



Tuesday, October 27, 2015

ROLL CALL:

Gregory Salcido, Mayor
David W. Armenta, Mayor Pro Tempore
Bob J. Archuleta, Councilmember
Gustavo V. Camacho, Councilmember
Brent A. Tercero, Councilmember

Regular Meeting 6:00 p.m.
Council Chamber
6615 Passons Blvd.
Next Resolution No. 6829
Next Ordinance No. 1096
Next Agreement No. 15-1638

COMMISSIONERS SCHEDULED TO BE PRESENT:

Paul Gomez, Planning Commission
Pat Saucedo, Parks & Recreation Commission

INVOCATION:

PLEDGE OF ALLEGIANCE:

SPECIAL PRESENTATIONS:

- City of Pico Rivera – City Council Presentation 2015 Business Friendly City in Los Angeles County Finalist by Carrie Rogers, Vice President, Business Assistance and Development LAEDC and Rachel Barbosa, Director, Supervisor Hilda L. Solis, First District Los Angeles

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

1st PERIOD OF PUBLIC COMMENTS - IF YOU WOULD LIKE TO SPEAK ON ANY LISTED AGENDA ITEMS OR NON-AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: **1)** respond briefly to statements made or questions posed by the public; **2)** ask a question for clarification; **3)** provide a reference to staff or other resources for factual information; **4)** request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and **5)** direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

1. Minutes:

- City Council regular meeting of October 13, 2015

Recommendation: Approve

2. 7th Warrant Register of the 2015-2016 Fiscal Year. (700)

Check Numbers: 268791-268924

Special Check Numbers: 268789-268790

Recommendation: Approve

3. UCLA North American Integration and Development (NAID) Center Minimum Wage Policy Research Study. (500)

Recommendation:

1. Authorize the City Manager to enter into an agreement with the UCLA North American Integration and Development (NAID) Center for a research study on the impacts of a minimum wage policy implementation in the City of Pico Rivera.

Agreement No. _____

4. Sub-recipient Agreement with Neighborhood Housing Services of Los Angeles County (NHS) for Program Administration of the City's Home Rehabilitation Loan Program for Low-Income Homeowners. (500)

Recommendation:

1. Award a sub-recipient agreement to Neighborhood Housing Services of Los Angeles County (NHS) to provide program administration for the City's Home Rehabilitation Loan Program for qualified low-income homeowners; and

2. Authorize the Mayor to execute the sub-recipient agreement for the HOME Program with NHS, in a form approved by the California Department of Housing and Community Development in an amount not-to-exceed \$1,086,800 until March 30, 2017.

Agreement No. _____

5. Code Enforcement Services – Award Professional Services Agreement to JAS Pacific. (500)

Recommendation:

1. Approve Professional Services Agreement (PSA) with JAS Pacific to provide Code Enforcement Services for an amount not-to-exceed \$45,000; and
2. Authorize the Mayor to execute the PSA with JAS Pacific in a form approved by the City Attorney.

Agreement No. _____

6. Passons Boulevard and Durfee Avenue Corridor Improvements (CIP No. 21260) – Notice of Completion. (500)

Recommendation:

1. Accept the work as completed by Palp Inc., dba Excel Paving Company (Excel Paving Company);
2. Find that the requested “Changes in Work” for the project have no significant effect on the environment and approve the changes and increased construction contract amount of \$18,024.33. The final contract amount with Excel Paving Company increases from \$432,467.50 to \$450,491.83;
3. Approve the final Total Project Budget for the project; and
4. Authorize the City Clerk to file the Notice of Completion with the Los Angeles County Registrar-Recorder and, if no claims are filed within 35 days after recordation, to exonerate the payment/performance bonds and authorize the City Manager to release the 5% retention payment to Excel Paving Company.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

LEGISLATION: None.

MAYOR/COUNCILMEMBER REPORTS ON INTERGOVERNMENTAL AGENCY MEETINGS:

NEW BUSINESS:

OLD BUSINESS:

CLOSED SESSION:

a. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives:

City Manager René Bobadilla

Human Resources Director Maurice Sebastian

Employee organization:

Pico Rivera Mid-Managers and Professional and Confidential Association
Bargaining Unit

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera website, Pico Rivera Post Office and Parks: Smith, Pico and Rivera which are available for the public to view on this 22nd, day of October 2015.

Dated this 22nd, day of October 2015

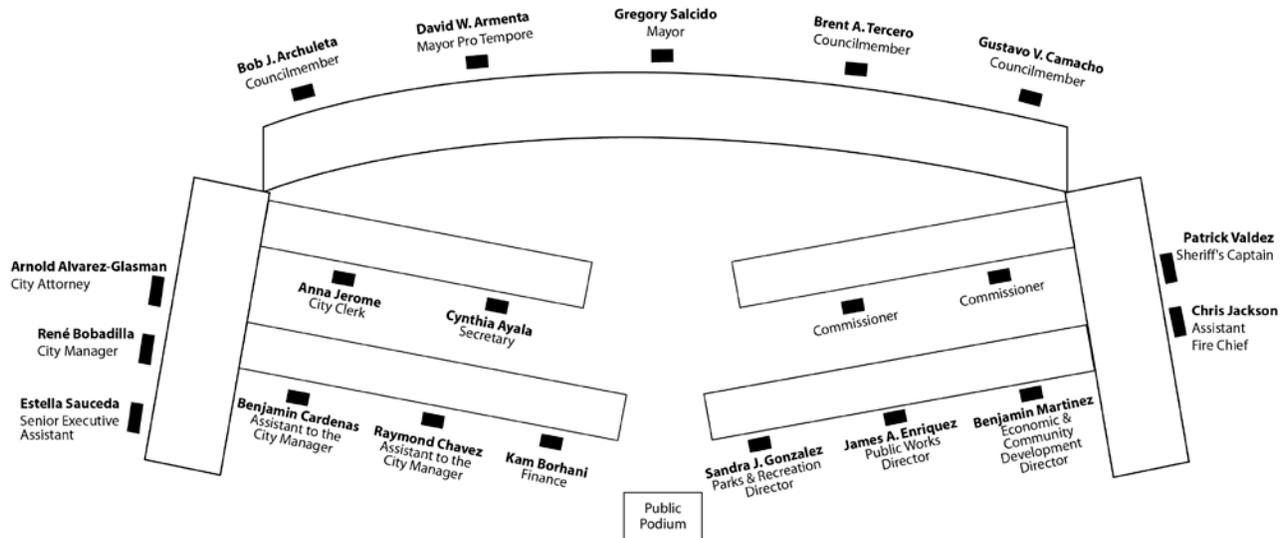


Anna M. Jerome, CMC
City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.

Council Meeting Seating Chart



STATEMENT REGARDING DECORUM AT CITY COUNCIL MEETINGS

If you wish to speak at the time set aside for public comments, the City Council has established the following standards and Rules of Decorum as allowed by State law.

- Public comment is limited to those portions of the meeting referred to as Public Comments. These portions are intended for members of the public to address the City Council, Successor Agency, Housing Assistance Agency or Water Authority on matters related to agendas or any other items under the subject matter jurisdiction of the City Council or Agencies.
- A yellow Public Hearing Comment Request card must be completed to speak during a Public Hearing.
- A green Public Comment Request – Agenda Items Only card is for those wishing to address the Council/Agency on agenda items only during the 1st Period of Public Comments.
- A blue Public Comment Request – All other City-Related Business card is for those wishing to address the Council/Agency on any other items under the subject matter jurisdiction of the Council/Agency during the 2nd Period of Public Comments.
- Citizens may address the Council, Successor Agency or Housing Assistance Agency once for a **maximum of three minutes**. After each speaker returns to his/her seat, the Mayor shall determine the time and manner of response, but typically if answers are available, they will be given after all speakers have had an opportunity to address the City Council.
- Members of the audience are asked to refrain from clapping or otherwise speaking from their seats. Those not meeting the standards for decorum may be escorted from the meeting.

RULES OF DECORUM CAN BE FOUND IN THE PICO RIVERA MUNICIPAL CODE SECTION 2.08.050 AS ESTABLISHED BY ORDINANCE 783 ADOPTED ON AUGUST 20, 1990 AND AMENDED BY ORDINANCES 822 (SEPTEMBER 21, 1992) AND 1020 (MARCH 21, 2006).



Tuesday, October 13, 2015

A Regular Meeting of the City Council was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor Salcido called the meeting to order at 6:00 p.m. on behalf of the City Council.

PRESENT: Archuleta, Armenta, Camacho, Tercero, Salcido

ABSENT: None

COMMISSIONERS PRESENT:

Gustavo Contreras, Sister City Commission

INVOCATION: Councilmember Archuleta

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Armenta

SPECIAL PRESENTATIONS:

- Proclamation presented to Captain Castellano
- Proclamation declaring October 18 – 24 Freedom from Workplace Bullying Week

EMERGENCY ITEM

City Attorney Alvarez-Glasman stated that there is an immediate need to take action on a subsequent matter that was brought to staff's attention after the posting of the regular City Council Agenda regarding a resolution to approve an emergency contract with Green Giant Landscape Inc. to repair a broken storm drain.

City Manager Bobadilla stated that in anticipation of the predicted rains, it is imperative to award the contract so that the broken storm drain could be repaired in a timely manner.

Motion by Councilmember Archuleta, seconded by Mayor Pro Tem Armenta to add the resolution approving an emergency contract with Green Giant Landscape Inc. to the October 13, 2015 City Council Agenda. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido

NOES: None

- A. Resolution Approving an Emergency Contract with Green Giant Landscape, Inc. in an Amount Not-to-Exceed \$71,302 for the Storm Drain Repair at Olympic Blvd. and Rosemead Blvd. (CIP No. 21313).**

Motion by Councilmember Archuleta, seconded by Mayor Pro Tem Armenta to: 1) Adopt Resolution No. 6828, by a four-fifths vote, awarding an emergency construction contract in the amount of \$71,302 to Green Giant Landscape Inc. for the Emergency Storm Drain Repair at Olympic Blvd. and Rosemead Blvd. (CIP No. 21313); 2) Authorize the Mayor to execute the contract in a form approved by the City Attorney; and 3) Approve the revised Total Project Budget. Motion carries by the following roll call vote:

Resolution No. 6828 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING AN EMERGENCY CONTRACT FOR STORM DRAIN REPAIRS AT OLYMPIC BOULEVARD AND ROSEMEAD BOULEVARD

Agreement No. 15-1637

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido
NOES: None

1st PERIOD OF PUBLIC COMMENT:

Adrian Garcia, Southern California Edison Representative:

- Addressed the City Council to provide an update on projects in the city and changes within the company with the goal of being more efficient which entails reduction in staff and the utilization of digital applications/social media.

Lindy Enriquez:

- Addressed the City Council regarding the starving dogs that were taken into custody by SEAACA and inquired about the investigation pertaining to the owners.

In response to the speaker's concern, SEAACA representative Charles Miller stated that the investigation is pending and that the animals are recovering and doing well.

Zita Rodriguez:

- Addressed the City Council regarding employee union negotiations.

Rose Rivas:

- Addressed the City Council to comment on her objection to inaccurate information given by one of the candidates at the Candidate Forum and the lack of response from the incumbents to defend the city.

Virginia Aguirre:

- Addressed the City Council regarding her objections to comments provided by one of the candidates at the Candidate Forum in reference to the City Manager.

In reference to the speakers' comments, Councilmember Tercero stated that there has been nothing but professionalism amongst the City Council and the City Manager when conducting city business. He further stated that the candidates, just as any other resident, have a right to voice their opinion in a public forum and should not be silenced because someone does not agree with them. Mayor Salcido concurred with Councilmember Tercero's comment.

CONSENT CALENDAR:

1. **Minutes:**
 - Approved City Council regular meeting of September 22, 2015

2. **Approved 6th Warrant Register of the 2015-2016 Fiscal Year.** (700)
Check Numbers: 268532-268589; 268592-268788
Special Check Numbers: 268590-268591

3. **2015-2017 Memorandum of Understanding for (1) SEIU Full-Time Bargaining Unit; (2) SEIU Parks and Recreation Hourly Bargaining Unit; and (3) SEIU Hourly Bargaining Unit.** (200)
 1. Approved a two year Memorandum of Understanding (MOU) between the City of Pico Rivera and Service Employees International Union (SEIU) Local 721 – Full-Time Bargaining Unit for the period commencing July 1, 2015 and ending 11:59 p.m. on June 30, 2017; and
 2. Approved a two year Memorandum of Understanding (MOU) between the City of Pico Rivera and Service Employees International Union (SEIU) Local 721 – Parks and Recreation Hourly Bargaining Unit for the period commencing February 1, 2015 and ending 11:59 p.m. on June 30, 2017; and
 3. Approved a two year Memorandum of Understanding (MOU) between the City of Pico Rivera and Service Employees International (SEIU) Local 721 – Hourly Bargaining Unit for the period commencing February 1, 2015 and ending 11:59 p.m. on June 30, 2017.

4. **Pico Rivera City Yard Street Sweeper Transfer Station (CIP No. 21275) – Award Construction Contract.** (500)
 1. Awarded a construction contract in the amount of \$164,500 to Lucas Builders, Inc. for the Pico Rivera City Yard Street Sweeper Transfer Station (CIP No. 21275) and authorized the Mayor to execute the contract in a form approved by the City Attorney; and
 2. Approved the Total Project Budget.

Agreement No. 15-1635

5. Pico Park Enhancements (CIP No. 21279) – Award Construction Contract – Demolition Phase. (500)

1. Awarded a construction contract in the amount of \$31,450 to American Wrecking Inc., for the Pico Park Enhancements Project (CIP No. 21279) for the demolition phase and authorized the Mayor to execute the contract in a form approved by the City Attorney; and
2. Approved the Total Budget.

Agreement No. 15-1636

At the Mayor's request, City Manager Bobadilla explained that the demolition of an abandoned building at Pico Park is to provide the park with a face lift utilizing a grant received by the city to add walk and trail exercise paths, picnic tables and barbeque grills.

Motion by Mayor Pro Tem Armenta, seconded by Councilmember Tercero to approve Consent Calendar Items No. 1 through 5. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido
NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None.

LEGISLATION: None.

MAYOR/COUNCILMEMBER REPORTS ON INTERGOVERNMENTAL AGENCY MEETINGS:

Councilmember Archuleta reminded residents and business owners about the West Nile virus and to eliminate puddles or standing water that attracts mosquitos. He suggested that residents call the Vector Control office if they should see dead birds as a result of the virus.

NEW BUSINESS:

Mayor Salcido requested that staff look into a vacant building (Tonia's) where transients may be living on Rosemead and Beverly Boulevards.

Councilmember Tercero asked staff to look at the traffic flow at Magee Elementary School. City Manager Bobadilla stated that the traffic and parking issues at most school sites needs to be addressed by the School District and suggested that a drop-off/pick-up plan be developed to help resolve the issue. Councilmember Camacho added that implementing a parent group to assist with patrolling the flow of traffic would be helpful and suggested that the School District take the lead on this issue.

Councilmember Tercero suggested that staff provide more of an outreach with residents regarding the construction of sidewalks and handicap accessibility ramps that is taking place around the schools as some residents, while they appreciate the improvements, stated that they were uninformed that the construction would be taking place.

OLD BUSINESS:

Councilmember Archuleta reminded residents of the upcoming events hosted by the Parks & Recreation Department and the Sheriff's Department; Trick or Treat for Hunger and Haunted Jail at the Sheriff's Station from noon to 4:00 p.m. October 17th, Spooktacular October 24th at Smith Park from 5:00 p.m. to 8:30 p.m.

Recessed to Closed Session at 7:49 p.m.

ALL MEMBERS WERE PRESENT

Reconvened from Closed Session at 8:28 p.m.

ALL MEMBERS WERE PRESENT

CLOSED SESSION:

a. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives:

City Manager René Bobadilla

Human Resources Director Maurice Sebastian

Employee organization:

Pico Rivera Mid-Managers and Professional and Confidential Association
Bargaining Unit

City Attorney Alvarez-Glasman reported that direction was provided; there was no final action taken and nothing further to report.

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9 subdivision (d) paragraph (4)

Consideration of Initiation of Litigation – Four matters

City Attorney Alvarez-Glasman reported that direction was provided; there was no final action taken and nothing further to report.

c. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 subdivision (d) paragraph (1)

Jeff Tracy Inc. dba Land Forms Construction vs. City of Pico Rivera

Case No. VC063151

One matter

City Attorney Alvarez-Glasman reported that direction was provided; there was no final action taken and nothing further to report.

ADJOURNMENT:

Mayor Salcido adjourned the City Council meeting at 8:29 p.m. There being no objection it was so ordered.

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido

NOES: None

Gregory Salcido, Mayor

ATTEST:

Anna M. Jerome, City Clerk

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated October 13, 2015 and approved by the City Council on October 27, 2015.

