Coordinator	1.00	58,085	1.00	59,400	1.00	59,400	1.00	59,400
Neighborhood Improvement Officer	2.00	114,695	2.00	127,800	2.00	127,800	2.00	127,800
Building Official	1.00	101,859	1.00	107,300	1.00	107,300	1.00	107,300
Senior Inspector	1.00	69,392	0.00		0.00		0.00	
Building Inspector	1.00	63,490	2.00	142,900	2.00	142,900	2.00	142,900
Counter Service Representative	2.00	115,036	2.00	124,200	2.00	124,200	2.00	124,200
Executive Assistant	1.00	63,424	1.00	69,600	1.00	69,600	1.00	69,600
Secretary	2.00	97,410	2.00	105,700	2.00	105,700	2.00	105,700
Housing Program Coordinator	1.00	67,162	1.00	73,700	1.00	73,700	1.00	73,700
Housing Program Specialist	3.00	162,975	3.00	176,700	3.00	176,700	3.00	176,700
Housing Prog Senior Supervisor	0.00		1.00	90,000	1.00	90,000	1.00	90,000
Administrative Clerk	1.00	43,669	1.00	47,900	1.00	47,900	1.00	47,900
Part-Time:								
Administrative Intern	1.00	35,000	0.50	18,000	0.50	18,000	0.50	18,000
Commissioners:								
Planning Commissioner (5)	0.23		0.23		0.23		0.23	
CRC Commissioners (6)	0.00		0.00		0.00		0.00	
TOTAL:	24.23	1,605,999	23.73	1,732,500	22.73	1,669,600	22.73	1,669,600

CITY OF PICO RIVERA
Community & Economic Development
Social Services (0270)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Other Funds
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	1,275	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	48	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	19	-	-	-	-	-	-
TOTAL	1,341	-	-	-	-	-	-
Maintenance & Operation							
44200 Utilities	85	312	-	-	-	-	-
44810 Conventions & Meetings	-	-	-	-	-	-	-
46600 Social Services	29,700	33,408	32,000	32,000	32,000	32,000	-
44800 Conventions & Meetings	-	-	-	-	-	-	-
44900 Schools & Training	-	-	-	-	-	-	-
46992 Bank Service Charge	-	-	-	-	-	-	-
TOTAL	29,785	33,720	32,000	32,000	32,000	32,000	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-		-	-	-	-
TOTAL EXPENDITURES	31,126	33,720	32,000	32,000	32,000	32,000	-

CITY OF PICO RIVERA
Social Services Division (0270)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
46600	Social Services		32,000
	American Red Cross	2,500	
	Catholic Charities	15,000	
	Community Advocates for	2,000	
	People's Choice		
	Helpline Youth Counseling	1,000	
	Intercommunity Child Guidance	2,000	
	L.A. Center for Alcohol and	2,000	
	Drug Abuse Program		
	We Tip	1,000	
	So. California Alcohol & Drug Abuse	2,000	
	Friends of the Library	2,500	
	Go Rio Program (Rio Hondo College)	2,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget

CITY OF PICO RIVERA
Community & Economic Development
Planning Division (3100)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	Low & Mod	RDA
Salaries & Wages								
41100 Salaries	412,232	412,842	496,900	434,000	434,000	150,900	48,300	234,800
41120 Vacation/Sick Leave	1,297	722	23,000	23,000	23,000	7,600	1,700	13,700
41200 Hourly Salaries	4,321	12,134	18,000	18,000	18,000	18,000	-	-
41300 Overtime	485	605	3,100	3,100	3,100	3,100	-	-
41500 PERS	98,408	97,070	112,800	98,400	98,400	34,800	11,100	52,500
41501 PARS	163	455	1,400	1,400	1,400	1,400	-	-
41600 Worker's Compensation	8,645	12,361	15,700	13,900	13,900	5,600	1,400	6,900
41700 Disability Insurance	2,816	2,496	3,000	2,500	2,500	1,200	300	1,000
41800 Unemployment Insurance	3,621	-	1,900	1,700	1,700	700	200	800
41900 Group Health & Life Ins.	33,608	34,781	37,500	37,400	37,400	14,500	8,600	14,300
41901 CBI Payments	2,960	3,250	4,600	2,700	2,700	500	-	2,200
41902 Cash Benefit	1,178	1,103	1,100	1,100	1,100	400	300	400
41903 Auto Allowance	4,396	3,833	3,700	3,700	3,700	-	-	3,700
41904 Technology Stipend	869	868	900	900	900	-	-	900
41930 Medicare/Tax Employer	6,391	6,213	8,000	7,100	7,100	2,800	700	3,600
TOTAL	581,389	588,732	731,600	648,900	648,900	241,500	72,600	334,800
Maintenance & Operation								
42200 Departmental Supplies	2,463	3,524	3,200	3,200	3,200	3,200	-	-
42400 Printing & Duplicating	158	281	300	300	300	300	-	-
42600 Membership & Dues	2,052	6,960	8,100	8,100	8,100	8,100	-	-
42700 Books & Periodicals	356	238	500	500	500	500	-	-
43200 Mileage Reimbursement	203	263	200	200	200	200	-	-
43300 Equip Maint & Rental	454	-	400	400	400	400	-	-
43500 Small Tools & Equipment	-	1,016	2,000	2,000	2,000	2,000	-	-
44100 Special Dept Expense	3,300	969	5,200	5,200	5,200	5,200	-	-
42300 Advertising and Publication	-	620	-	-	-	-	-	-
44800 Conventions & Meetings	655	1,267	4,100	4,100	4,100	4,100	-	-
TOTAL	9,640	15,138	24,000	24,000	24,000	24,000	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-		-	-	-	-	-
TOTAL EXPENDITURES	591,029	603,869	755,600	672,900	672,900	265,500	72,600	334,800
Job Costing								
49000 Overhead Cost Reimbursement	-	(12,340)	-	-	-			
NET EXPENDITURES	591,029	591,530	755,600	672,900	672,900			

CITY OF PICO RIVERA
Planning Division (3100)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42600	Membership & Dues		8,100
	American Planning Association (APA)	800	
	American Planning Association	1,600	
	Southern California Association	5,700	
	of Governments (SCAG)		
43500	Small Tools & Equipment		2,000
	Furniture/Partitions,	2,000	
	Tools/Equipment, etc.		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Dept Expense		5,200
	Overnight Delivery/Fedex	1,500	
	DataQuick Property Search	2,400	
	Los Angeles County Assessor	1,300	
	Parcel Map Updates		
44800	Conventions & Meetings		4,100
	LAOCC Planner's Institute	2,000	
	Misc Planning Conventions	2,100	

CITY OF PICO RIVERA
Community & Economic Development
Neighborhood Services Division (3200)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source CDBG
Salaries & Wages							
41100 Salaries	194,991	246,654	278,300	278,300	278,300	149,000	129,300
41120 Vacation/Sick Leave	6,366	3,788	15,200	15,200	15,200	8,500	6,700
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	6,953	6,392	7,200	7,200	7,200	3,200	4,000
41500 PERS	43,301	56,848	63,800	63,800	63,800	34,200	29,600
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	2,799	6,432	8,400	8,400	8,400	4,400	4,000
41700 Disability Insurance	1,755	2,088	2,100	2,100	2,100	1,100	1,000
41800 Unemployment Insurance	-	-	1,100	1,100	1,100	500	600
41900 Group Health & Life Ins.	31,443	36,226	39,100	39,100	39,100	23,300	15,800
41901 CBI Payments	1,019	2,943	2,900	2,900	2,900	1,800	1,100
41902 Cash Benefit	1,242	1,382	1,000	1,000	1,000	700	300
41903 Auto Allowance	302	301	300	300	300	-	300
41904 Technology Stipend	121	121	100	100	100	-	100
41930 Medicare/Tax Employer	2,132	2,841	3,300	3,300	3,300	1,600	1,700
TOTAL	292,425	366,015	422,800	422,800	422,800	228,300	194,500
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	1,968	3,270	3,200	3,200	3,200	2,700	500
42300 Advertising	-	-	300	300	300	200	100
42400 Printing & Duplicating	600	706	2,000	2,000	2,000	1,000	1,000
42600 Membership & Dues	75	150	300	300	300	200	100
42700 Books & Periodicals	-	-	200	200	200	100	100
43200 Mileage Reimbursement	170	98	-	-	-	-	-
43300 Equip Maint & Rental	454	345	600	600	600	400	200
44500 Contracted Services	-	-	10,000	10,000	10,000	10,000	-
44100 Special Dept Expense	6,105	7,069	6,100	6,100	6,100	3,100	3,000
46910 Legal Service	15,000	15,000	15,000	15,000	15,000	-	15,000
TOTAL	24,371	26,638	37,700	37,700	37,700	17,700	20,000
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**316,796**	**392,653**	**460,500**	**460,500**	**460,500**	**246,000**	**214,500**

CITY OF PICO RIVERA
Neighborhood Services Division (3200)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expense (CDBG)		3,000
	Uniform & Data Quick	3,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget

CITY OF PICO RIVERA
Community & Economic Development
Building Division (3300)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Other Funds
Salaries & Wages							
41100 Salaries	195,396	150,321	252,900	252,900	252,900	252,900	-
41120 Vacation/Sick Leave	1,966	1,528	9,000	9,000	9,000	9,000	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	77	261	-	-	-	-	-
41400 Contract Labor	-	-	-	-	-	-	-
41500 PERS	52,320	46,495	58,000	58,000	58,000	58,000	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	4,377	6,010	7,500	7,500	7,500	7,500	-
41700 Disability Insurance	1,835	1,388	1,900	1,900	1,900	1,900	-
41800 Unemployment Insurance	(50)	-	1,000	1,000	1,000	1,000	-
41900 Group Health & Life Ins.	37,300	35,615	44,700	44,700	44,700	44,700	-
41901 CBI Payments	285	270	300	300	300	300	-
41902 Cash Benefit	1,557	1,337	1,500	1,500	1,500	1,500	-
41930 Medicare/Tax Employer	2,159	1,970	3,300	3,300	3,300	3,300	-
TOTAL	297,221	245,196	380,100	380,100	380,100	380,100	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	2,694	3,340	2,700	2,700	2,700	2,700	-
42400 Printing & Duplicating	715	927	1,000	1,000	1,000	1,000	-
42600 Membership & Dues	997	817	1,200	1,200	1,200	1,200	-
42700 Books & Periodicals	650	-	1,600	1,600	1,600	1,600	-
43200 Mileage Reimbursement	112	137	200	200	200	200	-
43300 Equip Maint & Rental	468	-	400	400	400	400	-
43500 Small Tools & Equipment	1,220	-	2,000	2,000	2,000	2,000	-
44100 Special Dept Expense	8,755	8,165	13,900	13,900	13,900	13,900	-
44500 Contracted Services	90,668	72,132	-	-	-	-	-
44800 Convention & Meetings	330	620	2,100	2,100	2,100	2,100	-
TOTAL	106,607	86,138	25,100	25,100	25,100	25,100	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	403,828	331,334	405,200	405,200	405,200	405,200	-

CITY OF PICO RIVERA
Building Division (3300)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		2,000
	Furniture/partitions	2,000	
	Tools/equipment, etc.		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Dept Expense		13,900
	Plan Scanning	6,000	
	Uniforms/Shoes (3 Staff Members)	1,800	
	DataQuick Property Search	1,200	
	Overnight Deliveries/Fedex	800	
	Miscellaneous	4,100	
	(Computer Aids/Title Reports/GIS)		

CITY OF PICO RIVERA
Community & Economic Development
Emergency Preparedness (3350)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Other Funds
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-
42300 Advertising	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-
42600 Membership & Dues	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	-	-	-	-	-
43300 Equip Maint & Rental	-	-	-	-	-	-	-
43500 Small Tools & Equipment	-	-	-	-	-	-	-
44100 Special Dept Expense	-	-	-	-	-	-	-
44500 Contracted Services	-	-	-	-	-	-	-
44920 Emergency Preparedness	-	52,613	197,000	197,000	197,000	197,000	-
TOTAL	-	52,613	197,000	197,000	197,000	197,000	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
- TOTAL EXPENDITURES	-	52,613	197,000	197,000	197,000	197,000	-

** In FY09-10 Emergency Preparedness was transferred from Public Works (#4150) to Community Development

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CITY OF PICO RIVERA
Community & Economic Development
Housing Division (5000)
Home Program and CALHome Program

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 640-Home Prog	FY11-12 Proposed Budget Funding Source 650-CalHome
Salaries & Wages							
41100 Salaries	-	70,969	99,900	99,900	99,900	99,900	-
41120 Vacation/Sick Leave	-	506	5,100	5,100	5,100	5,100	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	80	-	-	-	-	-
41500 PERS	-	18,430	23,100	23,100	23,100	23,100	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	2,205	2,800	2,800	2,800	2,800	-
41700 Disability Insurance	-	558	700	700	700	700	-
41800 Unemployment Insurance	-	-	200	200	200	200	-
41900 Group Health & Life Ins.	-	8,781	11,500	11,500	11,500	11,500	-
41901 CBI Payments	-	305	300	300	300	300	-
41902 Cash Benefit	-	234	100	100	100	100	-
41903 Auto Allowance	-	447	600	600	600	600	-
41930 Medicare/Tax Employer	-	1,231	1,600	1,600	1,600	1,600	-
TOTAL	-	103,746	145,900	145,900	145,900	145,900	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	11	-	-	-	-	-	-
42400 Printing & Duplicating	268	270	-	-	-	-	-
43200 Mileage Reimbursement	88	72	-	-	-	-	-
44100 Special Departmental Exp	621,668	763,396	275,000	275,000	275,000	170,000	105,000
44400 Professional Services	-	-	-	-	-	-	-
44500 Contracted Services	10,997	2,018	-	-	-	-	-
46992 Bank Service Charge	289	238	200	200	200	200	-
TOTAL	633,321	765,994	275,200	275,200	275,200	170,200	105,000
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**633,321**	**869,740**	**421,100**	**421,100**	**421,100**	**316,100**	**105,000**

CITY OF PICO RIVERA
Housing Division (5000)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Exp (Fund 640)		170,000
	08-HOME-4707	120,000	
	Home Program Income	50,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Exp (Fund 650)		105,000
	Cal HOME Program Income	91,000	
	Activity Delivery Cost	14,000	

CITY OF PICO RIVERA
Community & Economic Development
Housing Division (5310)
Housing Assistance Program

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source Section 8	FY11-12 Proposed Budget Funding Source Other Funds
Salaries & Wages							
41100 Salaries	298,847	322,699	396,900	396,900	396,900	396,900	-
41120 Vacation/Sick Leave	2,670	3,812	16,200	16,200	16,200	16,200	-
41200 Hourly Salaries	1,740	1,710	-	-	-	-	-
41300 Overtime	27	32	-	-	-	-	-
41500 PERS	77,239	80,315	91,200	91,200	91,200	91,200	-
41600 Worker's Compensation	5,247	9,431	11,600	11,600	11,600	11,600	-
41700 Disability Insurance	2,462	2,537	2,800	2,800	2,800	2,800	-
41800 Unemployment Insurance	5,944	-	1,400	1,400	1,400	1,400	-
41900 Group Health & Life Ins.	50,745	55,883	63,800	63,800	63,800	63,800	-
41901 CBI Payments	244	121	100	100	100	100	-
41902 Cash Benefit	1,559	1,749	1,600	1,600	1,600	1,600	-
41903 Auto Allowance	943	1,055	1,100	1,100	1,100	1,100	-
41904 Technology Stipend	60	60	100	100	100	100	-
41930 Medicare/Tax Employer	4,099	4,327	5,200	5,200	5,200	5,200	-
TOTAL	451,826	483,731	592,000	592,000	592,000	592,000	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	3,791	6,606	4,000	4,000	4,000	4,000	-
42400 Printing & Duplicating	270	270	200	200	200	200	-
42600 Membership & Dues	1,435	937	1,600	1,600	1,600	1,600	-
42700 Books & Periodicals	978	991	600	600	600	600	-
43200 Mileage Reimbursement	262	165	400	400	400	400	-
44100 Special Departmental Exp	4,738,295	5,015,338	5,403,300	5,403,300	4,853,300	4,853,300	-
44400 Professional Services	5,490	4,390	4,000	4,000	4,000	4,000	-
44500 Contracted Services	7,908	8,745	9,200	9,200	9,200	9,200	-
44800 Conventions & Meetings	2,609	146	6,000	6,000	6,000	6,000	-
44900 Schools & Training	-	825	3,400	3,400	3,400	3,400	-
TOTAL	4,761,038	5,038,412	5,432,700	5,432,700	4,882,700	4,882,700	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	5,212,864	5,522,142	6,024,700	6,024,700	5,474,700	5,474,700	-

CITY OF PICO RIVERA
Housing Assistance Program (5310)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Departmental Expense		5,403,300
	HAP Fees	4,914,600	
	HAP Equities	485,700	
	FSS Incentive Assistance	3,000	
	for Participants		
44400	Professional Services		4,000
	Annual Single Audit	4,000	
44500	Contracted Services		9,200
	Wintegrate Annual Maintenance Fee	7,000	
	Tax - Section 8 Verification	2,000	
	Fraud Investigation Resources	200	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44800	Conventions & Meetings		6,000
	-SCFOG-Semi Annual Sec8	6,000	
	Finance Meeting		
	-HAASC-Quarterly Meeting for		
	Sec8 Legislation		
44900	Schools & Training		3,400
	Nan McKay Housing Choice	1,200	
	Voucher Certification		
	Housing Specialist Certification	1,200	
	Financial Training	1,000	

CITY OF PICO RIVERA
Community & Economic Development
Housing Division (5400)
Community Development Block Grant

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 630-CDBG Proj 6300	FY11-12 Proposed Budget Funding Source 630-CDBG Proj 6314
Salaries & Wages							
41100 Salaries	179,827	147,262	189,600	189,600	189,600	85,600	104,000
41120 Vacation/Sick Leave	400	1,206	10,300	10,300	10,300	3,100	7,200
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	53	22	-	-	-	-	-
41500 PERS	42,980	36,920	43,400	43,400	43,400	19,400	24,000
41600 Worker's Compensation	2,426	4,420	5,500	5,500	5,500	2,500	3,000
41700 Disability Insurance	1,508	1,168	1,200	1,200	1,200	500	700
41800 Unemployment Insurance	-	-	800	800	800	400	400
41900 Group Health & Life Ins.	25,643	21,325	24,700	24,700	24,700	8,900	15,800
41901 CBI Payments	416	410	400	400	400	400	-
41902 Cash Benefit	772	689	600	600	600	200	400
41903 Auto Allowance	392	392	400	400	400	400	-
41904 Technology Stipend	157	157	200	200	200	200	-
41930 Medicare/Tax Employer	2,359	2,840	2,200	2,200	2,200	1,200	1,000
TOTAL	256,932	216,808	279,300	279,300	279,300	122,800	156,500
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	4,208	8,948	8,000	8,000	8,000	4,000	4,000
42300 Advertising & Publication	635	-	1,000	1,000	1,000	1,000	-
42400 Printing & Duplicating	268	270	800	800	800	800	-
42600 Membership & Dues	-	-	100	100	100	100	-
42700 Books & Periodicals	-	-	100	100	100	100	-
43200 Mileage Reimbursement	13	173	200	200	200	-	200
44100 Special Departmental Exp	201,985	191,924	656,000	656,000	656,000	-	656,000
44400 Professional Services	4,941	29,340	25,000	25,000	25,000	25,000	-
44500 Contracted Services	142,415	157,749	188,000	188,000	188,000	168,000	20,000
44800 Conventions & Meetings	-	-	200	200	200	100	100
46910 Legal Services	-	-	-	-	-	-	-
TOTAL	354,465	388,404	879,400	879,400	879,400	199,100	680,300
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**611,397**	**605,212**	**1,158,700**	**1,158,700**	**1,158,700**	**321,900**	**836,800**

CITY OF PICO RIVERA
Community Development Block Grant (5400) Proj 6300

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Department Supplies		4,000
	Business Cards	500	
	Ink Cartridges for Various Printers	2,000	
	Office Supplies & Equipment	1,500	
42400	Printing, Duplicate & Photocopying		800
44400	Professional Services		25,000
	Consultant Services	15,000	
	Annual reports & audits	10,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		168,000
	Fair Housing Council (So Cal	20,000	
	Housing Rights Center) (6370)		
	Graffiti Removal Program (6371)	22,500	
	Community Legal Services (Legal	3,000	
	Aid Services) (6336)		
	Meals on Wheels (6398)	3,500	
	Retired Senior & Volunteer	3,000	
	Program (RSVP) (6395)		
	Community Based Transitional	42,000	
	Housing Provide (6340)		
	Salvation Army Transitional	5,000	
	Living Center (6396)		
	Southeast Area Social Service	48,000	
	Funding Authority (6330)		
	Southern CA Rehabilitation	6,000	
	Center (6397)		
	Women's & Children's Crisis	15,000	
	Center (6399)		

CITY OF PICO RIVERA
Community Development Block Grant (5400) Proj 6314

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
42200	Department Supplies		4,000
	Business Cards	500	
	Ink Cartridges for Various Printers	2,000	
	Office Supplies & Equipment	1,500	
44100	Special Department Expense		656,000
	Housing Rehabilitation Grant (Paint Up Fix Up/Grant Program Proj6311)	350,000	
	Commercial Façade Program (Proj 6327)	300,000	
	Targeted Area Emergency Program (Proj 6326)	6,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
44500	Contracted Services		20,000
	Lead/Title/Recording Fees, etc.	20,000	

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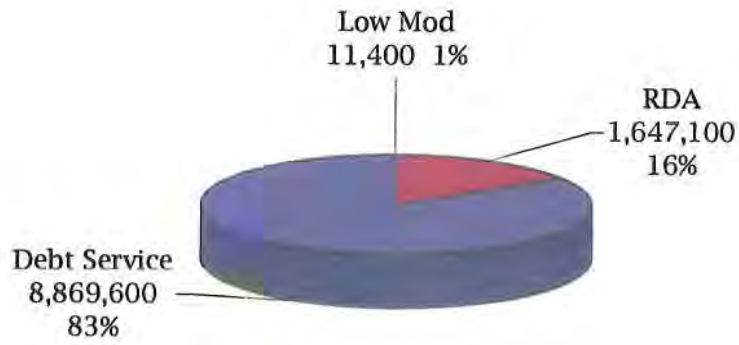
CITY OF PICO RIVERA
Redevelopment Agency

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	4,379	4,209	-	-	-
Total Maintenance & Operations	9,878,691	12,911,029	10,528,100	10,528,100	10,180,700
Total Capital Outlay	-	-	-	-	-
REDEVELOPMENT NET EXP.	9,883,070	12,915,238	10,528,100	10,528,100	10,180,700

Redevelopment Agency Department
Funding Source
FY2010-2011



Funding Source:		
Low Mod	11,400	11,400
RDA	1,647,100	1,304,100
Debt Service	8,869,600	8,865,200
	10,528,100	10,180,700

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CITY OF PICO RIVERA
Redevelopment Agency
Redevelopment - Administration (0500)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 510-LowMod	520-RDA	850-DebtSvc
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	3,110	2,747	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	1,223	1,423	-	-	-	-	-	-
41904 Technology Stipend	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	46	40	-	-	-	-	-	-
TOTAL	4,379	4,209	-	-	-	-	-	-
Maintenance & Operation								
42100 Postage	-	-	300	300	300	-	300	-
42200 Departmental Supplies	-	-	1,000	1,000	1,000	-	1,000	-
42600 Membership & Dues	7,643	3,835	5,700	5,700	5,700	-	5,700	-
42700 Books & Periodicals	94	-	400	400	400	-	400	-
43200 Mileage Reimbursement	139	134	300	300	300	-	300	-
44100 Special Dept Expense	-	-	1,700	1,700	1,700	-	1,700	-
44400 Professional Services	27,558	9,600	42,000	42,000	42,000	-	42,000	-
44150 State Educ. Rev. Augmentation	-	1,667,788	343,000	343,000	-	-	-	-
44800 Conventions & Meetings	685	106	5,700	5,700	5,700	-	5,700	-
46910 Legal Service	366	863	25,900	25,900	25,900	-	25,900	-
46990 Interest Expense	1,013,266	1,013,266	1,013,300	1,013,300	1,013,300	-	1,013,300	-
TOTAL	1,049,752	2,695,592	1,439,300	1,439,300	1,096,300	-	1,096,300	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**1,054,131**	**2,699,802**	**1,439,300**	**1,439,300**	**1,096,300**	**-**	**1,096,300**	**-**

CITY OF PICO RIVERA
Redevelopment Agency
Redevelopment - Economic Development Project (0550)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 510-LowMod	520-RDA	850-DebtSvc
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	2,600	2,600	2,600	-	2,600	-
42200 Departmental Supplies	-	-	-	-	-	-	-	-
44100 Special Dept Expense	130,000	130,000	130,000	130,000	130,000	-	130,000	-
44400 Professional Services	-	-	-	-	-	-	-	-
44500 Contracted Services	-	40,000	40,000	40,000	40,000	-	40,000	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
46400 Other Community Promotion	-	-	5,200	5,200	5,200	-	5,200	-
47500 Non Recoverable Facilities	30,000	30,000	30,000	30,000	30,000	-	30,000	-
TOTAL	160,000	200,000	207,800	207,800	207,800	-	207,800	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	160,000	200,000	207,800	207,800	207,800	-	207,800	-

CITY OF PICO RIVERA
Redevelopment Agency
Low & Moderate Housing

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 510-LowMod	520-RDA	850-DebtSvc
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-	-
41903 Auto Allowance	-	-	-	-	-	-	-	-
41904 Technology Stipend	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-	-
44100 Special Dept Expense	-	1,016	1,000	1,000	1,000	1,000	-	-
44400 Professional Services	-	-	-	-	-	-	-	-
44500 Contracted Services	-	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
46910 Legal Service	5,450	-	10,400	10,400	10,400	10,400	-	-
TOTAL	5,450	1,016	11,400	11,400	11,400	11,400	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-			
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**5,450**	**1,016**	**11,400**	**11,400**	**11,400**	**11,400**	-	-

CITY OF PICO RIVERA
Redevelopment Agency
Debt Service

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 510-LowMod	520-RDA	850-DebtSvc
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	-	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	-	-	-	-	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
46980 Principal Payment	-	880,000	940,000	940,000	1,005,000	-	-	1,005,000
46990 Interest Expense	2,631,609	2,571,759	2,510,300	2,510,300	2,440,900	-	-	2,440,900
46993 Misc. Expenses	124,022	118,407	123,200	123,200	123,200	-	-	123,200
46995 County Pass thru Withholding	5,453,346	5,325,197	5,005,600	5,005,600	5,005,600	-	-	5,005,600
46991 Bond Issuance Cost		736,741	-					
46996 County Deferral Repayment	454,512	382,317	290,500	290,500	290,500	-	-	290,500
TOTAL	8,663,489	10,014,421	8,869,600	8,869,600	8,865,200	-	-	8,865,200
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-			
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	8,663,489	10,014,421	8,869,600	8,869,600	8,865,200	-	-	8,865,200

FINANCE DEPARTMENT

Mission Statement:

We are diverse, creative, hard-working financial professionals focused on teamwork and on achieving synergy in our relationships with stakeholders as fiscal stewards of the City's money. We create opportunities for advancing career opportunity for our team members while meeting the objectives of the organization. We are committed to continuous improvement and professional customer service. We design our business processes to achieve efficiency, cost-savings, and the most effective delivery of public services. **The City Manager and Council have placed financial management under contract with Herrera & Associates to improve the City's financial systems, credit rating, and the Budget.** And we continue to place the highest value on people, ensuring a dignified and happy workplace!

Program Statement:

The Finance Department is responsible for all of the financial management activities of the City of Pico Rivera, including preparation of the budget and collection and investment of all cash balances of the City. The three divisions of the Finance Department are as follows: Accounting/Treasury, Customer Service, and Purchasing.

Accounting/Treasury Division: This division is responsible for maintaining the financial records for the City. Activities include general ledger, debt management, accounts payable, budget preparation, payroll, grants, project accounting, financial analysis, cost accounting, cash management, investments, and financial reporting. The Finance Director, who is the appointed City Treasurer, is responsible for safeguarding and investing all City, Housing, Redevelopment Agency, and Water Authority cash. This division is also responsible for monitoring and maintaining records of Fiscal Agent activities as well as compiling and preparing the Annual Continuing Disclosures for all bonds issued by the City, the RDA, and the Water Authority.

Customer Service/Revenue Management Division: This division is responsible for collecting all cash, managing accounts receivable and revenue collection, operating the business tax program, conducting rabies clinics, issuing animal licenses, and administering the utility billing system for water bills and other revenues.

Purchasing Division: This division is responsible for centralized procurement of materials and services needed by all City Departments, ensuring that these are available when needed, are of the best value, and are acquired with integrity. This division is responsible for central duplicating and assists all City Departments with special printing needs, including proposals, reports, and the bi-monthly agenda with the City Clerk's Office.