Anna M. Jerome, City Clerk

7th WARRANT REGISTER OF THE 2015-2016 FISCAL YEAR

MEETING DATE: 10/27/15

TOTAL REGISTER AMOUNT: \$629,342.93

CHECK NUMBERS: 268791-268924

SPECIAL CHECK NUMBERS: 268789-268790

REGULAR CHECK TOTAL: \$623,342.93

SPECIAL CHECK TOTAL: \$6,000.00

TOTAL REGISTER AMOUNT: \$629,342.93

PAYROLL REGISTER P/P 10/02/15 - 10/16/15

Pay Date: 10/22/15

VOID ACH CKS

-

VOID CKS

398954 (488.48)

(488.48)

Scrap:

399181

399183

399228

SPECIAL CKS

399182 488.48

488.48

CKS

399184 - 399227 38,013.05

38,013.05

ACH

399229 - 399450 254,847.45

254,847.45

TOTAL 292,860.50

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
18130	FAMILY SAFETY FOUNDATION			WAP	268790	10/02/15	6,000.00	

Claim# General Description
 348892 SETTLEMENT AGREEMENT

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/02/15	6,000.00		0.00	6,000.00
GL Distribution					Gross Amount Description			
010-0700-46910-00000000					6,000.00			

Paid Checks:

Check Count	1
Check Total	6,000.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

Paid by ACH:

ACH Count	0
ACH Total	0.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

Total Payments:

Payment Count	1
Payment Total	6,000.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

Void Checks:

Check Count	0
Check Total	0.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
12479	A & D TRANSPORTATION			WAP	268792	10/08/15		421.00	

Claim# General Description
 348953 TRANSPORTATION FOR EXCURSION ON 07/08/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			0708158883	07/09/15	421.00		0.00	421.00
GL Distribution				Gross Amount Description				
090-0410-44500-00009105				421.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
7455	AFLAC ATTN: REMITTANCE PROCESSING			WAP	268793	10/08/15		4,005.66	

Claim# General Description
 348942 AFLAC EMPLOYEE DEDUCTION FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	4,005.66		0.00	4,005.66
GL Distribution				Gross Amount Description				
010-0000-20807-00000000				4,005.66				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
15570	AMERICAN HERITAGE LIFE INSURANCE C			WAP	268794	10/08/15		296.76	

Claim# General Description
 348935 LIFE INSURANCE EMPLOYEE PAID FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	296.76		0.00	296.76
GL Distribution				Gross Amount Description				
010-0000-20807-00000000				296.76				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
15981	AMERICAN SECURITY FORCE INC			WAP	268795	10/08/15		285.00	

Claim# General Description
 348954 FINGERPRINTING SERVICE FOR JULY 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33296	O		7002	08/19/15	285.00		0.00	285.00
GL Distribution				Gross Amount Description				
010-0350-44500-00000000				285.00				
PO Liquidation				Amount				
010-0350-44500-00000000				285.00				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 5489 ARAMARK 1 ARAMARK WAP 268796 10/08/15 211.55

Claim# General Description
 348893 SUPPLIES FOR SENIOR CENTER

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 1328985 09/24/15 211.55 0.00 211.55
 GL Distribution Gross Amount Description
 010-8220-44500-00000000 211.55

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 292 AUTO-CHLOR SYSTEM WAP 268797 10/08/15 194.65

Claim# General Description
 348955 DISHWASHER RENTAL AND MAINTENANCE FOR SEPTEMBER 2015 AT SENIOR CENTER

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 154100303227 10/05/15 194.65 0.00 194.65
 GL Distribution Gross Amount Description
 010-8220-44500-00000000 194.65

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 12035 BARTEL ASSOCIATES, LLC WAP 268798 10/08/15 3,510.00

Claim# General Description
 348956 ACTUARIAL CONSULTING SERVICES FOR PROGRESS ON OPEB VALUATION

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 15-557 09/21/15 3,510.00 0.00 3,510.00
 GL Distribution Gross Amount Description
 010-0800-44500-00000000 3,510.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15600 TRISSIA BAUGHMAN WAP 268799 10/08/15 75.00

Claim# General Description
 348957 CONTRACT INSTRUCTOR FOR COURSE #9962

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 9962 09/29/15 75.00 0.00 75.00
 GL Distribution Gross Amount Description
 010-8107-44510-00000000 75.00

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
911133	BNY WESTERN TRUST COMPANY ATTN: EL	5	THE BANK OF NEW YORK MELLON CORPO	WAP	268800	10/08/15	1,250.00	

Claim# General Description

348994 PR PUBLIC FINANCING AUTHORITY 2009 LEASE REVENUE BONDS ADMINISTRATION FEES FOR OCTOBER 1,2015-SEPTEMBER 30,2016

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			252-1896691	10/01/15	1,250.00		0.00	1,250.00
GL Distribution					Gross Amount Description			
010-0800-46992-00000000					1,250.00			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
15555	CALPERS LONG-TERM CARE PROGRAM			WAP	268801	10/08/15	65.07	

Claim# General Description

348929 PERS LONG TERM CARE P/E 10/08/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/08/15	65.07		0.00	65.07
GL Distribution					Gross Amount Description			
010-0000-20825-00000000					65.07			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
17697	CARPET BARGAINS, INC. CARPET ONE F			WAP	268802	10/08/15	15,600.00	

Claim# General Description

348989 CARPET FOR CITY HALL PUBLIC WORKS AND COMMUNITY DEVELOPMENT AREAS CIP #21192

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33314	C		10321	07/20/15	7,600.00		0.00	7,600.00
GL Distribution					Gross Amount Description			
210-7320-44500-00021192					7,600.00			
PO Liquidation					Amount			
210-7320-44500-00021192					7,600.00			

Claim# General Description

348990 CARPET INSTALLATION CIP #21192

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33314	C		10323	07/31/15	8,000.00		0.00	8,000.00
GL Distribution					Gross Amount Description			
210-7320-44500-00021192					8,000.00			
PO Liquidation					Amount			
210-7320-44500-00021192					8,000.00			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
18041	LILIA CASTANEDA	1	LARRY M. CASTANEDA	WAP	268803	10/08/15		71.25	

Claim# General Description
 348923 DEPOSIT REFUND Reinstated from claim# 347910 (REPLACE CK #268307)

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5245	08/20/15	71.25		0.00	71.25
GL Distribution				Gross Amount Description				
550-0000-12100-00000000				71.25				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
17055	FELICIANA MARIE CASTILLO			WAP	268804	10/08/15		414.00	

Claim# General Description
 348958 CONTRACT INSTRUCTOR FOR COURSES #10073 AND #10082

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33302	0		10073	09/21/15	216.00		0.00	216.00
			10082	09/21/15	198.00		0.00	198.00
GL Distribution				Gross Amount Description				
010-8107-44510-00000000				414.00				
PO Liquidation				Amount				
010-8107-44510-00000000				414.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
13463	CHILD SUPPORT ENFORCEMENT DIVISION			WAP	268805	10/08/15		250.00	

Claim# General Description
 348936 EMPLOYEE DEDUCTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215-VH	10/08/15	250.00		0.00	250.00
GL Distribution				Gross Amount Description				
010-0000-20816-00000000				250.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
73	CITY OF DOWNEY			WAP	268806	10/08/15		12,245.24	

Claim# General Description
 348959 SEMI ANNUAL DEBT SERVICE PAYMENT ON SEAACA FACILITY REHAB PROJECT

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33350	0		229115	08/05/15	12,245.24		0.00	12,245.24
GL Distribution				Gross Amount Description				
010-0800-44500-00000000				12,245.24				
PO Liquidation				Amount				
010-0800-44500-00000000				12,245.24				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
6582	LUIS COBIAN SR.			WAP	268807	10/08/15		464.40	

Claim# General Description
 348895 CONTRACT INSTRUCTOR FOR VARIOUS COURSES FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10005	09/23/15	78.00		0.00	78.00
			9939	09/23/15	22.20		0.00	22.20
			9933	09/23/15	22.20		0.00	22.20
			9930	09/23/15	225.00		0.00	225.00
			9936	09/23/15	117.00		0.00	117.00
GL Distribution				Gross Amount Description				
010-8107-44510-00000000			464.40					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
5761	SEIU LOCAL 721 - COPE ATTN: CONTRO	1	SEIU LOCAL 721 - COPE ATTN: ACCOU	WAP	268808	10/08/15		45.47	

Claim# General Description
 348924 COPE CONTRIBUTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/08/15	45.47		0.00	45.47
GL Distribution				Gross Amount Description				
010-0000-20826-00000000			45.47					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
15956	CPACINC.COM			WAP	268809	10/08/15		964.00	

Claim# General Description
 348960 3 YEAR VEEAM ESSENTIALS TECHNICAL SUPPORT (BACKUP SOFTWARE)

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			SI-1277385	09/17/15	964.00		0.00	964.00
GL Distribution				Gross Amount Description				
010-0820-42600-00000000			964.00					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
17068	DATA TICKET INC			WAP	268810	10/08/15		400.00	

Claim# General Description
 348897 TICKET PROCESSING FOR JULY 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			33363 0	08/24/15	200.00		0.00	200.00
GL Distribution				Gross Amount Description				
010-3200-44500-00000000			200.00					
PO Liquidation				Amount				
010-3200-44500-00000000			200.00					

Claim# General Description
 348898 TICKET PROCESSING FOR AUGUST 2015

Payment History. Bank WAP Payment Dates 10/08/2015 to 99/99/9999 Check/ACH#'s 0 to 999999 Payment Type ALL

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33363	O		64631	09/21/15	200.00		0.00	200.00
GL Distribution			Gross Amount Description					
010-3200-44500-00000000			200.00					
PO Liquidation			Amount					
010-3200-44500-00000000			200.00					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
16485	DENTAL HEALTH SERVICES			WAP	268811	10/08/15	2,856.97	

Claim# General Description
348941 DENTAL HEALTH SERVICES FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	2,856.97		0.00	2,856.97
GL Distribution			Gross Amount Description					
010-0000-20808-00000000			2,856.97					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
2515	DERIAN/PARTY WAREHOUSE			WAP	268812	10/08/15	164.93	

Claim# General Description
348961 SUGAR SKULL CLASS SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			092415	09/24/15	164.93		0.00	164.93
GL Distribution			Gross Amount Description					
010-8100-44100-00000000			164.93					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
16959	DIAMOND ENVIRONMENTAL SERVICES, LP			WAP	268813	10/08/15	658.95	

Claim# General Description
348899 TEMPORARY FENCE AT PASSONS AND RIVERA ST CIP #20053

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			0000476346	08/10/15	340.84		0.00	340.84
GL Distribution			Gross Amount Description					
210-7300-44500-00020053			340.84					

Claim# General Description
348900 TEMPORARY FENCE AT PASSONS AND RIVERA ST CIP #20053

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			0000497594	09/07/15	318.11		0.00	318.11
GL Distribution			Gross Amount Description					
210-7300-44500-00020053			318.11					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 118 ECONOMY MAIL SERVICE WAP 268814 10/08/15 178.47

Claim# General Description
 348962 MAIL SERVICE FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33323	O		092215	09/22/15	178.47		0.00	178.47
GL Distribution				Gross Amount Description				
010-3100-42100-00000000					178.47			
PO Liquidation					Amount			
010-3100-42100-00000000					178.47			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17635 ENVIRO COMMUNICATION, INC. WAP 268815 10/08/15 3,000.00

Claim# General Description
 348963 MONTHLY SERVICE RETAINER FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33370	O		PR-10-15	10/01/15	3,000.00		0.00	3,000.00
GL Distribution				Gross Amount Description				
590-7320-44500-00021303					3,000.00			
PO Liquidation					Amount			
590-7320-44500-00021303					3,000.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 16547 FIDELITY SECURITY LIFE INSURANCE/E WAP 268816 10/08/15 2,832.02

Claim# General Description
 348943 EYE MED VISION CARE FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	2,832.02		0.00	2,832.02
GL Distribution				Gross Amount Description				
010-0000-20808-00000000					2,821.89			
010-0900-41900-00000000					10.13			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 135 FEDERAL EXPRESS CORP WAP 268817 10/08/15 38.35

Claim# General Description
 348901 OVERNIGHT DELIVERY SERVICE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5-172-09910	09/25/15	38.35		0.00	38.35
GL Distribution				Gross Amount Description				
210-7300-44500-00021292					38.35			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 16523 DILMA LEONOR FERNANDEZ WAP 268818 10/08/15 261.00

Claim# General Description
 348964 CONTRACT INSTRUCTOR FOR COURSE #10068

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10068	09/21/15	261.00		0.00	261.00
GL Distribution				Gross Amount Description				
010-8107-44510-00000000					261.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15584 FRANCHISE TAX BOARD WAP 268819 10/08/15 62.61

Claim# General Description
 348934 EMPLOYEE DEDUCTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215-VH	10/08/15	62.61		0.00	62.61
GL Distribution				Gross Amount Description				
010-0000-20816-00000000					62.61			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 8354 GOLDEN STATE OVERNIGHT 1 GOLDEN STATE OVERNIGHT WAP 268820 10/08/15 12.36

Claim# General Description
 348902 OVERNIGHT DELIVERY SERVICE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			2902788	09/15/15	12.36		0.00	12.36
GL Distribution				Gross Amount Description				
010-4010-42100-00000000					6.18			
210-7300-44500-00021292					6.18			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 13405 JULIA GONZALEZ WAP 268821 10/08/15 86.23

Claim# General Description
 348994 REIMBURSEMENT FOR LUNCH FOR TRAINING VOLUNTEERS FOR E.O.C. TRAINING EVENT ON 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100715	10/07/15	86.23		0.00	86.23
GL Distribution				Gross Amount Description				
010-3230-44920-00000000					86.23			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
10931	GRAFFITI TRACKER, INC.	2	GRAFFITI TRACKER	WAP	268822	10/08/15	1,500.00	

Claim# General Description
 348971 GRAFFITI TRACKING SERVICES FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33308	0		2933	09/22/15	1,500.00		0.00	1,500.00
GL Distribution				Gross Amount Description				
010-3230-44500-00000000				1,500.00				
PO Liquidation				Amount				
010-3230-44500-00000000				1,500.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
10700	HEALTH NET			WAP	268823	10/08/15	2,260.70	

Claim# General Description
 348931 MEDICAL PREMIUM GROUP C FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10015	10/08/15	2,260.70		0.00	2,260.70
GL Distribution				Gross Amount Description				
010-0000-20808-00000000				2,260.70				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
889	INLAND EMPIRE TOURS AND TRANSPORTA			WAP	268824	10/08/15	1,340.00	

Claim# General Description
 348903 TRANSPORTATION FOR EXCURSION ON 09/19/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			46016	09/21/15	1,340.00		0.00	1,340.00
GL Distribution				Gross Amount Description				
090-0410-44500-00009105				1,340.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
2933	KOSMONT COMPANIES	1	KOSMONT & ASSOCIATES, INC. DBA KOS	WAP	268825	10/08/15	8,052.20	

Claim# General Description
 348904 PROFESSIONAL SERVICES RENDERED FOR AUGUST 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33326	0		0002-15	09/14/15	8,052.20		0.00	8,052.20
GL Distribution				Gross Amount Description				
634-0550-44500-00000000				8,052.20				
PO Liquidation				Amount				
634-0550-44500-00000000				8,052.20				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 207 L A COUNTY SHERIFFS DEPARTMENT WAP 268826 10/08/15 60.00

Claim# General Description
 348968 HEARING OFFICER FEES FOR 07/27/15

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 160147ZL 08/11/15 60.00 0.00 60.00
 GL Distribution Gross Amount Description
 010-3235-44500-00000000 60.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17148 LAW OFFICES OF EDWARD Z KOTKIN A P 1 THE LAW OFFICES OF EDWARD Z. KOTK WAP 268827 10/08/15 180.00

Claim# General Description
 348905 PROFESSIONAL SERVICES RENDERED FOR 09/24/15 2013 OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO PR REDEVELOPMENT AGENCY-00001

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 633 10/02/15 180.00 0.00 180.00
 GL Distribution Gross Amount Description
 851-0501-44500-00000000 180.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 976 EFRAIN LEE 1 EFRAIN LEE WAP 268828 10/08/15 400.00

Claim# General Description
 348965 STARTING CHANGE/CASH FOR AMUSEMENT JUMPER TICKET SALES AT HALLOWEEN SPOOKTACULAR EVENT ON 10/24/15

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 100215 10/02/15 400.00 0.00 400.00
 GL Distribution Gross Amount Description
 010-0000-10210-00000000 400.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 976 EFRAIN LEE 1 EFRAIN LEE WAP 268829 10/08/15 196.19 Y

Claim# General Description
 348906 REIMBURSEMENT FOR HALLOWEEN PROP PURCHASE

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 093015 09/30/15 196.19 0.00 196.19
 GL Distribution Gross Amount Description
 010-8102-44100-00000000 196.19

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
15551	LEVYING OFFICER LA COUNTY SHERIFF'	6	LOS ANGELES COUNTY SHERIFF'S DEPT	WAP	268830	10/08/15	548.36		

Claim# General Description
 348925 EMPLOYEE DEDUCTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215-ZC	10/08/15	548.36		0.00	548.36
GL Distribution	Gross Amount Description							
010-0000-20816-00000000	548.36							

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
11425	MIKE LINARES INC.			WAP	268831	10/08/15	3,600.00		

Claim# General Description
 348969 PROFESSIONAL SERVICES RENDERED FOR AUGUST THROUGH SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33226	O		100115	10/01/15	3,600.00		0.00	3,600.00
GL Distribution	Gross Amount Description							
630-5400-44400-00006300	3,600.00							
PO Liquidation	Amount							
630-5400-44400-00006300	3,600.00							

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
13809	METLIFE SMALL BUSINESS CENTER			WAP	268832	10/08/15	35.05		

Claim# General Description
 348952 DENTAL PREMIUM GROUP C EMPLOYEES FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	35.05		0.00	35.05
GL Distribution	Gross Amount Description							
010-0000-20808-00000000	35.05							

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
15796	NUFIC			WAP	268833	10/08/15	303.38		

Claim# General Description
 348938 EMPLOYEE PAID AD&D LIFE INSURANCE FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	303.38		0.00	303.38
GL Distribution	Gross Amount Description							
010-0000-20807-00000000	303.38							

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
13927	JAROTH, INC. DBA PACIFIC TELEMANAG	2	PACIFIC TELEMAGEMENT SERVICES	WAP	268834	10/08/15		110.00	Y

Claim# General Description
 348980 PAYPHONE SERVICES - VARIOUS LOCATIONS 10/01/15-10/31/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			782116	09/24/15	110.00		0.00	110.00
GL Distribution				Gross Amount Description				
010-0900-44300-00000000					110.00			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
17250	PGI - PACIFIC GRAPHICS, INC			WAP	268835	10/08/15		8,283.56	

Claim# General Description
 348907 PRINTING OF FALL 2015 RECREATION GUIDE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33329	O		34410	09/25/15	8,283.56		0.00	8,283.56
GL Distribution				Gross Amount Description				
010-8230-42300-00000000					8,283.56			
PO Liquidation					Amount			
010-8230-42300-00000000					8,283.56			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
18132	DP TRADING INC. DBA THE PIN CENTER			WAP	268836	10/08/15		180.00	

Claim# General Description
 348896 CITY SEAL LAPEL PINS

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			0915094	09/22/15	180.00		0.00	180.00
GL Distribution				Gross Amount Description				
010-0200-44100-00000000					180.00			

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
10049	PLAZA DE LA RAZA CHILD DEVELOPMENT			WAP	268837	10/08/15		300.00	

Claim# General Description
 348908 DEPOSIT REFUND FOR TUP #15-24 8337 TELEGRPAH RD

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			1065056	09/18/15	300.00		0.00	300.00
GL Distribution				Gross Amount Description				
990-0000-29119-00000000					300.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 16546 PLIC - SBD GRAND ISLAND WAP 268838 10/08/15 6,408.27

Claim# General Description
 348945 PRINCIPAL FINANCIAL GROUP - DPO FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	6,408.27		0.00	6,408.27
GL Distribution			Gross Amount Description					
010-0000-20808-00000000			6,363.33					
010-0900-41900-00000000			44.94					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 12228 PRMPCEA PR MGRS PROFSNL & CONFID E WAP 268839 10/08/15 481.00

Claim# General Description
 348950 MID-MGMT, PROFNL& CONFIDL EMPL ASSOC DUES, AND SERV FEE-PAYER P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/08/15	481.00		0.00	481.00
GL Distribution			Gross Amount Description					
010-0000-20812-00000000			481.00					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 13166 WILLIAM H. JOHNSON DBA PROTEK COMM WAP 268840 10/08/15 180.00

Claim# General Description
 348970 TEST AND REPAIR 2 E.O.C. PHONE LINES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			2185	09/23/15	180.00		0.00	180.00
GL Distribution			Gross Amount Description					
010-3230-44920-00000000			180.00					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 16975 KRISTY V REYNOSO 1 KRISTY V REYNOSO WAP 268841 10/08/15 114.00

Claim# General Description
 348911 CONTRACT INSTRUCTOR FOR COURSE #10002

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10002	09/23/15	114.00		0.00	114.00
GL Distribution			Gross Amount Description					
010-8107-44510-00000000			114.00					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 18134 ARLENE ROMERO WAP 268842 10/08/15 9.00

Claim# General Description
 348912 REFUND FOR OVERPAYMENT ON COURSE #10032

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			1005151.001	06/18/15	9.00		0.00	9.00
GL Distribution				Gross Amount Description				
010-0000-20101-00000000				9.00				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15558 EYVETTE RUIZ 1 EYVETTE RUIZ WAP 268843 10/08/15 320.80

Claim# General Description
 348972 REIMBURSEMENT FOR AIRFARE TO NRPA CONFERENCE FROM 09/14-09/17/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100615	10/06/15	320.80		0.00	320.80
GL Distribution				Gross Amount Description				
010-8000-44100-00000000				320.80				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 18133 DAISY SALAZAR WAP 268844 10/08/15 84.00

Claim# General Description
 348913 REFUND FOR COURSE #9587

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			3018333.002	08/21/15	42.00		0.00	42.00
			3018332.002	08/21/15	42.00		0.00	42.00
GL Distribution				Gross Amount Description				
010-0000-20101-00000000				84.00				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 12745 SAMBA HOLDING INC WAP 268845 10/08/15 250.00