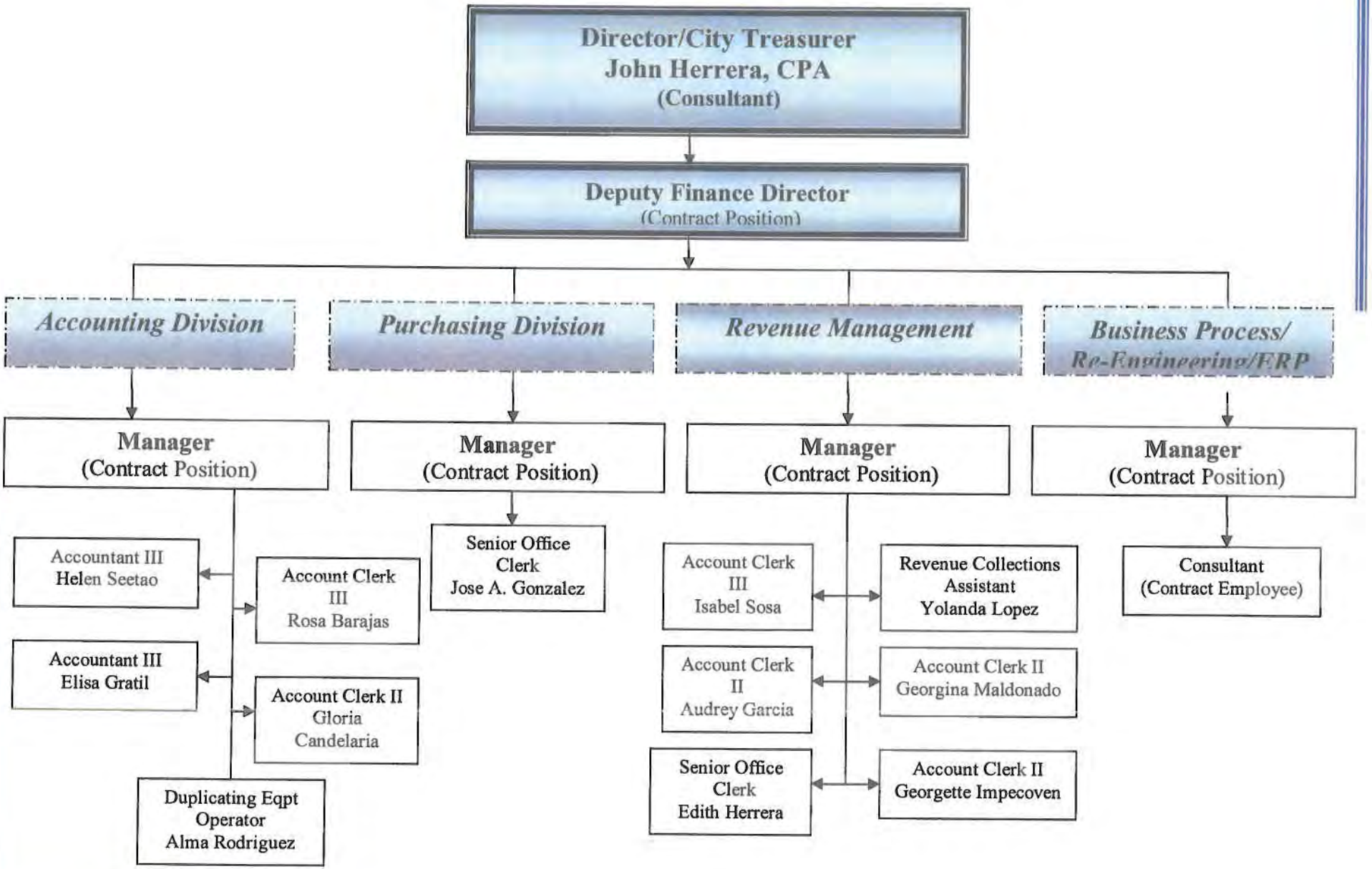
FY2009-2010 Program Achievements:

- New VoIP phone system implementation using Cisco equipment.
- Initiated Springbrook Software ERP financial and customer information system throughout the City.
- Business process study.
- Written purchasing procedures and flowcharts for procurement.
- SOP manual for most Departments.
- Achieved the GFOA CAFR award for June 30, 2008.
- Cross-training of all employees in Finance.
- Issuance of a $34 million bond for a new Library, construction of four parks, and street improvements.
- Obtained an A+ bond credit rating from Fitch's Credit Ratings.
- Refined the monthly CIP project budgeting and reporting system, with PO/Encumbrance reporting for Public Works.
- Implemented Year 2 of the 4-Year rate increase for the Water Authority.
- Took over all financial activities from Public Safety Division, including the graffiti cost-reimbursement & billing system.
- Obtained voter approval for the UUT "modernization" language ordinance.

FY2010-2011 Goals & Objectives:

- We expect to have all financials, payroll, human resources, and utility billing modules fully-implemented on the Springbrook Software system by June 30, 2010.
- An SOP (standard operating procedures) manual will be completed with detailed descriptions of all tasks and procedures for all of the business processes that flow through the Finance Department.
- Staff will pursue and achieve the GFOA award for financial reporting for the June 30, 2009 CAFR.
- An investment program with a ladder portfolio will be implemented to take advantage of the higher investment earnings that are anticipated by the City Treasurer.
- Implement Year 3 of the 4-Year rate increase for the Water Authority.
- Credit card and web bill payment system.
- Complete Springbrook Software integration with Parks & Recreation and Housing Dept. software applications as well as redesign business processes throughout all City Departments to maximize the utility of Springbrook.
- Strengthen internal controls in Parks & Rec., Golf Course, and other remote City locations handling cash.
- Solidify fixed assets tracking system.
- Continue to increase collection rate of fines and restitutions billing.
- Coordinate with Human Resources for improved internal controls over Payroll which resides at HR.
- Implement an approval system of all loans, leases, and ongoing payments to City and RDA for all contracts.
- Continue to advance philosophy of continuous improvement, efficiency, cost savings, and customer service.

FINANCE DEPARTMENT
FY 2010-2011 and FY2011-2012



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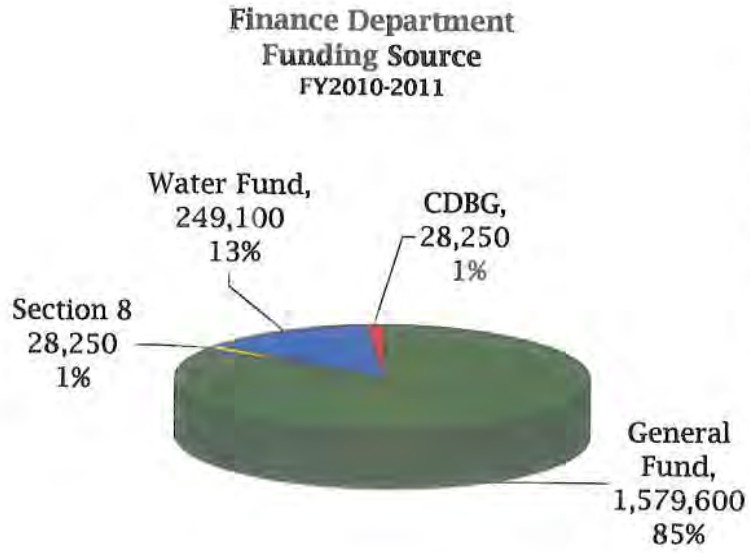
CITY OF PICO RIVERA
FINANCE DEPARTMENT

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	842,432	837,687	939,900	940,000	940,000
Total Maintenance & Operations	1,284,760	1,376,616	1,008,100	1,008,100	1,008,100
Total Capital Outlay	108	-	25,500	25,500	25,500
TOTAL EXPENDITURES	2,127,299	2,214,303	1,973,500	1,973,600	1,973,600
Total Job Costing	-	(47,002)	(88,300)	(88,300)	(88,300)
FINANCE DEPT NET EXP	2,127,299	2,167,301	1,885,200	1,885,300	1,885,300



Funding Source:		
General Fund	1,579,600	1,579,600
Section 8	28,300	28,300
Water Fund	249,100	249,100
CDBG	28,300	28,300
	1,885,300	1,885,300

CITY OF PICO RIVERA
FINANCE DEPARTMENT

FULLTIME EQUIVALENTS & SALARIES

Position	FY2009-10 Adopted FTE	FY2009-10 Adopted Budget	FY2010-11 Adopted FTE	FY2010-11 Adopted Budget	FY2010-11 Revised FTE	FY2010-11 Revised Budget	FY2011-12 Proposed FTE	FY2011-12 Proposed Budget
Full-Time:								
Director	0.00		0.00[1]		0.00		0.00	
Deputy Director	0.00		0.00[1]		0.00		0.00	
Senior Manager	0.00		0.00[1]		0.00		0.00	
Revenue Manager	0.00		0.00[1]		0.00		0.00	
Senior Technician	0.00		0.00[2]		0.00		0.00	
Revenue Collections Asst.	1.00	54,532	1.00	59,800	1.00	59,800	1.00	59,800
Accountant I	0.00		0.00[2]		0.00		0.00	
Accountant II	1.00	63,612	0.00		0.00		0.00	
Accountant III	1.00	73,562	2.00	154,000	2.00	154,000	2.00	154,000
Account Clerk II	4.00	186,875	4.00	207,200	4.00	207,200	4.00	207,200
Account Clerk III	2.00	97,076	2.00	108,600	2.00	108,600	2.00	108,600
Computer Technician	0.00		0.00[2]		0.00		0.00	
Duplicating Eqpt Operator	1.00	46,905	1.00	51,400	1.00	51,400	1.00	51,400
Part-Time:								
Administrative Intern	1.00	33,100	0.68	18,100	0.68	18,100	0.68	18,100
Senior Office Clerk			0.93	24,700	0.93	24,700	0.93	24,700
TOTAL:	11.00	555,662	11.61	623,800	11.61	623,800	11.61	623,800

[1] Senior Management Positions are contract positions provided by Herrera & Associates, CPA's
[2] Transferred to Administration Department in FY2008-2009.

CITY OF PICO RIVERA
Finance Department
Accounting Division (0800)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	Section 8	Water Fund	CDBG
Salaries & Wages									
41100 Salaries	519,522	523,359	581,000	581,000	581,000	413,800	20,200	126,800	20,200
41120 Vacation/Sick Leave	7,378	9,359	19,700	19,700	19,700	12,600	700	5,700	700
41200 Hourly Salaries	22,163	40,548	42,800	42,800	42,800	42,800	-	-	-
41300 Overtime	6,408	4,715	11,300	11,300	11,300	11,300	-	-	-
41500 PERS	147,997	119,359	133,400	133,400	133,400	95,000	4,600	29,200	4,600
41501 PARS	848	1,515	2,000	2,000	2,000	2,000	-	-	-
41600 Worker's Compensation	13,695	14,139	18,300	18,300	18,300	13,400	600	3,700	600
41700 Disability Insurance	5,086	4,859	5,000	5,000	5,000	3,600	100	1,200	100
41800 Unemployment Insurance	-	-	2,400	2,400	2,400	1,700	100	500	100
41900 Group Health & Life Ins.	101,499	103,126	106,600	106,600	106,600	78,300	1,600	25,100	1,600
41901 CBI Payments	5,466	4,822	4,800	4,800	4,800	2,400	-	2,400	-
41902 Cash Benefit	3,742	3,331	3,400	3,500	3,500	2,400	100	900	100
41930 Medicare/Tax Employer	8,628	8,554	9,200	9,200	9,200	6,800	300	1,800	300
TOTAL	842,432	837,687	939,900	940,000	940,000	686,100	28,300	197,300	28,300
Maintenance & Operation									
42000 Central Stores	5,506	(5,221)	5,000	5,000	5,000	5,000	-	-	-
42100 Postage	40,178	46,575	43,800	43,800	43,800	43,800	-	-	-
42200 Departmental Supplies	36,354	31,532	37,000	37,000	37,000	37,000	-	-	-
42400 Printing & Duplicating	61	-	300	300	300	300	-	-	-
42600 Membership & Dues	1,459	595	1,500	1,500	1,500	1,500	-	-	-
42700 Books & Periodicals	1,528	548	1,000	1,000	1,000	1,000	-	-	-
43200 Mileage Reimbursement	33	152	400	400	400	400	-	-	-
43300 Equip Maint & Rental	10,872	10,969	14,200	14,200	14,200	14,200	-	-	-
43500 Small Tools & Equipment	585	-	700	700	700	700	-	-	-
44100 Special Dept Expense	2,705	3,251	5,100	5,100	5,100	5,100	-	-	-
44300 Telephone	258,124	281,355[1]	-	-	-	-	-	-	-
44400 Professional Services	15,256	-	-	-	-	-	-	-	-
44500 Contracted Services	856,044	941,211	842,000	842,000	842,000	790,200	-	51,800	-
44530 Credit Card Charges	14,204	13,388	14,400	14,400	14,400	14,400	-	-	-
44800 Conventions & Meetings	205	139	700	700	700	700	-	-	-
46992 Bank Service Charge	41,644	52,122	42,000	42,000	42,000	42,000	-	-	-
TOTAL	1,284,760	1,376,616	1,008,100	1,008,100	1,008,100	956,300	-	51,800	-
Capital Outlay									
47300 Furniture & Equipment	108	-	25,500	25,500	25,500	25,500	-	-	-
TOTAL	108	-	25,500	25,500	25,500	25,500	-	-	-
TOTAL EXPENDITURES	2,127,299	2,214,303	1,973,500	1,973,600	1,973,600	1,667,900	28,300	249,100	28,300
Job Costing									
49000 Overhead Cost	-	(47,002)	(88,300)	(88,300)	(88,300)	(88,300)	-	-	-
NET EXPENDITURES	2,127,299	2,167,301	1,885,200	1,885,300	1,885,300	1,579,600	28,300	249,100	28,300

1 For FY2010-2011, Telephone charges were transferred to Non-Departmental.
** Timing of proposal of reorganizing Finance positions depend on go live date of Springbrook Software/Job Costing.

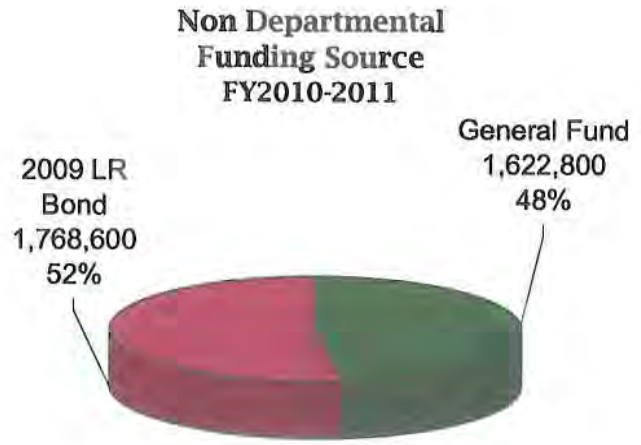
CITY OF PICO RIVERA
Finance Department (0800)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42100	Postage		43,800
	Business License Renewal	1,200	
	Dog License Renewal	3,300	
	Federal Express	500	
	Golden State Overnight	400	
	Mail Meter ($3200/month)	38,400	
42200	Departmental Supplies		37,000
	Business Cards	100	
	Ink Cartridge-Postage Machine	700	
	Office Supplies	11,500	
	Papers & Misc Documents	18,500	
	Business License Forms	1,000	
	AP Check Forms	2,000	
	1099 Laser Electronic Forms	700	
	Thermal Rolls for Cashier Printers	500	
	Ink Cartridges for Various Printers	2,000	
42600	Membership Dues		1,500
	GFOA	600	
	CMTA	200	
	APT US&C	250	
	CMRTA	150	
	Miscellaneous	300	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43300	Eqpt Maintenance & Rental		14,200
	Konica 7085 Copier	6,000	
	Konica Bizhub 920 Copier	5,400	
	Miscellaneous Repairs	300	
	Postage Machine Rental	1,200	
	Mail Machine Maint Agreement	900	
	Coffee Machine	400	
44100	Special Dept. Expense		5,100
	Meetings, Presentations & Other		
	System Conversion Expenditures	2,500	
	CAFR Reports & Application Fee	2,100	
	Single Audit Information Service	500	
44500	Contracted Services		842,000
	Mail Courier ($2,000) & Shredding Svc	2,700	
	Animal Control Services	182,000	
	SEAACA License Canvassing	40,600	
	Audit Services	60,000	
	Sales Tax Audit Services	8,000	
	UUT Legal Svc & Franchise Compliance	19,100	
	Temporary Personnel-Finance Director	201,000	
	Temporary Personnel-Deputy Finance	184,600	
	Temporary Personnel-Revenue Mgr.	72,000	
	Temporary Personnel-Purchasing Mgr.	72,000	

CITY OF PICO RIVERA
Non Departmental

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	686,527	700,511	821,800	821,800	821,800
Total Maintenance & Operations	540,295	1,927,811	2,569,600	2,569,600	3,169,600
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	1,226,821	2,628,321	3,391,400	3,391,400	3,991,400
Total Job Costing	-	-	-	-	-
NON DEPARTMENTAL NET EXP	1,226,821	2,628,321	3,391,400	3,391,400	3,991,400



Funding Source:		
General Fund	1,622,800	1,622,800
2009 LR Bond	1,768,600	2,368,600
	3,391,400	3,991,400

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CITY OF PICO RIVERA
Non Departmental
Non Departmental (0900)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 010-GenFund	FY11-12 Proposed Budget Funding Source 860-Debt Svc
Salaries & Wages							
41100 Salaries	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	-	-	-	-	-	-
41501 PARS	3,600	3,600	3,600	3,600	3,600	3,600	-
41600 Worker's Compensation	-	-	-	-	-	-	-
41700 Disability Insurance	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	682,927	696,911	818,200	818,200	818,200	818,200	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	-	-	-	-	-	-
TOTAL	686,527	700,511	821,800	821,800	821,800	821,800	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	48	-	-	-	-	-
42600 Membership & Dues	43,973	67,166	59,600	59,600	59,600	59,600	-
44100 Special Dept Expense	-	-	-	-	-	-	-
44300 Telephone	-	-	302,300	302,300	302,300	302,300	-
44500 Contracted Services	35,363	70,956	29,500	29,500	29,500	29,500	-
46989 Lease Pmnt-2009 Lease Revenue Bond	-	1,405,084	1,768,600	1,768,600	2,368,600	-	2,368,600
44700 Insurance & Surety Bonds	460,959	384,557	409,600	409,600	409,600	409,600	-
TOTAL	540,295	1,927,811	2,569,600	2,569,600	3,169,600	801,000	2,368,600
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,226,821	2,628,321	3,391,400	3,391,400	3,991,400	1,622,800	2,368,600

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PUBLIC WORKS DEPARTMENT

Mission Statement:

"COMMITMENT TO SERVICE"

The Public Works Department is comprised of six functions; Administration, Engineering, Water Utility, Street Maintenance; Parks and Landscaping Maintenance; and Facilities Maintenance.

Program Statement:

Administration Division is responsible for the oversight of all departmental budget; City Council staff reports, grant administration, including research, writing, and oversight; Special project analysis and studies regarding issues impacting the department; contract administration, including solid-waste (trash), street sweeping, janitorial, and tree services; and, public outreach efforts regarding Capital Improvement Program (CIP) projects.

Engineering/Water Resources Division provides engineering services, such as design, AutoCAD, map and plan checking, maps and records, and construction inspection. The Division is also responsible for the functions of traffic engineering, engineering oversight of the Water Resource facilities (Plant and Water Well sites) and issue permits for encroachments into the public right-of-way, project management of Capital Improvement Program (CIP) projects; and the inspection and approval of all public works improvements in compliance with City and State standards.

Maintenance/Water Operations Division performs all facets of public works infrastructure maintenance such as; roadways, alleys, curbs, gutters, sidewalks, graffiti removal, waterline and service repairs, upkeep of all City buildings and facilities, including City Hall, Senior Center, Parks buildings and grounds, and the Pico Rivera Community Golf Course. Contract maintenance is provided by the County of Los Angeles - Department of Public Works, Flood Control and Sanitation District crews for storm drainage and sewer mains.

FY2009-2010 Program Achievements:

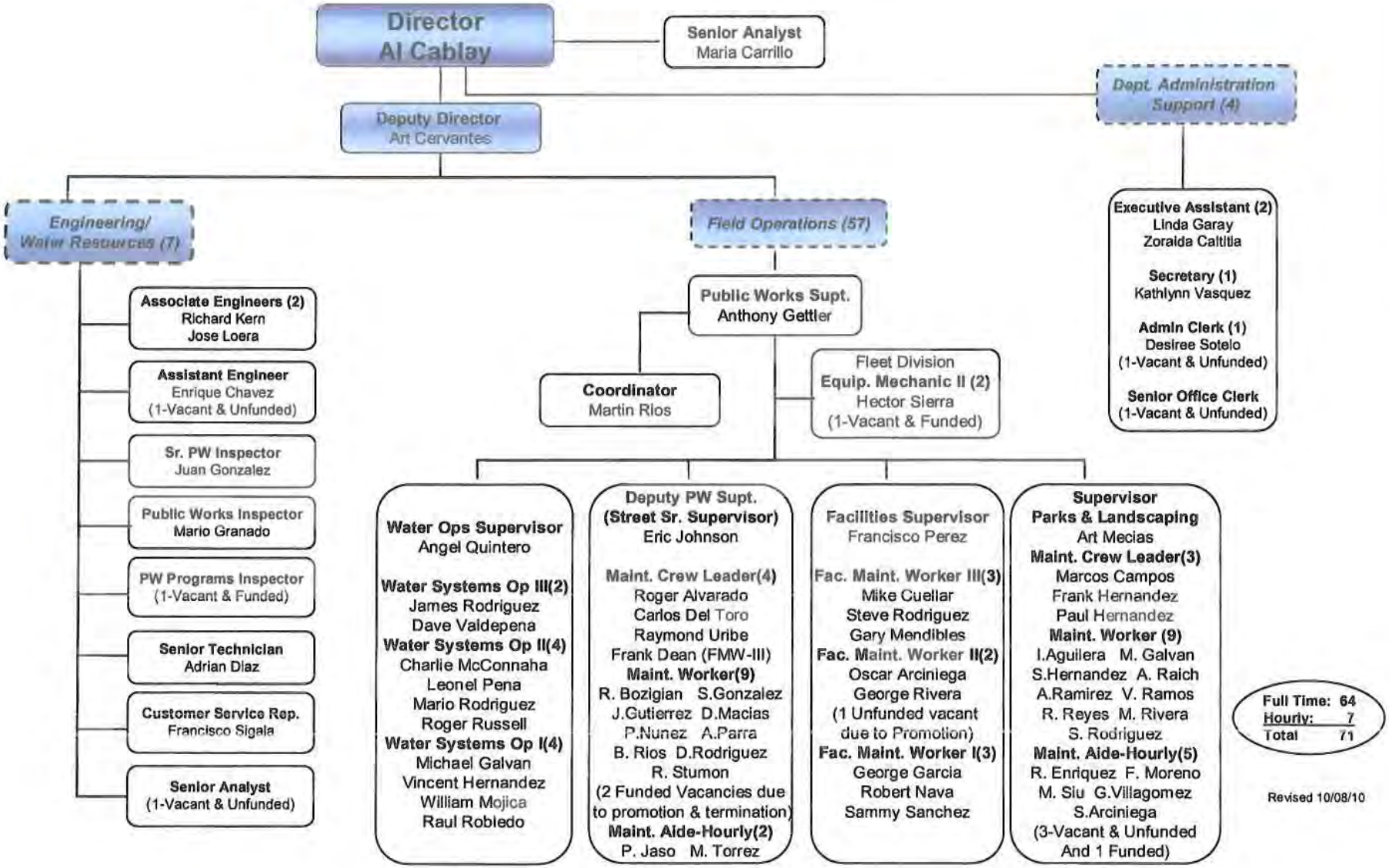
Department highlights for 2009-2010:

- Initiated multi-year Capital Improvement Program (CIP) .
- Implemented Federally-mandated Sanitary Sewer Management Plan (SSMP).
- Completed Phase 'B' and initiated Phase 'C' of the Residential Resurfacing Program (RRP) including public alleys.
- Completed City Hall Parking Lot expansion.
- Completed Paramount Blvd. roadway rehabilitation.
- Conducted 1st ever citywide Pavement Crack-sealing Program.
- Implemented weekend Graffiti Removal Program.
- Paramount Blvd. Vibration Trench Nominated for American Public Works Association (APWA) Southern California Chapter - Innovation Award.
- Completed Community Development Block Grant (CDBG) funded citywide curb, gutter and sidewalk program.

FY2010-2011 Goals & Objectives:

- Complete Phase 'C' of RRP and implement Phase 'D' RRP.
- Complete American Recovery and Reinvestment Act (ARRA) funded project - Beverly Boulevard Rehabilitation.
- Complete Beverly Blvd. Median Landscape and Entry Monument project.
- Complete Safe Route to School Project - Lighted Crosswalks.
- Implement recycled-reclaimed water into city landscape areas using Central Basin Water District facilities.
- Execute Stormwater-NPDES MS4 permit for Total Maximum Daily Load (TMDL).
- Initiate and complete Catch Basin Insert Grant Project.
- Initiate and complete Rosemead Blvd roadway rehabilitation project.

PUBLIC WORKS DEPARTMENT
FY2010-2011 and FY2011-2012



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CITY OF PICO RIVERA
Public Works Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
PUBLIC WORKS DEPARTMENT EXPENSE BY DIVISION					
Administration Division (4000)					
Total Salaries & Wages	1,502,336	332,317	241,200	241,200	241,200
Total Maintenance & Operations	752,202	149,591	150,300	150,300	150,300
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	2,254,538	481,908	391,500	391,500	391,500
Total Job Costing	-	(32,704)	(326,400)	(326,400)	(326,400)
NET EXPENDITURES	2,254,538	449,204	65,100	65,100	65,100
Emergency Preparedness (4150)					
Total Salaries & Wages	51,928	-	-	-	-
Total Maintenance & Operations	12,286	-	-	-	-
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	64,215	-	-	-	-
Engineering Division (4010)					
Total Salaries & Wages	11,815	491,233	632,400	632,400	632,400
Total Maintenance & Operations	6,628	195,337	170,000	170,000	170,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	18,442	686,569	802,400	802,400	802,400
Total Job Costing	-	(24,427)	(762,200)	(762,200)	(762,200)
NET EXPENDITURES	18,442	662,142	40,200	40,200	40,200
Street Maintenance Division (4200)					
Total Salaries & Wages	1,815,063	2,085,550	2,373,100	2,373,100	2,373,100
Total Maintenance & Operations	1,308,315	1,442,766	1,341,700	1,371,700	1,341,700
Total Capital Outlay	-	51,169	-	-	-
TOTAL EXPENDITURES	3,123,378	3,579,485	3,714,800	3,744,800	3,714,800
Total Job Costing	-	-	(9,200)	(9,200)	(9,200)
NET EXPENDITURES	3,123,378	3,579,485	3,705,600	3,735,600	3,705,600
Facilities Maintenance Division (4340)					
Total Salaries & Wages	-	768,946	845,800	845,800	845,800
Total Maintenance & Operations	-	350,281	346,700	346,700	346,700
Total Capital Outlay	-	8,016	-	-	-
TOTAL EXPENDITURES	-	1,127,243	1,192,500	1,192,500	1,192,500

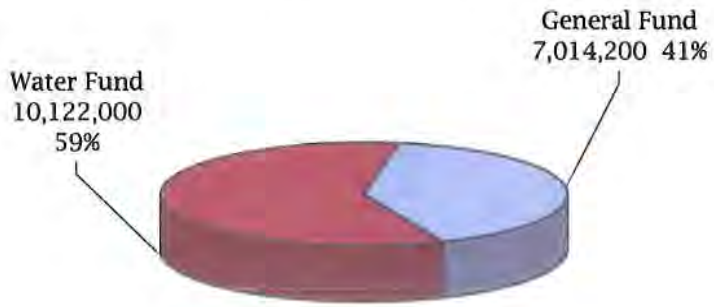
CITY OF PICO RIVERA
Public Works Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
PUBLIC WORKS DEPARTMENT EXPENSE BY DIVISION					
Park Maintenance Division (4350)					
Total Salaries & Wages	458,066	388,244	580,300	580,300	580,300
Total Maintenance & Operations	703,189	726,399	700,700	700,700	700,700
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	1,161,255	1,114,643	1,281,000	1,281,000	1,281,000
Fleet Maintenance Division (4370)					
Total Salaries & Wages	174,075	190,840	220,600	220,600	220,600
Total Maintenance & Operations	263,393	323,742	282,400	282,400	282,400
Total Capital Outlay	30,011	-	-	-	-
TOTAL EXPENDITURES	467,479	514,582	503,000	503,000	503,000
Water Utility - Administration (4900)					
Total Salaries & Wages	906,157	749,969	860,900	860,900	860,900
Total Maintenance & Operations	4,482,175	5,802,004	5,904,200	5,904,200	5,880,700
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	5,388,332	6,551,974	6,765,100	6,765,100	6,741,600
Water Utility - Operations & Resources (4920)					
Total Salaries & Wages	754,845	748,682	891,000	891,000	891,000
Total Maintenance & Operations	1,763,848	2,057,631	2,234,800	2,234,800	2,234,800
Total Capital Outlay	242	288	5,800	5,800	5,800
TOTAL EXPENDITURES	2,518,935	2,806,602	3,131,600	3,131,600	3,131,600
Water Utility - Customer Service (4930)					
Total Salaries & Wages	110,628	146,580	178,700	178,700	178,700
Total Maintenance & Operations	39,107	44,370	46,600	46,600	46,600
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	149,736	190,950	225,300	225,300	225,300
Public Work - Storm Drain (6300)					
Total Salaries & Wages	145,451	206,095	184,000	184,000	184,000
Total Maintenance & Operations	173,393	131,697	165,000	165,000	165,000
Total Capital Outlay	-	-	5,800	5,800	5,800
TOTAL EXPENDITURES	318,845	337,792	196,800	196,800	196,800
Total Job Costing	-	-	(158,000)	(158,000)	(158,000)
NET EXPENDITURES	318,845	337,792	196,800	196,800	196,800

CITY OF PICO RIVERA
Public Works Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	5,930,365	6,108,457	7,008,000	7,008,000	7,008,000
Total Maintenance & Operations	9,504,537	11,223,819	11,342,400	11,372,400	11,318,900
Total Capital Outlay	30,252	59,473	11,600	11,600	11,600
TOTAL EXPENDITURES	15,465,154	17,391,749	18,362,000	18,392,000	18,338,500
Total Job Costing	-	(57,131)	(1,255,800)	(1,255,800)	(1,255,800)
PUBLIC WORKS NET EXPENDITURES	15,465,154	17,334,618	17,106,200	17,136,200	17,082,700

Public Works Department
Funding Source
FY2010-2011



Funding Source:		
General Fund	7,014,200	6,984,200
Water Fund	10,122,000	10,098,500
	17,136,200	17,082,700