Claim# General Description
 348914 DRIVER RECORD MONITORING FOR AUGUST 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33297	O		5403-201508	08/31/15	250.00		0.00	250.00
GL Distribution				Gross Amount Description				
010-0350-44400-00000000				250.00				
PO Liquidation				Amount				
010-0350-44400-00000000				250.00				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 344 SAN GABRIEL VALLEY WATER COMPANY WAP 268846 10/08/15 518.45 Y

Claim# General Description
 348981 WATER SERVICE FOR SAN GABRIEL PKWY MEDIAN 09/01/15-10/01/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/02/15	518.45		0.00	518.45
GL Distribution				Gross Amount Description				
010-4200-44200-00000000				518.45				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 57 SEIU LOCAL 721 CTW, CLC ATTN: CONT 1 SEIU LOCAL 721 CTW, CLC ATTN: ACC WAP 268847 10/08/15 1,641.98

Claim# General Description
 348937 UNION DUES DIRECTORS,FT,PT & NON MEMBER FEE PAYER P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215	10/08/15	1,641.98		0.00	1,641.98
GL Distribution				Gross Amount Description				
010-0000-20812-00000000				1,641.98				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 13612 SIMPSEND, INC. WAP 268848 10/08/15 50.00

Claim# General Description
 348915 EMAIL BLASTS FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			431265993A	10/01/15	50.00		0.00	50.00
GL Distribution				Gross Amount Description				
010-0400-44100-00000000				50.00				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 357 SMART & FINAL IRIS COMPANY 1 SMART & FINAL WAP 268849 10/08/15 224.47

Claim# General Description
 348967 SUPPLIES FOR SUGAR SKULL WORKSHOP AND FOR REACH STEM CLUB

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			112672	10/02/15	51.72		0.00	51.72
			116362	10/06/15	172.75		0.00	172.75
GL Distribution				Gross Amount Description				
010-8100-44100-00000000				51.72				
690-8105-44100-00000000				172.75				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 11803 SOUTHERN CALIFORNIA TEEN COALITION WAP 268850 10/08/15 320.00

Claim# General Description
 348973 TEEN COALITION EVENT ON FRIDAY, OCTOBER 2, 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100615	10/06/15	320.00		0.00	320.00
GL Distribution				Gross Amount Description				
010-8108-44100-00000000					320.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15538 STANDARD INSURANCE COMPANY WAP 268851 10/08/15 6,237.72

Claim# General Description
 348949 LIFE, SHORT-TERM & LONG-TERM DISABILITY PREMIUM FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	6,237.72		0.00	6,237.72
GL Distribution				Gross Amount Description				
010-0000-20808-00000000					6,237.72			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9343 STANDARD LIFE INSURANCE WAP 268852 10/08/15 1,419.51

Claim# General Description
 348944 SUPPLEMENTAL LIFE INSURANCE FOR OCTOBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/08/15	1,419.51		0.00	1,419.51
GL Distribution				Gross Amount Description				
010-0000-20807-00000000					1,419.51			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 10877 STATE DISBURSEMENT UNIT WAP 268853 10/08/15 551.08

Claim# General Description
 348927 EMPLOYEE DEDUCTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215-MG	10/08/15	264.46		0.00	264.46
			100215-LM	10/08/15	241.00		0.00	241.00
			100215-SR	10/08/15	45.62		0.00	45.62
GL Distribution				Gross Amount Description				
010-0000-20816-00000000					551.08			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 11027 TIME WARNER CABLE 1 TIME WARNER CABLE WAP 268854 10/08/15 145.26

Claim# General Description
 348983 CABLE INTERNET CONNECTION AT RIO HONDO PARK 10/05/15-11/04/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			092615	09/26/15	145.26		0.00	145.26
GL Distribution				Gross Amount Description				
010-0820-44300-00000000				145.26				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17688 TKE ENGINEERING INC WAP 268855 10/08/15 713.27

Claim# General Description
 348916 PROFESSIONAL SERVICES RENDERED FROM 06/28/15-08/01/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			2015-345	08/27/15	159.09		0.00	159.09
GL Distribution				Gross Amount Description				
010-4010-44500-00000000				159.09				

Claim# General Description
 348917 PROFESSIONAL SERVICES RENDERED FROM 06/27/15-08/01/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			2015-344	08/27/15	554.18		0.00	554.18
GL Distribution				Gross Amount Description				
010-4010-44500-00000000				554.18				

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 6173 UNITED STATES TREASURY IRS / ACS S 4 U S TREASURY INTERNAL REVENUE SER WAP 268856 10/08/15 50.00

Claim# General Description
 348939 EMPLOYEE DEDUCTION P/E 10/02/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100215-PG	10/08/15	50.00		0.00	50.00
GL Distribution				Gross Amount Description				
010-0000-20816-00000000				50.00				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
6584	DAVID VELASQUEZ			WAP	268857	10/08/15		438.00	

Claim# General Description
 348922 CONTRACT INSTRUCTOR FOR COURSES IN AUGUST 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10054	09/29/15	30.00		0.00	30.00
			10048	09/29/15	81.00		0.00	81.00
			10051	09/29/15	84.00		0.00	84.00
			10057	09/29/15	45.00		0.00	45.00
GL Distribution			Gross Amount Description					
010-8107-44510-00000000			240.00					

Claim# General Description
 348974 CONTRACT INSTRUCTOR FOR COURSES IN SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			10055	09/21/15	30.00		0.00	30.00
			10049	09/21/15	78.00		0.00	78.00
			10052	09/21/15	60.00		0.00	60.00
			10058	09/21/15	30.00		0.00	30.00
GL Distribution			Gross Amount Description					
010-8107-44510-00000000			198.00					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
151	VERIZON CALIFORNIA	2	VERIZON CALIFORNIA	WAP	268858	10/08/15		324.76	Y

Claim# General Description
 348979 PHONE SVC - MODEMS & FAX MACHINE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			091615	09/16/15	324.76		0.00	324.76
GL Distribution			Gross Amount Description					
010-0900-44300-00000000			268.22					
010-0100-44300-00000000			56.54					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check	Amount	Sep
150	VERIZON CALIFORNIA	2	VERIZON CALIFORNIA	WAP	268859	10/08/15		1,593.29	Y

Claim# General Description
 348982 PHONE SVC - TELEMETER LINES 09/25/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			092515	09/25/15	1,593.29		0.00	1,593.29
GL Distribution			Gross Amount Description					
010-0900-44300-00000000			1,593.29					

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 152 VERIZON CALIFORNIA 3 VERIZON CALIFORNIA WAP 268860 10/08/15 224.94 Y

Claim# General Description
 348975 PHONE SVC - RIVERA AND SMITH PARKS 09/13/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			091315	09/13/15	224.94		0.00	224.94
GL Distribution				Gross Amount Description	224.94			
010-0820-44300-00000000					224.94			
010-0900-44300-00000000					0.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 152 VERIZON CALIFORNIA 3 VERIZON CALIFORNIA WAP 268861 10/08/15 168.52 Y

Claim# General Description
 348976 INTERNET SERVICES AT CITY YARD

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			091315	09/13/15	168.52		0.00	168.52
GL Distribution				Gross Amount Description	168.52			
550-4920-44200-00000000					168.52			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 152 VERIZON CALIFORNIA 3 VERIZON CALIFORNIA WAP 268862 10/08/15 271.99 Y

Claim# General Description
 348977 ISDN / DSL LINES - VARIOUS LOCATIONS

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			092215	09/22/15	271.99		0.00	271.99
GL Distribution				Gross Amount Description	271.99			
010-0820-44300-00000000					271.99			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 152 VERIZON CALIFORNIA 3 VERIZON CALIFORNIA WAP 268863 10/08/15 88.00 Y

Claim# General Description
 348993 INTERNET SERVICES AT CITY YARD

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			091315	09/13/15	88.00		0.00	88.00
GL Distribution				Gross Amount Description	88.00			
550-4920-44200-00000000					88.00			
010-0820-44300-00000000					0.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268864 10/08/15 668.66 Y

Claim# General Description
 348984 WIRELESS ACCESS FOR 08/13/15-09/12/15

PO#	Stat	Contract#	Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752245985	09/12/15	668.66		0.00	668.66
GL Distribution				Gross Amount Description				
010-0100-44300-00000000					83.05			
010-0820-44300-00000000					509.59			
010-0200-44300-00000000					0.00			
010-3400-44300-00000000					38.01			
550-4920-44200-00000000					38.01			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268865 10/08/15 74.41 Y

Claim# General Description
 348985 WIRELESS ACCESS FOR 08/24/15-09/23/15

PO#	Stat	Contract#	Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752832581	09/23/15	74.41		0.00	74.41
GL Distribution				Gross Amount Description				
010-0350-44300-00000000					74.41			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268866 10/08/15 499.62 Y

Claim# General Description
 348986 CELL PHONE SERVICES FOR 08/13/15 - 09/12/15

PO#	Stat	Contract#	Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752210563	09/12/15	499.62		0.00	499.62
GL Distribution				Gross Amount Description				
010-0820-44300-00000000					499.62			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268867 10/08/15 152.04 Y

Claim# General Description
 348987 WIRELESS ACCESS FOR 08/13/15-09/12/15

PO#	Stat	Contract#	Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752245986	09/12/15	152.04		0.00	152.04
GL Distribution				Gross Amount Description				
010-3400-44300-00000000					152.04			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268868 10/08/15 508.14 Y

Claim# General Description
 348988 WIRELESS ACCESS FOR 08/13/15-09/12/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752245987	09/12/15	508.14		0.00	508.14
GL Distribution				Gross Amount Description				
010-0900-44300-00000000					508.14			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 9655 VERIZON WIRELESS 1 VERIZON WIRELESS WAP 268869 10/08/15 73.24 Y

Claim# General Description
 348992 WIRELESS ACCESS FOR 08/24/15-09/23/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			9752863688	09/23/15	73.24		0.00	73.24
GL Distribution				Gross Amount Description				
010-0900-44300-00000000					73.24			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 13400 PROJECT PARTNERS INC 1 VERIZON WIRELESS WAP 268870 10/08/15 26,263.43

Claim# General Description
 348909 PROFESSIONAL SERVICES RENDERED FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33349	O		7114	09/25/15	13,126.43		0.00	13,126.43
GL Distribution				Gross Amount Description				
550-4920-44500-00000000					11,300.90			
019-6310-44500-00000000					1,825.53			
PO Liquidation				Amount				
019-6310-44500-00000000					1,825.53			
550-4920-44500-00000000					11,300.90			

Claim# General Description
 348910 PROFESSIONAL SERVICES RENDERED FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33349	O		7115	09/25/15	13,137.00		0.00	13,137.00
GL Distribution				Gross Amount Description				
550-4920-44500-00000000					13,137.00			
PO Liquidation				Amount				
550-4920-44500-00000000					13,137.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 393 SOUTHLAND TRANSIT, INC WAP 268871 10/08/15 25,762.65

Claim# General Description
 348991 PR DIAL-A-RIDE SERVICE FOR JULY 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33369	O		PR JULY-15	08/10/15	25,762.65		0.00	25,762.65
GL Distribution				Gross Amount Description				
090-0410-44500-00009123					25,762.65			
PO Liquidation				Amount				
090-0410-44500-00009123					25,762.65			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17558 TRIMMING LAND CO., INC. WAP 268872 10/08/15 31,628.00

Claim# General Description
 348918 STUMP REMOVAL SERVICES CITYWIDE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33331	O		2818	07/16/15	2,357.00		0.00	2,357.00
GL Distribution				Gross Amount Description				
010-4200-44500-00000000					2,357.00			
PO Liquidation				Amount				
010-4200-44500-00000000					2,357.00			

Claim# General Description
 348919 EMERGENCY TREE MAINTENANCE SERVICE AT 6318 PICO VISTA RD

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33331	O		2817	07/16/15	250.00		0.00	250.00
GL Distribution				Gross Amount Description				
010-4200-44500-00000000					250.00			
PO Liquidation				Amount				
010-4200-44500-00000000					250.00			

Claim# General Description
 348920 TREE TRIMMING SERVICE ZONE H

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33331	O		2823	07/20/15	15,197.00		0.00	15,197.00
GL Distribution				Gross Amount Description				
010-4200-44500-00000000					15,197.00			
PO Liquidation				Amount				
010-4200-44500-00000000					15,197.00			

Claim# General Description
 348921 TREE REMOVAL SERVICES CITYWIDE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33331	O		2833	07/28/15	13,824.00		0.00	13,824.00
GL Distribution				Gross Amount Description				
010-4200-44500-00000000					13,824.00			

PO Liquidation	Amount
010-4200-44500-00000000	13,824.00

Paid Checks:

Check Count	81
Check Total	186,728.88
PO Liquidation Total	137,462.55
Backup Withholding Total	0.00

Paid by ACH:

ACH Count	0
ACH Total	0.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

Total Payments:

Payment Count	81
Payment Total	186,728.88
PO Liquidation Total	137,462.55
Backup Withholding Total	0.00

Void Checks:

Check Count	0
Check Total	0.00
PO Liquidation Total	0.00
Backup Withholding Total	0.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 7860 A & G FENCE & SUPPLY SALES WAP 268874 10/15/15 331.36

Claim# General Description
 349041 FENCE SCREEN FOR RIVERA PARK DUGOUT

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 15579 09/03/15 222.36 0.00 222.36
 GL Distribution Gross Amount Description
 010-4340-44100-00000000 222.36

Claim# General Description
 349042 TENNIS COURTS GATE REPAIR FOR EL RANCHO

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 15602 09/14/15 109.00 0.00 109.00
 GL Distribution Gross Amount Description
 010-4340-44100-00000000 109.00

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17982 ANA MARIA DOMINGUEZ DBA A.M. PLUMB WAP 268875 10/15/15 264.82

Claim# General Description
 349066 PLUMBING SUPPLIES

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 603 09/11/15 173.86 0.00 173.86
 GL Distribution Gross Amount Description
 010-4340-43440-00000000 173.86

Claim# General Description
 349067 SMITH PARK PLUMBING SUPPLIES

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 609 09/14/15 90.96 0.00 90.96
 GL Distribution Gross Amount Description
 010-4340-43440-00000000 90.96

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 16448 ABM BUILDING SOLUTIONS, LLC 1 ABM BUILDING SOLUTIONS, LLC WAP 268876 10/15/15 8,563.00

Claim# General Description
 349043 HVAC MAINTENANCE FOR SEPTEMBER 2015

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 33317 0 041050 09/15/15 8,563.00 0.00 8,563.00
 GL Distribution Gross Amount Description
 010-4340-44500-00000000 8,563.00
 PO Liquidation Amount
 010-4340-44500-00000000 8,563.00

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 16202 ALLIANT INSURANCE SERVICES, INC. WAP 268877 10/15/15 643.00

Claim# General Description
 349064 EVENT LIABILITY INSURANCE FOR HALLOWEEN SPOOKTACULAR EVENT ON 10/24/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			391688	10/08/15	643.00		0.00	643.00
GL Distribution				Gross Amount Description				
010-8102-44700-00000000				643.00				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17653 ATKINSON, ANDELSON, LOYA, RUUD & R WAP 268878 10/15/15 4,759.88

Claim# General Description
 349012 PROFESSIONAL SERVICES AND DISBURSEMENTS FOR AUGUST 31, 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33310	0		482468	08/31/15	4,759.88		0.00	4,759.88
GL Distribution				Gross Amount Description				
010-0350-44400-00000000				4,759.88				
PO Liquidation				Amount				
010-0350-44400-00000000				4,759.88				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 6145 AUTO ZONE 1 AUTOZONE INC WAP 268879 10/15/15 594.93

Claim# General Description
 349013 SHOP STOCK SUPPLIES, BATTERIES FOR UNITS #213, #203, #558, REPAIR PARTS FOR UNIT #254 AND CREDIT FOR RETURNED GOLF CART BATTERIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5219645913	09/15/15	142.45		0.00	142.45
			5219647742	09/16/15	153.99		0.00	153.99
			5219648152	09/16/15	119.51		0.00	119.51
			5219662107	09/24/15	-132.00		0.00	-132.00
			5219662103	09/24/15	310.98		0.00	310.98
GL Distribution				Gross Amount Description				
010-4370-43100-00000000				594.93				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 18136 SHERY BAYLOS DBA LARRY' S PONIES WAP 268880 10/15/15 675.00

Claim# General Description
 349014 4-PONY SWEEP RENTAL FOR THE HALLOWEEN SPOOKTACULAR EVENT ON 10/24/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			1024	09/10/15	675.00		0.00	675.00
GL Distribution				Gross Amount Description				
010-8102-44500-00000000				675.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 1878 BROADWAY LOCK AND KEY WAP 268881 10/15/15 166.53

Claim# General Description
 349044 KEYS FOR CITY FACILITIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			54508	06/10/15	166.53		0.00	166.53
GL Distribution				Gross Amount Description				
010-4340-43400-00000000				166.53				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17697 CARPET BARGAINS, INC. CARPET ONE F WAP 268882 10/15/15 7,626.00

Claim# General Description
 349015 PICO PARK TINY TOTS ROOM FLOOR REPLACEMENT CIP #21329

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33311	C		10476	09/01/15	7,626.00		0.00	7,626.00
GL Distribution				Gross Amount Description				
210-7310-44500-00021329				7,626.00				
PO Liquidation				Amount				
210-7310-44500-00021329				7,626.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 12829 ENDICOTT COMM., INC DBA CENTRAL VO 2 CENTRAL VOICE A DIVISION OF ENDIC WAP 268883 10/15/15 49.00

Claim# General Description
 349016 PUBLIC WORKS AFTER HOURS ANSWERING SERVICE FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			150900539	09/20/15	49.00		0.00	49.00
GL Distribution				Gross Amount Description				
010-4200-44100-00000000				49.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 10350 CHRISP COMPANY WAP 268884 10/15/15 6,841.70

Claim# General Description
 349070 PROFESSIONAL SERVICES RENDERED FROM 07/26/15-09/26/15 CIP #21291

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33217	0		21509461	09/26/15	6,841.70		0.00	6,841.70
GL Distribution				Gross Amount Description				
210-7300-44500-00021291				6,841.70				
PO Liquidation				Amount				
210-7300-44500-00021291				6,841.70				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 5159 CITY OF SOUTH GATE ATTN: FINANCE D WAP 268885 10/15/15 973.05

Claim# General Description
 349077 FY 12/13 TO 14/15 INTEREST LESS: SCO PREPARATION FEE

PO# Stat Contract# Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
101415	10/14/15	973.05		0.00	973.05
GL Distribution	Gross Amount Description				
995-0000-99995-00000000	973.05				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 8972 CYPRESS LOCK & KEY 1 CYPRESS LOCK AND SAFE WAP 268886 10/15/15 997.83

Claim# General Description
 349045 PADLOCKS FOR COMMUNITY GARDENS

PO# Stat Contract# Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
18709	09/02/15	155.43		0.00	155.43
GL Distribution	Gross Amount Description				
010-4340-43400-00000000	155.43				

Claim# General Description
 349046 REPLACEMENT DOOR LEVERS FOR VARIOUS FACILITIES

PO# Stat Contract# Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
18609	09/02/15	842.40		0.00	842.40
GL Distribution	Gross Amount Description				
010-4340-43400-00000000	842.40				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 2515 DERIAN/PARTY WAREHOUSE WAP 268887 10/15/15 146.71