CITY OF PICO RIVERA
PUBLIC WORKS DEPARTMENT

FULLTIME EQUIVALENTS & SALARIES

Position	FTE	FY2009-10 Adopted Budget	FTE	FY2010-11 Adopted Budget	FTE	FY2010-11 Revised Budget	FTE	FY2011-12 Proposed Budget
Director of Public Works	1.00	127,389	1.00	134,300	1.00	134,300	1.00	134,300
Deputy Director	1.00	118,164	1.00	125,500	1.00	125,500	1.00	125,500
Assistant City Engineer	1.00	106,996	0.00		0.00		0.00	
Assistant Engineer	1.00	76,337	1.00	84,000	1.00	84,000	1.00	84,000
Associate Engineer	0.00		2.00	177,400	2.00	177,400	2.00	177,400
Senior Inspector	1.00	84,026	1.00	88,400	1.00	88,400	1.00	88,400
Public Works Inspector	1.00	67,440	1.00	74,000	1.00	74,000	1.00	74,000
Superintendent	1.00	99,447	1.00	110,000	1.00	110,000	1.00	110,000
Senior Supervisor	0.00		1.00	92,900	1.00	92,900	1.00	92,900
Senior Technician	1.00	65,868	1.00	74,300	1.00	74,300	1.00	74,300
Supervisor	3.00	240,628	3.00	254,500	3.00	254,500	3.00	254,500
Water Supervisor	1.00	79,246	0.00		0.00		0.00	
Maintenance Crew Leader	6.00	314,139	6.00	350,000	6.00	350,000	6.00	350,000
Coordinator	1.00	71,689	1.00	73,700	1.00	73,700	1.00	73,700
Program Inspector	1.00	67,440	1.00	71,800	1.00	71,800	1.00	71,800
Utility Maintenance Worker	0.00		0.00		0.00		0.00	
Water Systems Operator I	3.00	143,223	3.00	156,700	3.00	156,700	3.00	156,700
Water Systems Operator II	5.00	260,970	5.00	289,000	5.00	289,000	5.00	289,000
Water Systems Operator III	1.00	58,021	1.00	63,600	1.00	63,600	1.00	63,600
Facilities Maintenance Worker	10.50	519,424	9.00	492,700	9.00	492,700	9.00	492,700
Maintenance Worker	18.00	789,125	20.00	961,600	20.00	961,600	20.00	961,600
Senior Analyst	2.00	184,491	1.00	102,000	1.00	102,000	1.00	102,000
Analyst	0.00		0.00		0.00		0.00	
Counter Service Representative	1.00	54,772	1.00	60,600	1.00	60,600	1.00	60,600
Executive Assistant	2.00	126,847	2.00	126,900	2.00	126,900	2.00	126,900
Secretary	1.00	48,174	1.00	54,100	1.00	54,100	1.00	54,100
Administrative Clerk II	1.00	40,618	1.00	45,600	1.00	45,600	1.00	45,600
Equipment Mechanic	2.00	106,442	2.00	116,800	2.00	116,800	2.00	116,800
Part-Time:		485,656		292,900		292,900		292,900
Maintenance Aide	8.67		8.67		8.67		8.67	
Executive Associate	0.28		0.28		0.28		0.28	
TOTAL:	75.45	4,336,570	75.95	4,473,300	75.95	4,473,300	75.95	4,473,300

CITY OF PICO RIVERA
Public Works Department
Administration Division (4000)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	943,931	215,634	154,600	154,600	154,600	154,600	-
41120 Vacation/Sick Leave	26,281	18,457	6,700	6,700	6,700	6,700	-
41200 Hourly Salaries	13,323	157	-	-	-	-	-
41300 Overtime	30,980	1,535	4,000	4,000	4,000	4,000	-
41500 PERS	220,937	41,563	35,500	35,500	35,500	35,500	-
41501 PARS	542	6	100	100	100	100	-
41600 Worker's Compensation	17,079	5,024	4,400	4,400	4,400	4,400	-
41700 Disability Insurance	8,204	1,578	1,100	1,100	1,100	1,100	-
41800 Unemployment Insurance	797	6,103	600	600	600	600	-
41900 Group Health & Life Ins.	216,815	36,807	31,300	31,300	31,300	31,300	-
41901 CBI Payments	-	997	-	-	-	-	-
41902 Cash Benefit	8,240	1,212	800	800	800	800	-
41903 Auto Allowance	1,549	141	-	-	-	-	-
41930 Medicare/Tax Employer	13,660	3,104	2,100	2,100	2,100	2,100	-
TOTAL	1,502,336	332,317	241,200	241,200	241,200	241,200	-
Maintenance & Operation							
42100 Postage	356	133	400	400	400	400	-
42200 Departmental Supplies	11,066	9,528	10,100	10,100	10,100	10,100	-
44400 Professional Services	-	9,900	-	-	-	-	-
42400 Printing & Duplicating	3,142	2,187	2,800	2,800	2,800	2,800	-
42600 Membership & Dues	-	1,500	1,600	1,600	1,600	1,600	-
42700 Books & Periodicals	1,338	218	300	300	300	300	-
43200 Mileage Reimbursement	590	206	800	800	800	800	-
43400 Bldg & Ground Maintenance	186,805	622	-	-	-	-	-
43500 Small Tools & Equipment	9,096	2,411	2,000	2,000	2,000	2,000	-
44100 Special Dept Expense	2,779	1,941	3,700	3,700	3,700	3,700	-
44200 Utilities	90,101	96,859	87,800	87,800	87,800	87,800	-
44500 Contracted Services	446,607	21,667	38,500	38,500	38,500	38,500	-
44800 Convention & Meetings	323	2,418	2,300	2,300	2,300	2,300	-
TOTAL	752,202	149,591	150,300	150,300	150,300	150,300	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,254,538	481,908	391,500	391,500	391,500	391,500	-
Job Costing							
49000 Overhead Cost Reimbursement	-	(32,704)	(326,400)	(326,400)	(326,400)	(326,400)	-
NET EXPENDITURES	2,254,538	449,204	65,100	65,100	65,100	65,100	-

CITY OF PICO RIVERA
Public Works - Administration (4000)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools and Equipment		2,000
	Admin-All in one scanner/fax	2,000	
44100	Special Department Expense		3,700
	Misc. Safety/Ergonomics Eqpt	500	
	Employee Recognition Program	1,500	
	National Public Works Week	1,000	
	Miscellaneous Expense	700	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		38,500
	Software Maintenance	5,000	
	Waxie Sanitary Supplies	8,500	
	Willdan Services	25,000	

CITY OF PICO RIVERA
Public Works Department
Emergency Preparedness (4150)

Expense Category		2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages								
41100	Salaries	34,774	-	-	-	-	-	-
41200	Hourly Salaries	219	-	-	-	-	-	-
41300	Overtime	10	-	-	-	-	-	-
41500	PERS	8,948	-	-	-	-	-	-
41501	PARS	5	-	-	-	-	-	-
41600	Worker's Compensation	621	-	-	-	-	-	-
41700	Disability Insurance	224	-	-	-	-	-	-
41800	Unemployment Insurance	-	-	-	-	-	-	-
41900	Group Health & Life Ins.	6,370	-	-	-	-	-	-
41901	CBI Payments	-	-	-	-	-	-	-
41902	Cash Benefit	240	-	-	-	-	-	-
41930	Medicare/Tax Employer	517	-	-	-	-	-	-
	TOTAL	51,928	-	-	-	-	-	-
Maintenance & Operation								
42100	Postage	7	-	-	-	-	-	-
42200	Departmental Supplies	609	-	-	-	-	-	-
42400	Printing & Duplicating	236	-	-	-	-	-	-
42600	Membership & Dues	55	-	-	-	-	-	-
42700	Books & Periodicals	111	-	-	-	-	-	-
43200	Mileage Reimbursement	84	-	-	-	-	-	-
43500	Small Tools & Equipment	452	-	-	-	-	-	-
44100	Special Dept Expense	-	-	-	-	-	-	-
44800	Convention & Meetings	1,854	-	-	-	-	-	-
44920	Emergency Preparedness	8,879	-	-	-	-	-	-
	TOTAL	12,286	-	-	-	-	-	-
Capital Outlay								
47300	Furniture & Equipment	-	-	-	-	-	-	-
	TOTAL	-	-	-	-	-	-	-
	TOTAL EXPENDITURES	64,215	-	-	-	-	-	-

** Dept 4150 is no longer active. This division was transferred to Community Development Dept #3350 in FY09-10.

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CITY OF PICO RIVERA
Public Works Department
Engineering Division (4010)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	FY11-12 Proposed Budget Funding Source: Water Fund
Salaries & Wages							
41100 Salaries	9,586	286,285	421,800	421,800	421,800	421,800	-
41120 Vacation/Sick Leave	-	31,724	13,300	13,300	13,300	13,300	-
41200 Hourly Salaries	-	28,244	30,100	30,100	30,100	30,100	-
41300 Overtime	-	4,326	-	-	-	-	-
41500 PERS	828	76,745	97,100	97,100	97,100	97,100	-
41501 PARS	-	1,059	1,100	1,100	1,100	1,100	-
41600 Worker's Compensation	-	9,781	13,100	13,100	13,100	13,100	-
41700 Disability Insurance	30	1,729	2,600	2,600	2,600	2,600	-
41800 Unemployment Insurance	-	-	1,600	1,600	1,600	1,600	-
41900 Group Health & Life Ins.	955	44,001	41,900	41,900	41,900	41,900	-
41901 CBI Payments	95	385	500	500	500	500	-
41902 Cash Benefit	36	1,460	2,200	2,200	2,200	2,200	-
41903 Auto Allowance	143	1,332	1,400	1,400	1,400	1,400	-
41930 Medicare/Tax Employer	143	4,162	5,700	5,700	5,700	5,700	-
TOTAL	11,815	491,233	632,400	632,400	632,400	632,400	-
Maintenance & Operation							
42100 Postage	-	23	500	500	500	500	-
42400 Printing & Duplicating	-	328	700	700	700	700	-
42600 Membership & Dues	-	-	800	800	800	800	-
42700 Books & Periodicals	-	335	300	300	300	300	-
43200 Mileage Reimbursement	-	24	300	300	300	300	-
43500 Small Tools & Equipment	-	-	4,400	4,400	4,400	4,400	-
44100 Special Dept Expense	-	1,313	1,000	1,000	1,000	1,000	-
44500 Contracted Services	6,628	192,850	160,300	160,300	160,300	160,300	-
44800 Convention & Meetings	-	462	1,700	1,700	1,700	1,700	-
TOTAL	6,628	195,337	170,000	170,000	170,000	170,000	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	18,442	686,569	802,400	802,400	802,400	802,400	-
Job Costing							
49000 Overhead Cost Reimbursement	-	(24,427)	(762,200)	(762,200)	(762,200)	(762,200)	-
NET EXPENDITURES	18,442	662,142	40,200	40,200	40,200	40,200	-

CITY OF PICO RIVERA
Public Works - Engineering Division (4010)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42600	Membership Dues		800
	CCEA	100	
	ITE	300	
	Other Engineering Assoc.	400	
43500	Small Tools and Equipment		4,400
	Printer/scanner for Engineering	1,000	
	Traffic Counters (2)	2,600	
	Digital Camera	300	
	Misc Engineering Purchases	500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		160,300
	Traffic Engineering	69,100	
	General Engineering Services	69,100	
	Misc. Software Purc Licenses	22,100	

CITY OF PICO RIVERA
Public Works Department
Street Maintenance Division (4200)

	Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages								
41100	Salaries	990,751	1,158,703	1,333,600	1,333,600	1,333,600	1,333,600	-
41120	Vacation/Sick Leave	28,575	33,248	64,100	64,100	64,100	64,100	-
41200	Hourly Salaries	187,469	184,230	181,700	181,700	181,700	181,700	-
41300	Overtime	19,055	31,066	36,200	36,200	36,200	36,200	-
41500	PERS	232,772	270,931	306,000	306,000	306,000	306,000	-
41501	PARS	6,223	6,017	8,200	8,200	8,200	8,200	-
41600	Worker's Compensation	18,407	36,102	44,600	44,600	44,600	44,600	-
41700	Disability Insurance	10,206	10,945	11,300	11,300	11,300	11,300	-
41800	Unemployment Insurance	-	-	5,900	5,900	5,900	5,900	-
41900	Group Health & Life Ins.	293,737	324,762	351,200	351,200	351,200	351,200	-
41901	CBI Payments	1,930	1,929	1,900	1,900	1,900	1,900	-
41902	Cash Benefit	9,687	10,171	10,300	10,300	10,300	10,300	-
41903	Auto Allowance	147	241	200	200	200	200	-
41930	Medicare/Tax Employer	16,103	17,207	17,900	17,900	17,900	17,900	-
	TOTAL	1,815,063	2,085,550	2,373,100	2,373,100	2,373,100	2,373,100	-
Maintenance & Operation								
42600	Membership & Dues	185	725	600	600	600	600	-
42700	Books & Periodicals	410	837	700	700	700	700	-
43400	Bldg & Ground Maintenance	802	87	200	200	200	200	-
43500	Small Tools & Equipment	2,052	2,521	9,500	9,500	9,500	9,500	-
44100	Special Dept Expense	18,602	35,857	30,000	30,000	30,000	30,000	-
44200	Utilities	141,114	156,302	142,000	142,000	142,000	142,000	-
44500	Contracted Services	720,667	721,103	782,300	782,300	782,300	782,300	-
44605	Asphalt Maintenance	43,797	62,915	34,400	34,400	34,400	34,400	-
44610	Bike Trails	-	-	5,200	5,200	5,200	5,200	-
44635	General Construction	53,283	64,665	50,000	50,000	50,000	50,000	-
44640	Graffiti Abatement	35,618	51,216	31,100	61,100	31,100	31,100	-
44645	Median Island Maintenance	13,840	15,098	19,700	19,700	19,700	19,700	-
44650	Signage	43,158	55,934	45,000	45,000	45,000	45,000	-
44655	Street Lights/Signal	195,787	236,711	155,400	155,400	155,400	155,400	-
44660	Street Paintings/Markings	10,814	12,982	15,000	15,000	15,000	15,000	-
44670	Tree Care	828	390	1,000	1,000	1,000	1,000	-
44675	Weed Abatement	9,624	8,703	3,100	3,100	3,100	3,100	-
44800	Convention & Meetings	284	555	1,000	1,000	1,000	1,000	-
44930	Safety Prog & Materials	17,451	16,167	15,500	15,500	15,500	15,500	-
	TOTAL	1,308,315	1,442,766	1,341,700	1,371,700	1,341,700	1,341,700	-
Capital Outlay								
47300	Furniture & Equipment	-	51,169	-	-	-	-	-
	TOTAL	-	51,169	-	-	-	-	-
-	**TOTAL EXPENDITURES**	**3,123,378**	**3,579,485**	**3,714,800**	**3,744,800**	**3,714,800**	**3,714,800**	**-**
Job Costing								
49000	Overhead Cost Reimbursement	-	-	(9,200)	(9,200)	(9,200)	(9,200)	-
	NET EXPENDITURES	**3,123,378**	**3,579,485**	**3,705,600**	**3,735,600**	**3,705,600**	**3,705,600**	**-**

CITY OF PICO RIVERA
Public Works - Street Maintenance Division (4200)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools		9,500
	Hand Power Tools	800	
	(2) 14 in chain saws	1,100	
	(2) back pack blowers	1,000	
	Generator	3,300	
	LED Arrow - Truck Mounted	3,300	
44100	Special Dept Expense		30,000
	Environmental cleaning from	4,100	
	Public right-of-way		
	LA County- parkway abatement	600	
	Miscellaneous Projects Expense	17,400	
	Misc. Division Expense	400	
	Standby Answering Service	2,300	
	County Sanitation Dist-Sewers	5,200	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contract Services		782,300
	Street Sweeping Services	276,000	
	Bus Shelters Cleaning	150,900	
	Bridge Maintenance	43,000	
	Tree Care-Routine Svc Calls,	241,500	
	Removals & Planting		
	Hazardous Waste	47,400	
	(ACT 1, Envir-O-Clean)		
	CAL/SLA (Street Light Assoc.)	2,200	
	Laundry services	21,300	

CITY OF PICO RIVERA
Public Works Department
Facilities Maintenance Division (4340)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	-	459,057	519,100	519,100	519,100	519,100	-
41120 Vacation/Sick Leave	-	25,514	18,800	18,800	18,800	18,800	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	14,518	25,000	25,000	25,000	25,000	-
41500 PERS	-	116,601	119,100	119,100	119,100	119,100	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	14,264	15,200	15,200	15,200	15,200	-
41700 Disability Insurance	-	4,069	4,200	4,200	4,200	4,200	-
41800 Unemployment Insurance	-	-	2,000	2,000	2,000	2,000	-
41900 Group Health & Life Ins.	-	122,974	130,600	130,600	130,600	130,600	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	4,779	5,100	5,100	5,100	5,100	-
41930 Medicare/Tax Employer	-	7,170	6,700	6,700	6,700	6,700	-
TOTAL	-	768,946	845,800	845,800	845,800	845,800	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42600 Membership & Dues	-	-	-	-	-	-	-
43400 Bldg & Ground Maintenance	-	96,330	56,300	56,300	56,300	56,300	-
43410 Electrical Maintenance	-	33,360	30,000	30,000	30,000	30,000	-
43420 Lumber Supplies	-	649	25,000	25,000	25,000	25,000	-
43430 Paint Supplies	-	14,103	35,000	35,000	35,000	35,000	-
43440 Plumbing Supplies	-	22,578	30,000	30,000	30,000	30,000	-
43500 Small Tools & Equipment	-	9,080	10,000	10,000	10,000	10,000	-
44100 Special Dept Expense	-	25	-	-	-	-	-
44500 Contracted Services	-	174,155	160,400	160,400	160,400	160,400	-
TOTAL	-	350,281	346,700	346,700	346,700	346,700	-
Capital Outlay							
47300 Furniture & Equipment	-	8,016	-	-	-	-	-
TOTAL	-	8,016	-	-	-	-	-
TOTAL EXPENDITURES	-	1,127,243	1,192,500	1,192,500	1,192,500	1,192,500	-

CITY OF PICO RIVERA
Public Works - Facilities Maintenance Division (4340)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		10,000
	3/4 hp.115V Submersible pump	900	
	Multi-use Ladder system	800	
	Hand Power Tools	2,100	
	18V Battery packs for	1,300	
	Cordless tools (4 ea)		
	Small Portable pressure washer	800	
	3 ft Working Platform	100	
	Mini Scaffold	600	
	Post hole Auger	1,200	
	Open ended wrench set	800	
	Set of Plumbing wrenches	600	
	Set of HVAC tools	800	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		160,400
	Alarm Service	5,400	
	(City Yard & Lundahl)		
	Bee Removal Services	2,900	
	HVAC/Mechanical Maint.	96,600	
	Plant Watering Contract	7,300	
	Janitorial Contract (CH & Rec)	37,000	
	Nuisance Abatement Services	2,400	
	Pest Control for buildings	4,600	
	Fire Extinguishers	1,000	
	Best Key Software - Facilities	1,200	
	Amtech/Specialized Elevator	2,000	

CITY OF PICO RIVERA
Public Works Department
Park Maintenance Division (4350)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	FY11-12 Proposed Budget Funding Source: Water Fund
Salaries & Wages							
41100 Salaries	206,110	201,034	303,900	303,900	303,900	303,900	-
41120 Vacation/Sick Leave	3,188	5,709	11,700	11,700	11,700	11,700	-
41200 Hourly Salaries	105,206	50,271	81,100	81,100	81,100	81,100	-
41300 Overtime	23,816	14,819	14,400	14,400	14,400	14,400	-
41500 PERS	49,876	51,100	69,700	69,700	69,700	69,700	-
41501 PARS	3,377	1,719	4,500	4,500	4,500	4,500	-
41600 Worker's Compensation	4,628	10,642	11,400	11,400	11,400	11,400	-
41700 Disability Insurance	2,374	1,928	3,000	3,000	3,000	3,000	-
41800 Unemployment Insurance	-	-	1,500	1,500	1,500	1,500	-
41900 Group Health & Life Ins.	53,145	46,102	72,100	72,100	72,100	72,100	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	1,289	1,212	1,200	1,200	1,200	1,200	-
41930 Medicare/Tax Employer	5,056	3,709	5,800	5,800	5,800	5,800	-
TOTAL	458,066	388,244	580,300	580,300	580,300	580,300	-
Maintenance & Operation							
42200 Departmental Supplies	-	-	-	-	-	-	-
43300 Eqpt Maintenance & Rental	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	-	-	-	-	-
43400 Bldg & Ground Maintenance	53,933	52,209	57,600	57,600	57,600	57,600	-
43500 Small Tools & Equipment	-	1,544	1,900	1,900	1,900	1,900	-
44100 Special Dept Expense	-	-	-	-	-	-	-
44200 Utilities	463,976	489,083	449,200	449,200	449,200	449,200	-
44500 Contracted Services	185,280	183,563	192,000	192,000	192,000	192,000	-
TOTAL	703,189	726,399	700,700	700,700	700,700	700,700	-
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,161,255	1,114,643	1,281,000	1,281,000	1,281,000	1,281,000	-

CITY OF PICO RIVERA
Public Works - Park Maintenance Division (4350)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools		1,900
	2 weed whackers	1,000	
	2 18-volt cordless saws	900	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		192,000
	City Parks Contractor	97,800	
	Pocket Parks Contractor	46,900	
	County of LA - Rodent Control	2,000	
	Asso. of Retarded Citizens	37,900	
	Safety Inspections for all	7,000	
	City Playgrounds		
	OH Casey - Toilet Rental	400	

CITY OF PICO RIVERA
Public Works Department
Fleet Maintenance Division (4370)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	111,442	115,593	138,800	138,800	138,800	138,800	-
41120 Vacation/Sick Leave	3,288	9,481	8,300	8,300	8,300	8,300	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	(285)	76	-	-	-	-	-
41500 PERS	26,055	27,912	31,800	31,800	31,800	31,800	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	1,990	3,214	4,000	4,000	4,000	4,000	-
41700 Disability Insurance	1,060	1,043	1,100	1,100	1,100	1,100	-
41800 Unemployment Insurance	-	-	500	500	500	500	-
41900 Group Health & Life Ins.	27,710	29,992	33,000	33,000	33,000	33,000	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	1,205	1,157	1,300	1,300	1,300	1,300	-
41930 Medicare/Tax Employer	1,610	2,372	1,800	1,800	1,800	1,800	-
TOTAL	174,075	190,840	220,600	220,600	220,600	220,600	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	1,000	1,000	1,000	1,000	-
43100 Auto Supplies & Repairs	250,880	323,742	271,200	271,200	271,200	271,200	-
43300 Eqpt Maintenance & Rental	6,074	-	5,000	5,000	5,000	5,000	-
43400 Bldg & Ground Maintenance	-	-	-	-	-	-	-
43500 Small Tools & Equipment	6,438	-	5,200	5,200	5,200	5,200	-
44100 Special Dept Expense	-	-	-	-	-	-	-
TOTAL	263,393	323,742	282,400	282,400	282,400	282,400	-
Capital Outlay							
47300 Furniture & Equipment	30,011	-	-	-	-	-	-
TOTAL	30,011	-	-	-	-	-	-
TOTAL EXPENDITURES	**467,479**	**514,582**	**503,000**	**503,000**	**503,000**	**503,000**	-

CITY OF PICO RIVERA
Public Works - Maintenance Division (4370)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43100	Automobile Supplies & Repairs		271,200
	COSBY - Fuel	161,100	
	Supplies & Repairs	84,000	
	Towing Services	400	
	Smog Checks	1,600	
	Batteries	3,000	
	Tires - Replacement & Repairs	14,800	
	UST Inspections	4,000	
	AQMD Fees	200	
	Car Wash Tickets	1,200	
	Board of Equalization - Fees	900	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		5,200
	Various small tools	5,200	

CITY OF PICO RIVERA
Public Works Department
Water Utility - Administration (4900)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	509,666	503,118	560,800	560,800	560,800	-	560,800
41120 Vacation/Sick Leave	44,180	9,942	37,700	37,700	37,700	-	37,700
41200 Hourly Salaries	13,820	3,474	-	-	-	-	-
41300 Overtime	608	421	200	200	200	-	200
41500 PERS	125,360	118,884	128,700	128,700	128,700	-	128,700
41501 PARS	528	130	-	-	-	-	-
41600 Worker's Compensation	109,343	15,513	16,400	16,400	16,400	-	16,400
41700 Disability Insurance	3,449	3,036	3,500	3,500	3,500	-	3,500
41800 Unemployment Insurance	530	4,069	2,100	2,100	2,100	-	2,100
41900 Group Health & Life Ins.	86,697	77,470	99,200	99,200	99,200	-	99,200
41901 CBI Payments	189	1,564	1,000	1,000	1,000	-	1,000
41902 Cash Benefit	2,128	2,193	2,000	2,000	2,000	-	2,000
41903 Auto Allowance	3,117	3,121	3,100	3,100	3,100	-	3,100
41930 Medicare/Tax Employer	6,544	7,033	6,200	6,200	6,200	-	6,200
TOTAL	906,157	749,969	860,900	860,900	860,900	-	860,900
Maintenance & Operation							
42200 Departmental Supplies	1,257	279	3,100	3,100	3,100	-	3,100
42400 Printing & Duplicating	-	91	2,600	2,600	2,600	-	2,600
42600 Membership & Dues	1,990	2,182	5,000	5,000	5,000	-	5,000
42700 Books & Periodicals	-	158	300	300	300	-	300
43200 Mileage Reimbursement	5	-	100	100	100	-	100
43300 Equipment Maintenance & Rental	56	-	200	200	200	-	200
44100 Special Departmental Exp	3,908	8,752	14,700	14,700	14,700	-	14,700
44400 Professional Services	500	500	2,600	2,600	2,600	-	2,600
44500 Contracted Services	83,476	34,013	46,600	46,600	46,600	-	46,600
44700 Insurance & Surety Bonds	416,625	338,228	362,300	362,300	362,300	-	362,300
44800 Convention & Meeting	240	885	1,600	1,600	1,600	-	1,600
46981 Debt Service Water Authority	-	-	1,100	1,100	1,100	-	1,100
46980 Principal Payment[1]	-	1,490,000	1,580,000	1,580,000	1,670,000	-	1,670,000
46990 Interest Expense	3,274,523	3,229,778	3,148,900	3,148,900	3,035,400	-	3,035,400
47404 Depreciation/Amortization (Bonds)	83,082	83,082	83,000	83,000	83,000	-	83,000
47404 Depreciation/Amortization (Fixed Assets)	616,512	614,055	652,100	652,100	652,100	-	652,100
TOTAL	4,482,175	5,802,004	5,904,200	5,904,200	5,880,700	-	5,880,700
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	5,388,332	6,551,974	6,765,100	6,765,100	6,741,600	-	6,741,600

1 Principal paymentis budgeted to show readers that this is a cost of operations in the water fund. Principal is actually a balance sheet entry for Enterprise Fund.

CITY OF PICO RIVERA
Public Works - Water Utility Administration (4900)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
44100	Special Department Expense		14,700
	Environmental Mitigation Fees	13,400	
	Well Site - Taxes	1,300	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
44500	Contracted Services		46,600
	General Water Engineering Svc	34,000	
	Rebate Fees	5,600	
	Revenue Bonds, 2001 Series A	5,000	
	State Controllers Report	2,000	

CITY OF PICO RIVERA
Public Works Department
Water Utility - Operations & Resources (4920)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	422,726	442,457	518,600	518,600	518,600	-	518,600
41120 Vacation/Sick Leave	9,157	12,806	36,200	36,200	36,200	-	36,200
41200 Hourly Salaries	42,291	772	-	-	-	-	-
41300 Overtime	49,629	39,240	51,300	51,300	51,300	-	51,300
41500 PERS	92,274	99,468	119,200	119,200	119,200	-	119,200
41501 PARS	1,594	29	-	-	-	-	-
41600 Worker's Compensation	6,799	12,852	15,300	15,300	15,300	-	15,300
41700 Disability Insurance	4,129	4,287	4,400	4,400	4,400	-	4,400
41800 Unemployment Insurance	-	5,537	2,100	2,100	2,100	-	2,100
41900 Group Health & Life Ins.	116,652	119,545	132,700	132,700	132,700	-	132,700
41901 CBI Payments	796	1,507	1,500	1,500	1,500	-	1,500
41902 Cash Benefit	2,753	3,243	3,300	3,300	3,300	-	3,300
41930 Medicare/Tax Employer	6,045	6,939	6,400	6,400	6,400	-	6,400
TOTAL	754,845	748,682	891,000	891,000	891,000	-	891,000
Maintenance & Operation							
42200 Departmental Supplies	7,213	-	2,100	2,100	2,100	-	2,100
42210 Supplies/Chemicals	36,988	29,703	60,000	60,000	60,000	-	60,000
42600 Membership & Dues	311	487	1,600	1,600	1,600	-	1,600
42700 Books & Periodicals	-	-	300	300	300	-	300
43300 Eqpt Maintenance & Rental	-	-	500	500	500	-	500
43400 Bldg & Ground Maintenance	-	-	500	500	500	-	500
43500 Small Tools & Equipments	8,790	-	4,000	4,000	4,000	-	4,000
44100 Special Departmental Exp	1,443,012	1,749,484	1,870,800	1,870,800	1,870,800	-	1,870,800
44200 Utilities	232,083	230,517	234,700	234,700	234,700	-	234,700
44500 Contracted Services	33,225	46,076	58,000	58,000	58,000	-	58,000
44800 Convention & Meeting	1,075	-	800	800	800	-	800
44930 Safety Programs & Materials	1,094	1,364	1,500	1,500	1,500	-	1,500
TOTAL	1,763,848	2,057,631	2,234,800	2,234,800	2,234,800	-	2,234,800
Capital Outlay							
47300 Furniture & Equipment	242	288	5,800	5,800	5,800	-	5,800
TOTAL	242	288	5,800	5,800	5,800	-	5,800
TOTAL EXPENDITURES	**2,518,935**	**2,806,602**	**3,131,600**	**3,131,600**	**3,131,600**	-	**3,131,600**

CITY OF PICO RIVERA
Public Works - Water Utility Operations & Resources (4920)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expense		1,870,800
	Supplies for main & svc repairs	47,200	
	Inventory, fittings, pipe, etc.	18,500	
	Water Meters & Boxes	16,600	
	New Commercial & Indust. Svc	6,500	
	Backflow Prevention Program	48,000	
	Testing, Enforcement & Compl	48,000	
	AQMD Fees	13,000	
	Reservoir Inspections	10,000	
	Water Replenishment Dist(WRD)	932,000	
	Central Basin Muni. Water Dist.	701,000	
	DPHS-AB2995 Water Sys Fees	15,000	
	Water Master Fees- Dept of	13,000	
	Water Resources		
	Answering Service	600	
	Contingency	1,400	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		58,000
	Underground Service Alerts	6,500	
	Water Sample Testing	2,500	
	Software & Training	7,000	
	Water Trax Software	13,100	
	General Pump	500	
	Computer Services	3,000	
	Misc. Services	5,000	
	Central Basin MWD -	15,000	
	Groundwater Monitoring		
	Dept of Health Services - Fees	1,000	
	Clinical Laboratory Testing	4,400	

CITY OF PICO RIVERA
Public Works Department
Water Utility - Customer Service (4930)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	57,338	85,091	108,300	108,300	108,300	-	108,300
41120 Vacation/Sick Leave	916	1,110	6,000	6,000	6,000	-	6,000
41200 Hourly Salaries	14,264	-	-	-	-	-	-
41300 Overtime	476	6,581	500	500	500	-	500
41500 PERS	17,626	21,284	24,900	24,900	24,900	-	24,900
41501 PARS	532	-	-	-	-	-	-
41600 Worker's Compensation	1,337	3,179	3,200	3,200	3,200	-	3,200
41700 Disability Insurance	568	806	1,000	1,000	1,000	-	1,000
41800 Unemployment Insurance	-	-	400	400	400	-	400
41900 Group Health & Life Ins.	15,627	25,806	31,600	31,600	31,600	-	31,600
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	634	983	1,200	1,200	1,200	-	1,200
41930 Medicare/Tax Employer	1,310	1,740	1,600	1,600	1,600	-	1,600
TOTAL	110,628	146,580	178,700	178,700	178,700	-	178,700
Maintenance & Operation							
42100 Postage	30,472	30,486	31,100	31,100	31,100	-	31,100
42200 Departmental Supplies	8,635	13,884	13,700	13,700	13,700	-	13,700
42400 Printing & Duplicating	-	-	500	500	500	-	500
42600 Membership & Dues	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-
44100 Special Departmental Exp	-	-	500	500	500	-	500
44500 Contracted Services	-	-	-	-	-	-	-
44800 Convention & Meeting	-	-	-	-	-	-	-
44930 Safety Programs & Materials	-	-	800	800	800	-	800
TOTAL	39,107	44,370	46,600	46,600	46,600	-	46,600
Capital Outlay							
47300 Furniture & Equipment	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
TOTAL EXPENDITURES	149,736	190,950	225,300	225,300	225,300	-	225,300

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CITY OF PICO RIVERA
Public Works Department
Public Works - Storm Drain (6300)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	FY11-12 Proposed Budget Funding Source Water Fund
Salaries & Wages							
41100 Salaries	100,169	130,682	120,900	120,900	120,900	120,900	-
41120 Vacation/Sick Leave	3,457	10,996	5,400	5,400	5,400	5,400	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	85	366	1,000	1,000	1,000	1,000	-
41500 PERS	21,722	32,564	27,600	27,600	27,600	27,600	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	1,585	3,815	3,600	3,600	3,600	3,600	-
41700 Disability Insurance	588	784	700	700	700	700	-
41800 Unemployment Insurance	-	-	400	400	400	400	-
41900 Group Health & Life Ins.	14,996	22,009	20,000	20,000	20,000	20,000	-
41901 CBI Payments	189	964	1,000	1,000	1,000	1,000	-
41902 Cash Benefit	565	469	300	300	300	300	-
41903 Auto Allowance	510	1,326	1,300	1,300	1,300	1,300	-
41930 Medicare/Tax Employer	1,585	2,119	1,800	1,800	1,800	1,800	-
TOTAL	145,451	206,095	184,000	184,000	184,000	184,000	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42600 Membership & Dues	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	73	-	-	-	-	-
43300 Eqpt Maintenance & Rental	-	-	-	-	-	-	-
44100 Special Departmental Exp	37,852	32,487	51,000	51,000	51,000	51,000	-
44500 Contracted Services	135,471	99,137	114,000	114,000	114,000	114,000	-
44800 Conventions & Meetings	70	-	-	-	-	-	-
46910 Legal Services	-	-	-	-	-	-	-
TOTAL	173,393	131,697	165,000	165,000	165,000	165,000	-
Capital Outlay							
47300 Furniture & Equipment	-	-	5,800	5,800	5,800	5,800	-
TOTAL	-	-	5,800	5,800	5,800	5,800	-
TOTAL EXPENDITURES	318,845	337,792	354,800	354,800	354,800	354,800	-
Job Costing							
49000 Overhead Cost Reimbursement	-	-	(158,000)	(158,000)	(158,000)	(158,000)	-
NET EXPENDITURES	318,845	337,792	196,800	196,800	196,800	196,800	-

CITY OF PICO RIVERA
Public Works - Storm Water Division (6300)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contract Services		114,000
	Cleaning of Catch Basins	10,000	
	(LA County)		
	Emergency Clean-up Fees	15,000	
	Maint. of Storm Water System	15,000	
	Annual NPDES Reporting -	3,000	
	(John Hunter)		
	Storm water Program Audit	30,000	
	NPDES Training (John Hunter)	3,000	
	Industrial Waste -	38,000	
	Customers (LA County)		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget

PARKS & RECREATION DEPARTMENT

Mission Statement:

We strengthen community by creating experiences that promote healthy lifestyles, connect families and neighbors, encourage lifelong learning, and celebrate life.

Program Statement:

The Parks and Recreation Department consists of 22 full time and over 120 FTE hourly staff that are responsible for planning, marketing and conducting recreational programs and events, and managing the facilities and activities at Rivera, Smith, Rio Vista, Pico, Streamland and Rio Hondo Parks, the Senior Center, Centre for the Arts, Golf Course, History and Heritage Museum, and Youth Center. Major programs include year-round Child Supervision, Special Events, Youth and Adult Sports, Contract Classes, Teens, Senior Services, Trips and Tours, and Batting Cages. In addition, seasonal programs are conducted through Aquatics, Art Shows, REACH, Free Summer Lunch Program, and Concerts in the Park.

The Parks and Recreation Commission serves in an advisory capacity to assist the department in meeting the demands of the public and to provide input into programs and facilities.

The department provides facilities and supports the efforts of 11 Community Youth Sports Organizations, El Rancho Unified School District, Pico Rivera Christmas Baskets for the Needy, five Senior Citizen Clubs, Rio Hondo Symphony, S.A.S.S.F.A., and Chamber of Commerce and several community non-profit organizations.

Additional services provided to the general public include facility reservations, automated program registration, information and referrals, and volunteer registration and assignments.

The Prop A transportation programs consist of Dial-A-Ride, Special Event Excursions, bus Shelter Maintenance, Extended Bus Services and sale of TAP cards for subsidized M.T.A. bus passes.

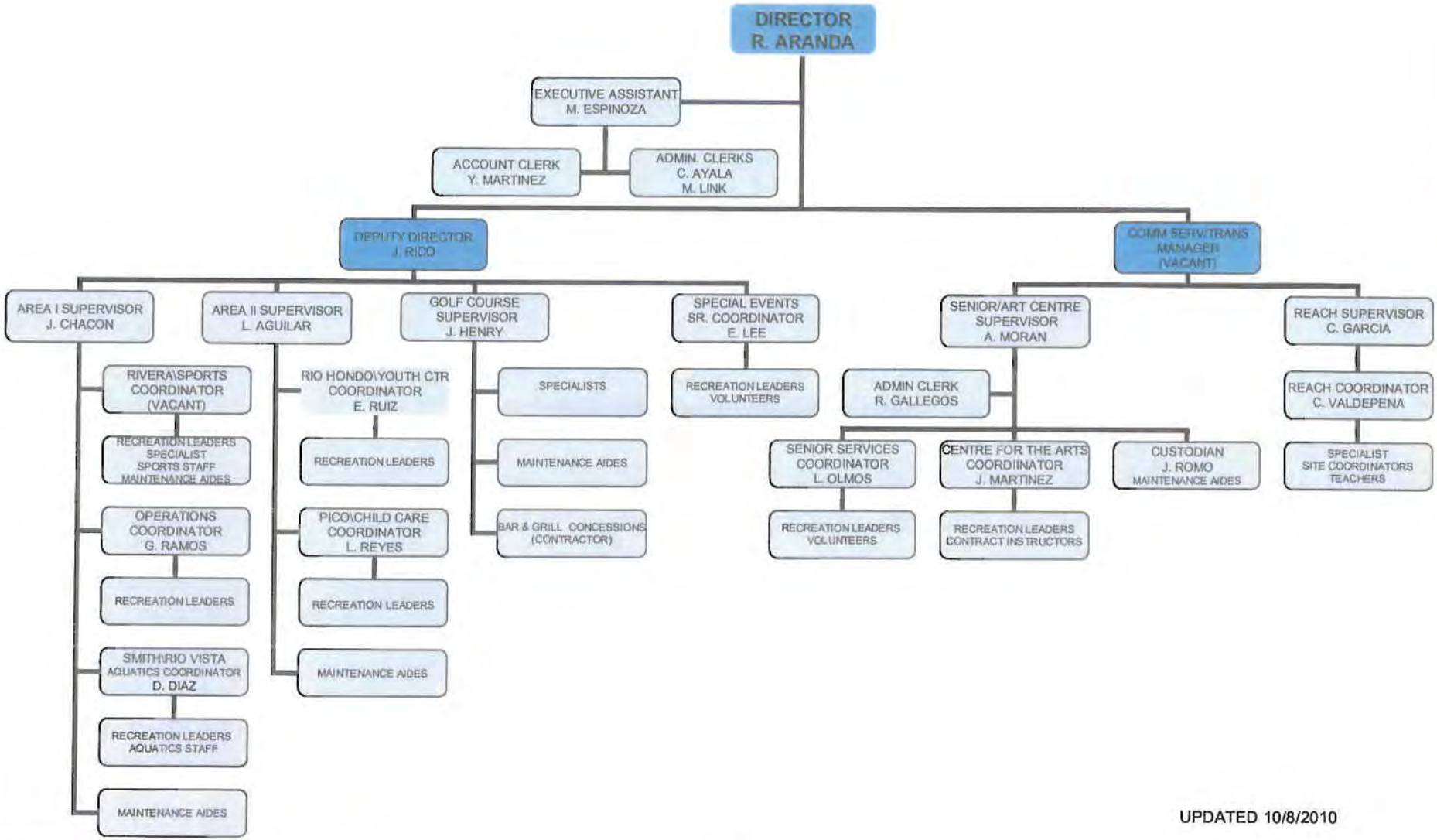
FY2009-2010 Program Achievements:

- Implemented a healthy benefits initiative to promote healthy living for 700 students in the REACH Program.
- Senior Center renovation project to expand fitness room & 16 station computer lab/internet café was completed.
- Absorbed adult school summer classes giving 95 seniors the opportunity to learn, socialize and pursue special interests.
- Completed the initial design work of the Parks Master Plan for the renovation of Rivera, Pico, Smith and Rio Vista Parks.
- Submitted grant application for creation of neighborhood Park at Pio Pico School.
- Successfully instituted the Free Summer Lunch Program serving over 10,000 lunches to children at three park sites.
- Hosted the SCMAF youth basketball championships bringing 1,500 people that contributed to the local economy.
- Revised facility usage rules and regulations and established fees for private use of recreation facilities.
- Completed the first full year of Batting Cage operations serving over 10,500 patrons.
- Secured Los Angeles County Arts Commission grant for summer concert series that was enjoyed by over 2,500 people.
- Began rental operations of the Golf Course Banquet room.
- Youth Center attendance increased by 50%. Established program such as Italian as a third language and a reading book club.

FY2010-2011 Goals & Objectives:

- Per REACH grant guidelines expand the enrichment component to include dance and sports activities, to promote fitness and broaden/strengthen the existing program infrastructure.
- REACH program sites will collaborate with the Sheriff's Department to implement a prevention/early intervention program, to educate students on gangs, crime and substance abuse.
- Complete program registration software conversion to web hosted product and begin online program registration.
- Expand instructional programs to include fine arts and applied arts-based classes for adolescents and young adults at the Centre for the Arts.
- Offer specialized fitness instruction for seniors and increase participation utilizing the expanded fitness room.
- Establish computer classes to teach seniors to use computer technology for personal business, communication, and for preservation and presentation of family records, pictures, and experiences.
- Install additional sports lighting at Rio Hondo Park and begin construction work at Rivera and Pico Parks.
- Complete construction documents and solicit bids for construction at Smith and Rio Vista Parks.
- Work closely with CYSO's to provide adequate temporary facilities for use during construction projects.
- Increase A.M. programming for adults and toddlers at the parks, to motivate stay-at-home parents to get out and be active.
- Re-establish a successful 4th of July Celebration for the community.

PARKS AND RECREATION DEPARTMENT
Organizational Chart
FY2010-2011 and FY2011-2012



UPDATED 10/8/2010

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CITY OF PICO RIVERA
Parks & Recreation Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
PARKS & RECREATION DEPARTMENT EXPENSE BY DIVISION					
Administration Division (8000)					
Total Salaries & Wages	441,040	469,588	563,600	563,600	563,600
Total Maintenance & Operations	34,033	46,394	58,900	58,900	58,900
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	475,073	515,982	506,500	622,500	506,500
Total Job Costing	-	-	(116,000)	(116,000)	(116,000)
NET EXPENDITURES	475,073	515,982	506,500	506,500	506,500
Recreation Facilities & Program (8100)					
Total Salaries & Wages	997,492	1,133,224	1,394,600	1,394,600	1,394,600
Total Maintenance & Operations	156,907	107,762	121,000	121,000	121,000
Total Capital Outlay	10,500	-	-	-	-
TOTAL EXPENDITURES	1,164,900	1,058,273	1,403,000	1,515,600	1,403,000
Total Job Costing	-	(182,713)	(112,600)	(112,600)	(112,600)
NET EXPENDITURES	1,164,900	1,058,273	1,403,000	1,403,000	1,403,000
Child Supervision Division (8101)					
Total Salaries & Wages	284,382	281,261	293,800	293,800	293,800
Total Maintenance & Operations	60,775	37,949	58,500	58,500	58,500
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	345,157	319,210	352,300	352,300	352,300
Special Events Division (8102)					
Total Salaries & Wages	152,906	150,896	229,600	229,600	229,600
Total Maintenance & Operations	88,218	91,141	220,700	220,700	220,700
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	241,123	242,037	450,300	450,300	450,300
Sports Division (8103)					
Total Salaries & Wages	79,588	81,276	86,000	86,000	86,000
Total Maintenance & Operations	13,289	15,181	23,400	23,400	23,400
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	92,877	96,458	109,400	109,400	109,400
Aquatics Division (8104)					
Total Salaries & Wages	151,472	157,902	169,300	169,300	169,300
Total Maintenance & Operations	42,168	64,691	67,600	67,600	67,600
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	193,640	222,593	236,900	236,900	236,900

CITY OF PICO RIVERA
Parks & Recreation Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
PARKS & RECREATION DEPARTMENT EXPENSE BY DIVISION					
Reach Division - Admin (8105)					
Total Salaries & Wages	810,138	764,089	796,500	796,500	796,500
Total Maintenance & Operations	124,257	174,374	107,100	107,100	107,100
Total Capital Outlay	-	14,026	-	-	-
TOTAL EXPENDITURES	934,395	952,489	903,600	903,600	903,600
Reach Division - Recital (8114)					
Total Salaries & Wages	-	-	32,300	32,300	32,300
Total Maintenance & Operations	-	-	17,200	17,200	17,200
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	-	-	49,500	49,500	49,500
Contract Instructors Division (8107)					
Total Salaries & Wages	31,613	30,124	41,600	41,600	41,600
Total Maintenance & Operations	102,186	195,577	185,100	185,100	185,100
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	133,799	225,700	226,700	226,700	226,700
Teen Services Division (8108)					
Total Salaries & Wages	89,850	96,303	115,600	115,600	115,600
Total Maintenance & Operations	11,365	16,111	25,900	25,900	25,900
Total Capital Outlay	-	-	13,300	13,300	13,300
TOTAL EXPENDITURES	101,215	112,415	154,800	154,800	154,800
Batting Cage Division (8109)					
Total Salaries & Wages	-	38,440	54,300	54,300	54,300
Total Maintenance & Operations	-	13,984	22,200	22,200	22,200
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	-	52,424	76,500	76,500	76,500
Operations Division (8111)					
Total Salaries & Wages	154,800	179,192	206,700	206,700	206,700
Total Maintenance & Operations	46,376	26,737	39,000	39,000	39,000
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	201,176	205,929	245,700	245,700	245,700

CITY OF PICO RIVERA
Parks & Recreation Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
PARKS & RECREATION DEPARTMENT EXPENSE BY DIVISION					
Concerts in the Park (8113)					
Total Salaries & Wages	14,080	17,553	27,500	27,500	27,500
Total Maintenance & Operations	8,572	15,430	32,400	32,400	32,400
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	22,652	32,984	59,900	59,900	59,900
Senior Services Division (8220)					
Total Salaries & Wages	336,060	357,418	447,100	447,100	447,100
Total Maintenance & Operations	47,238	74,418	73,200	73,200	73,200
Total Capital Outlay	-	65,174	-	-	-
TOTAL EXPENDITURES	383,298	497,010	520,300	520,300	520,300
Cultural Arts & Promotion (8230)					
Total Salaries & Wages	84,219	74,394	116,400	116,400	116,400
Total Maintenance & Operations	17,626	15,121	25,600	25,600	25,600
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	101,845	89,515	142,000	142,000	142,000
Parks & Recreation Commission (8240)					
Total Salaries & Wages	4,727	3,997	7,600	7,600	7,600
Total Maintenance & Operations	1,784	6,296	7,100	7,100	7,100
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	6,512	10,293	14,700	14,700	14,700
Trips & Tours Division (8290)					
Total Salaries & Wages	26,799	33,620	38,400	38,400	38,400
Total Maintenance & Operations	1,410	12,840	14,100	14,100	14,100
Total Capital Outlay	-	-	-	-	-
TOTAL EXPENDITURES	28,209	46,460	52,500	52,500	52,500
Golf Course (8440)					
Total Salaries & Wages	484,604	498,010	533,500	533,500	533,500
Total Maintenance & Operations	553,356	484,583	503,100	503,100	503,100
Total Capital Outlay	-	-	86,200	86,200	-
TOTAL EXPENDITURES	1,037,960	982,593	1,122,800	1,122,800	1,036,600
Prop A Fund Division (0410)					
Total Salaries & Wages	-	18,835	57,300	57,300	57,300
Total Maintenance & Operations	882,891	915,589	865,000	865,000	865,000
Total Capital Outlay	-	113,453	88,600	88,600	88,600
TOTAL EXPENDITURES	882,891	1,047,877	1,010,900	1,010,900	1,010,900

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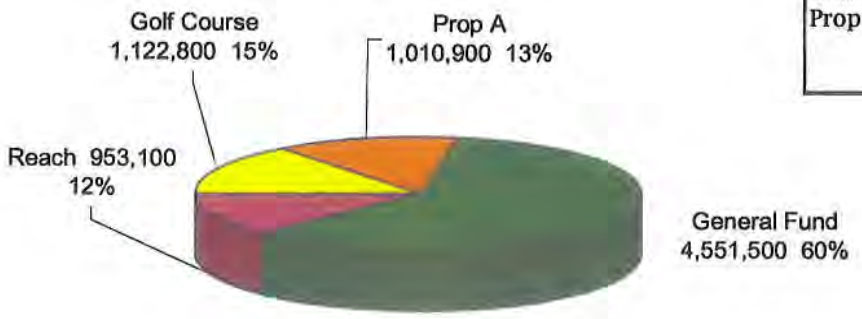
CITY OF PICO RIVERA
Parks & Recreation Department

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget
Total Salaries & Wages	4,143,768	4,386,121	5,211,700	5,211,700	5,211,700
Total Maintenance & Operations	2,192,454	2,314,179	2,467,100	2,467,100	2,467,100
Total Capital Outlay	10,500	192,653	188,100	188,100	101,900
TOTAL EXPENDITURES	6,346,722	6,892,953	7,866,900	7,866,900	7,780,700
Total Job Costing	-	(182,713)	(228,600)	(228,600)	(228,600)
PARKS & RECREATION NET EXP	6,346,722	6,710,241	7,638,300	7,638,300	7,552,100

Parks & Recreation Department
Funding Source
FY2010-2011



Funding Source:		
General Fund	4,551,500	4,551,500
Reach	953,100	953,100
Golf Course	1,122,800	1,036,600
Prop A	1,010,900	1,010,900
	7,638,300	7,552,100

CITY OF PICO RIVERA

PARKS & RECREATION DEPARTMENT

FULLTIME EQUIVALENTS & SALARIES

Position	FTE	FY2009-10 Adopted Budget	FTE	FY2010-11 Adopted Budget	FTE	FY2010-11 Revised Budget	FTE	FY2011-12 Proposed Budget
Full-Time:								
Director	1.00	120,947	1.00	144,400	1.00	144,400	1.00	144,400
Deputy Director	1.00	104,429	1.00	123,200	1.00	123,200	1.00	123,200
Manager	0.00		1.00	81,400	1.00	81,400	1.00	81,400
Supervisor	5.00	353,322	6.00	429,600	6.00	429,600	6.00	429,600
Senior Coordinator	1.00	68,857	1.00	81,200	1.00	81,200	1.00	81,200
Coordinator	7.00	407,853	7.00	461,300	7.00	461,300	7.00	461,300
Custodian	1.00	37,322	1.00	42,600	1.00	42,600	1.00	42,600
Account Clerk II	1.00	47,215	1.00	51,800	1.00	51,800	1.00	51,800
Administrative Clerk II	3.00	125,596	3.00	139,300	3.00	139,300	3.00	139,300
Executive Assistant	1.00	63,424	1.00	69,600	1.00	69,600	1.00	69,600
Part-Time:		2,450,635		2,372,600		2,372,600		2,372,600
Sport Official	0.25		0.25		0.25		0.25	
Senior Lifeguard	4.60		1.50		1.50		1.50	
Lifeguard	0.00		1.75		1.75		1.75	
Pool Cashier	0.00		0.25		0.25		0.25	
Pool Attendant	0.00		0.25		0.25		0.25	
Maintenance Aide	12.70		9.75		9.75		9.75	
Reach Program Leader	15.50		16.75		16.75		16.75	
Recreation Leader I	19.75		20.50		20.50		20.50	
Recreation Leader II	11.00		8.00		8.00		8.00	
Recreation Leader III	8.75		9.00		9.00		9.00	
Recreation Aide	0.00		0.00		0.00		0.00	
Recreation Leader IV	4.25		4.50		4.50		4.50	
Specialist	10.50		9.75		9.75		9.75	
Reach-Specialist/Coordinator	6.25		8.00		8.00		8.00	
Senior Office Clerk	0.00		0.00		0.00		0.00	
TOTAL:	114.55	3,779,598	113.25	3,997,000	113.25	3,997,000	113.25	3,997,000

CITY OF PICO RIVERA
Parks & Recreation Department
Administration Division (8000)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	294,121	305,252	342,800	342,800	342,800	342,800	-	-
41120 Vacation/Sick Leave	2,430	4,328	17,900	17,900	17,900	17,900	-	-
41200 Hourly Salaries	450	4,576	21,100	21,100	21,100	21,100	-	-
41300 Overtime	2,401	118	1,500	1,500	1,500	1,500	-	-
41500 PERS	63,895	69,136	78,800	78,800	78,800	78,800	-	-
41501 PARS	18	172	800	800	800	800	-	-
41600 Worker's Compensation	4,113	8,168	10,700	10,700	10,700	10,700	-	-
41700 Disability Insurance	2,228	2,281	2,300	2,300	2,300	2,300	-	-
41800 Unemployment Insurance	2,521	1,939	1,500	1,500	1,500	1,500	-	-
41900 Group Health & Life Ins.	56,842	62,926	74,500	74,500	74,500	74,500	-	-
41901 CBI Payments	1,140	-	-	-	-	-	-	-
41902 Cash Benefit	2,111	2,336	2,600	2,600	2,600	2,600	-	-
41903 Auto Allowance	3,016	2,716	2,700	2,700	2,700	2,700	-	-
41904 Technology Stipend	1,207	1,086	1,200	1,200	1,200	1,200	-	-
41930 Medicare/Tax Employer	4,546	4,553	5,200	5,200	5,200	5,200	-	-
TOTAL	441,040	469,588	563,600	563,600	563,600	563,600	-	-
Maintenance & Operation								
42200 Departmental Supplies	4,307	6,567	6,500	6,500	6,500	6,500	-	-
42400 Printing & Duplicating	1,067	3,180	4,000	4,000	4,000	4,000	-	-
42600 Membership & Dues	262	225	500	500	500	500	-	-
42700 Books & Periodicals	-	80	100	100	100	100	-	-
43200 Mileage Reimbursement	194	118	400	400	400	400	-	-
43400 Bldg & Ground Maintenance	-	-	1,000	1,000	1,000	1,000	-	-
43500 Small Tools & Equipment	-	2,723	2,000	2,000	2,000	2,000	-	-
44100 Special Departmental Exp	2,856	6,223	10,400	10,400	10,400	10,400	-	-
44500 Contracted Services	19,207	18,885	22,800	22,800	22,800	22,800	-	-
44530 Credit Card Service Charge	6,037	6,734	6,200	6,200	6,200	6,200	-	-
44800 Conventions & Meetings	105	1,659	5,000	5,000	5,000	5,000	-	-
TOTAL	34,033	46,394	58,900	58,900	58,900	58,900	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	475,073	515,982	622,500	622,500	622,500	622,500	-	-
Job Costing								
49000 Overhead Cost Reimbursement	-	-	(116,000)	(116,000)	(116,000)	(116,000)		-
NET EXPENDITURES	475,073	515,982	506,500	506,500	506,500	506,500	-	-

CITY OF PICO RIVERA
Parks & Recreation - Administration Division (8000)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		6,500
	Sundries	6,500	
42400	Printing & Duplications		4,000
	Duplicating Paper	3,500	
	Outsourced Duplication	500	
42600	Membership & Dues		500
	Professional Organizations	500	
	(CPRS/NRPA/SCMAF)		
42700	Books & Periodical		100
	Trade Books & Periodicals	100	
43200	Mileage Reimbursement		400
	Mail & Agenda Deliveries	400	
43400	Building & Grounds Maint.		1,000
	Janitorial Supplies	1,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		2,000
	Office Equipment	2,000	
44100	Special Department Expenses		10,400
	Supplies	1,500	
	Dept Wide Staff In-service	4,900	
	Training Materials/Certifications	4,000	
44500	Contracted Services		22,800
	Registration License & Services	17,000	
	Coffee Services	800	
	Copier	5,000	
44530	Credit Card Service Charges		6,200
	Transaction Service Charge	6,200	
44800	Conventions & Meetings		5,000
	CPRS/NRPA Conferences	3,000	
	Active Network Conference	1,500	
	Workshop & Meetings	500	

CITY OF PICO RIVERA
Parks & Recreation Department
Recreation Facilities & Program (8100)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	335,544	356,104	393,700	393,700	393,700	393,700	-	-
41120 Vacation/Sick Leave	8,934	12,103	51,100	51,100	51,100	51,100	-	-
41200 Hourly Salaries	455,110	540,508	689,100	689,100	689,100	689,100	-	-
41300 Overtime	574	223	2,000	2,000	2,000	2,000	-	-
41500 PERS	79,255	78,475	90,400	90,400	90,400	90,400	-	-
41501 PARS	16,627	19,466	25,900	25,900	25,900	25,900	-	-
41600 Worker's Compensation	5,281	25,597	33,000	33,000	33,000	33,000	-	-
41700 Disability Insurance	2,571	2,401	2,400	2,400	2,400	2,400	-	-
41800 Unemployment Insurance	4,003	3,781	4,000	4,000	4,000	4,000	-	-
41900 Group Health & Life Ins.	73,423	73,574	82,800	82,800	82,800	82,800	-	-
41902 Cash Benefit	1,072	1,017	1,100	1,100	1,100	1,100	-	-
41903 Auto Allowance	3,016	3,014	3,000	3,000	3,000	3,000	-	-
41904 Technology Stipend	1,207	1,206	1,300	1,300	1,300	1,300	-	-
41930 Medicare/Tax Employer	10,876	15,757	14,800	14,800	14,800	14,800	-	-
TOTAL	997,492	1,133,224	1,394,600	1,394,600	1,394,600	1,394,600	-	-
Maintenance & Operation								
42100 Postage	10,220	-	-	-	-	-	-	-
42200 Departmental Supplies	5,532	5,393	6,200	6,200	6,200	6,200	-	-
42300 Advertising & Publication	51,368	36	500	500	500	500	-	-
42400 Printing & Duplicating	1,121	1,272	500	500	500	500	-	-
42600 Membership & Dues	132	1,270	1,300	1,300	1,300	1,300	-	-
43200 Mileage Reimbursement	1,448	1,880	2,100	2,100	2,100	2,100	-	-
43300 Eqpt Maintenance & Rental	117	1,870	4,300	4,300	4,300	4,300	-	-
43400 Bldg & Ground Maintenance	20,941	31,876	34,200	34,200	34,200	34,200	-	-
43500 Small Tools & Equipment	12,302	20,674	31,100	31,100	31,100	31,100	-	-
44100 Special Departmental Exp	23,831	21,972	21,200	21,200	21,200	21,200	-	-
44200 Utilities	50	-	-	-	-	-	-	-
44500 Contracted Services	29,846	18,072	17,600	17,600	17,600	17,600	-	-
44800 Conventions & Meetings	-	3,447	2,000	2,000	2,000	2,000	-	-
TOTAL	156,907	107,762	121,000	121,000	121,000	121,000	-	-
Capital Outlay								
47300 Furniture & Equipment	10,500	-	-	-	-	-	-	-
TOTAL	10,500	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**1,164,900**	**1,240,985**	**1,515,600**	**1,515,600**	**1,515,600**	**1,515,600**	-	-
Job Costing								
49000 Overhead Cost Reimbursement	-	(182,713)	(112,600)	(112,600)	(112,600)	(112,600)	-	-
NET EXPENDITURES	**1,164,900**	**1,058,273**	**1,403,000**	**1,403,000**	**1,403,000**	**1,403,000**	-	-

CITY OF PICO RIVERA
Parks & Recreation - Facilities & Program (8100)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		6,200
	Various sundries for programs		
	& front counters, including but		
	not limited to toner, log books,		
	mailing supplies, notepads,		
	paper, writing instruments, etc.		
	Pico Park Sundries	1,450	
	Pio Pico Playground Sundries	200	
	Rio Hondo Park Sundries	1,300	
	Rio Vista Sundries	500	
	Rivera Park Sundries	1,450	
	Smith Park Sundries	1,300	
42300	Advertising & Publications		500
	Plotter Paper & Ink	500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42400	Printing & Duplications		500
	In-house printing & duplicating		
	supplies and materials.		
	Pico Park	150	
	Rio Vista Park	50	
	Rivera Park	150	
	Smith Park	150	
42600	Membership & Dues		1,300
	Professional Organizations	1,300	
	CPRS/NRPA/WILS/SCMAF		
43200	Mileage Reimbursement		2,100
	Full Time Staff Reimbursements	420	
	Hourly Staff Reimbursements	1,680	
43300	Eqpt. Maintenance & Rental		4,300
	Maintenance, repairs and rental		
	of facility & prog eqpt & machinery.		
	Appliances	1,800	
	Audio Visual Equipment	500	
	Janitorial Equipment	1,000	
	Vehicles	1,000	