Claim# General Description
 349017 DECORATIONS AND SUPPLIES FOR SENIOR CENTER

PO# Stat Contract# Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
100215	10/02/15	48.09		0.00	48.09
100515	10/05/15	98.62		0.00	98.62
GL Distribution	Gross Amount Description				
010-8220-45280-00000000	146.71				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17564 GUZ F MELITON DIEGOS AUTO REPAIR 1 DIEGOS AUTO REPAIR WAP 268888 10/15/15 208.50

Claim# General Description
 349018 REPAIR PAINTING FOR UNIT #218

PO# Stat Contract# Invoice#	Inv Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33336 0 16659	09/21/15	208.50		0.00	208.50
GL Distribution	Gross Amount Description				
010-4370-43100-00000000	208.50				
PO Li qui dati on	Amount				

010-4370-43100-00000000 208.50

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
2467	DISCOUNT SCHOOL SUPPLY FILE #73847	3	DISCOUNT SCHOOL SUPPLY	WAP	268889	10/15/15	253.22	

Claim# General Description
 349065 CRAFT SUPPLIES FOR HALLOWEEN SPOOKTACULAR ON 10/24/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			P33470140101	09/21/15	253.22		0.00	253.22
GL Distribution				Gross Amount Description				
010-8102-44100-00000000				253.22				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
15578	EWING IRRIGATION PRODUCTS			WAP	268890	10/15/15	5,708.61	

Claim# General Description
 349049 IRRIGATION SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			268853	08/26/15	265.45		0.00	265.45
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				265.45				

Claim# General Description
 349050 IRRIGATION SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			306678	09/02/15	492.09		0.00	492.09
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				492.09				

Claim# General Description
 349051 IRRIGATION SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			369262	09/16/15	624.07		0.00	624.07
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				624.07				

Claim# General Description
 349052 IRRIGATION SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			362619	09/15/15	372.30		0.00	372.30
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				372.30				

Claim# General Description
 349053 IRRIGATION SUPPLIES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			231360	08/19/15	394.11		0.00	394.11
			238587	08/20/15	805.90		0.00	805.90

CCS.AP Accounts Payable Release 8.2.1 N*APR700

By Georgina Maldonado (gmaldonado)

245226	08/21/15	475.36	0.00	475.36
261212	08/25/15	127.89	0.00	127.89
320107	09/04/15	361.99	0.00	361.99
340646	09/10/15	819.51	0.00	819.51
369263	09/16/15	160.19	0.00	160.19
381815	09/18/15	809.75	0.00	809.75

GL Distribution
 010-4350-43400-00000000 Gross Amount Description
 3,954.70

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 17712 FAST 5 PICO RIVERA 5, LLC WAP 268891 10/15/15 205.20

Claim# General Description
 349069 CITY VEHICLE CAR WASHES FOR AUGUST 2015

PO# Stat Contract# Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
424	09/08/15	205.20		0.00	205.20
GL Distribution		Gross Amount Description			
010-4370-43100-00000000		205.20			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 501 GILMORE LIQUID AIR COMPANY WAP 268892 10/15/15 90.57

Claim# General Description
 349019 WATER DIVISION WELDING SUPPLIES

PO# Stat Contract# Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
00583602	08/12/15	90.57		0.00	90.57
GL Distribution		Gross Amount Description			
550-4920-44100-00000000		90.57			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 43 GLASS DOCTOR WAP 268893 10/15/15 150.00

Claim# General Description
 349020 WINDOW REPLACEMENT FOR UNIT #297

PO# Stat Contract# Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
10705	09/15/15	150.00		0.00	150.00
GL Distribution		Gross Amount Description			
550-4920-43100-00000000		150.00			

 Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15571 GRIFFITH AIR TOOL, INC WAP 268894 10/15/15 652.62

Claim# General Description
 349047 PARTS FOR ASPHALT ROLLER

PO# Stat Contract# Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
38998	09/09/15	652.62		0.00	652.62
GL Distribution		Gross Amount Description			
010-4370-43300-00000000		652.62			

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 916 HARRIS COMPUTER SYSTEMS 2 HARRIS COMPUTER SYSTEMS WAP 268895 10/15/15 10,629.84

Claim# General Description
 349021 SOFTWARE ASSISTANCE FOR OCTOBER 2015 AND ANNUAL WINTEGATE SUPPORT FROM 10/01/15-09/30/16 (LICENSE FEE FOR WINTEGATE)

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			MN003803	07/15/15	10,629.84		0.00	10,629.84
GL Distribution				Gross Amount Description				
010-0820-44500-00000000				10,629.84				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 191 JOHNSTONE SUPPLY WAP 268896 10/15/15 357.05

Claim# General Description
 349048 PARTS & FILTERS FOR CITY YARD ICE MACHINE & FOUNTAINS

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			598504	09/17/15	357.05		0.00	357.05
GL Distribution				Gross Amount Description				
010-4340-43400-00000000				357.05				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 15844 YOLANDA KARRAA WAP 268897 10/15/15 6,660.00

Claim# General Description
 349063 PROFESSIONAL SERVICES RENDERED FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33305	0		93015	09/30/15	6,660.00		0.00	6,660.00
GL Distribution				Gross Amount Description				
010-0800-44500-00000000				4,620.00				
010-0800-44500-00000000				1,200.00				
090-0800-44500-00000000				420.00				
095-0800-44500-00000000				420.00				
PO Liquidation				Amount				
010-0800-44500-00000000				5,820.00				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17645 LAW OFFICES OF NANCY SOLOMON, APC WAP 268898 10/15/15 2,365.00

Claim# General Description
 349029 PROFESSIONAL SERVICES RENDERED FROM 09/01/15-09/30/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100515	10/05/15	2,365.00		0.00	2,365.00
GL Distribution				Gross Amount Description				
010-0350-44400-00000000				2,365.00				

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 18153 RICHARD D. LOPEZ C/O THE LOPEZ FAM WAP 268899 10/15/15 64.50

Claim# General Description
 349075 OVERPAYMENT ON CLOSED UB ACCT #3107

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 GL Distribution 1066852 09/29/15 64.50 0.00 64.50
 550-0000-12100-00000000 Gross Amount Description
 64.50

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17367 MAGIC JUMP RENTALS INC. WAP 268900 10/15/15 1,224.00

Claim# General Description
 349022 JUMPER RENTALS FOR HALLOWEEN SPOOKTACULAR ON 10/24/15

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 GL Distribution 125147 09/04/15 1,224.00 0.00 1,224.00
 010-8102-44500-00000000 Gross Amount Description
 1,224.00

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 240 MODERN TRAILER SUPPLY COMPANY WAP 268901 10/15/15 147.17

Claim# General Description
 349023 REPAIR PARTS FOR UNIT #558 AND SHOP STOCK SUPPLIES

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 GL Distribution 437373 09/24/15 147.17 0.00 147.17
 010-4370-43300-00000000 Gross Amount Description
 147.17

Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 283 PICO WATER DISTRICT 2 PICO WATER DISTRICT WAP 268902 10/15/15 12,899.68

Claim# General Description
 349054 WATER SVCS - VARIOUS PARKS SERVICE 08/18/15-09/16/15

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 GL Distribution 100115 10/01/15 10,321.27 0.00 10,321.27
 010-4350-44200-00000000 Gross Amount Description
 10,002.99
 010-4350-44200-00001694 160.34
 010-4000-44200-00000000 157.94

Claim# General Description
 349055 WATER SVC - VARIOUS ISLAND AND CITY PROPERTY 08/18/15-09/16/15

PO# Stat Contract# Invoice# Invc Dt Gross Amount Discount Amt Discount Used Net Amount
 GL Distribution 100115 10/01/15 2,549.22 0.00 2,549.22
 010-4200-44200-00000000 Gross Amount Description
 2,540.99

550-4920-44200-00000000 8.23

Claim# General Description
 349056 WATER SVC - REDEVELOPMENT PROPERTY 08/16/15-09/16/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/01/15	29.19		0.00	29.19
GL Distribution				Gross Amount Description				
010-4200-44200-00000000				29.19				

Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 2027 ROSEMEAD ELECTRIC WHOLESAL WAP 268903 10/15/15 840.83

Claim# General Description
 349037 LIGHTS FOR PARKS & REC BLDG

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			34259	09/09/15	840.83	16.82	0.00	840.83
GL Distribution				Gross Amount Description				
010-4340-43410-00000000				840.83				

Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 4664 S & S WORLDWIDE ACCOUNTS RECEIVABL 2 S & S WORLDWIDE, INC. ACCOUNTS RE WAP 268904 10/15/15 675.31

Claim# General Description
 349025 SUPPLIES FOR HALLOWEEN SPOOKTACULAR EVENT ON 10/24/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			8770472	09/21/15	675.31		0.00	675.31
GL Distribution				Gross Amount Description				
010-8102-44100-00000000				675.31				

Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 15586 GREGORY SALCIDO 1 GREGORY SALCIDO WAP 268905 10/15/15 250.00

Claim# General Description
 349074 REIMBURSEMENT FOR TRAVEL EXPENSES FOR 09/14/15 - 09/17/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100815	10/08/15	250.00		0.00	250.00
GL Distribution				Gross Amount Description				
010-0100-44800-00000000				250.00				

Vend# Vendor Name Remit# Payee Bank Check# Chk Date Check Amount Sep
 4239 SALGADO TIRE SERVICE WAP 268906 10/15/15 165.50

Claim# General Description
 349024 TIRE REPAIR FOR UNIT #454 AND REPLACEMENT TIRE FOR UNIT #214

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5253	09/16/15	20.00		0.00	20.00
			5285	09/18/15	145.50		0.00	145.50
GL Distribution				Gross Amount Description				
010-4370-43100-00000000				165.50				

CCS.AP Accounts Payable Release 8.2.1 N*APR700

By Georgina Maldonado (gmaldonado)

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 12745 SAMBA HOLDING INC WAP 268907 10/15/15 250.00

Claim# General Description
 349026 DRIVER RECORD MONITORING FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33297	0		5403-201509	09/30/15	250.00		0.00	250.00
GL Distribution					Gross Amount Description			
010-0350-44400-00000000					250.00			
PO Liquidation					Amount			
010-0350-44400-00000000					250.00			

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 18152 SEGERSTROM CENTER FOR THE ARTS ATT WAP 268908 10/15/15 1,623.90

Claim# General Description
 349073 GROUP TICKETS FOR A TRIP & TOUR TO THE SEGERSTROM CENTER FOR THE ARTS ON 11/21/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			4882010	09/15/15	1,623.90		0.00	1,623.90
GL Distribution					Gross Amount Description			
010-8290-44100-00000000					1,623.90			

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17791 THE SHERWIN-WILLIAMS CO WAP 268909 10/15/15 2,757.70

Claim# General Description
 349038 GRAFFITI ABATEMENT PAINT

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5616-2	08/06/15	842.60		0.00	842.60
			5617-0	08/06/15	842.60		0.00	842.60
GL Distribution					Gross Amount Description			
010-4200-44640-00000000					1,685.20			

Claim# General Description
 349039 RED CURB PAINT

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			6098-2	08/20/15	247.50		0.00	247.50
GL Distribution					Gross Amount Description			
010-4200-44660-00000000					247.50			

Claim# General Description
 349040 LEGENDS & CURB PAINT

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5040-5	07/30/15	825.00		0.00	825.00
GL Distribution					Gross Amount Description			
010-4200-44660-00000000					825.00			

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 5349 L & M FOOTWEAR DBA SHOETERIA WAP 268910 10/15/15 442.22

Claim# General Description
 349028 SAFETY SHOES FOR H. CARINO, D. HEDRICK AND R. DAILEY

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			90244	07/01/15	150.00		0.00	150.00
			90245	07/01/15	150.00		0.00	150.00
			90246	07/01/15	142.22		0.00	142.22
GL Distribution				Gross Amount Description				
550-4920-44930-00000000				150.00				
010-4200-44930-00000000				292.22				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 357 SMART & FINAL IRIS COMPANY 1 SMART & FINAL WAP 268911 10/15/15 471.91

Claim# General Description
 349057 SUPPLIES FOR REACH EVENTS & SUPPLIES FOR MEETING

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			123200	10/13/15	431.50		0.00	431.50
			116633	10/06/15	40.41		0.00	40.41
GL Distribution				Gross Amount Description				
010-0200-42200-00000000				20.21				
010-0300-44100-00000000				20.20				
690-8105-44100-00000000				431.50				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 360 SO CALIF EDISON COMPANY ATTN: MILL 5 SOUTHERN CALIFORNIA EDISON WAP 268912 10/15/15 64.24 Y

Claim# General Description
 349059 ELECTRIC SVC - VARIOUS LOCATIONS BILLING DATED 09/30/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			093015	09/30/15	64.24		0.00	64.24
GL Distribution				Gross Amount Description				
010-4200-44200-00000000				64.24				
550-4920-44200-00000000				0.00				
010-4000-44200-00000000				0.00				
590-8430-44200-00000000				0.00				
019-6310-44200-00000000				0.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 11027 TIME WARNER CABLE 1 TIME WARNER CABLE WAP 268913 10/15/15 99.41

Claim# General Description
 349058 CABLE INTERNET CONNECTION AT CITY HALL (PUBLIC INFO) - 10/16/15-11/15/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100415	10/04/15	99.41		0.00	99.41
GL Distribution				Gross Amount Description				
010-0820-44300-00000000				99.41				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 11027 TIME WARNER CABLE 1 TIME WARNER CABLE WAP 268914 10/15/15 127.35 Y

Claim# General Description
 349060 CABLE INTERNET CONNECTION FOR EOC 10/08/15-11/07/15

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			100115	10/01/15	126.26		0.00	126.26
			100415	10/04/15	1.09		0.00	1.09
GL Distribution				Gross Amount	Description			
010-3230-44920-00000000				126.26				
010-3230-44920-00000000				1.09				
010-3230-43500-00000000				0.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17558 TRIMMING LAND CO., INC. WAP 268915 10/15/15 300.00

Claim# General Description
 349068 EMERGENCY TREE MAINTENANCE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			33331 0 2889	09/22/15	300.00		0.00	300.00
GL Distribution				Gross Amount	Description			
010-4200-44500-00000000				300.00				
PO Liquidation				Amount				
010-4200-44500-00000000				300.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 17931 SHIRLEY S TUNG WAP 268916 10/15/15 5,040.00

Claim# General Description
 349062 ACCOUNTING SERVICE FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			5	10/12/15	5,040.00		0.00	5,040.00
GL Distribution				Gross Amount	Description			
010-0800-44500-00000000				5,040.00				

 Vend# Vendor Name Remi t# Payee Bank Check# Chk Date Check Amount Sep
 15327 URS CORPORATION WAP 268917 10/15/15 7,249.77

Claim# General Description
 349071 PROFESSIONAL SERVICES RENDERED FROM 05/02/15-05/29/15 CIP #21276

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			33084 0 37586035	06/29/15	7,249.77		0.00	7,249.77
GL Distribution				Gross Amount	Description			
210-7300-44500-00021276				7,249.77				
PO Liquidation				Amount				
210-7300-44500-00021276				7,249.77				

Vend#	Vendor Name	Remi t#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
1706	WAXIE SANITARY SUPPLY			WAP	268918	10/15/15	4,534.05	

Claim# General Description
349030 MAINTENANCE SUPPLIES AND CREDIT FOR RETURNED MERCHANDISE

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			75465008	08/21/15	982.63		0.00	982.63
			75489306	09/03/15	965.60		0.00	965.60
			75504634	09/11/15	715.77		0.00	715.77
			75489307	09/03/15	997.15		0.00	997.15
			75512059	09/16/15	994.62		0.00	994.62
			75489307A	09/11/15	-121.72		0.00	-121.72
GL Distribution				Gross Amount Description				
010-4360-43400-00000000				4,534.05				

Vend#	Vendor Name	Remi t#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
421	WHITTIER FERTILIZER COMPANY	1	WHITTIER FERTILIZER 9441 KRUSE RO	WAP	268919	10/15/15	333.79	

Claim# General Description
349031 WEED ABATEMENT SPRAY FOR LIBRARY

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			295226	07/04/15	58.40		0.00	58.40
GL Distribution				Gross Amount Description				
010-4350-44675-00000000				58.40				

Claim# General Description
349032 TOP SOIL FOR PICO PARK

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			295846	08/21/15	11.55		0.00	11.55
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				11.55				

Claim# General Description
349033 TOP SOIL FOR PICO PARK

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			295496	08/18/15	19.80		0.00	19.80
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				19.80				

Claim# General Description
349034 TREE GUARDS FOR PARK TREES

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			295460	08/13/15	195.03		0.00	195.03
GL Distribution				Gross Amount Description				
010-4350-43400-00000000				195.03				

Claim# General Description
349035 SOIL MIX & SEED COVER FOR SMITH PARK
CCS.AP Accounts Payable Release 8.2.1 N*APR700

By Georgina Maldonado (gmaldonado)

PO# Stat Contract# Invoice#	Inv Ct	Gross Amount	Discount Amt	Discount Used	Net Amount
295299	08/10/15	27.01		0.00	27.01
GL Distribution	Gross Amount	Description			
010-4350-43400-00000000	27.01				

Claim# General Description
 349036 TOP SOIL FOR RIVERA PARK

PO# Stat Contract# Invoice#	Inv Ct	Gross Amount	Discount Amt	Discount Used	Net Amount
295244	08/05/15	22.00		0.00	22.00
GL Distribution	Gross Amount	Description			
010-4350-43400-00000000	22.00				

Vend# Vendor Name	Remit# Payee	Bank Check#	Chk Date	Check Amount	Sep
12199 3M COMPANY	1 3M COMPANY 3M CENTER BLDG	WAP 268920	10/15/15	42,349.00	

Claim# General Description
 349076 MOBILE SYSTEMS FOR TRAILERS- PICO RIVERA STATION

PO# Stat Contract# Invoice#	Inv Ct	Gross Amount	Discount Amt	Discount Used	Net Amount
100715	10/07/15	42,349.00		0.00	42,349.00
GL Distribution	Gross Amount	Description			
010-3400-44100-00000000	42,349.00				

Vend# Vendor Name	Remit# Payee	Bank Check#	Chk Date	Check Amount	Sep
73 CITY OF DOWNEY		WAP 268921	10/15/15	101,086.65	

Claim# General Description
 349027 ANIMAL CONTROL AND SHELTER SERVICE SECOND INSTALLMENT FOR FY 2015-16

PO# Stat Contract# Invoice#	Inv Ct	Gross Amount	Discount Amt	Discount Used	Net Amount
33350 0 229264	08/19/15	101,086.65		0.00	101,086.65
GL Distribution	Gross Amount	Description			
010-0800-44500-00000000	101,086.65				
PO Liq uidati on	Amount				
010-0800-44500-00000000	101,086.65				

Vend# Vendor Name	Remit# Payee	Bank Check#	Chk Date	Check Amount	Sep
15098 EMPIRE PIPE CLEANING & EQUIP INC		WAP 268922	10/15/15	27,733.98	

Claim# General Description
 349078 JULY/AUGUST 2015 SEWER LINE CLEANING

PO# Stat Contract# Invoice#	Inv Ct	Gross Amount	Discount Amt	Discount Used	Net Amount
33373 0 10046R	08/14/15	27,733.98		0.00	27,733.98
GL Distribution	Gross Amount	Description			
019-6310-44500-00000000	27,733.98				
PO Liq uidati on	Amount				
019-6310-44500-00000000	27,733.98				

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
15712	GOLFLINKS CONSULTING	1	GOLFLINKS CONSULTING	WAP	268923	10/15/15	128,124.76	

Claim# General Description
 349061 REIMBURSABLE EXPENSES FOR SEPTEMBER 2015

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
			0915A	10/14/15	128,124.76		0.00	128,124.76
GL Distribution			Gross Amount Description					
570-0000-13307-00000000			128,124.76					

Vend#	Vendor Name	Remit#	Payee	Bank	Check#	Chk Date	Check Amount	Sep
16871	HYDRO SCIENTIFIC WEST RONALD A NAU			WAP	268924	10/15/15	37,844.91	

Claim# General Description
 349072 PROFESSIONAL SERVICES RENDERED FOR SCADA PROJECT UPGRADE CIP #21177

PO#	Stat	Contract#	Invoice#	Invc Dt	Gross Amount	Discount Amt	Discount Used	Net Amount
33017	0		1846	09/10/15	37,844.91		0.00	37,844.91
GL Distribution			Gross Amount Description					
550-7340-44500-00021177			37,844.91					
PO Liquidation			Amount					
550-7340-44500-00021177			37,844.91					

Paid Checks:
 Check Count 51
 Check Total 436,614.05
 PO Li qui dati on Total 208,284.39
 Backup Wi thholding Total 0.00

Paid by ACH:
 ACH Count 0
 ACH Total 0.00
 PO Li qui dati on Total 0.00
 Backup Wi thholding Total 0.00

Total Payments:
 Payment Count 51
 Payment Total 436,614.05
 PO Li qui dati on Total 208,284.39
 Backup Wi thholding Total 0.00

Void Checks:
 Check Count 0
 Check Total 0.00
 PO Li qui dati on Total 0.00
 Backup Wi thholding Total 0.00

Void Checks

Bank Code	Check#	Check Dt	Stmt Dt	Check Amount	Vendor	Void Amount	Void Date
WAP	268789	10/02/15	VOID	0.00		0.00	10/02/15
				-----		-----	
** Grand Total				0.00		0.00	
1 record listed							

Void Checks

Bank Code	Check#	Check Dt	Stmt Dt	Check Amount	Vendor	Void Amount	Void Date
WAP	268791	10/08/15	VOID	0.00		0.00	10/08/15
				-----		-----	
** Grand Total				0.00		0.00	
1 record listed							

Void Checks

Bank Code	Check#	Check Dt	Stmt Dt	Check Amount	Vendor	Void Amount	Void Date
WAP	268873	10/15/15	VOID	0.00		0.00	10/15/15
				-----		-----	
** Grand Total				0.00		0.00	
1 record listed							



To: Mayor and City Council
From: City Manager
Meeting Date: October 27, 2015
Subject: UCLA NORTH AMERICAN INTEGRATION AND DEVELOPMENT (NAID) CENTER - MINIMUM WAGE POLICY RESEARCH STUDY

Recommendation:

Authorize the City Manager to enter into an agreement with the UCLA North American Integration and Development (NAID) Center for a research study on the impacts of a minimum wage policy implementation in the City of Pico Rivera.