CITY OF PICO RIVERA
Parks & Recreation - Facilities & Program (8100)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43400	Building & Grounds Maint		34,200
	Janitorial and facility cleaning		
	and maintenance supplies		
	Streamland Park Janitorial Suppl.	1,680	
	Pico Park Janitorial Supplies	8,059	
	Rio Hondo Park Janitorial Suppl.	4,728	
	Rio Vista Park Janitorial Suppl.	3,405	
	Rivera Park Janitorial Supplies	8,269	
	Smith Park Janitorial Supplies	8,059	
43500	Small Tools & Equipment		31,100
	Various tools & eqpt including		
	but not limited to waste		
	receptacles, gaming sys., office		
	eqpt, dance mirrors, play eqpt		
	Community Gardens	650	
	Pico Park	7,700	
	Pio Pico	2,350	
	Rio Hondo	7,700	
	Rio Vista Park	4,300	
	Rivera Park	1,700	
	Smith Park	6,700	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expenses		21,200
	Variety of supplies for park		
	& facility operations, including		
	but not limited to butcher		
	paper art & crafts, paints, play		
	eqpt games, uniforms, displays,		
	decorations, etc.		
	Pico Park	6,000	
	Pio Pico School	700	
	Rio Hondo Park	2,500	
	Rio Vista Park	2,000	
	Rivera Park	5,000	
	Smith Park	5,000	
44500	Contracted Services		17,600
	Alarm	6,500	
	Gym/Dance Floors	2,500	
	Pest Control	7,100	
	Community Gardens &	1,500	
	Pio Pico Restrooms		
44800	Conventions & Meetings		2,000
	Conferences & Workshops	2,000	

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CITY OF PICO RIVERA
Parks & Recreation Department
Child Supervision Division (8101)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	39,093	40,221	44,000	44,000	44,000	44,000	-	-
41120 Vacation/Sick Leave	1,843	-	2,200	2,200	2,200	2,200	-	-
41200 Hourly Salaries	212,386	201,306	200,000	200,000	200,000	200,000	-	-
41300 Overtime	214	150	500	500	500	500	-	-
41500 PERS	8,342	8,679	10,100	10,100	10,100	10,100	-	-
41501 PARS	8,408	7,536	8,700	8,700	8,700	8,700	-	-
41600 Worker's Compensation	519	6,646	8,400	8,400	8,400	8,400	-	-
41700 Disability Insurance	376	343	300	300	300	300	-	-
41800 Unemployment Insurance	-	2,496	1,000	1,000	1,000	1,000	-	-
41900 Group Health & Life Ins.	8,929	7,961	14,300	14,300	14,300	14,300	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	397	301	400	400	400	400	-	-
41930 Medicare/Tax Employer	3,876	5,621	3,900	3,900	3,900	3,900	-	-
TOTAL	284,382	281,261	293,800	293,800	293,800	293,800	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	2,009	393	2,100	2,100	2,100	2,100	-	-
42300 Advertising & Publication	-	-	800	800	800	800	-	-
42400 Printing & Duplicating	537	727	-	-	-	-	-	-
42600 Membership & Dues	25	50	300	300	300	300	-	-
43500 Small Tools & Equipment	-	-	-	-	-	-	-	-
44100 Special Departmental Exp	57,684	36,537	54,300	54,300	54,300	54,300	-	-
44400 Professional Services	-	-	-	-	-	-	-	-
44500 Contracted Services	-	-	-	-	-	-	-	-
44800 Conventions & Meetings	520	242	1,000	1,000	1,000	1,000	-	-
TOTAL	60,775	37,949	58,500	58,500	58,500	58,500	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-		-	-	-	-	-
TOTAL EXPENDITURES	345,157	319,210	352,300	352,300	352,300	352,300	-	-

CITY OF PICO RIVERA
Parks & Recreation - Child Supervision (8101)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		2,100
	Camp Sundries	600	
	Tiny Tots Sundries	500	
	Walking Crew Sundries	1,000	
42300	Advertising & Publications		800
	Program Promotional Materials	800	
42600	Membership & Dues		300
	Professional Organizations		
	CALSAC\CPRS\WILS	300	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expenses		54,300
	Staff Uniforms	2,500	
	Camp Supplies	34,683	
	Tiny Tots	711	
	Walking Crew Supplies	16,406	
44800	Conventions & Meetings		1,000
	Staff Development	900	
	Workshops	100	

CITY OF PICO RIVERA
Parks & Recreation Department
Special Events Division (8102)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	Reach	Golf Fund
Salaries & Wages								
41100 Salaries	67,088	72,406	97,500	97,500	97,500	97,500	-	-
41120 Vacation/Sick Leave	1,605	2,325	6,500	6,500	6,500	6,500	-	-
41200 Hourly Salaries	46,226	37,394	66,200	66,200	66,200	66,200	-	-
41300 Overtime	3,820	1,363	3,000	3,000	3,000	3,000	-	-
41500 PERS	14,721	16,031	22,300	22,300	22,300	22,300	-	-
41501 PARS	1,797	1,400	2,800	2,800	2,800	2,800	-	-
41600 Worker's Compensation	1,007	3,334	5,100	5,100	5,100	5,100	-	-
41700 Disability Insurance	552	529	600	600	600	600	-	-
41800 Unemployment Insurance	-	-	800	800	800	800	-	-
41900 Group Health & Life Ins.	13,729	13,586	21,600	21,600	21,600	21,600	-	-
41902 Cash Benefit	579	579	600	600	600	600	-	-
41930 Medicare/Tax Employer	1,783	1,949	2,600	2,600	2,600	2,600	-	-
TOTAL	152,906	150,896	229,600	229,600	229,600	229,600	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	177	-	1,200	1,200	1,200	1,200	-	-
42300 Advertising & Publication	3,865	2,317	5,800	5,800	5,800	5,800	-	-
42400 Printing & Duplicating	-	385	-	-	-	-	-	-
43200 Mileage Reimbursement	286	31	700	700	700	700	-	-
43500 Small Tools & Equipment	2,841	2,762	8,300	8,300	8,300	8,300	-	-
44100 Special Departmental Exp	16,864	15,385	78,900	78,900	78,900	78,900	-	-
45200 Sponsorship	-	-	10,000	10,000	10,000	10,000	-	-
44500 Contracted Services	61,734	66,213	107,400	107,400	107,400	107,400	-	-
44700 Insurance & Surety Bonds	2,451	4,048	8,400	8,400	8,400	8,400	-	-
TOTAL	88,218	91,141	220,700	220,700	220,700	220,700	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	241,123	242,037	450,300	450,300	450,300	450,300	-	-

CITY OF PICO RIVERA
Parks & Recreation - Special Events (8102)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		1,200
	Sundries	1,200	
42300	Advertising & Publications		5,800
	4th of July	1,000	
	Community Pride Day	1,000	
	Eggstravaganza	1,000	
	Food Distribution	500	
	Halloween	900	
	Holiday	600	
	Movies in the Park	800	
43200	Mileage Reimbursement		700
	Hourly Staff Reimbursement	700	
43500	Small Tools & Equipment		8,300
	4th of July	300	
	Community Pride Day	200	
	Crowd Control	2,500	
	Extravaganza	380	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Eqpt (Continuation)		
	Food Distribution	120	
	Halloween	230	
	Holiday	270	
	Movies in the Park	200	
	Office Equipment	1,200	
	Equipment	2,900	
44100	Special Department Expenses		78,900
	4th of July	1,100	
	Color Poster	2,425	
	Community Pride Day	5,675	
	Eggstravaganza	4,700	
	Electrical Equipment	2,400	
	Halloween	3,170	
	Holiday	4,335	
	Holiday Decorations	50,000	
	Movies in the Park	945	
	Safety Covers	3,750	
	Summer Lunch Prog Supplies	400	

CITY OF PICO RIVERA
Parks & Recreation - Special Events (8102)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
44500	Contracted Services		107,400
	4th of July	30,200	
	Community Pride Day	5,000	
	Eggstravaganza	5,000	
	Food Distribution	2,500	
	Holiday	14,200	
	Halloween	5,900	
	Movies in the Park	4,200	
	LA County Showmobile Rental	3,800	
	Summer Lunch Prog Meal Purch	36,600	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	**Expenditure**	**2010-2011 Budget**	
		Amount	Total Budget
44700	Insurance & Surety Bonds		8,400
	4th of July	2,400	
	Halloween	1,200	
	Holiday	1,200	
	Food Distribution	2,000	
	Eggstravaganza	800	
	Community Pride Day	800	
45200	Sponsorships		10,000
	Hearts of Compassion Food	10,000	
	Distribution Program		

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CITY OF PICO RIVERA
Parks & Recreation Department
Sports Division (8103)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	73,746	71,414	74,300	74,300	74,300	74,300	-	-
41300 Overtime	265	-	400	400	400	400	-	-
41500 PERS	1,501	-	-	-	-	-	-	-
41501 PARS	2,796	2,676	2,800	2,800	2,800	2,800	-	-
41600 Worker's Compensation	192	1,843	2,300	2,300	2,300	2,300	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	300	300	300	300	-	-
41900 Group Health & Life Ins.	-	-	4,800	4,800	4,800	4,800	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	1,088	5,344	1,100	1,100	1,100	1,100	-	-
TOTAL	79,588	81,276	86,000	86,000	86,000	86,000	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	-	251	500	500	500	500	-	-
42300 Advertising	-	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	182	500	500	500	500	-	-
42600 Membership & Dues	1,635	765	200	200	200	200	-	-
43200 Mileage Reimbursement	-	-	400	400	400	400	-	-
43300 Eqpt Maintenance & Rental	-	-	400	400	400	400	-	-
43500 Small Tools & Equipment	-	473	2,500	2,500	2,500	2,500	-	-
44100 Special Departmental Exp	10,380	13,154	14,900	14,900	14,900	14,900	-	-
44400 Professional Services	-	-	-	-	-	-	-	-
44500 Contracted Services	-	-	3,500	3,500	3,500	3,500	-	-
44800 Conventions & Meetings	1,274	356	500	500	500	500	-	-
TOTAL	13,289	15,181	23,400	23,400	23,400	23,400	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	92,877	96,458	109,400	109,400	109,400	109,400	-	-

CITY OF PICO RIVERA
Parks & Recreation - Sports Division (8103)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		500
	Sundries	500	
42400	Printing & Duplications		500
	CYSO Booklets & Materials	300	
	Plotter Paper & Ink	200	
42600	Membership & Dues		200
	Professional Organizations	200	
	SCMAF/CPRS		
43200	Mileage Reimbursement		400
	Full Time Staff Reimbursement	200	
	Hourly Staff Reimbursement	200	
43300	Equipment Maint & Rental		400
	Sport Equipment Repairs	400	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		2,500
	Scorekeeping Equipment	2,500	
44100	Special Department Expenses		14,900
	Summer Basketball	4,579	
	Winter Basketball	6,247	
	Fall Volleyball	2,000	
	Camps, Drop-in &	872	
	Parent/Child Programs		
	Tournaments	440	
	Equipment Storage Shelving	762	
44500	Contracted Services		3,500
	Youth Officials	3,500	
44800	Conventions & Meetings		500
	Staff Development	500	

CITY OF PICO RIVERA
Parks & Recreation Department
Aquatics Division (8104)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	14,153	16,712	18,400	18,400	18,400	18,400	-	-
41120 Vacation/Sick Leave	-	421	1,800	1,800	1,800	1,800	-	-
41200 Hourly Salaries	117,898	119,355	125,000	125,000	125,000	125,000	-	-
41300 Overtime	473	64	1,000	1,000	1,000	1,000	-	-
41500 PERS	3,285	3,705	4,200	4,200	4,200	4,200	-	-
41501 PARS	4,767	4,476	6,000	6,000	6,000	6,000	-	-
41600 Worker's Compensation	231	4,338	5,400	5,400	5,400	5,400	-	-
41700 Disability Insurance	135	159	200	200	200	200	-	-
41800 Unemployment Insurance	6,990	4,456	700	700	700	700	-	-
41900 Group Health & Life Ins.	1,445	1,946	4,000	4,000	4,000	4,000	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	39	43	-	-	-	-	-	-
41930 Medicare/Tax Employer	2,056	2,227	2,600	2,600	2,600	2,600	-	-
TOTAL	151,472	157,902	169,300	169,300	169,300	169,300	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	48	250	500	500	500	500	-	-
42210 Supplies/Chemicals	21,744	28,407	30,000	30,000	30,000	30,000	-	-
42300 Advertising & Publication	-	530	800	800	800	800	-	-
42400 Printing & Duplicating	-	182	400	400	400	400	-	-
42600 Membership & Dues	196	-	300	300	300	300	-	-
43300 Eqpt Maintenance & Rental	-	-	1,300	1,300	1,300	1,300	-	-
43400 Bldg & Ground Maintenance	-	-	900	900	900	900	-	-
43500 Small Tools & Equipment	1,690	24,359	7,000	7,000	7,000	7,000	-	-
44100 Special Departmental Exp	10,212	6,102	17,500	17,500	17,500	17,500	-	-
44500 Contracted Services	8,277	4,536	6,600	6,600	6,600	6,600	-	-
44700 Insurance & Surety Bonds	-	-	400	400	400	400	-	-
44800 Conventions & Meetings	-	325	1,900	1,900	1,900	1,900	-	-
TOTAL	42,168	64,691	67,600	67,600	67,600	67,600	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	193,640	222,593	236,900	236,900	236,900	236,900	-	-

CITY OF PICO RIVERA
Parks & Recreation - Aquatics Division (8104)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		500
	Sundries	500	
42210	Supplies / Chemicals		30,000
	Water Sanitation - Chlorine,	30,000	
	Acid, Sodium Bicarbonate,		
	Conditioner, etc.		
42300	Advertising & Publications		800
	Program Marketing &	800	
	Promotional Material		
42400	Printing & Duplications		400
	Handbooks & Manuals	150	
	Junior Lifeguard Certifications	50	
	Swim Lesson Certifications	200	
43300	Equipment Maint & Rental		1,300
	Filters	350	
	Mechanical Room	200	
	Pumps	350	
	Vacuum	400	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		7,000
	Tools, Hardward &	7,000	
	Replacement Parts		
44100	Special Department Expenses		17,500
	Uniforms	3,645	
	Safety Equipment & Supplies	13,555	
	SCMAF Swim Competitions	300	
44500	Contracted Services		6,600
	Mechanical Repairs	6,000	
	Alarm	600	
44700	Insurance & Surety Bonds		400
	Splash Bash	400	
44800	Conventions & Meetings		1,900
	CAMS	850	
	SCPPOA	375	
	Staff Development	675	

CITY OF PICO RIVERA
Parks & Recreation Department
Reach Division-Admin (8105)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	Reach Grants	Other Funds
Salaries & Wages								
41100 Salaries	120,674	128,460	135,400	135,400	135,400	-	135,400	-
41120 Vacation/Sick Leave	5,455	1,086	11,400	11,400	11,400	-	11,400	-
41200 Hourly Salaries	595,576	535,699	535,900	535,900	535,900	-	535,900	-
41300 Overtime	2,201	849	700	700	700	-	700	-
41500 PERS	31,139	28,840	34,400	34,400	34,400	-	34,400	-
41501 PARS	22,335	19,965	22,100	22,100	22,100	-	22,100	-
41600 Worker's Compensation	2,214	19,038	21,500	21,500	21,500	-	21,500	-
41700 Disability Insurance	1,080	1,052	1,000	1,000	1,000	-	1,000	-
41800 Unemployment Insurance	1,867	1,179	2,500	2,500	2,500	-	2,500	-
41900 Group Health & Life Ins.	16,562	16,125	21,200	21,200	21,200	-	21,200	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	463	446	400	400	400	-	400	-
41930 Medicare/Tax Employer	10,571	11,351	10,000	10,000	10,000	-	10,000	-
TOTAL	810,138	764,089	796,500	796,500	796,500	-	796,500	-
Maintenance & Operation								
42100 Postage	-	30	100	100	100	-	100	-
42200 Departmental Supplies	4,426	8,807	2,800	2,800	2,800	-	2,800	-
42400 Printing & Duplicating	1,275	2,364	1,600	1,600	1,600	-	1,600	-
42600 Membership & Dues	107	50	400	400	400	-	400	-
42700 Books & Periodicals	20	315	-	-	-	-	-	-
43200 Mileage Reimbursement	1,666	2,230	2,400	2,400	2,400	-	2,400	-
43500 Small Tools & Equipment	-	2,228	-	-	-	-	-	-
44100 Special Departmental Exp	83,688	140,000	82,600	82,600	82,600	-	82,600	-
44300 Telephone	2,021	2,334	2,300	2,300	2,300	-	2,300	-
44500 Contracted Services	28,490	14,296	14,900	14,900	14,900	-	14,900	-
44700 Insurance & Surety Bonds	444	444	-	-	-	-	-	-
44800 Conventions & Meetings	2,119	1,277	-	-	-	-	-	-
TOTAL	124,257	174,374	107,100	107,100	107,100	-	107,100	-
Capital Outlay								
47300 Furniture & Equipment	-	14,026	-	-	-	-	-	-
TOTAL	-	14,026	-	-	-	-	-	-
TOTAL EXPENDITURES	934,395	952,489	903,600	903,600	903,600	-	903,600	-

CITY OF PICO RIVERA
Parks & Recreation - Reach Division (8105)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		2,800
	Office Sundries	2,000	
	School Site Sundries	800	
42400	Printing & Duplicating		1,600
	Program Forms, Flyers, Notices	1,600	
42600	Membership & Dues		400
	CPRS & WILS	400	
43200	Mileage Reimbursement		2,400
	Hourly and Full Time	2,400	
	Staff Reimbursement		

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expense		82,600
	Classroom supplies	29,700	
	Craft supplies	10,000	
	Educational supplies	12,000	
	Safety supplies	4,600	
	Sports supplies	8,000	
	Staff uniforms	1,600	
	Holiday and Seasonal Celebrations	8,500	
	Special Skills Supplies	8,200	
44300	Telephone		2,300
	Cellular Phones	2,300	
44500	Contract Services		14,900
	Special Program Training	12,600	
	CPR & First Aid staff certification	2,300	

CITY OF PICO RIVERA
Parks & Recreation Department
Reach Division-Recital (8114)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	Reach Grants	Other Funds
Salaries & Wages								
41100 Salaries		-	5,600	5,600	5,600	-	5,600	-
41120 Vacation/Sick Leave		-	-	-	-	-	-	-
41200 Hourly Salaries		-	23,100	23,100	23,100	-	23,100	-
41300 Overtime		-	-	-	-	-	-	-
41500 PERS		-	-	-	-	-	-	-
41501 PARS		-	900	900	900	-	900	-
41600 Worker's Compensation		-	700	700	700	-	700	-
41700 Disability Insurance		-	-	-	-	-	-	-
41800 Unemployment Insurance		-	100	100	100	-	100	-
41900 Group Health & Life Ins.		-	1,600	1,600	1,600	-	1,600	-
41901 CBI Payments		-	-	-	-	-	-	-
41902 Cash Benefit		-	-	-	-	-	-	-
41903 Auto Allowance		-	-	-	-	-	-	-
41904 Technology Stipend		-	-	-	-	-	-	-
41930 Medicare/Tax Employer		-	300	300	300	-	300	-
TOTAL	-	-	32,300	32,300	32,300	-	32,300	-
Maintenance & Operation								
42100 Postage		-	-	-	-	-	-	-
42200 Departmental Supplies		-	100	100	100	-	100	-
42210 Supplies/Chemicals		-	-	-	-	-	-	-
42400 Printing & Duplicating		-	1,600	1,600	1,600	-	1,600	-
42600 Membership & Dues		-	-	-	-	-	-	-
43500 Small Tools & Equipment		-	-	-	-	-	-	-
44100 Special Departmental Exp		-	5,400	5,400	5,400	-	5,400	-
44300 Telephone		-	-	-	-	-	-	-
44500 Contracted Services		-	9,500	9,500	9,500	-	9,500	-
44700 Insurance & Surety Bonds		-	600	600	600	-	600	-
44800 Conventions & Meetings		-	-	-	-	-	-	-
TOTAL	-	-	17,200	17,200	17,200	-	17,200	-
Capital Outlay								
47300 Furniture & Equipment		-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
- TOTAL EXPENDITURES	-	-	49,500	49,500	49,500	-	49,500	-

CITY OF PICO RIVERA
Parks & Recreation - Reach Division: Recital (8114)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Supplies		100
	Sundries	100	
42400	Printing & Duplicating		1,600
	Marketing	1,600	
44100	Special Department Expense		5,400
	Decorations	1,400	
	Costume Material	4,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contract Services		9,500
	Lighting and Audio	2,500	
	Filming and Production	1,700	
	Costumes Seamstress	4,800	
	Piano Tuning	500	
44700	Insurance & Surety Bonds		600
	Event Insurance	600	

CITY OF PICO RIVERA
Parks & Recreation Department
Contract Instructors Division (8107)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	15,997	16,805	21,500	21,500	21,500	21,500	-	-
41120 Vacation/Sick Leave	253	94	1,200	1,200	1,200	1,200	-	-
41200 Hourly Salaries	8,690	5,912	8,500	8,500	8,500	8,500	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	3,785	4,200	4,900	4,900	4,900	4,900	-	-
41501 PARS	326	222	300	300	300	300	-	-
41600 Worker's Compensation	250	704	900	900	900	900	-	-
41700 Disability Insurance	157	168	200	200	200	200	-	-
41800 Unemployment Insurance	-	-	100	100	100	100	-	-
41900 Group Health & Life Ins.	1,587	1,641	3,500	3,500	3,500	3,500	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	204	45	100	100	100	100	-	-
41930 Medicare/Tax Employer	362	332	400	400	400	400	-	-
TOTAL	31,613	30,124	41,600	41,600	41,600	41,600	-	-
Maintenance & Operation								
42100 Postage	-	10,244	12,700	12,700	12,700	12,700	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-	-
42300 Advertising & Publication	-	51,700	48,000	48,000	48,000	48,000	-	-
42400 Printing & Duplicating	132	119	500	500	500	500	-	-
43200 Mileage Reimbursement	-	-	-	-	-	-	-	-
43500 Small Tools & Equipment	-	-	-	-	-	-	-	-
44100 Special Departmental Exp	-	154	600	600	600	600	-	-
44510 Conctract Instructors	101,325	124,225	116,500	116,500	116,500	116,500	-	-
44700 Insurance & Surety Bonds	692	9,134	6,800	6,800	6,800	6,800	-	-
44800 Conventions & Meetings	38	-	-	-	-	-	-	-
TOTAL	102,186	195,577	185,100	185,100	185,100	185,100	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
- TOTAL EXPENDITURES	133,799	225,700	226,700	226,700	226,700	226,700	-	-

CITY OF PICO RIVERA
Parks & Recreation - Contract Instructors (8107)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42300	Postage		12,700
	ETC Brochure Mailing	12,000	
	Post Master Permit	700	
42300	Advertising & Publications		48,000
	ETC Publication - 4 Issues	48,000	
42400	Printing & Duplications		500
	Program Promotional Materials	500	
44100	Special Department Expenses		600
	EXPOS	200	
	Programs & Classes	100	
	Recital	300	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44510	Contracted Services		116,500
	Class Instructors	116,500	
44700	Insurance & Surety Bonds		6,800
	Recreation Insurance Program	6,800	

CITY OF PICO RIVERA
Parks & Recreation Department
Teen Services Division (8108)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	26,807	31,633	34,800	34,800	34,800	34,800	-	-
41120 Vacation/Sick Leave	390	833	3,300	3,300	3,300	3,300	-	-
41200 Hourly Salaries	43,574	40,150	52,200	52,200	52,200	52,200	-	-
41300 Overtime	-	353	400	400	400	400	-	-
41500 PERS	7,715	8,599	8,000	8,000	8,000	8,000	-	-
41501 PARS	1,029	825	2,000	2,000	2,000	2,000	-	-
41600 Worker's Compensation	418	2,062	2,600	2,600	2,600	2,600	-	-
41700 Disability Insurance	237	265	300	300	300	300	-	-
41800 Unemployment Insurance	-	-	300	300	300	300	-	-
41900 Group Health & Life Ins.	8,750	9,854	10,200	10,200	10,200	10,200	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	136	151	200	200	200	200	-	-
41930 Medicare/Tax Employer	794	1,578	1,300	1,300	1,300	1,300	-	-
TOTAL	89,850	96,303	115,600	115,600	115,600	115,600	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	409	1,916	2,300	2,300	2,300	2,300	-	-
42400 Printing & Duplicating	-	302	-	-	-	-	-	-
42600 Membership & Dues	-	-	200	200	200	200	-	-
42700 Books & Periodicals	-	-	300	300	300	300	-	-
42300 Advertising	-	-	600	600	600	600	-	-
43400 Bldg & Ground Maintenance	-	-	800	800	800	800	-	-
43500 Small Tools & Equipment	1,272	2,728	800	800	800	800	-	-
44100 Special Departmental Exp	7,839	8,764	12,000	12,000	12,000	12,000	-	-
44300 Telephone	-	-	-	-	-	-	-	-
44500 Contracted Services	1,846	2,401	8,600	8,600	8,600	8,600	-	-
44700 Insurance & Surety Bonds	-	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	300	300	300	300	-	-
TOTAL	11,365	16,111	25,900	25,900	25,900	25,900	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	13,300	13,300	13,300	13,300	-	-
TOTAL	-	-	13,300	13,300	13,300	13,300	-	-
TOTAL EXPENDITURES	**101,215**	**112,415**	**154,800**	**154,800**	**154,800**	**154,800**	-	-

CITY OF PICO RIVERA
Parks & Recreation - Teen Services (8108)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		2,300
	Sundries	2,300	
42600	Membership & Dues		200
	Teen Coalition	200	
42700	Books & Periodical		300
	Youth Publications	300	
43400	Building & Grounds Maint.		800
	Janitorial Supplies	800	
43500	Small Tools & Equipment		800
	Assorted Small Tools	300	
	Gardening Tools	500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expenses		12,000
	Dances	500	
	Educational Workshops	900	
	Events & Contests	1,300	
	Excursions	5,400	
	Physical Fitness Programs	300	
	Program Supplies	800	
	Socials & Gatherings	1,300	
	Staff Uniforms	1,500	
44500	Contracted Services		8,600
	Pest Control	800	
	Alarm	1,800	
	Appliances	1,500	
	Entertainment	3,000	
	Guest Speakers	1,500	
44800	Conventions & Meetings		300
	Teen Coalition	100	
	Staff Development	200	

CITY OF PICO RIVERA
Parks & Recreation Department
Batting Cage Division (8109)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	-	34,230	45,000	45,000	45,000	45,000	-	-
41300 Overtime	-	-	500	500	500	500	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	-	1,284	1,700	1,700	1,700	1,700	-	-
41600 Worker's Compensation	-	2,393	1,400	1,400	1,400	1,400	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	-	200	200	200	200	-	-
41900 Group Health & Life Ins.	-	-	4,800	4,800	4,800	4,800	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	-	534	700	700	700	700	-	-
TOTAL	-	38,440	54,300	54,300	54,300	54,300	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	300	300	300	300	-	-
42400 Printing & Duplicating	-	-	300	300	300	300	-	-
42300 Advertising & Publication	-	-	300	300	300	300	-	-
43200 Mileage Reimbursement	-	-	800	800	800	800	-	-
43300 Eqpt Maintenance & Rental	-	371	3,000	3,000	3,000	3,000	-	-
43400 Bldg & Ground Maintenance	-	102	3,000	3,000	3,000	3,000	-	-
43500 Small Tools & Equipment	-	-	500	500	500	500	-	-
44100 Special Departmental Exp	-	11,035	11,000	11,000	11,000	11,000	-	-
44300 Telephone	-	-	-	-	-	-	-	-
44500 Contracted Services	-	2,476	3,000	3,000	3,000	3,000	-	-
44700 Insurance & Surety Bonds	-	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
TOTAL	-	13,984	22,200	22,200	22,200	22,200	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
- TOTAL EXPENDITURES	-	52,424	76,500	76,500	76,500	76,500	-	-

CITY OF PICO RIVERA
Parks & Recreation - Batting Cage (8109)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		300
	Sundries	300	
42300	Advertising & Publications		300
	Marketing & Promotional Materials	300	
42400	Printing & Duplications		300
	Banners	300	
43200	Mileage Reimbursement		800
	Hourly Staff Reimbursement	800	
43300	Building & Grounds Maint.		3,000
	Janitorial Supplies	3,000	
43300	Equipment Maint. & Rental		3,000
	Coin Machines	1,200	
	Pitching Machines	1,800	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		500
	Assorted Tools	100	
	Grease Guns	300	
	Pitching Machines	100	
44100	Special Department Expenses		11,000
	Staff Uniforms	320	
	Equipment & Supplies	9,130	
	Outdoor Heater	750	
	Bike Rack	800	
44500	Contracted Services		3,000
	Pitching Machine	1,200	
	Coin Machine	1,000	
	Depository	800	