Fiscal Impact:

The range of the projected fiscal impact to the general fund will be \$3,000-\$10,000 depending on the final research scope. The fiscal impact will not exceed \$10,000 and will be appropriated from the City Manager's budget (0200-44400).

Discussion:

On August 24, 2015, staff met with the Minimum Wage Ad Hoc Committee, (Mayor Salcido and Councilmember Tercero) to discuss the possibility of an increase in the minimum wage in the City of Pico Rivera. The potential implementation of a minimum wage policy was thoroughly discussed using the Los Angeles County Economic Development Corporation (LAEDC) study "Considering Minimum Wage in L.A. County" as a sample study. At the close of the meeting, the Committee Members directed staff to examine a possible study and associated costs with both local universities and research institutions.

Subsequently, on October 12, 2015, staff met again with the Minimum Wage Ad Hoc Committee to further discuss the City's findings. Staff presented the estimated contrasting costs of using research institutions in comparison to academic research facilities. In addition, Dr. Raul Hinojosa, Founding Director of UCLA NAID Center presented on the scope of study of his proposal.

The NAID study plans to create a detailed workforce profile, present detailed analysis on the specific sectors and industries most affected by the increase, and provide policy

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UCLA NORTH AMERICAN INTEGRATION AND DEVELOPMENT (NAID)
CENTER - MINIMUM WAGE POLICY RESEARCH STUDY
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recommendations that will hopefully result in the best possible economic, social and political outcomes. Additionally, they plan to provide alternative policy recommendations that could prove useful in boosting economic growth and development in the City of Pico Rivera should an increase in minimum wage prove to be a less lucrative option for both residents and businesses. Following the thorough discussion over the proposal the Minimum Wage Ad Hoc Committee provided direction to staff to proceed with the proposal recommendation for City Council consideration.



René Bobadilla

RB:BC:kh

Attachment: UCLA NAID Proposal



The UCLA North American Integration and Development (NAID) Center is interested in analyzing the potential impacts of raising Pico Rivera’s minimum wage. This data-driven and unbiased analysis will focus on three primary areas of study:

1. **Workforce Profile:** What impact would a minimum wage increase have on workers?
2. **Business Profile:** What impact would a minimum wage increase have on businesses in Pico Rivera?
3. **Impact on Quality of Life and Poverty:** What impact would a minimum wage increase have on quality of life in Pico Rivera, and how many workers would it lift out of poverty? Would these benefits justify any additional costs incurred by employers?

The NAID Center’s labor-side analysis will begin by creating a detailed workforce profile. This profile will include demographic and financial data on Pico Rivera’s three distinct labor groupings: workers who live in Pico Rivera but are employed elsewhere, workers who live elsewhere but are employed in Pico Rivera, and workers who live and are employed in Pico Rivera. A minimum wage increase will affect each of these groups differently, but by profiling them individually the NAID Center will be able to provide significant insight into the impact of a minimum wage increase on Pico Rivera as a whole.

The benefits of increased wages for workers must be weighed against the additional costs shouldered by their employers. The NAID Center will present a detailed analysis of these additional costs and provide a profile of the business landscape in Pico Rivera. Specifically, we will identify what sectors and industries would be most affected and will quantify that impact. Data permitting, this will be done at both the sectoral and industry level

Taken together, the NAID Center’s study of a minimum wage increase’s impact on both the supply and demand-side of the labor market will allow us to quantify the impact of such an increase on the quality of life in Pico Rivera. Specifically, we will be able to answer a number of questions that will help guide policy decisions moving forward. These questions include: what will be the total labor income increase for Pico Rivera residents? How many residents will experience a wage increase? How many residents will this wage increase lift out of poverty? Will the benefits of wage growth be offset by an increase in unemployment?

This section will conclude with a set of policy recommendations that the NAID Center believes will result in the best possible economic, social and political outcomes.

In addition to our Pico Rivera analyses, the NAID Center will also do a cursory examination of the supply and demand-side of the labor market in nearby municipalities. This research will allow for a comparative analysis of Pico Rivera's labor market in relation to its neighbors. Our data for Pico Rivera and its neighbors will be GIS mapped at the census tract level. This will further facilitate comparative study going forward. The report will also include an extensive literature review. This will outline the key points of consensus and debate in the body of scholarship surrounding the study of the minimum wage.

The report will draw upon a wide array of sources and databases. Data from publicly available databases (e.g. the U.S. Census and Bureau of Labor Studies), as well as databases licensed by UCLA will provide the core material for the report. Depending on the depth of analysis desired by the City Council, the NAID Center can also explore the cost of proprietary data, but this would be outside the budget of the report. In addition, the NAID Center is interested in working with Pico Rivera's city hall staff to integrate data that the city has already gathered, for example data provided by the Southern California Association of Governments (SCAG). In order to incorporate the most up to date research we will coordinate with researchers that are working in parallel on similar topics. This includes our contacts at UCLA, USC's Center for the Study of Immigrant Integration (CSII), Los Angeles County Economic Development Corporation (LAEDC), the Economic Roundtable, UC Berkeley's Institute for Research on Labor and Employment, and the UCLA Labor Center.

The NAID Center will deliver a detailed report, a PowerPoint presentation of our findings, and a website presentation of the GIS mapped data. Dr. Raul Hinojosa-Ojeda is also willing to present our findings to the Pico-Rivera City Council, and after the report is presented, to participate in ongoing discussions with City Council members and staff.

The projected cost of the report will be a minimum of \$3,000 and not to exceed \$10,000. This fee will cover the cost of Dr. Hinojosa's time, and that of a full-time researcher as well as a part-time support staff. Together this team will help facilitate the depth of research desired by the City Council.



To: Mayor and City Council

From: City Manager

Meeting Date: October 27, 2015

Subject: SUBRECIPIENT AGREEMENT WITH NEIGHBORHOOD HOUSING SERVICES OF LOS ANGELES COUNTY (NHS) FOR PROGRAM ADMINISTRATION OF THE CITY'S HOME REHABILITATION LOAN PROGRAM FOR LOW-INCOME HOMEOWNERS

Recommendations:

- 1) Award a sub-recipient agreement to Neighborhood Housing Services of Los Angeles County (NHS) to provide program administration for the City's Home Rehabilitation Loan Program for qualified low-income homeowners; and,
- 2) Authorize the Mayor to execute the sub-recipient agreement for the HOME Program with NHS, in a form approved by the California Department of Housing and Community Development in an amount not-to-exceed \$1,086,800 until March 30, 2017.

Fiscal Impact:

In 2014, the City was awarded a \$487,500 grant via the State of California's Housing and Community Development (HCD) HOME Program and, as of September 2015, has collected \$599,300 in Program Income for a total of \$1,086,800. The City administers a home rehabilitation program with these funds for qualified low-income homeowners to complete necessary repairs and rehabilitation. Qualified residents can receive loans of up to \$60,000 with zero percent interest and a repayment period of 30 years. Grants are also available but are subject to strict qualifications and are limited to properties with insufficient equity. The funds in the HOME Program are crucial to the City's neighborhood and housing improvement strategy.

Administration of this program is proposed to be conducted by NHS, a non-profit organization. The cost for program administration can be paid for utilizing HOME Program grant funds. Per the Standard Agreement for our award, program administration fees charged against the grant shall not exceed 24%, or \$117,000 of HOME grant funds, and \$143,832 of HOME Program Income. As such, the proposed subrecipient agreement with NHS shall not exceed \$238,187. NHS has agreed contractually that their administrative fees will not exceed 10% per project, or \$108,680. This means that the award of this subrecipient agreement for program administration of the HOME Program will have no effect to the City's general fund and thus will be more cost effective than administering the program in-house.

Discussion:

The 2014 HOME Program grant funds have yet to be expended; priority was given to first utilize other sources of funding which were near expiration. Under the HOME Standard Agreement, the \$1,086,800 in HOME grant and PI funds must be expended by January 31, 2017 and drawn-down by March 31, 2017.

The recommended subrecipient agreement does not result in the elimination of any City employee positions. The City's prior home rehabilitation administrator now works as a Neighborhood Improvement Officer in the Department of Community & Economic Development. It will ensure continued fast, efficient, and effective provision of funds to provide home rehabilitation repairs to qualified residents in need. NHS has agreed to commit several staff to administration of this program, thus ensuring a fast and efficient program administration.

Procurement Process

Per HCD, this subrecipient agreement is not subject to procurement procedures so long as the administration of the program complies with the terms in the City's Standard Agreement for the HOME Program grant. HCD has reviewed and approved this subrecipient agreement, and NHS will be subject to compliance with the terms and conditions of the subrecipient agreement and of the Standard Agreement.

Prior Experience

Since 1984, NHS has developed and rehabilitated over 18,000 housing and commercial units and is the largest, non-profit affordable homeownership provider in Southern California. NHS has been contracted by numerous cities to administer the use of HOME Program funds, Community Development Block Grant (CDBG) funds, Neighborhood Stabilization Program 2 (NSP2) funds, and Cal Home funds. Most recently, NHS was contracted in 2013 for administration of the City of Pasadena's HOME funds and the administration of NSP2 Program funds for the cities of Compton, Carson, and Inglewood.



René Bobadilla

RB:BM:GN:em

Enc.

- 1) Subrecipient Agreement

SUBRECIPIENT AGREEMENT

**BETWEEN City of Pico Rivera (Grantee) AND
Neighborhood Housing Services of Los Angeles (Subrecipient).
FOR
13-HOME-9013**

THIS AGREEMENT, entered this 27th day of October, 2015 by and between the City of Pico Rivera (herein called the "Grantee") and Neighborhood Housing Services of Los Angeles County (NHS) and its affiliates, NHS Neighborhood Lending Services (NLS) and NHS Neighborhood Redevelopment Corporation (NRC) (herein called the "Subrecipient").

WHEREAS, the Grantee has applied for and received funds from the State of California, Department of Housing and Community Development ("the Department") originating from the Cranston-Gonzalez National Affordable Housing Act (42 USC 12741 et seq.), the HOME Investment Partnerships Program (Title 24 Code of Federal Regulations Part 92), California Health and Safety Code Section 50896, and Title 25 Division 1, Chapter 7, Subchapter 17 of the California Code of Regulations, Sections 8200 through 8220 (the "State Regulations"), all as amended and in effect from time to time; and

WHEREAS, the Grantee wishes to contract the Subrecipient to assist the Grantee in utilizing funds awarded by the Home Investment Partnerships Program in Grant No.13-HOME-9013 for the program described in the Standard Agreement as Owner-Occupied Rehabilitation Program.

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. Activities

The Subrecipient will be responsible for administering Home Investment Partnerships Program in Grant No.13-HOME-9013 in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds. Such program will include the following activities eligible under the HOME program:

Program Delivery

Activity #1: **Description provided in Exhibit A of the Standard Agreement**

Activity #2: **Description provided in Exhibit A of the Standard Agreement**

General Administration

The Subrecipient will conduct all administrative duties in conjunction with activities #1 and #2, above.

B. Levels of Accomplishment – Goals and Performance Measures

The levels of accomplishment may include such measures as units rehabilitated, persons or households assisted, and timeframes for performance.

The Subrecipient agrees to provide the following levels of program services:

1. Drawdown of \$393,145 from the HOME program grant funding and \$455,468 of Program Income by March 30, 2017.
2. Provide assistance to a minimum of three (3) families by February 28, 2016, and assistance to a minimum of one (1) family every month thereafter.
3. Provide the City with detailed reports on project statuses on a monthly basis. Copies of project files and eligibility documentation shall be provided upon request.
4. Maintain an up-to-date waiting list and provide, as requested, to the City.
5. On an average, assistance shall range between \$30,000 to \$50,000 per property in order to maximize grant funds and assist a greater number of residents.

C. Staffing: As indicated in “Exhibit C”, the following is a list of key staff that will be dedicated to administration of the program:

- Tony Mathews, Redevelopment Director
- JP Veen, Chief Operating Officer
- Jesse Ibarra, AVP & Director of Business Development
- Lori Gay, President and CEO
- Rhonda McMillan, VP & CCAO

D. Performance Monitoring

The Grantee will monitor the performance of the Subrecipient against goals and performance standards as stated above. Substandard performance as determined by the Grantee will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Grantee, contract suspension or termination procedures may be initiated.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 27th day of October 2015 and end on March 30, 2017. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of HOME funds or other HOME assets, including program income.

III. BUDGET AND FEES

Any indirect costs charged must be consistent with the conditions of this Agreement. In addition, the Grantee may require a more detailed budget breakdown than the one contained herein. If so, the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to the budget must be approved in writing by both the Grantee and the Subrecipient.

A fee schedule is attached as EXHIBIT "C".

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the Grantee under this Agreement shall not exceed \$238,187 (24% of grant award and Program Income). Drawdowns for the payment of eligible expenses shall be made against the line item budgets specified in Paragraph III herein and in accordance with performance. Expenses for general administration shall also be paid against the line item budgets specified in Paragraph III and in accordance with performance.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 24 CFR 84.21.

V. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

Address of GRANTEE is as follows:

City of PICO RIVERA
Attn: Benjamin A. Martinez, Director of Community & Economic Development
6615 Passons Boulevard
Pico Rivera, CA 90660

Address of GRANTEE is as follows:

Neighborhood Housing Services of Los Angeles County
3926 Wilshire Boulevard, Suite 200
Los Angeles, Ca 90010
Attn: Lori R. Gay

SPECIAL CONDITIONS

None.

VI. GENERAL CONDITIONS

A. General Compliance

The SUBRECIPIENT agrees to comply with the requirements of the 2013 HOME Final Rule, 24 CFR Part 92 last updated August 2013, except that (1) the SUBRECIPIENT does not assume the recipient's environmental responsibilities described in 24 CFR 92.352 and (2) the SUBRECIPIENT does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The SUBRECIPIENT also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this Agreement. The SUBRECIPIENT further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available. The Subrecipient also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this contract. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. "Independent Contractor"

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of all unemployment compensation, FICA, retirement, life and/or medical insurance, and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

C. Hold Harmless

SUBRECIPIENT agrees to protect, defend (with counsel approved by the CITY), and hold harmless the CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, expenses, or damages of any nature, or any other liabilities (including but not limited to attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property), arising out of, or in any way connected with the SUBRECIPIENT'S failure to comply with the terms of this AGREEMENT or the failure of the SUBRECIPIENT'S agents, officers, employees, subcontractors, or independent contractors hired by the SUBRECIPIENT, regardless of whether such liabilities are asserted under one or more theories of law including but not limited to

contract, negligence or strict liability law. The only exception to the SUBRECIPIENT'S responsibility to protect, defend, and hold harmless the CITY, is to the extent that such liability is due to the negligence of the CITY, or any of its elective or appointive boards, officers, agents, or employees. This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by the SUBRECIPIENT. The provisions of this section shall survive the suspension, expiration or earlier termination of this Agreement.

D. Workers' Compensation

For the duration of this Agreement, the SUBRECIPIENT and all subcontractors, consultants, and agents shall maintain Workers' Compensation Insurance in the amount and type required by law California Law, if applicable.

E. Insurance & Bonding

The SUBRECIPIENT in order to protect the CITY, HUD, their agents, officers and employees against all claims and liability for death, injury, loss and damage as a result of the SUBRECIPIENT's or any and all subcontractor actions in connection with this Agreement and the services required hereunder, shall secure and maintain for the duration of this Agreement insurance as described below.

(a) Commercial general liability insurance with a combined single limit or not less than one million dollars (\$1,000,000) per occurrence. Claims made and modified occurrence policies are not acceptable. Such insurance shall include completed operations liability, personal injury liability, and broad form property damage coverage. Such insurance, to be obtained from a reliable insurance carrier authorized to do such insurance business in the State of California, shall (a) expressly name the City, HUD, their agents, officers, and employees as additional insured; and (b) be primary with respect to any insurance or self-insurance programs maintained by the CITY or any other person or company; and (c) contain cross liability provisions and waiver of subrogation rights acceptable to the CITY.

(b) Commercial automobile liability insurance with a combined single limit of not less than one million (\$1,000,000) per occurrence. Such insurance shall include completed operations liability, personal injury liability, and broad form property damage coverage. Such insurance, to be obtained from a reliable insurance carrier authorized to do such insurance business in the State of California, shall (a) expressly name the CITY, HUD, their agents, officers and employees as additional insured; and (b) be primary with respect to any insurance or self-insurance programs maintained by the CITY or any other person or company; and (c) contain cross liability provisions and waiver of subrogation rights acceptable to the CITY.

(c) If the SUBRECIPIENT employs any person for the purpose of providing any and all advice, counseling and/or treating clients, the SUBRECIPIENT shall

secure and maintain professional liability insurance (E&O coverage) with a limit of not less than one million dollars (\$1,000,000).

(d) Employment Practices Liability insurance in amounts commercially available and reasonably available to SUBRECIPIENT.