CITY OF PICO RIVERA
Parks & Recreation Department
Operations Division (8111)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	52,677	62,859	68,400	68,400	68,400	68,400	-	-
41120 Vacation/Sick Leave	4,892	4,361	6,900	6,900	6,900	6,900	-	-
41200 Hourly Salaries	73,939	78,662	90,800	90,800	90,800	90,800	-	-
41300 Overtime	114	128	1,000	1,000	1,000	1,000	-	-
41500 PERS	12,133	14,210	15,700	15,700	15,700	15,700	-	-
41501 PARS	2,773	2,945	4,200	4,200	4,200	4,200	-	-
41600 Worker's Compensation	936	4,327	5,400	5,400	5,400	5,400	-	-
41700 Disability Insurance	479	528	500	500	500	500	-	-
41800 Unemployment Insurance	-	-	700	700	700	700	-	-
41900 Group Health & Life Ins.	4,817	8,649	10,400	10,400	10,400	10,400	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	130	145	100	100	100	100	-	-
41930 Medicare/Tax Employer	1,910	2,380	2,600	2,600	2,600	2,600	-	-
TOTAL	154,800	179,192	206,700	206,700	206,700	206,700	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	-	82	500	500	500	500	-	-
42600 Membership & Dues	-	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	500	500	500	500	-	-
43300 Eqpt Maintenance & Rental	2,030	6,864	6,400	6,400	6,400	6,400	-	-
43400 Bldg & Ground Maintenance	26,875	12,370	13,100	13,100	13,100	13,100	-	-
43500 Small Tools & Equipment	8,454	4,326	11,600	11,600	11,600	11,600	-	-
44100 Special Departmental Exp	3,061	2,212	6,300	6,300	6,300	6,300	-	-
44500 Contracted Services	5,955	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	882	600	600	600	600	-	-
TOTAL	46,376	26,737	39,000	39,000	39,000	39,000	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	**201,176**	**205,929**	**245,700**	**245,700**	**245,700**	**245,700**	-	-

CITY OF PICO RIVERA
Parks & Recreation - Operations (8111)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		500
	Sundries	500	
43200	Mileage Reimbursement		500
	Hourly Staff Reimbursement	500	
43300	Equipment Maint. & Rental		6,400
	Cleaning Machines	3,000	
	Displays	400	
	Sound Systems	1,200	
	Vehicles	1,800	
43400	Building & Grounds Maint.		13,100
	Field Maintenance Supplies	13,100	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		11,600
	Storage Racks	500	
	Generators	1,600	
	Power Washers	1,100	
	Tools	4,800	
	Equipment Trailer	900	
	Stage Supplies	700	
	Floor Covers	2,000	
44100	Special Department Expenses		6,300
	First Aid Supplies	1,000	
	Uniforms	2,500	
	Operational Supplies	2,800	
44800	Conventions & Meetings		600
	Turf Maintenance	300	
	SCMAF Institute	300	

CITY OF PICO RIVERA
Parks & Recreation Department
Concerts in the Park Division (8113)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	9,140	9,603	12,300	12,300	12,300	12,300	-	-
41120 Vacation/Sick Leave	145	54	700	700	700	700	-	-
41200 Hourly Salaries	1,119	3,439	4,200	4,200	4,200	4,200	-	-
41300 Overtime	332	290	500	500	500	500	-	-
41500 PERS	2,156	2,401	2,800	2,800	2,800	2,800	-	-
41501 PARS	42	129	200	200	200	200	-	-
41600 Worker's Compensation	143	385	500	500	500	500	-	-
41700 Disability Insurance	88	96	100	100	100	100	-	-
41800 Unemployment Insurance	-	-	-	-	-	-	-	-
41900 Group Health & Life Ins.	892	937	5,900	5,900	5,900	5,900	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	(132)	26	-	-	-	-	-	-
41930 Medicare/Tax Employer	156	194	300	300	300	300	-	-
TOTAL	14,080	17,553	27,500	27,500	27,500	27,500	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	159	343	1,700	1,700	1,700	1,700	-	-
42400 Printing & Duplicating	-	498	1,100	1,100	1,100	1,100	-	-
42300 Advertising & Publication	550	-	500	500	500	500	-	-
42600 Membership & Dues	-	-	-	-	-	-	-	-
43500 Small Tools & Equipment	-	-	-	-	-	-	-	-
44100 Special Departmental Exp	2,023	1,164	6,000	6,000	6,000	6,000	-	-
44500 Contracted Services	5,840	13,426	23,100	23,100	23,100	23,100	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
TOTAL	8,572	15,430	32,400	32,400	32,400	32,400	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	22,652	32,984	59,900	59,900	59,900	59,900	-	-

CITY OF PICO RIVERA

Parks & Recreation - Concerts in the Park (8113)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		1,700
	Event Décor	1,300	
	Concert supplies	400	
42400	Printing & Duplications		1,100
	Event Material Duplication	1,100	
44100	Advertising & Publications		500
	Marketing & Promo Materials	500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Dept. Expenses		6,000
	Staging	2,200	
	Show Mobile	3,800	
44500	Contracted Services		23,100
	Entertainment	9,500	
	Restrooms	800	
	Sound	2,600	
	Event Entertainment	10,200	

CITY OF PICO RIVERA
Parks & Recreation Department
Senior Services Division (8220)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	194,237	204,181	247,900	247,900	247,900	247,900	-	-
41120 Vacation/Sick Leave	4,530	5,019	15,400	15,400	15,400	15,400	-	-
41200 Hourly Salaries	50,861	52,387	63,700	63,700	63,700	63,700	-	-
41300 Overtime	1,253	1,068	1,500	1,500	1,500	1,500	-	-
41500 PERS	44,695	45,436	57,000	57,000	57,000	57,000	-	-
41501 PARS	1,896	1,844	2,400	2,400	2,400	2,400	-	-
41600 Worker's Compensation	3,404	7,136	9,200	9,200	9,200	9,200	-	-
41700 Disability Insurance	1,734	1,678	1,800	1,800	1,800	1,800	-	-
41800 Unemployment Insurance	121	-	1,200	1,200	1,200	1,200	-	-
41900 Group Health & Life Ins.	26,458	31,596	39,300	39,300	39,300	39,300	-	-
41901 CBI Payments	2,265	2,411	2,400	2,400	2,400	2,400	-	-
41902 Cash Benefit	801	805	800	800	800	800	-	-
41930 Medicare/Tax Employer	3,804	3,857	4,500	4,500	4,500	4,500	-	-
TOTAL	336,060	357,418	447,100	447,100	447,100	447,100	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	3,608	4,276	4,300	4,300	4,300	4,300	-	-
42300 Advertising	-	-	400	400	400	400	-	-
42400 Printing & Duplicating	307	363	200	200	200	200	-	-
42600 Membership & Dues	50	50	200	200	200	200	-	-
42700 Books & Periodicals	-	109	100	100	100	100	-	-
43200 Mileage Reimbursement	190	136	500	500	500	500	-	-
43300 Eqpt Maintenance & Rental	1,831	3,280	5,200	5,200	5,200	5,200	-	-
43400 Bldg & Ground Maintenance	10,597	21,186	15,700	15,700	15,700	15,700	-	-
43500 Small Tools & Equipment	2,898	3,813	1,400	1,400	1,400	1,400	-	-
44100 Special Departmental Exp	10,563	12,784	16,800	16,800	16,800	16,800	-	-
44500 Contracted Services	7,844	8,638	9,100	9,100	9,100	9,100	-	-
44510 Contract Instructors	1,901	2,771	3,200	3,200	3,200	3,200	-	-
44800 Conventions & Meetings	189	2,034	2,700	2,700	2,700	2,700	-	-
45280 Senior Citizen Committee	7,261	14,979	13,400	13,400	13,400	13,400	-	-
TOTAL	47,238	74,418	73,200	73,200	73,200	73,200	-	-
Capital Outlay								
47300 Furniture & Equipment	-	65,174	-	-	-	-	-	-
TOTAL	-	65,174	-	-	-	-	-	-
TOTAL EXPENDITURES	383,298	497,010	520,300	520,300	520,300	520,300	-	-

CITY OF PICO RIVERA
Parks & Recreation - Senior Services (8220)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		4,300
	Sundries	4,300	
42300	Advertising & Publications		400
	Marketing & Promo Materials	400	
42400	Printing & Duplications		200
	Picture Duplication	200	
42600	Membership & Dues		200
	CPRS/WILS	200	
42700	Books & Periodical		100
	Volunteer & Senior Periodicals	100	
43200	Mileage Reimbursement		500
	Full Time Staff Reimbursement	350	
	Hourly Staff Reimbursement	150	
43300	Equipment Maint & Rental		5,200
	Appliances & Computers	1,500	
	Fitness Equipment	3,700	
43400	Building & Grounds Maint		15,700
	Janitorial Supplies	15,700	
43500	Small Tools & Equipment		1,400
	Office Equipment	1,400	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44100	Special Department Expenses		16,800
	Coffee Services	8,000	
	Blinds	3,400	
	Program Supplies	3,450	
	Senior Sports	1,500	
	Staff Uniforms	450	
44500	Contracted Services		9,100
	Alarm	771	
	Copier	2,051	
	Water Softener	925	
	Dishwasher	2,869	
	Pest Control	2,483	
44510	Contract Instructors		3,200
	Contracted Classes & Prog	3,200	
44800	Conventions & Meetings		2,700
	Hourly Staff Development	220	
	NRPA Revenue & Marketing School	1,850	
	Professional Conferences	630	
45280	Senior Citizen Committee		13,400
	Installations	1,025	
	Senior Dances	8,157	
	Volunteer Holiday Celebration	838	
	Volunteer Recognitions	3,380	

CITY OF PICO RIVERA
Parks & Recreation Department
Cultural Arts & Promotion (8230)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source: General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	26,138	21,605	43,900	43,900	43,900	43,900	-	-
41120 Vacation/Sick Leave	3,175	120	1,600	1,600	1,600	1,600	-	-
41200 Hourly Salaries	40,870	39,519	43,700	43,700	43,700	43,700	-	-
41300 Overtime	93	-	500	500	500	500	-	-
41500 PERS	7,260	5,399	10,000	10,000	10,000	10,000	-	-
41501 PARS	1,686	1,482	1,700	1,700	1,700	1,700	-	-
41600 Worker's Compensation	532	1,908	2,700	2,700	2,700	2,700	-	-
41700 Disability Insurance	276	216	300	300	300	300	-	-
41800 Unemployment Insurance	-	-	400	400	400	400	-	-
41900 Group Health & Life Ins.	2,998	2,111	10,300	10,300	10,300	10,300	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	79	57	100	100	100	100	-	-
41930 Medicare/Tax Employer	1,112	1,975	1,200	1,200	1,200	1,200	-	-
TOTAL	84,219	74,394	116,400	116,400	116,400	116,400	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	1,595	1,431	4,200	4,200	4,200	4,200	-	-
42300 Advertising & Promotions	-	577	2,900	2,900	2,900	2,900	-	-
42400 Printing & Duplicating	622	312	-	-	-	-	-	-
42600 Membership & Dues	-	-	100	100	100	100	-	-
42700 Books & Periodicals	-	-	100	100	100	100	-	-
43200 Mileage Reimbursement	868	205	700	700	700	700	-	-
43300 Eqpt Maintenance & Rental	-	-	1,100	1,100	1,100	1,100	-	-
43400 Bldg & Ground Maintenance	-	-	1,300	1,300	1,300	1,300	-	-
43500 Small Tools & Equipment	-	3,768	2,500	2,500	2,500	2,500	-	-
44100 Special Departmental Exp	5,775	5,239	7,200	7,200	7,200	7,200	-	-
44500 Contracted Services	2,817	3,490	3,900	3,900	3,900	3,900	-	-
45270 Arts & Culture Committee	-	-	-	-	-	-	-	-
44700 Insurance & Surety Bonds	5,929	-	1,100	1,100	1,100	1,100	-	-
44800 Conventions & Meetings	20	100	500	500	500	500	-	-
TOTAL	17,626	15,121	25,600	25,600	25,600	25,600	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	101,845	89,515	142,000	142,000	142,000	142,000	-	-

CITY OF PICO RIVERA
Parks & Recreation - Cultural Arts & Promotion (8230)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42200	Departmental Expenses		4,200
	Exhibits	4,200	
42300	Advertising & Publications		2,900
	Exhibit & Promo Materials	2,900	
42600	Membership & Dues		100
	CPRS	100	
42700	Books & Periodical		100
	Art Periodicals	100	
43200	Mileage Reimbursement		700
	Hourly Staff Reimbursement	700	
43300	Eqpt Maintenance & Rental		1,100
	Kiln	100	
	Blinds	500	
	Gallery Walls	500	
43400	Building & Grounds Maint		1,300
	Janitorial Supplies	1,000	
	Wall Maintenance Supplies	300	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
43500	Small Tools & Equipment		2,500
	Hardware, Tools & Parts	2,500	
44100	Special Department Expenses		7,200
	Staff Uniforms	320	
	Program Supplies	590	
	Exhibit Supplies	1,770	
	Symphony & Show Receptions	3,780	
	Holiday Home Decorating	740	
44500	Contracted Services		3,900
	Pest Control	700	
	Alarm	350	
	Licenses	700	
	Exhibit Services	2,150	
44700	Insurance & Surety Bonds		1,100
	Fine Art Insurance	1,100	
44800	Conventions & Meetings		500
	Conferences & Staff	500	
	Development Workshops.		

CITY OF PICO RIVERA
Parks & Recreation Department
Parks & Recreation Commission (8240)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	-	-	-	-	-	-	-	-
41120 Vacation/Sick Leave	-	-	-	-	-	-	-	-
41200 Hourly Salaries	4,494	3,675	4,600	4,600	4,600	4,600	-	-
41300 Overtime	-	-	1,000	1,000	1,000	1,000	-	-
41500 PERS	-	-	-	-	-	-	-	-
41501 PARS	168	138	200	200	200	200	-	-
41600 Worker's Compensation	-	115	100	100	100	100	-	-
41700 Disability Insurance	-	-	-	-	-	-	-	-
41800 Unemployment Insurance	-	16	-	-	-	-	-	-
41900 Group Health & Life Ins.	-	-	1,600	1,600	1,600	1,600	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	-	-	-	-	-	-	-	-
41930 Medicare/Tax Employer	65	53	100	100	100	100	-	-
TOTAL	4,727	3,997	7,600	7,600	7,600	7,600	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-	-
42300 Advertising & Promotions	-	-	-	-	-	-	-	-
42400 Printing & Duplicating	-	-	-	-	-	-	-	-
42600 Membership & Dues	175	175	200	200	200	200	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	-	-	-	-	-	-
44100 Special Departmental Exp	564	1,218	900	900	900	900	-	-
44500 Contracted Services	-	-	-	-	-	-	-	-
44800 Conventions & Meetings	1,045	2,315	1,000	1,000	1,000	1,000	-	-
45200 Sponsorships	-	2,588	5,000	5,000	5,000	5,000	-	-
TOTAL	1,784	6,296	7,100	7,100	7,100	7,100	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-		
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	6,512	10,293	14,700	14,700	14,700	14,700	-	-

CITY OF PICO RIVERA
Parks & Recreation - Parks & Rec Commission (8240)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
42600	Membership & Dues		200
	CAPRCBM	200	
44100	Special Department Expenses		900
	Home Decor Contest Awards	400	
	Meeting Supplies	500	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44800	Conventions & Meetings		1,000
	Workshops & Conferences	1,000	
45200	Sponsorships		5,000
	Rio Hondo Symphony	5,000	

CITY OF PICO RIVERA
Parks & Recreation Department
Trips & Tours Divison (8290)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	19,359	22,908	25,200	25,200	25,200	25,200	-	-
41120 Vacation/Sick Leave	201	1,814	3,500	3,500	3,500	3,500	-	-
41200 Hourly Salaries	-	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-	-
41500 PERS	4,506	5,227	5,800	5,800	5,800	5,800	-	-
41501 PARS	-	-	-	-	-	-	-	-
41600 Worker's Compensation	296	583	700	700	700	700	-	-
41700 Disability Insurance	169	185	200	200	200	200	-	-
41800 Unemployment Insurance	-	-	100	100	100	100	-	-
41900 Group Health & Life Ins.	1,937	2,188	2,400	2,400	2,400	2,400	-	-
41901 CBI Payments	-	-	-	-	-	-	-	-
41902 Cash Benefit	46	51	100	100	100	100	-	-
41930 Medicare/Tax Employer	284	665	400	400	400	400	-	-
TOTAL	26,799	33,620	38,400	38,400	38,400	38,400	-	-
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	228	420	400	400	400	400	-	-
42300 Advertising & Promotions	-	-	500	500	500	500	-	-
42400 Printing & Duplicating	-	178	-	-	-	-	-	-
42600 Membership & Dues	-	-	-	-	-	-	-	-
42700 Books & Periodicals	-	-	-	-	-	-	-	-
43200 Mileage Reimbursement	-	-	-	-	-	-	-	-
44100 Special Departmental Exp	1,182	11,692	12,600	12,600	12,600	12,600	-	-
44500 Contracted Services	-	550	600	600	600	600	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-	-
45200 Sponsorships	-	-	-	-	-	-	-	-
TOTAL	1,410	12,840	14,100	14,100	14,100	14,100	-	-
Capital Outlay								
47300 Furniture & Equipment	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	28,209	46,460	52,500	52,500	52,500	52,500	-	-

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CITY OF PICO RIVERA
Parks & Recreation Department
Golf Course Division (8440)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source General Fund	690-Reach	Golf Course
Salaries & Wages								
41100 Salaries	76,335	83,040	94,200	94,200	94,200	-	-	94,200
41120 Vacation/Sick Leave	5,574	5,835	8,100	8,100	8,100	-	-	8,100
41200 Hourly Salaries	277,467	310,463	325,200	325,200	325,200	-	-	325,200
41300 Overtime	1,824	2,374	1,000	1,000	1,000	-	-	1,000
41500 PERS	23,629	16,857	21,700	21,700	21,700	-	-	21,700
41501 PARS	8,748	9,476	12,200	12,200	12,200	-	-	12,200
41600 Worker's Compensation	37,255	11,639	12,900	12,900	12,900	-	-	12,900
41700 Disability Insurance	1,107	1,059	1,000	1,000	1,000	-	-	1,000
41800 Unemployment Insurance	1,434	-	1,600	1,600	1,600	-	-	1,600
41900 Group Health & Life Ins.	45,113	49,696	48,900	48,900	48,900	-	-	48,900
41902 Cash Benefit	722	579	600	600	600	-	-	600
41930 Medicare/Tax Employer	5,397	6,991	6,100	6,100	6,100	-	-	6,100
TOTAL	484,604	498,010	533,500	533,500	533,500	-	-	533,500
Maintenance & Operation								
42100 Postage	-	-	-	-	-	-	-	-
42200 Departmental Supplies	1,694	2,121	2,500	2,500	2,500	-	-	2,500
42300 Advertising & Publication	-	-	1,500	1,500	1,500	-	-	1,500
42400 Printing & Duplicating	1,781	1,779	2,700	2,700	2,700	-	-	2,700
42600 Membership & Dues	100	110	700	700	700	-	-	700
43200 Mileage Reimbursement	1,536	1,362	1,500	1,500	1,500	-	-	1,500
43300 Eqpt Maintenance & Rentals	13,723	12,104	15,000	15,000	15,000	-	-	15,000
43400 Bldg & Ground Maintenance	28,993	29,994	38,000	38,000	38,000	-	-	38,000
43500 Small Tools & Equipment	-	2,309	8,000	8,000	8,000	-	-	8,000
44100 Special Departmental Exp	25,376	23,640	22,700	22,700	22,700	-	-	22,700
44200 Utilities	114,925	141,831	135,000	135,000	135,000	-	-	135,000
44500 Contracted Services	89,180	53,851	65,000	65,000	65,000	-	-	65,000
44530 Credit Card Service Charge	5,786	6,585	6,000	6,000	6,000	-	-	6,000
44700 Insurance & Surety Bonds	143,046	115,964	60,000	60,000	60,000	-	-	60,000
44800 Conventions & Meetings	-	119	2,500	2,500	2,500	-	-	2,500
47404 Depreciation/Amortization	57,548	38,225	69,900	69,900	69,900	-	-	69,900
46990 Interest Expense	22,140	22,140	22,100	22,100	22,100	-	-	22,100
46300 Pro Shop Merchandise	38,332	37,145	50,000	50,000	50,000	-	-	50,000
47120 Loss On Sale	9,196	(4,696)	-	-	-	-	-	-
TOTAL	553,356	484,583	503,100	503,100	503,100	-	-	503,100
Capital Outlay								
47300 Furniture & Equipment	-	-	86,200	86,200	-	-	-	-
TOTAL	-	-	86,200	86,200	-	-	-	-
TOTAL EXPENDITURES	**1,037,960**	**982,593**	**1,122,800**	**1,122,800**	**1,036,600**	-	-	**1,036,600**

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CITY OF PICO RIVERA
Transportation Department
Prop A & Prop C Division (410)

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 090-Prop A [1]	FY11-12 Proposed Budget Funding Source 095-Prop C [2]
Salaries & Wages							
41100 Salaries	-	12,687	38,800	38,800	38,800	38,800	-
41120 Vacation/Sick Leave	-	381	900	900	900	900	-
41200 Hourly Salaries	-	-	-	-	-	-	-
41300 Overtime	-	-	-	-	-	-	-
41500 PERS	-	2,812	8,900	8,900	8,900	8,900	-
41501 PARS	-	-	-	-	-	-	-
41600 Worker's Compensation	-	686	1,100	1,100	1,100	1,100	-
41700 Disability Insurance	-	51	300	300	300	300	-
41800 Unemployment Insurance	-	-	200	200	200	200	-
41900 Group Health & Life Ins.	-	1,547	6,100	6,100	6,100	6,100	-
41901 CBI Payments	-	-	-	-	-	-	-
41902 Cash Benefit	-	57	100	100	100	100	-
41903 Auto Allowance	-	298	300	300	300	300	-
41904 Technology Stipend	-	119	100	100	100	100	-
41930 Medicare/Tax Employer	-	197	500	500	500	500	-
TOTAL	-	18,835	57,300	57,300	57,300	57,300	-
Maintenance & Operation							
42100 Postage	-	-	-	-	-	-	-
42200 Departmental Supplies	-	-	-	-	-	-	-
44100 Special Departmental Exp	8,101	8,101	28,800	28,800	28,800	-	28,800
44200 Utilities	-	-	-	-	-	-	-
44500 Contracted Services	882,891	915,589	865,000	865,000	865,000	865,000	-
44530 Credit Card Service Charge	-	-	-	-	-	-	-
44700 Insurance & Surety Bonds	-	-	-	-	-	-	-
44800 Conventions & Meetings	-	-	-	-	-	-	-
TOTAL	890,992	923,690	893,800	893,800	893,800	865,000	28,800
Capital Outlay							
47300 Furniture & Equipment	-	113,453	88,600	88,600	88,600	88,600	-
TOTAL	-	113,453	88,600	88,600	88,600	88,600	-
TOTAL EXPENDITURES	**890,992**	**1,055,978**	**1,039,700**	**1,039,700**	**1,039,700**	**1,010,900**	**28,800**

1 Prop A Fund - Supervised by Parks & Recreation Department.
2 Prop C Fund - Supervised by Public Works Department.

CITY OF PICO RIVERA
Transportation Department - Prop A (0410)

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget
44500	Contracted Services		865,000
	Special Event Transit (9105)	120,000	
	Dial A Ride (9123)	450,000	
	MTA Passes (9127)	36,000	
	Extended Bus Service (9127)	84,000	
	Bus Shelter Maintenance (9128)	175,000	

MAINTENANCE & OPERATION (Justification & Support Data) WORKSHEET			
Object	Expenditure	2010-2011 Budget	
		Amount	Total Budget

CITY OF PICO RIVERA
Assessment District

Expense Category	2008-2009 Actual	2009-2010 Unaudited Actual	2010-2011 Adopted Budget	Two-Year Budget 2010-2011 Revised Budget	Two-Year Budget 2011-2012 Proposed Budget	FY11-12 Proposed Budget Funding Source 540-AD 95-1	545-LAD	546-P/Mines AD
AD 95-1 Industry/Trojan/Warvale (1000)								
Maintenance & Operation								
46980 Debt Service Payment	35,000	35,000	35,000	35,000	35,000	35,000	-	-
46990 Interest Expense	6,660	4,140	4,100	4,100	4,100	4,100	-	-
46992 Bank Service Charge	-	-	-	-	-	-	-	-
46994 Bond Trustee Costs	530	530	700	700	700	700	-	-
TOTAL	42,190	39,670	39,800	39,800	39,800	39,800	-	-
Lighting Assessment District (2000)								
Maintenance & Operation								
44200 Utilities	661,825	637,951	692,800	692,800	692,800	-	692,800	-
44500 Contracted Services	9,987	19,446	11,100	11,100	11,100	-	11,100	-
46992 Bank Service Charge	-	-	300	300	300	-	300	-
TOTAL	671,812	657,397	704,200	704,200	704,200	-	704,200	-
Paramount/Mines Assm District (2010)								
Maintenance & Operation								
44500 Contracted Services	-	-	1,000	1,000	1,000	-	-	1,000
TOTAL	-	-	1,000	1,000	1,000	-	-	1,000
TOTAL EXPENDITURES	714,002	697,067	745,000	745,000	745,000	39,800	704,200	1,000

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CITY OF PICO RIVERA
Supplemental Worksheet Summary

Supplemental Worksheets By Fund			
Dept	Details	2010-2011 Budget	
		Object Acct#	Total Amount
210	**Information System**		
	Various Tech Support	44500	7,700
220	**Sister City Commission**		
	Overtime	41200	2,000
330	**Business/Neigborhood Outreach**		
	Overtime	41200	1,000
	Mileage	43200	400
		Total	**1,400**
400	**Public Information**		
	Avid Media/Avid Workstation	47300	6,400
	Video Cameras	47300	7,800
	Media Encoder	47300	5,500
	*Funded by PEG 990-29110	**Total**	**19,700**
700	**City Attorney**		
	Legal Fees	46910	60,000
800	**Finance Department**		
	Emergency Window	47300	10,500
	Security Improvements	47300	15,000
		Total	**25,500**
900	**Non Departmental**		
	Field Force Manager Program	44300	7,500

Supplemental Worksheets By Fund			
Dept	Details	2010-2011 Budget	
		Object Acct#	Total Amount
3200	**Neighborhood Services**		
	Citation Processing	44500	10,000
3350	**Emergency Preparedness**		
	Materials/Equipment - EOC	44920	115,000
6300	**PW - Storm Drain**		
	Water Tank	47300	5,800
8102	**Parks - Special Events**		
	LA County Showmobile Rental	44500	3,800
	Hourly Salaries-Summer Lunch Prog	41200	9,400
	Summer Lunch Prog Supplies	44100	400
	Summer Lunch Prog Meal Purchases	44500	36,600
		Total	**50,200**
8108	**Parks - Teen Services**		
	Computers	47300	13,300
8113	**Parks - Concerts in the Park**		
	Show Mobile Rental	44100	3,800
	Event Entertainment	44500	10,200
	Dept Supplies	42200	400
		Total	**14,400**
	GENERAL FUND SUPPLEMENTAL		**332,500**

CITY OF PICO RIVERA
Supplemental Worksheet Summary

Supplemental Worksheets By Fund			
Dept	Details	2010-2011 Budget Object Acct#	Total Amount
0410	**Transportation - Prop A**		
	Passenger Vans	47300	88,600
	PROP A SUPPLEMENTAL		**88,600**
4920	**Water Utility - Operations**		
	Water Tank	47300	5,800
	WATER FUND SUPPLEMENTAL		**5,800**
8440	Parks - **Golf Course**		
	Golf Cart	47300	13,300
	Golf Range Ball Dispenser	47300	8,000
	Golf Lake Aerators	47300	8,700
	Golf Ball Picker	47300	6,200
	Replacement of Safety Nettings	47300	50,000
	*Funded by Golf Const Surcharge	**Total**	**86,200**
	GOLF COURSE SUPPLEMENTAL		**86,200**

Supplemental Worksheets By Fund			
Dept	Details	2010-2011 Budget Object Acc#	Total Amount
9300	**Equipment Replacement Fund**		
	City Clerk - Color Laser Printer	47300	4,000
	Finance - Check Sealer	47300	6,000
	Senior Center - Billiard Tables	47300	18,700
	Operations Div - Utility Vehicle	47300	12,100
	Operations Div - Gator Utility Vehicle	47300	16,600
	Operations Div - Canopies & Parts	47300	17,700
	Facilities & Prog - Chairs	47300	8,100
		Total	**83,200**
	EQUIPMENT REPLACEMENT FUND		**83,200**
	SUMMARY:		
	010 - **GENERAL FUND**		**332,500**
	090 - **PROP A**		**88,600**
	450 - **EQPT REPLACEMENT**		**83,200**
	550 - **WATER FUND**		5,800
	570 - **GOLF COURSE**		86,200
	GRAND TOTAL		596,300

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	CM-Information System	DEPT CODE:	0210
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
44500		Contracted Services	$7,700.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Includes Nework Maintenance and upgrades, specialized Cisco support related to voice and data, and emergency after hours support. Additional charges including Senior Center and Teen Center lab support.

FY2010-2011 Estimated Contract Svc	$	155,700.00
Less: FY2009-2010 Base Budget		148,000.00
FY2010-2011 Supplemental Request	$	7,700.00

Requested By: Debbie Lopez	Title: Assistant City Manager

SUPPLEMENTAL BUDGET REQUEST
SALARIES & WAGES EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Sister City Commission	DEPT CODE:	0220
EXPENSE TYPE:	☐ Recurring	☑ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
41200		Overtime	$2,000.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Overtime is being requested to support additional hours needed for secretarial support after normal business hours.

Requested By: Ray Chavez	Title: Manager

SUPPLEMENTAL BUDGET REQUEST
SALARIES & WAGES EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Business Neighborhood Outreach	DEPT CODE:	0330
EXPENSE TYPE:	☐ Recurring	☑ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
41200		Overtime	$1,000.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Overtime is being requested to support additional hours needed for secretarial support after normal business hours.

Requested By: Ray Chavez	Title: Manager

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Business Neighborhood Outreach	DEPT CODE:	0330
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
43200		Mileage	$400.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

This request is to create a line item to account for the Administrative Anlayst mileage reimburtsment.

Requested By: Ray Chavez	Title: Manager

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Avid Media Computer Software & Work Station
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1 of each

DESCRIPTION AND SPECIFICATIONS

AVID Media Composer 4 & Dell Precision T1500 64 Bit

Unit Price ▸	Avid Media	$2,300.00
Unit Price ▸	Avid Work Station	$3,500.00
Total Price ▸		**$5,800.00**
Other Costs: Install., Transp. etc.		
Allowance for Inflation ▸		
Sales Tax ▸		$600.00
Total Cost ▸		**$6,400.00**

Source of Quoted Price:

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Avid Media - The Public Information is improving and upgrading the volume and caliber of its programming. To complete projects on a timely basis and in a more efficient manner, the department requests the purchase of Avid Media Composer Software. The software will be loaded on a computer, which will replace the secondary editing computer system, which no longer works. The secondary editor is located on a CPU, which is seven years old and irreparable. The software is similar to our primary editor software. It would give the department the capability to edit video projects on each machine, allowing for the quick production the City News Show, special projects, such as production and editing of the REACH recitals, Congresswoman Grace Napolitano's Women of the Year Video, summer concerts, and the production of other city events. The acquisition of (2) video editors will allow one editor to view video, log tapes, pick out sound bites, or create graphics, while the other downloads video, or continues on another portion of the video project. **Funded by PEG Account 990-29110

Avid Work Station - The Public Information Dept is requesting the purchase of an Avid Workstation to replace the department's secondary editor, which no longer works. The secondary editor is equipped with software which is no longer supported, crashes, does not download video properly and is irreparable. The AVID Works Station would complement the department's primary editor. The purchase of this hardware would speed up video operations, by allowing similar projects to be edited in the same time frame for fast delivery. The department is upgrading its video production. Failure to purchase this equipment could result in a backlog of projects and inability to move forward in the development of quality video projects. ** Funded by PEG Account 990-29110

Requested By: Monica Gutierrez	Title: Public Information Manager

SUPPLEMENTAL BUDGET REQUEST **CAPITAL EXPENDITURES** **BUDGET YEAR 2010-2011**			
DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Video Cameras
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	2
DESCRIPTION AND SPECIFICATIONS			
Canon XL2 Mini DV Camera 20x optical zoom lens. 16:9 and 4:3 Ratio. 24p SD recording. Image Stabilizer			
Unit Price ▸			$3,500.00
Total Price ▸			**$7,000.00**
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$800.00
Total Cost ▸			**$7,800.00**
Source of Quoted Price:	B & H Photo Video		
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The Public Information department's current video equipment is not adequate. The department has four cameras to shoot video and film City shows. Each camera is a different model ranging from four to eight years old. Each is becoming problematic because as they age the color temperatures fade, therefore causing the picture to lose quality and become blurry. This shows visually and is impossible to correct. With each camera at different stages of age the picture quality is very diffferent not allowing for consistent photo quality. The sound of each camera is also not adequate. The audio adaptors are experiencing mechanical failure in the tape housing mechanism. This distorts the quality of the sound. The older cameras are still usable, but ineffective during a three camera shoot. The camera shoots are needed to film the City's news show, dance recitals, REACH recitals, Concerts in the Park, etc. They capture footage from a wide shot angle, left shot angle and right shot angle. The purchase of two new XL2 Cameras will compliment the current XL2 in use and make for better recording of 3 camera shoots. -Funded by PEG Account 990-29110			
Requested By: Monica Gutierrez		Title: Public Information Manager	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Media Encoder
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

H.264 Live Streaming Media Encoder, Includes WebEx Support Session
Hardware Device which allows for Live Streaming on PEG Central

Unit Price ▸	$5,000.00
Total Price ▸	**$5,000.00**
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	$500.00
Total Cost ▸	**$5,500.00**

Source of Quoted Price: B & H Photo Video

Date of Quote ▸	4/21/2010	Valid Until ▸	Thirty Days

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

The ability to stream an all video content from the City's cable channel to the City's website will be made possible with the purchase of the Leightronicx Media Encoder. This will allow the public the ability to view the City's content through the City's website. This provides a communication and emergency services tool to communicate with residents and the public. Not all Pico Rivera residents have access to cable television, so, streaming content live to the internet allows the public with an internet connection, or cell phone with internet capabilities to view all City programming, including the City's Council meetings, Pico Rivera City News and other content and programming live in real time.

The Public Information Department will purchase Leightonix Media Encoder equipment from Leightronix, the City's current On Demand service and hardware provider. In anticipation of the City's purchase of live streaming capabilities the City purchased a Digital Rapids Encoder in 2009. Howerver, without the purchase of $15,000 service it has been inoperable. The Public Information Department will trade-in the Digital Rapids Encoder to Leightronix.

Below please find a list of the trade-in cost and savings.
Trade-in Discount of $1,000
VMI Discount of $700
Free Terabyte USB Raid External Hard Disc Worth $1,199
Total Savings of $2,899
Effctive cost $2,632.96

Funded by PEG Account 990-29110

Requested By: Monica Gutierrez	Title: Public Information Manager

SUPPLEMENTAL BUDGET REQUEST MAINTENANCE & OPERATING EXPENDITURES BUDGET YEAR 2010-2011				
DEPARTMENT:	City Attorney		DEPT CODE:	0700
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)		
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE		AMOUNT REQUESTED
46910		Legal Fees		$60,000.00
Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐
PURPOSE AND JUSTIFICATION FOR ADDITIONAL EXPENDITURES				
For Various Legal Services				
Requested By: Debbie Lopez		Title: Assistant City Manager		

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Finance	ACCOUNT NO.	010-0800-47300
ADDITIONAL	☑	ITEM REQUESTED	Sliding Windows
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	2
DESCRIPTION AND SPECIFICATIONS			
Office Furniture			
Unit Price ▸		$5,000.00	
Total Price ▸		$10,000.00	
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸		$500.00	
Total Cost ▸		$10,500.00	
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
To replace the stained glass fixtures with sliding glass windows to allow for an exit in case of emergency, i.e. earthquake.			
Requested By: John Herrera		Title: Finance Director	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Finance	ACCOUNT NO.	010-0800-47300
ADDITIONAL	☑	ITEM REQUESTED	Department Security Improvements
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Office Furniture			
Unit Price ▸			
Total Price ▸			$15,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$0.00
Total Cost ▸			$15,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Installation of camera, panic buttons and other security improvements to prevent robbery and other security incidents/threats.			
Requested By: John Herrera		Title: Finance Director	

SUPPLEMENTAL BUDGET REQUEST MAINTENANCE & OPERATING EXPENDITURES BUDGET YEAR 2010-2011				
DEPARTMENT:	Non Departmental		DEPT CODE:	0900
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)		
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE		AMOUNT REQUESTED
44300		Telephone		$7,500.00
Funding Source: Description	Fee Revenue	General Fund ☑	Grants ☐	Other Funds ☐
PURPOSE AND JUSTIFICATION FOR ADDITIONAL EXPENDITURES				
Field Force Manager Program and annual airtime for seven (7) specialized communication for use by Parking Enforcement Officers and office support staff. The program is a resource management tool that will enhance and streamline information and process flow officers and office support staff.				
Requested By: Steve Gutierrez		Title: Public Safety Manager		

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Community & Economic Development Neighborhood Services	DEPT CODE:	3200
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
44500		Contracted Services	$10,000.00
Funding Source: Description		General Fund ☑	Grants ☐ / Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Consultant services for citation Processing, collections, etc.

Requested By: Jeff Brauckmann	Title: Director of Community & Economic Dev't.

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Community & Economic Development Emergency Preparednes	DEPT CODE:	3350
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMOUNT REQUESTED
44920		Emergency Preparedness	$115,000.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Funding for emergency services, materials, supplies and equipment

Requested By: Jeff Brauckmann	Title: Director of Community & Economic Dev't.

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	PW-Storm Drain	ACCOUNT NO.	010-6300-47300
ADDITIONAL	☑	ITEM REQUESTED	trailer mounted water tank
REPLACEMENT	☐		
PROPOSED MAKE:	Marksman Manufacturing	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

7000GVW trailer mounted water tank and pump equipped with 5 hp gas powered engine

Unit Price ▸	$5,170.00
Total Price ▸	$5,170.00
Other Costs: Install., Transp. etc.	100.00
Allowance for Inflation ▸	100.00
Sales Tax ▸	430.00
Total Cost ▸	5,800.00

Source of Quoted Price:

Date of Quote ▸	Marksman Manufacturing	Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

During emergencys the portable water tank and trailers would be utilized to transport and deliver water to residents in need. During non emergency needs would deliver water to non irrigated plants and trees throughout the city.

Requested By: Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Special Events	DEPT CODE:	8102
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500		Contracted Services	$3,800.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

$3,800 supplemental increase in Contract Services requested to cover Los Angeles County showmobile rental fees for 4th of July, Halloween and Hearts of Compassion Food Giveaway events.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
PERSONNEL REQUISITION
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Special Events	DEPT CODE:	8102
Job Title:	Recreation Leaders II & II		

Position Type:

- ☐ Establish New Position
- ☐ Reallocation of Current Position
- ☑ Fill A Vacant Position

If Vacant, Date Vacated: _____

- ☐ Full Time
- ☑ Part Time
- ☐ Temp

Job Description:	Supervise and oversee Summer Lunch Food program operations, including daily program set-up/breakdown, food distributions and repotting.

Anticipated Starting Date: June 10

Funding Source: Description		General Fund ☐	Grants ☑	Other Funds ☐
Labor Distribution:	Project No. (if applicable)	Fund No.	Percentage (%)	
010-8102-41200			100	
			100	

PURPOSE AND JUSTIFICATION
OF PERSONNEL REQUISITION

$8,000(+ benefits) supplemental increase request in Hourly Salaries for Summer Lunch Program operations of 3 park sites for 9 weeks. Supplemental monies requested for Summer Lunch Program implementation are reimbursable by Federally Funded Grant.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Special Events	DEPT CODE:	8102
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44100		Special Departmental Exp	$400.00

Funding Source: Description		General Fund	Grants	Other Funds
		☐	☑	☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

$400 supplemental increase in Special Dept. Exp. requested for the purchase of supplies for the Summer Lunch Program offered at 3 sites for 9 weeks. Purchases are reimbursable by Federally Funded Grant funding.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Special Events	DEPT CODE:	8102
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500		Contracted Services	$36,600.00

Funding Source: Description		General Fund	Grants	Other Funds
		☐	☑	☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

$36,600 supplemental request in Contract Services for Summer Lunch Program meal purchases from California State Department of Education approved vendor ($36,000) ; and for city attorney fees to execute agreements ($600). Supplemental monies requested for meal purchases will be one-hundred percent reimbursed under Federally Funded Grant.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Teen Services	ACCOUNT NO.	010-8108-47300
ADDITIONAL	☑	ITEM REQUESTED	Computers
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	6
DESCRIPTION AND SPECIFICATIONS			
Dell desktop computures with 2007 MS suite			
Unit Price ▸		$2,000.00	
Total Price ▸		$12,000.00	
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸		$1,300.00	
Total Cost ▸		$13,300.00	
Source of Quoted Price: Mity-Lite			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Purchase of 3 additional Dell computers for the youth center's computer lab which is utilized by teens for homework, on-line research, gaming, and social networking. Existing computes were donated, are outdated and are not repairable.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Concert in the Park	DEPT CODE:	8113
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44100		Special Departmental Exp	$3,800.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Supplemental adjustment in Special Departmental Expense due to newly instituted rental charge by Los Angeles County for the use of the show mobile for two (3) concerts.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Concert in the Park	DEPT CODE:	8113
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500		Contracted Services	$10,200.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Supplemental adjustment of $10,200 in Contracted Services for the cost of event entertainment.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
MAINTENANCE & OPERATING EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Concert in the Park	DEPT CODE:	8113
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
42200		Departmental Supplies	$400.00

Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Supplemental adjustment of $400 in Departmental Supplies for art supplies for three (3) concerts.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Prop A	ACCOUNT NO.	090-0410-47300
ADDITIONAL	☑	ITEM REQUESTED	Passenger Vans
REPLACEMENT	☐		
PROPOSED MAKE:	FORD E 350	NUMBER REQUESTED	2
DESCRIPTION AND SPECIFICATIONS			
E 350 Extend XLT 5.4l EFI V8 FORD passenger van.			
Unit Price ▸			$40,000.00
Total Price ▸			$80,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			8,600.00
Total Cost ▸			$88,600.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Purchase of two (2) eight (8) passenger vans to transport and or shuttle Child Supervision, Youth Sports, Teens, Aquatics, Golf Course, and other program patrons on excrusions, rainy days, events, games and competitions.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Water Utility - Operations & Resources	ACCOUNT NO.	550-4920-47300
ADDITIONAL	☑	ITEM REQUESTED	trailer mounted water tank
REPLACEMENT	☐		
PROPOSED MAKE:	Marksman Manufacturing	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

7000GVW trailer mounted water tank and pump equipped with 5 hp gas powered engine

Unit Price ▸	$5,170.00
Total Price ▸	$5,170.00
Other Costs: Install., Transp.etc.	100.00
Allowance for Inflation ▸	100.00
Sales Tax ▸	430.00
Total Cost ▸	5,800.00

Source of Quoted Price:

Date of Quote ▸	Marksman Manufacturing	Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

During emergencys the portable water tank and trailers would be utilized to transport and deliver water to residents in need. During non emergency needs would deliver water to non irrigated plants and trees throughout the city.

Requested By: Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Golf Cart
REPLACEMENT	☑		
PROPOSED MAKE:	E-Z GO	NUMBER REQUESTED	3
DESCRIPTION AND SPECIFICATIONS			
Electric 48v volt golf cart.			
Unit Price ▸			$4,000.00
Total Price ▸			$12,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$1,300.00
Total Cost ▸			$13,300.00
Source of Quoted Price: Range Servant			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of two E-Z Go golf carts. Carts are used by limited accessibility patrons. Existing carts are in need of constant repairs and are not reliable. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Range Ball Dispenser
REPLACEMENT	☑		
PROPOSED MAKE:	Range Servant	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

Range Servant Ultima Dispenser. 16,000 ball capacity with single ball dispensing mechanism.

Unit Price ▸	$6,485.00
Total Price ▸	$6,500.00
Other Costs: Install., Transp. etc.	$800.00
Allowance for Inflation ▸	
Sales Tax ▸	$700.00
Total Cost ▸	$8,000.00

Source of Quoted Price: Range Servant

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Replacement of current ball dispenser due to excessive rust and continual break downs with new non rust mechanism. Staff is currently being called out to service the machine 3 to 4 times a day. Repairs are costly and down time hurts revenue.

**Funded by Golf Construction Surcharge 570-38310

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Lake Aerators
REPLACEMENT	☑		
PROPOSED MAKE:	Vertex	NUMBER REQUESTED	4
DESCRIPTION AND SPECIFICATIONS			
Vertex Air plus units plus hardware and hoses			
Unit Price ▸			$1,300.00
Total Price ▸			$5,200.00
Other Costs: Install., Transp. Etc.			$2,900.00
Allowance for Inflation ▸			
Sales Tax ▸			$600.00
Total Cost ▸			$8,700.00
Source of Quoted Price: Clean Lakes Inc			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of current lake aerators as they have become clogged and damaged from to 10 years of service. Lake aerators are necessary to ensure water quality and safety as well as protect from algae and other bacteria which can create unsightly and unsanitary conditions. The aerators will also reduce lake maintenance. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Ball Picker Attachment
REPLACEMENT	☑		
PROPOSED MAKE:	Range Servant	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Ball Picker HD - heavy duty 310 015 MAXI 5 gang 4,000 ball capacity 10 basket - Range Servant			
Unit Price ▸			$4,795.00
Total Price ▸			$4,800.00
Other Costs: Install., Transp. etc.			$900.00
Allowance for Inflation ▸			
Sales Tax ▸			$500.00
Total Cost ▸			$6,200.00
Source of Quoted Price: Range Servant			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of current ball picking unit due to excessive wear. The constant vibration and bouncing On the uneven driving range is causing constant repairs and replacement of bearings after 6 years of use. New unit has heavy duty thick galvanized steel and new strong polyurethane discs and baskets designed warp or crack. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Golf Course Netting
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

Golf Course facility improvement and repairs - Repair & Replacement of 25,000 square feet of damaged safety netting

Unit Price ▸	$50,000.00
Total Price ▸	
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	
Total Cost ▸	$50,000.00

Source of Quoted Price: Range Servant

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Repair and replace approximately 25,000 square feet of damaged safety Netting on the Driving Range to protect players and reduce ball loss ($35,000). Replace tee box markers and golf course facility entry marquee sign and foundation with new lighted sign.($15,000).

**Funded by Golf Construction Surcharge 570-38310

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Finance	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Check Sealer
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

Equipment

Unit Price ▸	$6,000.00
Total Price ▸	$6,000.00
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	
Total Cost ▸	$6,000.00

Source of Quoted Price:

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

The existing machine is currently being used to process Accounts Payable checks, Business License, Payroll checks, Water billing and Housing checks. The machine is extremely loud, jams frequently, is not user friendly in terms of and shreds checks, necessiating the need to void and re-issue checks and call for servicing. The machine is being used more than what was the original intent and is time to be replaced with a model that will be compatible to the new Springbrook system, is quieter, user friendly and comes with a service agreement.

Requested By: John Herrera	Title: Finance Director

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	City Clerk	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Printer
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Color Laser Printer			
Unit Price ▸			
Total Price ▸			$4,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			
Total Cost ▸			$4,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The Color Laser Printer currenty used in the City Clerk's Office is five years old and is heavy used to print large quantities of documents associated with the agenda process. While the printer still works, it does break-down often resulting in extensive down time and requiring service calls.			
Requested By: D.A.Betancur		Title: City Clerk	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☑	ITEM REQUESTED	Utility Vehicle
REPLACEMENT	☐		
PROPOSED MAKE:	John Deere	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
John Deere 1200A Bunker & Field Rake Vehicle			
Unit Price ▸		$10,900.00	
Total Price ▸		$10,900.00	
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸		1,200.00	
Total Cost ▸		$12,100.00	
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of broken down Kaboda utilized for ball field maintenance. Current vehicle is outdated with constant mechanical repairs needed that delay necessary maintenance. New vehicle will include various attachments and tools for ball field maintenance.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Senior Center	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Billiard Tables
REPLACEMENT	☑		
PROPOSED MAKE:	Brunswick	NUMBER REQUESTED	4
DESCRIPTION AND SPECIFICATIONS			
Standard 8' regulation billiard tables with covers.			
Unit Price ▸			$4,129.00
Total Price ▸			$16,500.00
Other Costs: Install., Transp. etc.			$400.00
Allowance for Inflation ▸			
Sales Tax ▸			1,800.00
Total Cost ▸			$18,700.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The existing 15 year old billiard tables are heavily utilized by seniors. The tables are uneven, and in need of significant repairs to bring tables to desired level of play. Required repairs are not cost effective or feasible due to required repair down time. New tables will accommodate desired level and volume of play.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	EZ UP Canopies & Parts
REPLACEMENT	☑		
PROPOSED MAKE:	Paris Equipment	NUMBER REQUESTED	20

DESCRIPTION AND SPECIFICATIONS

Set of 20 canopy tops, sides and walls

Unit Price ▸	$800.00
Total Price ▸	$16,000.00
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	1,700.00
Total Cost ▸	$17,700.00

Source of Quoted Price: www.alloutdoorbenches.com

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Replacement canopy half walls, full walls and tops for existing 20 canopies that are utilized year-round for citywide special events; programs registration, marketing & promotions, and service delivery. Canopies are also utilized by community groups, Sheriff's and school district.

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Utility Vehicle
REPLACEMENT	☑		
PROPOSED MAKE:	Vantage X1000	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Four cylinder OHC water cooled, extended cab utility vehicle.			
Unit Price ▸			$15,000.00
Total Price ▸			$15,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			1,600.00
Total Cost ▸			$16,600.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of inoperable Gator utility vehicle utilized for general park maintenance, field preparations, event, equipment transport, and park supervision.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Facilities & Program	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Swiftset Folding Chairs
REPLACEMENT	☑		
PROPOSED MAKE:	Mity-Lite	NUMBER REQUESTED	100
DESCRIPTION AND SPECIFICATIONS			
Steel tubing, powder-coated, lightweigth folding chair.			
Unit Price ▸			$70.00
Total Price ▸			$7,000.00
Other Costs: Install., Transp. etc.			$300.00
Allowance for Inflation ▸			
Sales Tax ▸			800.00
Total Cost ▸			$8,100.00
Source of Quoted Price: Mity-Lite			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of 100, seven year old folding chairs utilized for meetings, training, programs and special events at Rio Hondo Park Multi purpose room.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

CITY OF PICO RIVERA
CAPITAL OUTLAY SUMMARY (GL# 47300)

Capital Outlay by Fund			
Dept	Details	2010-2011 Budget	
		Object Acct#	Total Amount
400	**Public Information**		
	Avid Media/Avid Workstation	47300	6,400
	Video Cameras	47300	7,800
	Media Encoder	47300	5,500
		Total	**19,700**[1]
800	**Finance Department**		
	Emergency Window	47300	10,500
	Security Improvement	47300	15,000
		Total	**25,500**
3400	**Law Enforcement**		
	Furniture & Equipment	47300	3,000
6300	**PW - Storm Drain**		
	Water Tank	47300	5,800
8108	**Parks - Teen Services**		
	Computers	47300	13,300
	General Fund Capital Outlay		**67,300**
0410	**Transportation - Prop A**		
	Passenger Vans	47300	**88,600**
4920	**Water Utility - Operations**		
	Water Tank	47300	**5,800**

Capital Outlay by Fund			
Dept	Details	2010-2011 Budget	
		Object Acct#	Total Amount
8440	**Parks - Golf Course**		
	Golf Cart	47300	13,300
	Golf Range Ball Dispenser	47300	8,000
	Golf Lake Aerators	47300	8,700
	Golf Ball Picker	47300	6,200
	Replacement of Safety Nettings	47300	50,000
		Total	**86,200**[2]
9300	**Equipment Replacement Fund**		
	City Clerk - Color Laser Printer	47300	4,000
	Finance - Check Sealer	47300	6,000
	Senior Center - Billiard Tables	47300	18,700
	Operations Div - Utility Vehicle	47300	12,100
	Operations Div - Gator Utility Vehicle	47300	16,600
	Operations Div - Canopies & Parts	47300	17,700
	Facilities & Prog - Chairs	47300	8,100
		Total	**83,200**
	Summary by Fund:		
	General Fund		**67,300**
	Prop A Fund		**88,600**
	Water Fund		**5,800**
	Golf Course		**86,200**
	Equipment Replacement Fund		**83,200**
	GRAND TOTAL - CAPITAL OUTLAY		**331,100**
	[1]Funded by PEG 990-29110		
	[2]Funded by Golf Constr Surcharge		

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SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Avid Media Computer Software & Work Station
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1 of each

DESCRIPTION AND SPECIFICATIONS

AVID Media Composer 4 & Dell Precision T1500 64 Bit

Unit Price ▸	Avid Media	$2,300.00
Unit Price ▸	Avid Work Station	$3,500.00
Total Price ▸		**$5,800.00**
Other Costs: Install., Transp. etc.		
Allowance for Inflation ▸		
Sales Tax ▸		$600.00
Total Cost ▸		**$6,400.00**

Source of Quoted Price:

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Avid Media - The Public Information is improving and upgrading the volume and caliber of its programming. To complete projects on a timely basis and in a more efficient manner, the department requests the purchase of Avid Media Composer Software. The software will be loaded on a computer, which will replace the secondary editing computer system, which no longer works. The secondary editor is located on a CPU, which is seven years old and irreparable. The software is similar to our primary editor software. It would give the department the capability to edit video projects on each machine, allowing for the quick production the City News Show, special projects, such as production and editing of the REACH recitals, Congresswoman Grace Napolitano's Women of the Year Video, summer concerts, and the production of other city events. The acquisition of (2) video editors will allow one editor to view video, log tapes, pick out sound bites, or create graphics, while the other downloads video, or continues on another portion of the video project. **Funded by PEG Account 990-29110

Avid Work Station - The Public Information Dept is requesting the purchase of an Avid Workstation to replace the department's secondary editor, which no longer works. The secondary editor is equipped with software which is no longer supported, crashes, does not download video properly and is irreparable. The AVID Works Station would complement the department's primary editor. The purchase of this hardware would speed up video operations, by allowing similar projects to be edited in the same time frame for fast delivery. The department is upgrading its video production. Failure to purchase this equipment could result in a backlog of projects and inability to move forward in the development of quality video projects. ** Funded by PEG Account 990-29110

Requested By: Monica Gutierrez	Title: Public Information Manager

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Video Cameras
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	2

DESCRIPTION AND SPECIFICATIONS

Canon XL2 Mini DV Camera 20x optical zoom lens. 16:9 and 4:3 Ratio. 24p SD recording. Image Stabilizer

Unit Price ▸	$3,500.00
Total Price ▸	**$7,000.00**
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	$800.00
Total Cost ▸	**$7,800.00**

Source of Quoted Price: B & H Photo Video

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

The Public Information department's current video equipment is not adequate. The department has four cameras to shoot video and film City shows. Each camera is a different model ranging from four to eight years old. Each is becoming problematic because as they age the color temperatures fade, therefore causing the picture to lose quality and become blurry. This shows visually and is impossible to correct. With each camera at different stages of age the picture quality is very diffferent not allowing for consistent photo quality. The sound of each camera is also not adequate. The audio adaptors are experiencing mechanical failure in the tape housing mechanism. This distorts the quality of the sound. The older cameras are still usable, but ineffective during a three camera shoot. The camera shoots are needed to film the City's news show, dance recitals, REACH recitals, Concerts in the Park, etc. They capture footage from a wide shot angle, left shot angle and right shot angle. The purchase of two new XL2 Cameras will compliment the current XL2 in use and make for better recording of 3 camera shoots.
-Funded by PEG Account 990-29110

Requested By: Monica Gutierrez	Title: Public Information Manager

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Information	ACCOUNT NO.	010-0400-47300
ADDITIONAL	☐	ITEM REQUESTED	Media Encoder
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

H.264 Live Streaming Media Encoder. Includes WebEx Support Session
Hardware Device which allows for Live Streaming on PEG Central

Unit Price ▸	$5,000.00
Total Price ▸	**$5,000.00**
Other Costs: Install., Transp. etc.	
Allowance for Inflation ▸	
Sales Tax ▸	$500.00
Total Cost ▸	**$5,500.00**

Source of Quoted Price: B & H Photo Video

Date of Quote ▸	4/21/2010	Valid Until ▸	Thirty Days

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

The ability to stream an all video content from the City's cable channel to the City's website will be made possible with the purchase of the Leightronicx Media Encoder. This will allow the public the ability to view the City's content through the City's website. This provides a communication and emergency services tool to communicate with residents and the public. Not all Pico Rivera residents have access to cable television, so, streaming content live to the internet allows the public with an internet connection, or cell phone with internet capabilities to view all City programming, including the City's Council meetings, Pico Rivera City News and other content and programming live in real time.

The Public Information Department will purchase Leightonix Media Encoder equipment from Leightronix, the City's current On Demand service and hardware provider. In anticipation of the City's purchase of live streaming capabilities the City purchased a Digital Rapids Encoder in 2009. Howerver, without the purchase of $15,000 service it has been inoperable. The Public Information Department will trade-in the Digital Rapids Encoder to Leightronix.

Below please find a list of the trade-in cost and savings.
Trade-in Discount of $1,000
VMI Discount of $700
Free Terabyte USB Raid External Hard Disc Worth $1,199
Total Savings of $2,899
Effctive cost $2,632.96

Funded by PEG Account 990-29110

Requested By: Monica Gutierrez	Title: Public Information Manager

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Finance	ACCOUNT NO.	010-0800-47300
ADDITIONAL	☑	ITEM REQUESTED	Sliding Windows
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	2
DESCRIPTION AND SPECIFICATIONS			
Office Furniture			
Unit Price ▸			$5,000.00
Total Price ▸			$10,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$500.00
Total Cost ▸			$10,500.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
To replace the stained glass fixtures with sliding glass windows to allow for an exit in case of emergency, i.e. earthquake.			
Requested By: John Herrera		Title: Finance Director	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Finance	ACCOUNT NO.	010-0800-47300
ADDITIONAL	☑	ITEM	Department Security
REPLACEMENT	☐	REQUESTED	Improvements
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Office Furniture			
Unit Price ▸			
Total Price ▸			$15,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$0.00
Total Cost ▸			$15,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Installation of camera, panic buttons and other security improvements to prevent robbery and other security incidents/threats.			
Requested By: John Herrera		Title: Finance Director	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Law Enforcement	ACCOUNT NO.	010-3400-47300
ADDITIONAL	☑	ITEM REQUESTED	Furniture & Equipment
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Office Furniture			
Unit Price ▸			
Total Price ▸			$3,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$0.00
Total Cost ▸			$3,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
For purchase of various furnitures and equipment			
Requested By: Debbie Lopez		Title: Assistant City Manager	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	PW-Storm Drain	ACCOUNT NO.	010-6300-47300
ADDITIONAL	☑	ITEM REQUESTED	trailer mounted water tank
REPLACEMENT	☐		
PROPOSED MAKE:	Marksman Manufacturing	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

7000GVW trailer mounted water tank and pump equipped with 5 hp gas powered engine

Unit Price ▸	$5,170.00
Total Price ▸	$5,170.00
Other Costs: Install., Transp. etc.	100.00
Allowance for Inflation ▸	100.00
Sales Tax ▸	430.00
Total Cost ▸	5,800.00

Source of Quoted Price:

Date of Quote ▸	Marksman Manufacturing	Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

During emergencys the portable water tank and trailers would be utilized to transport and deliver water to residents in need. During non emergency needs would deliver water to non irrigated plants and trees throughout the city.

Requested By: Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Teen Services	ACCOUNT NO.	010-8108-47300
ADDITIONAL	☑	ITEM REQUESTED	Computers
REPLACEMENT	☐		
PROPOSED MAKE:		NUMBER REQUESTED	6
DESCRIPTION AND SPECIFICATIONS			
Dell desktop computures with 2007 MS suite			
Unit Price ▸			$2,000.00
Total Price ▸			$12,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$1,300.00
Total Cost ▸			$13,300.00
Source of Quoted Price: Mity-Lite			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Purchase of 3 additional Dell computers for the youth center's computer lab which is utilized by teens for homework, on-line research, gaming, and social networking. Existing computes were donated, are outdated and are not repairable.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Prop A	ACCOUNT NO.	090-0410-47300
ADDITIONAL	☑	ITEM REQUESTED	Passenger Vans
REPLACEMENT	☐		
PROPOSED MAKE:	FORD E 350	NUMBER REQUESTED	2
DESCRIPTION AND SPECIFICATIONS			
E 350 Extend XLT 5.4l EFI V8 FORD passenger van.			
Unit Price ▸			$40,000.00
Total Price ▸			$80,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			8,600.00
Total Cost ▸			$88,600.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Purchase of two (2) eight (8) passenger vans to transport and or shuttle Child Supervision, Youth Sports, Teens, Aquatics, Golf Course, and other program patrons on excrusions, rainy days, events, games and competitions.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Water Utility - Operations & Resources	ACCOUNT NO.	550-4920-47300
ADDITIONAL	☑	ITEM REQUESTED	trailer mounted water tank
REPLACEMENT	☐		
PROPOSED MAKE:	Marksman Manufacturing	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

7000GVW trailer mounted water tank and pump equipped with 5 hp gas powered engine

Unit Price ▸	$5,170.00
Total Price ▸	$5,170.00
Other Costs: Install., Transp.etc.	100.00
Allowance for Inflation ▸	100.00
Sales Tax ▸	430.00
Total Cost ▸	5,800.00

Source of Quoted Price:

Date of Quote ▸	Marksman Manufacturing	Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

During emergencys the portable water tank and trailers would be utilized to transport and deliver water to residents in need. During non emergency needs would deliver water to non irrigated plants and trees throughout the city.