(e) Such other insurance coverage or amounts reasonably requested in writing by the CITY. The SUBRECIPIENT shall furnish evidence of the insurance required herein, satisfactory to City Manager, consisting of: certified copies of insurance policies and endorsements or properly executed certifications of insurance to the CITY in form and substance acceptable to the CITY and evidencing the required insurance prior to receiving funds under this agreement or commencement of services under this Agreement whichever occurs first. Such certificates or policies shall:

(i) Require thirty (30) days written notice to CITY, by certified mail, of any cancellation or reduction in available limits, or changes in the terms of coverage;

(ii) Clearly evidence all coverage required above, including, if certificates are provided attachment to any certificates of insurance a separate additional insured endorsement page (Form No. CG 20 10 11 85) naming the CITY and HUD, their agents, officers, and employees, as additional insured; and

(iii) Indicate whether coverage is on a claims made or occurrence basis.

Such insurance shall be maintained prior to commencement until completion of work under this Agreement if an occurrence policy form is used. If a claim made policy is used, coverage shall be maintained during the term of this Agreement and for a period extending five (5) years beyond the Agreement termination date.

The SUBRECIPIENT shall replace such certificates for policies expiring prior to completion of work under this Agreement and shall continue to furnish certificates five (5) years beyond that time, when and if the SUBRECIPIENT has claims made form(s).

All insurance shall be issued by a company or companies listed in the current "Best Key Rating Guide: publication with a minimum of a "B+, V" rating; or in special circumstances, as pre-approved by the City Clerk and City Attorney. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve the Operating Agency from Liability in excess of such coverage, nor shall it preclude the CITY from taking such other actions as are available to it under any provision of this Agreement or otherwise in law.

If the SUBRECIPIENT, for any reason, fails to maintain insurance coverage, which is required pursuant to this Agreement, the same shall be deemed a material breach of this Agreement. The CITY, at its sole option, may terminate this Agreement and obtain damages from the SUBRECIPIENT resulting from said breach. Alternatively, the CITY may purchase such required insurance coverage without further notice to the SUBRECIPIENT. The CITY may deduct from sums due to the SUBRECIPIENT any premiums and associated costs advanced by the CITY for such instances. If the balance of monies obligated to the SUBRECIPIENT pursuant to this Agreement is insufficient to reimburse the CITY for the premiums and any associated costs, the SUBRECIPIENT agrees to

reimburse the CITY for the premiums and pay for all costs associated with the purchase of said insurance.

(f) The SUBRECIPIENT shall comply with the bonding and insurance requirements of 24 CFR 84.31 and 84.48, Bonding and Insurance.

F. Grantee Recognition

The Subrecipient shall insure recognition of the role of the Grantee in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

G. Amendments

The Grantee or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the Grantee's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Subrecipient from its obligations under this Agreement.

The Grantee may, in its discretion, amend this Agreement to conform with federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change of funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Grantee and Subrecipient.

H. Suspension or Termination

In accordance with 24 CFR 85.43, the Grantee may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.

In accordance with 24 CFR 85.44, this Agreement may also be terminated for convenience by either the Grantee or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Grantee may terminate the award in its entirety.

VII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with 24 CFR 84.21–28 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

B. Documentation and Record Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a) Records providing a full description of each activity undertaken;
- b) Records required to determine the eligibility of activities;
- c) Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with HOME assistance;
- d) Records documenting compliance with the fair housing and equal opportunity components of the program;
- e) Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- f) Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

2. Retention

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of five (5) years. The retention period begins on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then

such records must be retained until completion of the actions and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

3. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to; client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited by the [insert applicable state or federal law] unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

4. Closeouts

The Subrecipient's obligation to the Grantee shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over HOME funds, including program income.

5. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning Subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

1. Program Income

The Subrecipient shall report quarterly all Program Income (as defined by 24 CFR 570.500(a)) generated by activities carried out with HOME funds made available under this Agreement. A copy of each report shall be provided by the Subrecipient to the Grantee in a timely fashion. The use of Program Income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use the program income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such Program Income balance on hand.

2. Indirect Costs

If indirect costs are charged, the Subrecipient will develop an indirect cost allocation plan for determining the appropriate Subrecipient's share of administrative costs and shall submit such plan to the Grantee for approval on a form specified by the Grantee.

3. Payment Procedures

The Grantee will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with any approved budget and Grantee policy concerning payments. Payments will be made for eligible expenses actually incurred by the Subrecipient and not to exceed actual cash requirements. Payments will be adjusted by the Grantee in accordance with program income balances available in Subrecipient accounts. In addition, the Grantee reserves the right to liquidate funds available under this contract for costs incurred by the Grantee on behalf of the Subrecipient.

4. Progress Reports

The Subrecipient shall submit Quarterly Progress Reports to the Grantee in the form, content, and frequency as required by the Grantee.

5. State HOME Report(s)

The Subrecipient shall submit any required status reports to the State. A copy of each report shall be provided by the Subrecipient to the Grantee on a quarterly basis.

D. Procurement

1. Compliance

The Subrecipient shall comply with current Grantee policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be

procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the Grantee upon termination of this Agreement.

2. OMB Standards

Unless specified otherwise within this agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 24 CFR 84.40 – 48.

3. Travel

The Subrecipient shall obtain written approval from the Grantee for any travel outside the municipal boundary with funds provided under this Agreement.

VIII. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Grantee may preempt the optional policies.]

The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a HOME-assisted project. The Subrecipient also agrees to comply with applicable Grantee ordinances, resolutions, and policies concerning the displacement of persons from those residences.

IX. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

The Subrecipient agrees to comply with local and state civil rights ordinances and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

2. Nondiscrimination

The Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive

Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.601 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.

4. Section 504

The SUBRECIPIENT agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The CITY shall provide the SUBRECIPIENT with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. Affirmative Action

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program, including marketing, in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966. The Grantee shall provide Affirmative Action guidelines to the Subrecipient to assist in the formulation of such program. The Subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. Women- and Minority-Owned Businesses (W/MBE)

The Subrecipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans,

Asian-Americans, and American Indians. The Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer. Additional State of California requirements regarding the state Equal Opportunity provisions are contained in Attachment A.

6. Subcontract Provisions

The Subrecipient will include the provisions of Paragraphs X.A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own Subrecipients or Subcontractors.

C. Employment Restrictions

1. Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for; political activities, inherently religious activities, lobbying; political patronage, and nepotism activities.

2. Labor Standards

The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended,

the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti-Kick Back Act (18 U.S.C. 874 *et seq.*) and implementing regulations of the U.S. Department of Labor at 29 CFR Part 5. The Subrecipient shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Grantee for review upon request.

The Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR Parts 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

3. “Section 3” Clause

- a) Compliance: Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the Grantee, the Subrecipient and any of the Subrecipient’s subrecipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Subrecipient and any of the Subrecipient’s subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these “Section 3” requirements and to include the following language in all subcontracts executed under this Agreement:

“The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the

Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low and very low-income persons residing in the metropolitan area in which the project is located.”

The Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low and very low-income persons residing within the metropolitan area in which the HOME-funded project is located; where feasible, priority should be given to low and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low and very low-income persons residing within the metropolitan area in which the HOME-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low and very low-income residents within the service area or the neighborhood in which the project is located, and to low and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

- b) Notifications: The Subrecipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker’s representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- c) Subcontracts: The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any

subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

The Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

- a) Approvals: The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the Grantee prior to the execution of such agreement.
- b) Monitoring: The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.
- c) Content: The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.
- d) Selection Process: The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4. Conflict of Interest

The Subrecipient agrees to abide by the provisions of 24 CFR 92.356 and 570.611, which include (but are not limited to) the following:

- a) The Subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
- b) No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- c) No covered persons who exercise or have exercised any functions or responsibilities with respect to activities assisted with HOME funds or who are in a position to participate in a decision-making process or gain inside information with regard to these activities may obtain a financial interest or financial benefit from a HOME-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to the HOME-assisted activity, or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter. Immediate family ties include (whether by blood, marriage or adoption) the spouse, parent (including a stepparent), child (including a stepchild), brother, sister (including a stepbrother or stepsister), grandparent, grandchild, and in-laws of a covered person.

5. Lobbying

The Subrecipient hereby certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c) It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under

grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly:

d) Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

7. Religious Activities

The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

X. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air Act, 42 U.S.C. , 7401, *et seq.*;
- Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder; and
- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance

Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all HOME-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

E. NEPA Compliance

The Subrecipient shall prepare the required National Environmental Policy Act (NEPA) documentation consistent with 42 USC 4321-4347 and the implementing regulations at 24 CFR 50 and 58. The Subrecipient shall provide the required NEPA documentation to the State and the original documentation to the Grantee.

XI. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIII. WAIVER

The Grantee's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

XIV. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the Grantee and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Grantee and the Subrecipient with respect to this Agreement.

Date _____

IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

SUBRECIPIENT:

Neighborhood Housing Service of Los Angeles County, a California nonprofit public benefit corporation

By: _____
Lori R. Gay, President and CEO

Dated: _____

Approved as to Form:

By: _____
City Attorney

Dated: _____

GRANTEE:

CITY OF PICO RIVERA, a municipal corporation

By: _____
Gregory Salcido, Mayor

Dated: _____

Attest:

By: _____
Anna M. Jerome, City Clerk

Dated: _____

Tax ID _____
Subrecipient/Organization's Tax ID

EXHIBIT A

SCOPE OF SERVICES FY 2015-2016

City of Pico Rivera Owner-Occupied Rehabilitation Program

1. DESCRIPTION OF OWNER-OCCUPIED REHABILITATION PROGRAM

The purpose of Pico Rivera's Owner-Occupied Rehabilitation Program is to assist lower income homeowners, with incomes that do not exceed 80 percent of the County median adjusted by family size, as promulgated by the U.S. Department of Housing and Urban Development (HUD), by providing home repair grants, zero-interest deferred loan, or a combination of both grant and deferred loan to rehabilitate their single family 1-4 unit owner-occupied residences within the City of Pico Rivera. The City will leverage funds from Neighborhood Housing Services of Los Angeles County who will provide administration services along with deferred loan program. Collaboration with other private and nonprofit entities will be utilized to increase impact. An income eligibility table, by household size, is included as **Appendix A** to this document.

2. ASSISTANCE TYPE

The City of Pico Rivera shall operate the Owner-Occupied Rehabilitation Program utilizing HOME Funds to provide eligible households with deferred loans and loans. The Program shall provide **up to \$60,000 30-year deferred loan at 0% interest per household to pay for the rehabilitation work. Grants shall be issued pursuant to HOME Management Memo #13-01 regarding the Final Policy for Use of Grant Funds with HOME-Funded Owner Occupied Rehabilitation (OOR), attached as 'EXHIBIT D'.**

NHS of LA County will provide matching funds up to \$60,000 for deferred loans on qualifying properties. Any matching funds from NHS will be deferred for 30 years and include simple interest between 0-3%.

Program funds may not be utilized for refinancing purposes. There is a limit of one program loan per eligible homeowner. Program loans are due and payable within 30 years of recorded loan documents at 0% interest or upon sale of the property or transfer of title or when refinancing occurs for cash out.

HOME funds shall be provided to pay for actual construction costs and eligible project soft costs only. At no time shall HOME assistance exceed the maximum amounts allowed by HUD.

The **minimum amount** of HOME assistance in a project shall be **\$1,000 per HOME assisted unit**, except as noted in the City's HOME Program Guidelines.

The actual amount of HOME assistance to be provided to a project shall be determined by both the bid amount for property repairs and the level of the owner's equity position in the property.

3. AFFIRMATIVE MARKETING/FAIR HOUSING PROCEDURES

The City shall ensure that all property owners within the City are notified of Program availability, their eligibility to participate (providing that they meet eligibility criteria), and application procedures. Such notification will include:

- a. City Web Page
- b. Applications available at City Hall
- c. Direct Mail-Outs with joint marketing effort from NHS of LA County

In addition, the City shall ensure that bilingual staff will help the property owners understand all program and application materials and will be available to answer any questions.

4. SELECTION OF PROPERTIES

Properties eligible for the City of Pico Rivera's Owner-Occupied Rehabilitation Program shall be owner-occupied properties located within the City boundaries of Pico Rivera. Properties participating in the City of Pico Rivera's Owner-Occupied Rehabilitation program must be and remain the principal residence of the owner. Properties must meet the 'Property Eligibility Requirements' outlined in Section IV of the City's HOME Program Guidelines.

5. APPLICATION PROCEDURES

An application for participation in the Program must be obtained from and returned to the Community and Economic Development Department at City Hall, located at 6615 Passons Boulevard Ave, Pico Rivera, CA 90660 or contact NHS of LA County to assist in the application process. The application must be completed in its entirety and submitted together with the following documentation:

- 1. Verification of personal income which will include, but is not limited to, applicant's two most recent pay stubs and federal income tax returns, if applicable.
- 2. Proof of ownership of the single-family residence.
- 3. Proof of residency at the applicant's residence.
- 4. A prioritized and itemized list of the construction work requested to be performed.
- 5. Borrower's certification and authorization.

Staff shall place the property owner's name on a list of eligible projects in order of receipt of the signed Application and above noted documentation. Those applicants who submit all requested documents with the application in the shortest time -rame will have the highest priority for assistance under the Program.

Application approval is subject to funding availability.

6. SELECTION OF PROPERTY OWNERS/SCREENING PROCESS

- A. Owner-applicants for the Owner-Occupied Rehabilitation Program will be accepted from eligible low-income single family property owners located within the City of Pico Rivera.
- B. Participating households will be selected from eligible applicants on a first-come, first-served basis.
- C. Prequalification

The City has a waitlist of prequalified applicants and will provide such list and the respective applications to NHS. City staff has reviewed applications for prequalification and will transfer such applications to NHS for verification of property and income eligibility.

The City of Pico Rivera requires that all households participating in the Owner-Occupied Rehabilitation Program meet specific income limits as determined by HCD, based upon household size. For reference, HCD-published income limits, by household size for Los Angeles County are attached as **Appendix A** to this document.

- D. Annual income is the gross amount of income that is anticipated to be received by all adult members of the household during the twelve months following the effective date of determination.
- E. Income shall be verified by NHS utilizing the third party verification, if necessary.
- F. For all households applying for the City of Pico Rivera's Owner-Occupied Rehabilitation Program, all persons living in the housing unit shall be considered as household members for the purpose of determining income eligibility.
- G. The housing unit to be rehabilitated must be the primary residence of the owner.
- H. Ineligible Applicants

An applicant is considered ineligible if:

- (1) The applicant is not current with other lenders.
- (2) The applicant is defaulted on property taxes.
- (3) The applicant household does not meet eligibility and application requirements outlined in Sections III and V of the City's HOME Program Guidelines.
- (4) The unit is occupied by a tenant household. Tenant-occupied units are not eligible for assistance.

Ineligible applications shall be notified in writing in compliance with Section V of the City's HOME Program Guidelines.

7. PROGRAM ASSISTANCE

- A. All HOME funds are to be provided in the form of a loan; except for lead-based paint, including lead testing and abatement costs necessary to comply with Federal lead-based paint regulations, and temporary relocation payments.
- B. The Program is designed to assist projects by providing necessary funds to finance the actual rehabilitation costs and eligible project soft costs.
- C. For eligible rehabilitation projects, a zero percent (0%) deferred loan will be provided with City's HOME funds. NHS loans will be between 0-3% deferred loans.
- D. The deferred loan shall be due and payable upon the earliest occurrence of either:
 - i. 30 years from loan origination
 - ii. Sale or transfer of ownership
 - iii. Refinance with cash out.

8. METHOD OF DETERMINING AMOUNT OF HOME ASSISTANCE

HOME funds will be provided so that all housing that is assisted with HOME funds will, at a minimum, meet the local building codes, rehabilitation standards, ordinances, zoning requirements, and correct situations which threaten the health and safety of residents including the removal/abatement of lead-based paint in pre-1978 construction (if applicable) at the completion of rehabilitation. Substantial rehabilitation projects will also meet the cost-effective energy conservation and effectiveness standards. The amount of HOME funds provided to an eligible project shall be established through the property inspection work write-up, cost estimate, and bidding results as described below.

A. PROPERTY INSPECTION

NHS of LA County's Construction Manager will conduct the initial (create scope of work), interim (monitor progress during rehabilitation "progress inspections"), and final (approval that rehabilitation is complete for payment) property inspections for code compliance with the property owner, or the owner's representative. The inspection will include:

- (1). Interview with the property owner, or owner's representative, to identify known problems.
- (2). Walk through of property with a checklist, accomplished by the owner, pointing out recommended improvements.
- (3). Complete a deficiency list (form).

B. PREPARATION OF WORK WRITE-UP AND COST ESTIMATE

- (1). The Construction Manager will be responsible to inspect the property to identify violations of health, safety, and building codes.
- (2). The Construction Manager will prepare a detailed work write-up (specifications) that addresses all violations of health, safety, and building codes, and provides (for properties constructed before 1978) for testing and abatement/removal of lead based paint (if necessary) and identifies any other rehabilitation efforts to be conducted.
- (3). The Construction Manager will file the completed deficiency list, work write-up and cost estimate with a "cover history page" that notes dates of inspection, persons in attendance at walk through and any special circumstances.
- (4). If the property is not suitable for rehab or the owner determines to withdraw, a termination letter will be prepared.

C. CONTRACTOR SELECTION PROCEDURES

- (1). NHS of Los Angeles County will obtain bids from approved contractors that are licensed and that have not been placed on a debarment list by HUD and are in good standing with the State of California's Contractor Licensing Board.
- (2). The homeowner's selected contractor's bid will be examined by the Construction Manager to determine cost reasonableness.
- (3). More than one contractor may be selected for a project, depending upon the nature and scope of the rehabilitation work.

9. CALCULATION OF SUBSIDY/COST REASONABLE REVIEW

The Construction Manager shall determine the reasonable rehabilitation cost for work to be performed based upon the scope of work. This cost shall be established by utilizing market data and published construction cost guidelines. The Construction Manager will review bids to determine cost reasonableness (within 10-15% of in-house cost estimate), and will ensure compliance with the Scope of Work.

After determining the reasonable rehabilitation cost, the calculation method will determine the amount of assistance to be provided, consistent with the following factors:

- A. Dollar amount of rehab bid.
- B. Eligible fees and other costs associated with the project.

10. **ELIGIBLE COSTS**

- A. Eligible Hard Costs - Program funds are available for rehabilitation costs that correct substandard conditions, correct violations of local housing codes, and are physically attached to the property and permanent in nature as follows, and also as identified in Part II, Section J of the City's HOME Program Guidelines:
- (1). Repairs that remedy existing health and safety and building code violations.
 - (2). Interior work to make a structure more livable and repair/replace/ restore important parts such as cabinets, counters, plumbing, damaged flooring, faulty or inadequate heating/cooling systems, inoperable built-in appliances, damaged ceilings, water heaters, electrical wiring and service, painting.
 - (3). Weatherization and energy conservation items such as solar electric systems, insulation, caulking, weather stripping and window coverings.
 - (4). Modifications which aid the mobility of the elderly and physically disabled such as shower units with seats, lever hardware, retrofitting toilets to achieve adequate height, moving power points and light switches, ramping reconstructing doorways, lowering sinks in kitchens and bathroom.
 - (5). Fumigation and treatment of termites and pest control.
 - (6). Kitchen improvements, not to exceed 15% of the overall costs and rehabilitation.
 - (7). Bathroom improvements, not to exceed 15% of the overall costs and rehabilitation.
- C. Materials used for the Owner-Occupied Rehabilitation Program shall conform to the specifications designed by staff. If the owner-applicant does not approve of the materials to be used, the affected construction shall be deleted in its entirety.