Requested By: Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Golf Cart
REPLACEMENT	☑		
PROPOSED MAKE:	E-Z GO	NUMBER REQUESTED	3
DESCRIPTION AND SPECIFICATIONS			
Electric 48v volt golf cart.			
Unit Price ▸			$4,000.00
Total Price ▸			$12,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			$1,300.00
Total Cost ▸			$13,300.00
Source of Quoted Price: Range Servant			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of two E-Z Go golf carts. Carts are used by limited accessibility patrons. Existing carts are in need of constant repairs and are not reliable. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Range Ball Dispenser
REPLACEMENT	☑		
PROPOSED MAKE:	Range Servant	NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

Range Servant Ultima Dispenser. 16,000 ball capacity with single ball dispensing mechanism.

Unit Price ▸	$6,485.00
Total Price ▸	$6,500.00
Other Costs: Install., Transp. etc.	$800.00
Allowance for Inflation ▸	
Sales Tax ▸	$700.00
Total Cost ▸	$8,000.00

Source of Quoted Price: Range Servant

Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Replacement of current ball dispenser due to excessive rust and continual break downs with new non rust mechanism. Staff is currently being called out to service the machine 3 to 4 times a day. Repairs are costly and down time hurts revenue.

**Funded by Golf Construction Surcharge 570-38310

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Lake Aerators
REPLACEMENT	☑		
PROPOSED MAKE:	Vertex	NUMBER REQUESTED	4
DESCRIPTION AND SPECIFICATIONS			
Vertex Air plus units plus hardware and hoses			
Unit Price ▸			$1,300.00
Total Price ▸			$5,200.00
Other Costs: Install., Transp. Etc.			$2,900.00
Allowance for Inflation ▸			
Sales Tax ▸			$600.00
Total Cost ▸			$8,700.00
Source of Quoted Price: Clean Lakes Inc			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of current lake aerators as they have become clogged and damaged from to 10 years of service. Lake aerators are necessary to ensure water quality and safety as well as protect from algae and other bacteria which can create unsightly and unsanitary conditions. The aerators will also reduce lake maintenance. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Ball Picker Attachment
REPLACEMENT	☑		
PROPOSED MAKE:	Range Servant	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Ball Picker HD - heavy duty 310 015 MAXI 5 gang 4,000 ball capacity 10 basket - Range Servant			
Unit Price ▸			$4,795.00
Total Price ▸			$4,800.00
Other Costs: Install., Transp. etc.			$900.00
Allowance for Inflation ▸			
Sales Tax ▸			$500.00
Total Cost ▸			$6,200.00
Source of Quoted Price: Range Servant			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of current ball picking unit due to excessive wear. The constant vibration and bouncing On the uneven driving range is causing constant repairs and replacement of bearings after 6 years of use. New unit has heavy duty thick galvanized steel and new strong polyurethane discs and baskets designed warp or crack. **Funded by Golf Construction Surcharge 570-38310			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST
CAPITAL EXPENDITURES
BUDGET YEAR 2010-2011

DEPARTMENT:	Parks & Recreation Golf Course	ACCOUNT NO.	570-8440-47300
ADDITIONAL	☐	ITEM REQUESTED	Golf Course Netting
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1

DESCRIPTION AND SPECIFICATIONS

Golf Course facility improvement and repairs - Repair & Replacement of 25,000 square feet of damaged safety netting

Unit Price ▸			$50,000.00
Total Price ▸			
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			
Total Cost ▸			$50,000.00
Source of Quoted Price: Range Servant			
Date of Quote ▸		Valid Until ▸	

PURPOSE AND JUSTIFICATION
FOR NEED OF EQUIPMENT

Repair and replace approximately 25,000 square feet of damaged safety Netting on the Driving Range to protect players and reduce ball loss ($35,000). Replace tee box markers and golf course facility entry marquee sign and foundation with new lighted sign.($15,000).

**Funded by Golf Construction Surcharge 570-38310

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	City Clerk	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Printer
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Color Laser Printer			
Unit Price ▸			
Total Price ▸			$4,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			
Total Cost ▸			$4,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The Color Laser Printer currenty used in the City Clerk's Office is five years old and is heavy used to print large quantities of documents associated with the agenda process. While the printer still works, it does break-down often resulting in extensive down time and requiring service calls.			
Requested By: D.A.Betancur		Title: City Clerk	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Finance	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Check Sealer
REPLACEMENT	☑		
PROPOSED MAKE:		NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Equipment			
Unit Price ▸			$6,000.00
Total Price ▸			$6,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			
Total Cost ▸			$6,000.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The existing machine is currently being used to process Accounts Payable checks, Business License, Payroll checks, Water billing and Housing checks. The machine is extremely loud, jams frequently, is not user friendly in terms of and shreds checks, necessiating the need to void and re-issue checks and call for servicing. The machine is being used more than what was the original intent and is time to be replaced with a model that will be compatible to the new Springbrook system, is quieter, user friendly and comes with a service agreement.			
Requested By: John Herrera		Title: Finance Director	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Senior Center	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Billiard Tables
REPLACEMENT	☑		
PROPOSED MAKE:	Brunswick	NUMBER REQUESTED	4
DESCRIPTION AND SPECIFICATIONS			
Standard 8' regulation billiard tables with covers.			
Unit Price ▸			$4,129.00
Total Price ▸			$16,500.00
Other Costs: Install., Transp. etc.			$400.00
Allowance for Inflation ▸			
Sales Tax ▸			1,800.00
Total Cost ▸			$18,700.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
The existing 15 year old billiard tables are heavily utilized by seniors. The tables are uneven, and in need of significant repairs to bring tables to desired level of play. Required repairs are not cost effective or feasible due to required repair down time. New tables will accommodate desired level and volume of play.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☑	ITEM REQUESTED	Utility Vehicle
REPLACEMENT	☐		
PROPOSED MAKE:	John Deere	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
John Deere 1200A Bunker & Field Rake Vehicle			
Unit Price ▸			$10,900.00
Total Price ▸			$10,900.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			1,200.00
Total Cost ▸			$12,100.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of broken down Kaboda utilized for ball field maintenance. Current vehicle is outdated with constant mechanical repairs needed that delay necessary maintenance. New vehicle will include various attachments and tools for ball field maintenance.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Utility Vehicle
REPLACEMENT	☑		
PROPOSED MAKE:	Vantage X1000	NUMBER REQUESTED	1
DESCRIPTION AND SPECIFICATIONS			
Four cylinder OHC water cooled, extended cab utility vehicle.			
Unit Price ▸			$15,000.00
Total Price ▸			$15,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			1,600.00
Total Cost ▸			$16,600.00
Source of Quoted Price:			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of inoperable Gator utility vehicle utilized for general park maintenance, field preparations, event, equipment transport, and park supervision.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Operations Division	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	EZ UP Canopies & Parts
REPLACEMENT	☑		
PROPOSED MAKE:	Paris Equipment	NUMBER REQUESTED	20
DESCRIPTION AND SPECIFICATIONS			
Set of 20 canopy tops, sides and walls			
Unit Price ▸			$800.00
Total Price ▸			$16,000.00
Other Costs: Install., Transp. etc.			
Allowance for Inflation ▸			
Sales Tax ▸			1,700.00
Total Cost ▸			$17,700.00
Source of Quoted Price: www.alloutdoorbenches.com			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement canopy half walls, full walls and tops for existing 20 canopies that are utilized year-round for citywide special events; programs registration, marketing & promotions, and service delivery. Canopies are also utilized by community groups, Sheriff's and school district.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

SUPPLEMENTAL BUDGET REQUEST CAPITAL EXPENDITURES BUDGET YEAR 2010-2011			
DEPARTMENT:	Parks & Recreation Facilities & Program	ACCOUNT NO.	450-9300-47300
ADDITIONAL	☐	ITEM REQUESTED	Swiftset Folding Chairs
REPLACEMENT	☑		
PROPOSED MAKE:	Mity-Lite	NUMBER REQUESTED	100
DESCRIPTION AND SPECIFICATIONS			
Steel tubing, powder-coated, lightweigth folding chair.			
Unit Price ▸			$70.00
Total Price ▸			$7,000.00
Other Costs: Install., Transp. etc.			$300.00
Allowance for Inflation ▸			
Sales Tax ▸			800.00
Total Cost ▸			$8,100.00
Source of Quoted Price: Mity-Lite			
Date of Quote ▸		Valid Until ▸	
PURPOSE AND JUSTIFICATION FOR NEED OF EQUIPMENT			
Replacement of 100, seven year old folding chairs utilized for meetings, training, programs and special events at Rio Hondo Park Multi purpose room.			
Requested By: Ralph Aranda		Title: Director of Parks & Recreation	

City of Pico Rivera
Capital Improvement Budget Status
Amendments for FY 2010/2011 Projects Carryover
As of 05/30/2010

Fund #	Project Name	Project #	TYPE	Annual Budget	YTD Actual Expenditures	Additions in FY 2010/2011	Balance
718	Passons-Serapis Grade Separation	20053	S	21,352,783	2,468,739	-	18,884,044
095	Rosemead/Whittier Improvements	20075	S	797,320	-	-	797,320
095	Paramount Blvd @ Loch Lomond	20096	S	100,000	-	(70,000)	30,000
010	Install surveillance cameras	20106	F	34,283	-	-	34,283
017	Easement Landscaping - Paramount n/o Loch Lomand	21141	S	16,000	-	-	16,000
095	Rosemead Blvd - Washington - Mines	21150	S	-		-	
010	Update Citywide Financial/Wintegrate Program	21169	A	1,070,091	427,806	145,000	787,285
550	Water Facility Security Improvements	21175	W	43,337	5,066	-	38,271
550	Water System General Upgrades	21177	W	150,111	72,076	-	78,035
638/095	Paramount Blvd: Washington Blvd to Gallatin Rd	21180	S	32,811	22,828	-	9,984
010	City Yard Improvements	21187	F	53,463	44,871	-	8,591
010	Aquatic Center Front Counter Renovations	21188	P	30,300	-	-	30,300
010	Youth Center Renovations	21189	P	25,000	-	-	25,000
010	Smith Park Field Light Renovations	21191	P	188,000	-	-	188,000
010/016	City Facilities Masterplan	21192	F	876,184	637,089	-	239,095
010	General Plan Update	21194	F	283,550	3,200	400,000	680,350
550	Water Master Plan	21197	W	14,658	13,048	-	1,610
719/010	Prop 1B Local Street Repair - Phase A & B	21198	S	773,125	773,125	-	
720/010	Safe Routes to School (SR2S) Project	21200	S	479,377	127,265	-	352,112
010	Rosemead at Marketplace Street Light/Signal	21202	S	-		-	
698/016	Senior Center Renovation	21203	F	329,878	296,187	-	33,691
010	Miscellaneous 2009 Park CIP	21208	P	44,883	17,463	-	27,420
010	Sanitary Sewer Master Plan	21209	S	46,403	35,374	-	11,029
300	Pico Rivera Library	21210	F	7,980,032	391,865	-	7,588,167
010	Whittier Blvd Median Modification(Left Pocket Turn)	21211	S	4,500	4,500	-	-
590	Sports Arena Feasibility Study for Multi-Purpose Building	21212	F	11,939	11,939	-	-
010	Mines Ave Recycled/Reclaimed Water Line	21213	S	220,000	-	-	220,000
631/010	Gutter and Sidewalk Improvements	21214	S	234,327	250,283	-	(15,956)
639/095	Beverly Blvd Rehabilitation(Stimulus Fund)	21215	S	2,649,167	13,077	-	2,636,089
639	Energy Efficiency Project	21216	F	579,400	283,798	-	295,602
010	Traffic Calming Project	21217	S	60,000	46,622	-	13,378
300	Smith Park Renovations	21218	P	6,500,000	184,898	-	6,315,102
300	Rivera Park Renovations	21219	P	4,500,000	184,669	-	4,315,331
300	Pio Pico School Park Design	21220	P	125,000	39,399	-	85,601
300	Rosemead/Mines Street Project (Library)	21221	P	530,000	18,436	-	511,564
300	Pico Park Renovations	21222	P	4,000,000	237,696	-	3,762,304
300	Golf Course Renovations	21223	P	-	-	-	-

City of Pico Rivera
Capital Improvement Budget Status
Amendments for FY 2010/2011 Projects Carryover
As of 05/30/2010

Fund #	Project Name	Project #	TYPE	Annual Budget	YTD Actual Expenditures	Additions in FY 2010/2011	Balance
300	Residential Resurfacing Project, Phase C	21225	S	502,306	-	-	502,306
095	Rosemead Blvd Rehab from Telegraph to Rex Road	21226	S	303,788	79,186	1,073,262	1,297,864
016	Phone System	21227	A	269,500	150,355	-	119,145
300	Bond Proceeds-Street Infrastructure TBD	21228	S	-	-	-	-
719	Durfee Ave Road Rehabilitation	21229	S	80,000	44,320	-	35,680
010	Streamland Park - Parking Lot Improvements	21230	P	50,000	118	-	49,882
095	Beverly Blvd Median Island Improvements	21231	S	1,975,000	82,300	-	1,892,701
095	Telegraph Road Raised Medians (from Passons to Rosemead)	21232	S	-	-	1,400,000	1,400,000
095	Mines / Passons Flashing Beacon Upgrade	21233	S	-	-	70,000	70,000
570	Golf Course Facility Improvements	21223	F	-	-	170,000	170,000
050	TDA Article 3 Project - TBD	TBD	S	-	-	-	-
095	Prop C Streets & Roads Project	TBD	S	848,320	-	(41,200)	807,120
096	Measure R Fixed Route Transit Program	TBD	S	31	-	-	31
090	Citywide Bus Shelter	TBD	S	50,000	-	-	50,000
719	Prop 42 Streets, Highway Maintenance &	TBD	S	165,378	-	-	165,378
638	STPL FUNDS	TBD	S	627,062	-	(325,000)	302,062
	Demonstration TEA21 Funds	TBD	S	-	-	627,000	627,000
717	Uncommited 2002 Parks Bond Act-Per Capita, Prop 40,	TBD	P	110,192	-	-	110,192
717/010	uncommited 2002 Parks Bond Act-RZH,	TBD	P	100,880	-	-	100,880
010	General Fund TBD Project	TBD	S		-	-	-
	Totals - All Projects			64,541,312	7,121,759	3,449,062	60,868,615
	Administrative Projects	2	A	1,339,591	578,161	145,000	906,431
	Facilities Projects	8	F	10,147,829	1,668,050	570,000	9,049,779
	Parks Projects	14	P	21,528,089	837,741	-	20,690,348
	Streets Projects	28	S	31,317,697	3,947,618	2,734,062	30,104,141
	Water Projects	3	W	208,106	90,190	-	117,917
	Totals - All Projects	55		64,541,312	7,121,759	3,449,062	60,868,615
					100%	11%	5%	94%

Denotes a completed CIP project.

SUPPLEMENTAL BUDGET REQUEST
CAPITAL IMPROVEMENT PROJECT
BUDGET YEAR 2010-2011

DEPARTMENT:	PARKS & RECREATION Golf Course	DEPT CODE:	210-7310
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500	21223	Golf Course Building Improvements	$170,000
Funding Source: Description		General Fund ☐ / Grants ☐	Other Funds ☑

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Clubhouse repairs to include replacement of 4,000 square feet of worn and dated carpet in pro shop, café, banquet rooms, and offices ($20,000). Electrical repairs and upgrades throughout the clubhouse including replacement of lighting in the Pro Shop, Café, Banquet room, and building exterior ($50,000). Restrooms renovations to includes complete replacement of fixtures, flooring, partitions and necessary to repairs to plumbing system ($45,000). Renovation to patio to include replacement of existing worn, unattractive, and vandalized fiberglass tables, tile floors, and installation of lighting and outdoor heaters (15,000). Paint inside and outside of the clubhouse to improve the aesthetics of the facility and attractiveness of the facility ($20,000). Replace 400 sq/ft. of termite damaged entry trellis, pillars, and overhead structures ($20,000).

** Funded by Golf Construction Surcharge 570-38310

Requested By: Ralph Aranda	Title: Director of Parks & Recreation

SUPPLEMENTAL BUDGET REQUEST CAPITAL IMPROVEMENT PROJECT BUDGET YEAR 2010-2011				
DEPARTMENT:	Finance Department		DEPT CODE:	210-7320
EXPENSE TYPE:	☐ Recurring	☑ One-Time (For this Fiscal Year Only)		
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE		AMT REQUESTED
44500	CIP #21169	Contracted Services - Update Financial/Wintegrate Prog		$145,000
Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐
PURPOSE AND JUSTIFICATION FOR ADDITIONAL EXPENDITURES				
Increase of $145,000 to cover hardware upgrades and additional trainings.				
Requested By: John Herrera		Title: Finance Director		

SUPPLEMENTAL BUDGET REQUEST
CAPITAL IMPROVEMENT PROJECT
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Works Engineering Division (4010)	DEPT CODE:	4010
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500	21226	Rosemead Rehab., Phase II 210-7300-44500-00021226	$1,377,000

Funding Source: Description	List below	General Fund	Grants	Other Funds
		☐	☑	☑

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

In the last several years, the City received various federal grants for roadway improvements to Rosemead Boulevard from Rex Road to Telegraph Road. The scope of work includes but is not limited to intersection rehabilitation, minor traffic signal improvements, resurfacing of the roadway pavement, median modifications and related landscaping, ADA ramp upgrades, curb, gutter and sidewalk improvements, as well as, street signs, roadway striping.

Demo TEA 21- Federal Funds	$627,000
SAFETEA-LU - Federal Funds	$80,000
STPL - Federal Funds	$325,000
Prop C (Local match)	$345,000
Total Project Cost	$1,377,000

Requested By:	Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST CAPITAL IMPROVEMENT PROJECT BUDGET YEAR 2010-2011				
DEPARTMENT:	Community & Economic Development		DEPT CODE:	210-7320
EXPENSE TYPE:	☐ Recurring	☑ One-Time (For this Fiscal Year Only)		
OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE		AMT REQUESTED
44500	CIP #21194	Contracted Services - General Plan Update		$400,000
Funding Source: Description		General Fund ☑	Grants ☐	Other Funds ☐
PURPOSE AND JUSTIFICATION FOR ADDITIONAL EXPENDITURES				
Increase of $400,000 to cover General Plan Update expenses. Current General Plan allocation balance will be rolled over.				
Requested By: Jeff Brauckmann		Title: Director of Community & Eco. Dev't.		

SUPPLEMENTAL BUDGET REQUEST
CAPITAL IMPROVEMENT PROJECT
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Works Engineering Division (4010)	DEPT CODE:	4010
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500	21233	Passons/Mines Flashing Beacon Improvements	$70,000

Funding Source: Description	Prop C	General Fund ☐	Grants ☐	Other Funds ☑

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

The project is necessary upgrade the antiquated flashing beacon and beautify the intersection. Improvements include flashing beacon upgrades and minor intersection enhancements with raised landscaped islands.

Requested By:	Al Cablay	Title: Director of Public Works

SUPPLEMENTAL BUDGET REQUEST
CAPITAL IMPROVEMENT PROJECT
BUDGET YEAR 2010-2011

DEPARTMENT:	Public Works Engineering Division (4010)	DEPT CODE:	4010
EXPENSE TYPE:	☑ Recurring	☐ One-Time (For this Fiscal Year Only)	

OBJECT NO.	PROJECT# (If Applicable)	ACCOUNT TITLE	AMT REQUESTED
44500	21232	Telegraph Road Raised Medians 210-7300-44500-00021232	$1,400,000

Funding Source: Description	HSIP Funds & Prop C	General Fund ☐	Grants ☑	Other Funds ☑

PURPOSE AND JUSTIFICATION
FOR ADDITIONAL EXPENDITURES

Grant funds were awarded to both the City of Pico Rivera and the City of Downey as part of the Highway Safety Improvement Program (HSIP), Cycle 2. This multiagency project involves the construction of raised landscaped median islands on Telegraph Road between Rosemead Blvd and Passons Blvd. A distance of approximately one-half mile. This project will improve the flow of traffic, enhance traffic safety and beautify the Telegraph Road corridor.

The City of Downey will reimburse the City of Pico Rivera 50% of matching funds ($250,000)

HSIP Programmed Federal Funds $900,000
Prop C (Local match) $500,000
Total Project Cost $1,400,000

Requested By:	Al Cablay	Title: Director of Public Works

CITY OF PICO RIVERA
Procurement Matrix

Item	Initial PO Value From	To	Procurement Approval Process							Awarded by	Procurement Method
If amount requested exceeds budget, please consult the Finance Director in order to initiate transfer of funds.											
Supplies & Equipment PO's [1, 2, 3, 4]	$ 1	$ 500	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes Warrant Check or PO (If Required)			Dept. Director	Sole Source - Credit Card/Petty Cash/Warrant Check
	$ 501	$ 5,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	Sole Source/Quote Not Required [1]
	$ 5,001	$ 10,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	Informal Verbal Quote [1]
	$ 10,001	$ 30,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	3 Informal Written Quotes [1]
	Over	$ 30,000	CC Authorizes Expenditure [4]	Create Requisition [2]; Attach Staff Report (with minutes) & Quotes	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	CC Approves Vendor	Requisition Becomes PO	Dept. Director	3 Informal Written Quotes [1]
Professional Services PO's [1, 2, 3, 4, 8, 9]	$ 1	$ 5,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	RFP/Sole Source @ CM/ACM Discretion [8, 9]
	$ 5,001	$ 30,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			City Manager	RFP/Sole Source @ CM/ACM Discretion [8, 9]
	Over	$ 30,000	CC Authorizes Expenditure [4]	Create Requisition [2]; Attach Staff Report (with minutes) & Quotes	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	CC Approves Vendor	Requisition Becomes PO	City Council	RFP/Sole Source - CC Approval Required [8, 9]
CIP Construction PO's [1, 2, 3, 4]	$ 1	$ 5,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	Sole Source [1]
	$ 5,001	$ 30,000	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			City Manager	3 Quotes/Informal Bid Process [1]
	$ 30,001	$ 100,000	CC Authorizes Expenditure [4]	Create Requisition [2]; Attach Staff Report (with minutes) & Quotes	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	CC Approves Vendor	Requisition Becomes PO	City Council	Informal Bid Process/Council Approval [7]
	Over	$ 100,000	CC Authorizes Expenditure [4]	Create Requisition [2]; Attach Staff Report (with minutes) & Quotes	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	CC Approves Vendor	Requisition Becomes PO	City Council	Formal Sealed Bid Process [1, 7]
Change Orders [1, 2, 4, 5]	$ 1	$ 30,000 **	Create Requisition [2]	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	Requisition Becomes PO			Dept. Director	
	Over	$ 30,000 **	CC Authorizes Expenditure [4]	Create Requisition [2]; Attach Staff Report (with minutes) & Quotes	DD Approves Req.	FD Approves Req.	CM/ACM Approves Req.	CC Approves Vendor	Requisition Amends PO	Dept. Director	

** a) If the Change Order causes the Original PO to exceed $30k, the Change Order must be approved by the City Council PRIOR to purchase.
b) If the Original PO exceeds $30k and the Change Order is 10% or less than the Original PO, Finance Director approval is required PRIOR to purchase. No City Council approval is required.
c) If the Original PO exceeds $30k and the Change Order is more than 10% of the Original PO, City Council approval is required PRIOR to purchase.

Emergency PO [6]	Address Emergency Then Contact Purchasing Providing 1) Vendor Info & 2) PO Amount. Receive PO # From Purchasing.	Create Req. For a Confirming PO	DD Approves Req.	CM/ACM Approves Req.	FD Approves Req.	CC Confirms by 4/5 Vote if Over $30k	Confirming PO Created	Dept. Director	

NOTES

1 *Quotes must be attached to the requisition. Quotes are provided to City Council if City Council approval is required.*
2 *Attach all required quotes and, if budgeted, subject to request by the Finance Director, attach a copy of the budgeted item to the requisition.*
3 *a) If the Purchase Order has or has not been budgeted for & is under $30k the Finance Director approves prior to purchase.*
b) If the Purchase Order (or Purchase Order line item) exceeds the department budget, or budget line item, funds MUST be appropriated PRIOR to purchase. If the Purchase Order exceeds $30,000, City Council approval is required PRIOR to purchase or Requisition creation.
4 *Prior to submitting purchase to City Council for expenditure approval prepare Staff Report.*
5 *Prior to submitting a Change Order Requisition to the Finance Director for approval please obtain & attach to the requisition the following items/information:*
a) The original Purchase Order amount,
b) The amount spent to date on the Purchase Order,
c) The unspent Purchase Order amount,
d) The value of the Change Order > $30k, and,
e) If budgeted, subject to request by the Finance Director, attach a copy of the budgeted item to the requisition.
6 *Contact Purchasing immediately about an Emergency Purchase Order # to accelerate vendor authorization. Emergency Purchase Order's are to be used ONLY in the dire need of materials/services. Bidding is dispensed with for emergencies when the amount is less than $1,000 under Pico Rivera Municipal Code Section 3.20.060 & for emergencies declared by the Director of Public Works. Work is performed at once & no Formal/Informal Bidding process is utilized. Pico Rivera Municipal Code Section 3.48.110.*
7 *Capital Improvement Projects are not exempt from the Formal Sealed Bid process regardless of whether or not Uniform Cost Accounting is utilized. Formal Bidding must follow the process outlined in California Public Contract Code Sections 22000 - 22050. Pico Rivera Municipal Code Section 3.48.100.*
8 *Professional Services Contracts can be awarded on the basis of demonstrated competence and professional qualifications and can be approved via Sole Source. A Request For Proposal or quotes from other vendors would only be required if requested by the City Manager/Assistant City Manager or City Council as authorized in Pico Rivera Municipal Code Section 3.20.105.*
9 *Professional Services Contracts are approved for (a) a "dollar specific" amount and duration, or are (b) "open" contracts that continue until terminated by the City Manager/Assistant City Manager or service provider. A Purchase Order is required for all contracts, however, for "open" contracts the purchase order can be increased, with City Manager/Assistant City Manager approval, as long as there are sufficient funds in the budget. "Dollar specific" contracts can also be increased, if approved by the City Manager/Assistant City Manager, however, if they exceed the City Manager's/Assistant City Manager's authority amount of $30k, the contract must be returned to the City Council for approval.*

Abbreviations

CC	City Council
CIP	Capital Improvement Project
CM/ACM	City Manager/Assistant City Manager
CPCC	California Public Contract Code
DD	Department Director
FD	Finance Director
PM	Purchasing Manager
PO	Purchase Order
PRMC	Pico Rivera Municipal Code
RFP	Request For Proposal

Last Revised 6/17/10

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CITY OF PICO RIVERA
Fully Burdened Hourly Rate (FBHR) Schedule

POSITION TITLE	FY2010 @ 1.08 (+4% Per Year) TOTAL FBHR
COUNCILPERSON	26.73
ACCOUNT CLERK II	69.76
ACCOUNT CLERK III	40.47
ACCOUNTANT I	85.57
ACCOUNTANT II	98.15
ACCOUNTANT III	108.13
ADMIN. CLERK	43.92
ADMINISTRATIVE CLERK	56.08
ANALYST	95.87
ASSISTANT CITY MANAGER	172.94
ASSISTANT PLANNER	77.89
ASSOCIATE PLANNER	85.71
ASST. CITY ENGINEER	158.09
ASST. ENGINEER	100.27
BUILDING CUSTODIAN	49.15
BUILDING INSPECTOR	105.35
BUILDING OFFICIAL	170.99
CITY CLERK	111.12
CITY MANAGER	226.89
CONST. INSPECTOR	94.89
COORDINATOR	86.42
COUNTER SVCS REP	88.70
DEPUTY CITY CLERK	68.90
DEPUTY CITY ENGINEER	111.64
DEPUTY DIR OF COMM DEV	134.74
DEPUTY DIR. OF PUBLIC WORKS	158.62
DEPUTY DIRECTOR	111.64
DIR. OF PUBLIC WORKS	194.66
DIR.OF COMM.DEVELOPMENT	176.97
DUPLICATING EQUIPMENT	72.39
EQUIP. MECHANIC II	62.07
EXECUTIVE ASSISTANT	93.71
FAC MAINT WORKER I	64.82
FAC MAINT WORKER II	72.78

CITY OF PICO RIVERA
Fully Burdened Hourly Rate (FBHR) Schedule

POSITION TITLE	FY2010 @ 1.08 (+4% Per Year) TOTAL FBHR
FAC MAINT WORKER III	84.49
FINANCE DIRECTOR	160.23
GOLF COURSE SUPERINTEND.	70.63
HOUSING PROGRAMS SPEC.	64.52
MAINTENANCE AIDE	19.20
MAINTENANCE WORKER	64.30
MANAGER	116.35
MNTCE CREW LEADER	76.68
MNTCE SUPERVISOR	114.90
NEIGHBORHOOD IMPRV. INSP.	85.85
PARKS & CS DIRECTOR	153.39
PRINCIPAL PLANNER	126.17
PUBLIC SAFETY MANAGER	94.38
PUBLIC WORKS PROGRAMS	87.57
PURCHASING MANAGER	102.42
RECREATION AIDE	13.04
RECREATION LEADER III	16.92
REVENUE COLLECTIONS ASST.	84.14
SECRETARY	65.10
SENIOR ANALYST	108.01
SENIOR COORDINATOR	87.03
SENIOR INSPECTOR	134.30
SENIOR MANAGER	129.58
SENIOR TECHNICIAN	88.89
SPECIALIST (NON-REC)	11.32
SR BLDG INSPECTOR	135.41
SR. EXECUTIVE ASSISTANT	83.08
SUPERVISOR	105.16
TECHNICIAN	68.96
UTILITY MAINT WORKER I	65.72
UTILITY MAINT WORKER II	70.38
UTILITY MAINT WORKER III	80.44

**Fee Study based on FY07-08 Budget (Report Date: January 2009)