11. **INELIGIBLE COSTS**

- A. Ineligible property improvements include the following, also reference Part II Section H of the City's HOME Program Guidelines for additional exclusions:
- (1). Repair, purchase or installation of kitchen appliances which are designed and manufactured to be freestanding.
 - (2). Recreational items such as barbecues, bathhouses, greenhouses, swimming pools, saunas, television antennae, tennis courts.
 - (3). Luxury items such as burglar alarms, burglar protection bars, dumbwaiters, kennels, murals, flower boxes, awnings, patios, decks, and storage sheds/workshops.

- B. Pay for emergency repairs or to establish an emergency repair reserve.
- C. Refinance existing debt.
- D. No developer fees shall be paid as part of the project construction or soft costs.

12. AMOUNT OF SUBSIDY

The amount of HOME Program subsidy shall be calculated to consist of funding for actual rehabilitation costs, abatement of lead and other hazards and HOME eligible project soft costs.

The maximum allowable loan to value ratio (LTV) for all indebtedness on the properties to be assisted is 100% of the post-rehabilitation value of the property, pursuant to Part II Section (D) of the City of Pico Rivera's HOME Program Guidelines.

13. SECURITY

Program loans will be provided to eligible property owners from the City of Pico Rivera's Owner-Occupied Rehabilitation Program in an amount not to exceed \$60,000. Owner-Occupied Rehabilitation Program loans will be evidenced by a promissory note secured by a Deed of Trust on the property. Program loans may not be in a junior position beyond a third trust deed. The Owner-Occupied Rehabilitation Program provides funds in the form of a loan only (not a grant). Program loans shall be due and payable upon sale or transfer of title on the assisted property.

For the purposes of the Owner-Occupied Rehabilitation Program, "sale or transfer of title" shall mean any sale or transfer that will cause the assisted property to be reassessed by the Los Angeles County Assessor's Office pursuant to Article XIII A of the California Constitution (commonly referred to as Proposition 13). In the event that the assisted property is refinanced and the refinancing produced net proceeds (beyond the amount needed to pay off secured loans, make further capital improvements to the assisted property, pay for medical expenses and/or educational), then any such net proceeds of the refinancing shall first be applied to reducing the principal amount of the program loan.

14. EQUAL OPPORTUNITY

Program participants will be selected on a first-come, first-served basis.

No person shall be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity funded in whole or in part with HOME funds. In addition, HOME funds must be made available in accordance all laws and regulations listed in 24 CFR Section 92.350(a).

15. LEAD-BASED PAINT

Owners will be informed that their property may be tested for the presence of lead or other hazards by a qualified third party vendor and, if necessary, this property shall be removed or otherwise abated during the rehabilitation process.

Properties constructed prior to 1978 will require that a Lead-Based Paint Notice be given to all property owners. This notice shall be provided immediately upon notification of owner's participation in the Property Rehabilitation Program, and will be included with the notification letter.

The City will test HOME assisted units constructed before 1978 for the presence of lead based paint utilizing a licensed third party vendor. Any lead hazard found as a result of these tests shall be removed and/or abated as a priority item for rehabilitation. The City shall provide funds to abate lead hazards as a grant.

16. DEBARMENT AND SUSPENSION

As required, the City and property owner will comply with all contractor debarment and suspension certifications.

17. FLOOD INSURANCE

If the project located in an area identified by the Federal Emergency Management Agency (FEMA) as having 100 year flood hazards, flood insurance under the National Flood Insurance Program will be required.

18. LOAN DOCUMENT PREPARATION AND LOAN CLOSING

A. Each eligible applicant shall be presented with the following standard Loan Document items:

- (1). HOME Agreement / Construction Contract
- (2). Promissory Note
- (3). Notice of Rescission
- (4). Deed of Trust or Statement of Lien
- (5). Truth in Lending Disclosure Statement
- (6). Request for Notice

B. All program legal documents shall be approved as to form by the City Attorney prior to their use.

C. The Construction Manager will conduct a loan closing/pre-construction conference and issue a Notice to Proceed. Staff will verify recordation.

D. The City approves the use of a third-party escrow company for payment of all expenses related to approved projects.

19. CONSTRUCTION PROCEDURES

A. Upon contractor selection and full execution of individual Rehabilitation Agreements by the affected property owners (which shall list work as described in the bid specifications) staff will issue a "Notice to Proceed". At that time, the

contractor will carry out the required work under the supervision of staff. It is estimated that work shall commence no later than twenty one (21) days from the date the last agreement is executed by the affected property owners and be completed no later than March 30, 2017.

- B. Property owners and the Construction Manager shall release the loan proceeds in accordance with the Rehabilitation Agreement.
- C. Individual rehabilitation projects will be completed subsequent to City staff approval of the work performed if necessary and the execution by the property owner of a Certificate of Completion.

20. CONSTRUCTION MANAGEMENT

The Construction Manager shall be responsible for conducting initial, interim, and final inspections for participating properties. These inspections shall be performed to ensure adherence to work write-up, and the continued quality of all construction, including adherence to all building codes. All such inspections shall be conducted prior to the release of any progress payments (if applicable).

21. STATE REPORTING REQUIREMENTS

A Quarterly Status report will be prepared and submitted by NHS to the City's HOME Program Activities Representative at the California Department of Housing and Community Development, pursuant to Section XIII of the City of Pico Rivera's HOME Program Guidelines.

22. CONFLICT OF INTEREST

No person who is an employee, agent or consultant of the City of Pico Rivera who formulates policy or influences decisions or gains inside information with respect to the Program and no public official or member of a governing body or state or local legislator who exercises a function or responsibility with respect of the Program shall have any direct or indirect interest in any housing unit assisted with Program funds, or in any proceeds or benefits arising from the Owner-Occupied Rehabilitation.

EXHIBIT B

BUDGET

Rehabilitation Loans & Grants

HOME Program Income.....	\$455,468
Activity Administration for HOME Program Income.....	\$143,832
HOME Program Grant Award 13-HOME-9013.....	\$393,145
Activity Administration for HOME Grant	\$ 94,355



September 21st, 2015

City of Pico Rivera
 Community Development Department
 6615 Passons Boulevard
 Pico Rivera, CA 90660

RE: HOME Sub-Recipient Agreement with Neighborhood Housing Services of Los Angeles County

Dear Ben Martinez,

Neighborhood Housing Services of Los Angeles County (NHS) a California nonprofit public benefit corporation, and its affiliates NHS Neighborhood Lending Services, and NHS Neighborhood Redevelopment Corporation, hereby request the following costs and fees associated with administration of the City of Pico Rivera’s HOME rehabilitation program be included in the sub-recipient agreement:

HARD COSTS	SOFT COSTS
<ul style="list-style-type: none"> • Meeting the rehabilitation standards • Meeting applicable codes, standards and ordinances • Essential improvements • Energy-related improvements • Lead-based paint hazard reduction* • Accessibility for disabled persons • Repair or replacement of major housing systems • Incipient repairs and general property improvements of a non-luxury nature • Site improvements and utility connections <p><i>* Note: Lead hazard reduction costs are not counted as hard costs for the purposes of determining the level of assistance under 24 CFR Part 35 (the Lead Safe Housing Rule).</i></p>	<ul style="list-style-type: none"> • Financing fees • Credit reports • Title binders and insurance • Recordation fees, transaction taxes • Legal and accounting fees • Appraisals • Architectural/engineering fees, including specifications and job progress inspections • Project costs incurred by the PJ that are directly related to a specific project • Refinancing of secured existing debt if the housing is owner-occupied and refinancing allows the overall costs of borrower to be reduced and the housing is made more affordable

In addition to these eligible hard and soft costs, a 10% administration fee will apply. Cost and fees from NHS include a 5% construction management fee, \$450 work-write up fee, and \$450 inspection fee.

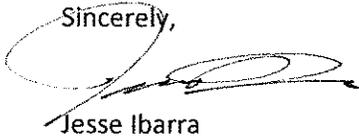
The following is a list of key staff that will be dedicated to administration of the program:

- Ron Martinez- Loan Officer
- Steve Medellin- Construction Specialist
- Dane Andros- Construction Specialist
- Tony Mathews- Redevelopment Director
- JP Veen- Chief Operating Officer

Jesse Ibarra- AVP & Director of Business Development
Maria Navarro- Loan Processor
Juan Hernandez- Loan Funder/Closer
Elvia Jimenez- Homeownership Counselor

If you have any further questions, please contact Jesse Ibarra at (213) 381-2862 ext. 254.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jesse Ibarra', with a large, stylized flourish that loops back to the start of the signature.

Jesse Ibarra
AVP & Director of Business Development

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE
HOME INVESTMENT PARTNERSHIPS PROGRAM**

P.O. Box 952054
Sacramento, CA 94252-2054
(916) 322-0356
FAX (916) 322-2904



HOME Management Memo #13-01

Date: April 16, 2013

To: HOME State Program Activity Recipients and interested parties

From: Tom Bettencourt, Branch Chief

RE: Final Policy for use of grant funds with HOME-funded Owner Occupied Rehabilitation (OOR)

The recently-approved revision to State HOME Program Regulations §8205(b)(3) allows the use of HOME funds for grants when the homeowner's equity is insufficient to provide the collateral necessary to secure a HOME OOR assistance loan (assuming a maximum 100% loan-to-value ratio). The amount of the grant cannot exceed 25% of the HUD per unit subsidy limit [221(d)(3)] established pursuant to 24 CFR 92.250(a) and is in addition to any other grant funds provided for relocation and lead-based paint mitigation.

State Recipients must submit a pre-approval package to HCD prior to committing any HOME funds to an Owner Occupied Rehabilitation (OOR) project that requires grant funds. The package must include the following items:

- HCD's "HOME OOR Subsidy Calculation Tool" (attached)
- property inspection report
- digital photos showing interior and exterior condition
- work write-up
- project cost estimate prepared by the Rehabilitation Specialist
- Note: at least one of the preceding two documents must classify items as health and safety-required, code-required, weatherization, accessibility, or General Property Improvements
- your estimate of projected after-rehabilitation value, including the comparable sales information used to make this determination, and your analysis of the comparable sales information to support your conclusion of estimated projected after-rehabilitation value
- evidence of the current principal balance(s) of all lien(s) against the property

Submit the package to Nicole' McCay at nicole.mccay@hcd.ca.gov and home@hcd.ca.gov. If the project needs to be reconstructed, submit the Test for Reconstruction at the same time. HCD will provide its preliminary determination, which

may be a request for additional information or clarification, within 5 to 7 business days. If conditionally approved, then (and only then) order a projected after-rehabilitation appraisal by an independent licensed appraiser, and follow your normal procedures to obtain bids. You may proceed with the project provided that appropriate adjustments are made if the appraisal or bids/project cost vary. For example, if the appraisal is \$5,000 higher than your estimate, then the grant must be reduced by \$5,000 and the loan increased by \$5,000. Include the appraisal with the project set-up form and explain any necessary adjustments.

The following table illustrates this process assuming the actual bids are consistent with your estimate:

Your estimate of after-rehab value	Grant	Appraiser's estimated after-rehab value	Then the grant size is changed to
\$100,000	\$20,000	\$105,000	\$15,000
\$100,000	\$20,000	\$95,000	\$25,000

The amount of the grant will be the result of this formula:

- Estimated rehabilitation cost to address health and safety-required, code-required and other improvements
- Plus total of all existing liens
- Less projected after-rehab value
- Equals grant amount (if a positive number) *not to exceed rehabilitation cost*. The grant may not exceed 25% of the applicable 221(d)(3) limit <http://www.hcd.ca.gov/fa/home/homelimits.html>. If a bedroom is proposed to be added, use the limit for the proposed, larger, number of bedrooms
- Deduct funding provided by other programs
- Additional HOME funds may be provided as grants for relocation, the least-cost alternative to mitigate lead-based paint contamination, and Activity Delivery Costs (ADC). The total HOME assistance, including loans, grants, and ADC must not exceed the full applicable 221(d)(3) limit
- HOME funds will still be provided as a loan (rather than grant) up to 100% of projected after-rehabilitation value
- Note: the projected after-rehab value cannot exceed the applicable sales/value limit for each county.

A contingency may be included in the project costs. However any unused contingency must be credited first to the grant amount, not to the loan amount.

Maximum size of reconstructed home (when HOME grant funds are used)

When grants are used for reconstruction projects, the reconstructed home must not exceed the limits established below. The grantee may choose either option provided the method is incorporated into their program guidelines and will apply to all homes assisted under those guidelines.

Option 1: Use this chart

Existing home size (in square feet) excluding garage	Maximum size of reconstructed home (in square feet)	Maximum size when a bedroom and/or bathroom is needed to alleviate overcrowding		
		1 bedroom	1 bathroom	1 bedroom and 1 bathroom
Less than 800	950	1,075	1,025	1,150
800-899	1,050	1,175	1,125	1,250
900-999	1,150	1,275	1,225	1,350
1,000 – 1,099 or more	1,250	1,375	1,325	1,450

Option 2: Increase the square footage by up to 20% of the existing home size plus 125 square feet for each additional bedroom and 75 square feet for each additional bathroom needed to alleviate overcrowding.

Exceptions to these limits will be considered by the Department when the reconstructed home is a mobilehome or if there is a local ordinance requiring that all reconstructions — not just those funded by government programs — be of a certain minimum size. Provide the ordinance for HCD review.

This chart illustrates the application of these limits:

Type of activity	Does project need HOME grant funds (in addition to lead paint, relocation and ADC costs)?	Maximum size limits apply?
OOR	No	No
OOR	Yes	Yes
OOR/Mobilehome as reconstructed home	Yes	Case by case HCD review.
OOR/Local ordinance requiring minimum size for all reconstructions	Yes	No, but HCD must review the local ordinance.

HCD Pre-approval is required as follows:

Reconstructions with no increase in square footage	Reconstructions with an increase in square footage	Any activity involving use of HOME grants
HCD pre-approval required unless the local agency receives an HCD waiver.	HCD pre-approval required	HCD pre-approval required



To: Mayor and City Council
From: City Manager
Meeting Date: October 27, 2015
Subject: CODE ENFORCEMENT SERVICES – AWARD PROFESSIONAL SERVICES AGREEMENT TO JAS PACIFIC

Recommendations:

- 1) Approve Professional Services Agreement (PSA) with JAS Pacific to provide Code Enforcement Services for an amount not-to-exceed \$45,000; and
- 2) Authorize the Mayor to execute the PSA with JAS Pacific in a form approved by the City Attorney.

Fiscal Impact:

The Community and Economic Development Department has allocated funding in salary and benefits for full-time Neighborhood Improvement Officers. The division currently is under staffed with only one officer. This agreement will utilize only a fraction of the budgeted salary and benefits for the unfilled officer position. The recommended not-to-exceed fee of \$45,000 will be covered by the budgeted salary and benefits for the unfilled position and will be billed on an hourly, as-needed basis until the full-time position is filled.

Discussion:

In order to continue providing fast, efficient, and effective Code Enforcement Services to the public, staff recommends the approval of an agreement with JAS Pacific to provide Code Enforcement Services. The proposed code enforcement services may include providing technical office and field work in the enforcement of various City codes and ordinances, and assist with Planning-related functions in the Community and Economic Development Department. Full-time City staff currently consists of one Neighborhood Improvement Officer. One additional Neighborhood Improvement Officer position is currently vacant and the agreement with JAS will temporarily fill this position.

The recommended agreement supplements the full-time position currently budgeted for this division and does not result in the elimination of any City employee positions. It also continues the City's longstanding Code Enforcement staffing hybrid model of full-time staffing supplemented with a variety of contracted services for peaks in workload.

The workload of the Neighborhood Improvement Officers varies depending on the number and nature of complaints received as well as the magnitude of the violations.

The recommended agreement will provide flexible staff augmentation that will enable full-time staff to meet peak workload demands without the permanent commitment of expanding full-time or part-time staffing levels. It will also ensure continued fast, efficient, and effective customer service in all phases of the neighborhood improvement and code enforcement process.

Contracting Process

Informal bids were solicited for code enforcement services from three (3) firms on October 7, 2015. The City received proposals from three (3) firms in response to the informal RFP. The firms are listed below in the order of lowest to highest bidder. Staff is recommending selection of JAS Pacific to provide code enforcement services based on previous experience and reliable staff.

1. **Willdan Engineering - \$55/hour**
2. **JAS Pacific – \$58/hour**
3. **Anderson-Penna Partners - \$60/hour**

This informal RFP process satisfies the requirements of Chapter 3.20 of the Pico Rivera Municipal Code and Government Code Section 4526. The procurement of professional services is excluded from the formal bid process because, per Government Code Section 4526, the award shall be based on demonstrated competence and on professional qualifications necessary for the satisfactory performance of the service required. The negotiated rates for the code enforcement services to be provided by JAS Pacific are as set forth in Exhibit “B” of the Professional Services Agreement.



RB:BM:GN:em

Encs.

- 1) Professional Services Agreement with JAS Pacific
- 2) Proposal from Willdan Engineering
- 3) Proposal from Anderson-Penna Partners

AGREEMENT NO. _____
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF PICO RIVERA AND
JAS PACIFIC

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of Pico Rivera, a California municipal corporation ("City") and Jason Addison Smith Consulting Services, Inc., dba JAS Pacific, a California Corporation ("Consultant"). City and Consultant are sometimes hereinafter individually referred to as a "Party" and collectively referred to as "Parties."

2. RECITALS

2.1 City has determined that it requires professional services for the Community & Economic Development's Neighborhood Improvement Division to provide Code Enforcement Officer services and other related tasks as assigned by the Director of Community & Economic Development on as-needed basis during the term of this agreement.

2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the performance by the Parties of the mutual covenants and conditions herein contained, the Parties hereto agree as follows:

3. DEFINITIONS

3.1 "Scope of Services": Such professional services are as set forth in the Consultant's proposal to City attached hereto as Exhibit "A" and incorporated herein by this reference.

3.2 "Approved Fee Schedule": Such compensation rates are as set forth and included in the Consultant's proposal to City attached hereto as Exhibit "B".

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on October 28, 2015, and shall expire at 11:59 p.m. on June 30 2016, unless extended by written agreement of the Parties or terminated in accordance with Section 21 below.

5. CONSULTANT'S SERVICES

5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of Forty Five Thousand Dollars (\$45,000) unless specifically approve in advance, in writing by City.

5.2 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City.

6. COMPENSATION

6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.

6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within ten (10) business days of receipt of each invoice, City shall notify Consultant in writing of any disputed amounts included on the invoice. Within thirty (30) calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.

6.3 Payments for any services requested in writing by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth (30th) day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty (60) days of the date Consultant issues an invoice to City for such services.

7. BUSINESS LICENSE

Consultant shall obtain a City business license prior to commencing performance under this Agreement.

8. COMPLIANCE WITH LAWS

Consultant shall keep informed of State, Federal and Local laws, ordinances, codes and regulations that in any manner affect those employed by it or in any way affect the performance of its services pursuant to this Agreement. The Consultant shall at all times comply with such laws, ordinances, codes and regulations. Without limiting the generality of the foregoing, if Consultant is an out-of-state corporation or LLC, it must be qualified or registered to do business in the State of California pursuant to sections 2105 and 17451 of the California Corporations Code. The City, its officers and employees shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

9. CONFLICT OF INTEREST

Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute; and (ii) City has not consented in writing prior to Consultant's performance of such work.

10. PERSONNEL

Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right, for good cause, to require Consultant to exclude any employee from performing services on City's premises. Mr. Doug Franco shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

11. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products") developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

12. INDEPENDENT CONTRACTOR

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its officers, employees or agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not at any time represent that it is, or that any of its agents or employees are, in any manner employees of City.

13. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data and any copies thereof shall be returned to City upon the termination or expiration of this Agreement.

14. INDEMNIFICATION

14.1 The Parties agree that City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers should, to the extent permitted by law, be fully protected from any loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the fullest protection possible under the law to City. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.

14.2 To the full extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or

expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

14.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 14 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

14.4 The obligations of Consultant under this Section 14 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

14.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 14 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, elected and appointed officials, employees, affiliated public agencies and volunteers from and against any and all claims, demands, lawsuits, causes of action, losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from or arising out of any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

14.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

14.7 **PERS ELIGIBILITY INDEMNITY.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

15. INSURANCE

15.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

15.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) per occurrence / Two Million Dollars (\$2,000,000) in the annual aggregate, including products and Completed operations hazard, contractual insurance, broad form property damage, independent Consultants, personal injury.

15.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

15.1.3 Worker's Compensation insurance as required by the laws of the State of California.

15.1.4 Professional Liability insurance against errors and omissions in the performance of the work under this Agreement with coverage limits of not less than One Million Dollars (\$1,000,000).

15.2 Consultant shall require each of its subcontractors, if any, to maintain insurance coverage that meets all of the requirements of this Agreement.

15.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

15.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.

15.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and, for the general liability and automobile liability policies, naming the City as an additional insured. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).

15.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall provide such proof to City at least two weeks prior to the expiration of the coverages.

15.7 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that

failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.

15.8 The general liability and automobile policies of insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

15.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

15.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

15.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 14 of this Agreement.

16. MUTUAL COOPERATION

16.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

16.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

17. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

18. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

19. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if

delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the Parties may, from time to time, designate in writing).

If to City:

Ben Martinez
Director of Community & Economic Development
City of Pico Rivera
PO Box 1016
6615 Passons Blvd.
Pico Rivera, California 90660-1016
Facsimile: (562) 949-0280

If to Consultant:

Jason Addison Smith, CEO
PO Box 2002
Upland, California 91786
Facsimile: (909) 605-0319

With a courtesy copy to:

Arnold M. Alvarez-Glasman, City Attorney
13181 Crossroads Parkway North
Suite 400 - West Tower
City of Industry, CA 91746
Facsimile: (562) 692-2244

20. SURVIVING COVENANTS

The Parties agree that the covenants contained in Sections 13, 14 and Paragraph 16.2 of Section 16, of this Agreement shall survive the expiration or termination of this Agreement.

21. TERMINATION

21.1. City shall have the right to terminate this Agreement for any reason on five (5) calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty (60) calendar days' written notice to City. The effective date of termination shall be upon the date specified in the notice of termination. Consultant agrees that in the event of such termination, City's obligation to pay Consultant shall be limited to payment only for those services satisfactorily rendered prior to the effective date of termination. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

21.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

22. ASSIGNMENT

Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any Party other than Consultant.

23. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY

23.1 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

23.2 Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition or sexual orientation.

23.3 Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

24. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

25. NON-WAIVER

25.1 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

25.2 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

26. COURT COSTS

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any Party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such Party of any of all

of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the Party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.

27. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

28. GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of California.

29. ENTIRE AGREEMENT

All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the Parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

[SIGNATURES ON NEXT PAGE]

TO EFFECTUATE THIS AGREEMENT, the Parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

ATTEST:

City of Pico Rivera

Anna M. Jerome, City Clerk

By: Gregory Salcido, Mayor

Date: _____

Date: _____

APPROVED AS TO FORM:

Consultant – JAS PACIFIC

Arnold M. Alvarez-Glasman, City Attorney

By: _____
Jason A. Smith

Its: _____
Chief Executive Officer

Date: _____

Date: _____



Building & Safety Support Services

Code Enforcement Officer Duties and Responsibilities

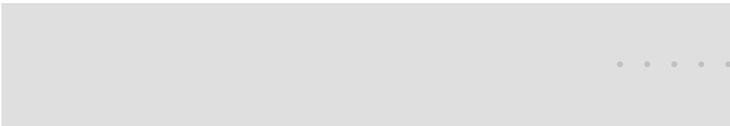
- ✓ Makes field visits and conducts investigations of reported violations of State laws, and City ordinances, and other laws, including, but not limited to: building; zoning; land use; use of buildings and other structures; solid waste storage, collection, transport, and disposal; graffiti; abandoned vehicle and public nuisance abatement.
- ✓ Respond to complaints of code violations.
- ✓ Reads, interprets, and applies municipal and state codes.
- ✓ Ensure code compliance of building, zoning, sign, grading, noise and encroachment regulations.
- ✓ Uses computer software programs, including mobile applications, such as the City's automated permit system, GIS mapping, databases, word processors, spreadsheets, and electronic mail; uses mobile computers, mobile phones, and radios; uses automated office equipment such as scanners, copiers, fax machines, etc.
- ✓ Documents complaints and enters related information into the City's database system.
- ✓ Prepares cases for referral to City Attorney for civil litigation.
- ✓ Testifies in court and provides assistance to the District Attorney in criminal cases.
- ✓ Prepares and presents cases to Administrative Hearing Officer presiding over appeal hearings
- ✓ Advises the public on complaints received and provides information on means of compliance.
- ✓ Prepare and serve notices of violations, abatement orders, citations, corrections, and stop work orders on land use regulations, housing quality, and property maintenance.
- ✓ Returns to sites and conducts inspections.
- ✓ Investigates compliance with the conditions of special use permits.
- ✓ Coordinates and confers with other divisions and departments in performing enforcement activities.
- ✓ Acts as the primary point of contact for the code enforcement unit for general inquiries and interviews persons reporting or inquiring about possible code violations. Determines from available information whether a possible code violation exists or whether complainant would be better served through referral to another City department or outside agency.
- ✓ Report suspected violations of City codes to appropriate City departments.
- ✓ Gathers all pertinent facts from parties and, takes photographs and measurements.
- ✓ Creates and maintains case files to meet established procedural standards and legal requirements.
- ✓ Discusses difficult cases with supervisor.
- ✓ Provides information and interpretation of existing laws, ordinances, and regulations by phone and in written correspondence.
- ✓ Respond to public inquiries and complaints in a courteous manner.
- ✓ Provides information to the general public, homeowners, tenants, the business community, other City departments, and outside agencies regarding codes, ordinances and code enforcement policies and practices.
- ✓ Researches and compiles data for each case to determine appropriate course of action.
- ✓ Correctly interpret and apply municipal codes, regulations, policies, procedures and standards, and to advise and provide interpretation to others regarding their application to specific situations. Communicate and explain requirements in clear and concise language.
- ✓ Assembles case files including obtaining property records, property owner information, case history and other information related to properties.
- ✓ Assists code enforcement and inspection staff in the preparation of letters, notices and complaint files for the City Attorney.
- ✓ Ability to communicate effectively, orally and in writing, with other City personnel, other government agencies, homeowners, tenants, business representatives, homeowner associations, and the general public.
- ✓ Provides courteous, high-quality service to members of the public by personally responding to requests for service or by making appropriate referral.



Building & Safety Support Services

The following is a Fee Schedule for services provided by JAS Pacific to the City of Pico Rivera:

SUPPORT STAFF	
Code Enforcement Officer I	\$55.00 / hour
Code Enforcement Officer II	\$58.00 / hour
Code Enforcement Officer II	\$61.00 / hour
Mileage	\$.57 / mile or IRS rate





October 13, 2015

Ms. Georgette Impecoven
Neighborhood Services
City of Pico Rivera
6615 Passons Boulevard
Pico Rivera, CA 90660

Subject: Proposal to Provide Code Enforcement Officer Services

Dear Mr. Fixx

As requested, Willdan Engineering (Willdan) is pleased to submit this proposal to provide the City of Pico Rivera with Code Enforcement Officer Services. Willdan is a publicly-held engineering firm specializing in professional services to public agencies and is currently providing code enforcement services to four (4) public agencies in the Southern California area.

It is our understanding that the City is seeking the services a full time code enforcement officer to enforce the City of Pico Rivera Municipal code as directed. The proposed code enforcement officer would work 9/80 schedule – 9 hours per day - Monday through Thursday and 8 hours alternate Fridays. Our proposed inspector would issue administrative citations as needed and must be PC 832 certified.

Willdan is pleased to offer Mr. Jose Martinez, an experienced code enforcement officer who is PC 832 certified. Mr. Martinez is available to interview with the City and start immediately. Enclosed is his resume for your review.

Willdan’s proposed billing rate for these services is \$55.00 per hour. This rate includes all required insurance including professional liability.

Thank you for giving us the opportunity to submit this proposal. If you have any questions, please contact Mr. James M. Guerra at (562) 364-8499 or e-mail jguerra@willdan.com.

Respectfully submitted,

Approval and Authorization to Proceed By:

WILLDAN ENGINEERING

CITY OF PICO RIVERA

James M. Guerra
Director

Signature

Enclosure



AndersonPenna Partners, Inc.
Effective July 1, 2015 Standard Billing Rate Schedule⁴
For Pico Rivera

Engineering Services

Staff	Hourly Rate ¹
Principal	\$185
Project Manager	\$165 - \$175
Quality Assurance Manager	\$165
Senior Engineer	\$145
Project Engineer	\$135
Traffic Engineer	\$130
Associate Engineer	\$120
Designer ²	\$115
CADD Drafter ²	\$90
Administration	\$80

Municipal Services

Staff	Hourly Rate ¹
Principal	\$230
Project Executive	\$195
Program/Project Manager	\$160-\$185
Assistant Project Manager	\$105-\$145
City Engineer	\$135
Plan Check Engineer	\$85-\$135
Planner ²	\$95-\$110
Public Works Technician ²	\$110
Code Enforcement Consultant	\$125
Code Enforcement Officer ²	\$60
Permit Technician ²	\$65

Funding Services

Staff	Hourly Rate ¹
Project Manager	\$165
Assessment Engineer	\$160
Analyst ²	\$110-\$125
Administration	\$80

Construction Services

Staff	Regular Time Rate ¹	Overtime		
		Mon - Fri ²	Sat. ³	Sun./Holiday
Principal	\$175	n.a.	n.a.	n.a.
Project/Construction Manager, Resident Engineer	\$145 - \$165	n.a.	n.a.	n.a.
Structures Representative	\$152 - \$175	n.a.	n.a.	n.a.
Office / Project Controls Engineer	\$90-\$130	n.a.	n.a.	n.a.
Labor Compliance / Documents Control	\$85 - \$118	n.a.	n.a.	n.a.
Public Works Inspector (<i>Prevailing Wage</i>) ⁵	\$118	\$165	\$165	\$212
Public Works Inspector (<i>Non Prevailing Wage</i>)	\$92 - \$105	\$138 - \$158	\$138 - \$158	\$167 - 189
Building Inspector (<i>Non Prevailing Wage</i>)	\$85 - \$110	\$127 - \$165	\$127 - \$165	\$153 - \$198

¹ The above hourly rates include wages, fringe and general & administrative overhead and fee, as well as typical supplies, tools and equipment required to perform services. A 4 hour minimum callout applies to Inspection staff.

² All overtime is subject to 1.5x the billing rate, and double time is 1.8x the billing rate. Rate applies to the first four hours of overtime during the week; all overtime in excess of four hours is paid at the Sunday/Holiday rate.

³ Rate applies to the first 12 hours worked. All other time is paid at the Sunday rate.

⁴ Regular Time Rates are subject to a 3% per year escalation.

⁵ Prevailing Wage Rates are subject to increases pursuant to the State of California's Department of Industrial Relations Wage Rate Determination.

All overtime is subject to 1.5x the billing rate, and double time is 1.8x the billing rate.

Other Direct Costs: Reimbursement of identifiable non-salary costs that are directly attributable to the project such as oversized and/or color reproduction costs, site facility hard phone line and/or internet service charges, noncommuter project miles and/or other travel expenses to remote fabrication yards / batch plants, overnight postage



/ couriers, etc., are billed at actual cost plus 5 percent to cover overhead and administration. Travel charges to a casting/ fabrication yard or batch plant will include the hourly billing rate plus travel expenses as listed in the Caltrans Travel Guide (State rates). Non-commuting mileage required for travel on the project and to and from locations other than the project site are billed at the allowable IRS mileage reimbursement rate (currently \$0.565 per mile).

Fees for expert witness services: \$300 - \$400/hour with a 4 hour minimum callout, rate to be determined at time of request.

Fees for subconsultant services: Billed at actual cost plus 10 percent to cover overhead and administration.

Payment Terms: A late payment finance charge at a rate of 12 percent per annum will be applied to any unpaid balance commencing 30 days after the date of original invoice. This rate schedule is effective through June 30 2016. Should the Contract duration be extended beyond June, 2016, rates will be subject to annual and/or periodic revisions as necessary to accommodate inflationary trends, salary adjustments and the general costs of business, as mutually agreeable to the parties and approved via Contract amendment prior to implementing higher rates.

Exclusions to Scope & Fee: The following items are specifically excluded:

- Legal advice
- Specialized Software (other than MS Office Suite) & MS Project
- Building Code Inspection
- Surveying
- Design services and responsibilities
- Materials, soils and/or hazardous materials testing or monitoring
- Construction Labor, Materials and/or Equipment
- Copies of plan and specifications or other oversized drawings
- Work hours/level of effort over and above those initially approved for the Scope of Work / Project assigned or for delays to the contract time beyond the scope and control of APP.
- Construction management and/or labor compliance services unless otherwise specifically called for in the Scope of Work, or specifically added by City



To: Mayor and City Council
From: City Manager
Meeting Date: October 27, 2015
Subject: PASSONS BOULEVARD AND DURFEE AVENUE
CORRIDOR IMPROVEMENTS (CIP NO. 21260) - NOTICE
OF COMPLETION

Recommendations:

- 1) Accept the work as completed by Palp Inc., dba Excel Paving Company (Excel Paving Company); and
- 2) Find that the requested “Changes in Work” (Enclosure 1) for the project have no significant effect on the environment and approve the changes and increased construction contract amount of \$18,024.33. The final contract amount with Excel Paving Company increases from \$432,467.50 to \$450,491.83; and
- 3) Approve the final Total Project Budget (Enclosure 2) for the project; and
- 4) Authorize the City Clerk to file the Notice of Completion with the Los Angeles County Registrar-Recorder and, if no claims are filed within 35 days after recordation, to exonerate the payment/performance bonds and authorize the City Manager to release the 5% retention payment to Excel Paving Company.

Fiscal Impact:

The recommended actions have no fiscal impact. All funds have been previously appropriated as shown in the Total Project Budget (Enclosure 2) and no additional appropriation is necessary to close out the project.

Discussion:

The Passons Boulevard and Durfee Avenue Corridor Improvements Project (CIP No. 21260 - State-Legislated Safe Route 2 School Program State Project No. 5351 ([026]) is in the City’s 5-year Capital Improvement Program. The scope of work for the project included: (1) replacing the antiquated traffic signal at the intersection of Durfee Avenue and Beverly Road; (2) construction of corner sidewalk bulb-outs to shorten crossing distances and installation of four-way flashing stop signs at the intersection of Mines Avenue and Passons Boulevard; and (3) installation of a high visibility crosswalk and four-way flashing stop signs at the intersection of Passons Boulevard and Balfour Street.

COUNCIL AGENDA REPORT – MTG. OF 10/27/15
PASSONS BOULEVARD AND DURFEE AVENUE CORRIDOR IMPROVEMENTS
(CIP NO. 21260) – NOTICE OF COMPLETION
Page 2 of 2

At its meeting on January 27, 2015, the City Council awarded a construction contract in the amount of \$432,467.50 to Excel Paving Company for the construction of the project following a public bidding process in accordance with the California Public Contract Code.

Construction was completed on September 25, 2015 and performed with acceptable quality and workmanship, to the satisfaction of the City Engineer. Staff recommends the filing of the Notice of Completion with the Los Angeles County Registrar-Recorder in order to close out the project.

The final Total Project Budget is presented in Enclosure 2. It includes three (3) change orders totaling \$18,024. This represents a 4.17% increase in the contract amount relative to the original contract amount of \$432,467.50. The change orders were necessary to pay for extra work necessary to address unforeseen field conditions. The change orders for the project are summarized in Enclosure 1. The final cost of construction is \$450,491.83.



René Bobadilla

RB:JE:GD:lg

Enc.

- 1) Changes in Work (Authorization)
- 2) Total Project Budget (Final)

CHANGES IN WORK (AUTHORIZATION)
October 27, 2015

PASSONS BOULEVARD AND DURFEE AVENUE CORRIDOR IMPROVEMENTS
(CIP NO. 21260)
SAFE ROUTES 2 SCHOOL PROGRAM
STATE PROJECT NO. 5351 (026)

Project Description:

The project included (1) replacing the antiquated traffic signal at the intersection of Durfee Avenue and Beverly Road; (2) construction of corner sidewalk bulb-outs to shorten crossing distances and installation of four-way flashing stop signs at the intersection of Mines Avenue and Passons Boulevard; and (3) installation of a high visibility crosswalk and four-way flashing stop signs at the intersection of Passons Boulevard and Balfour Street.

Changes in Work:

(1)	Modification of traffic pole at Durfee Ave/ Beverly Rd from 2006 specifications to current specifications.	\$ 2,532.13
(2)	Unforeseen conditions - soil conditions	\$14,448.15
(3)	Contract Bid Items - Final adjustments to quantities	\$1,043.25
		\$ 18,024.33
	Total Changes in Work (CO Nos. 1 - 3)	\$ 18,024.33

Description of Changes:

- (1) Material cost difference from the Caltrans 2006 traffic signal pole (per contract plans) to the current 2010 Caltrans traffic signal pole. Following potholing by the Contractor, unanticipated utility conflicts prevented installation as specified on the plans. The Contractor was directed to install a traffic signal pole per the 2010 Caltrans Specification to avoid the conflict. The change order is for the material price difference. The price change also takes into consideration a credit to change a cantilever foundation to a standard 2010 specification foundation.
- (2) During the auguring process for the traffic signal foundations, 4 of the 8 foundation excavations collapsed. The change order is for additional equipment and material needed to mitigate the unanticipated soil types encountered during construction.
- (3) Final adjustment to the Contract Bid Item quantities.

Revised Contract Amount:

Original contract amount	\$ 432,467.50
Changes in work to be authorized	<u>\$ 18,024.33</u>
Revised contract amount	<u>\$ 450,491.83</u>
Percent total change to original contract amount	4.17%

**PASSONS BOULEVARD AND DURFEE AVENUE CORRIDOR IMPROVEMENTS
CIP NO. 21260
SAFE ROUTES 2 SCHOOL**

STATE PROJECT NO. 5351 (026)

**FINAL TOTAL PROJECT BUDGET
As of October 27, 2015**

Project Activity	Estimated Cost
Design Services (Hartzog and Crabill Inc.)	\$60,600
Job Costing (Pico Rivera staff time)	\$30,000
Construction Management (American Consulting and Construction Management Inc.)	\$26,400
Additional Construction Management (Amendment)	\$4,800
Traffic Signal Maintenance Services (City of Santa Fe Springs)	\$5,000
Construction (Palp Inc. dba Excel Paving Company.)	\$432,467
Construction Change Orders (4.17% increase)	\$18,024
Utility - SCE	\$6,700
Misc. expenses (Reproduction/Printing, Newspaper Advertising, Recording NOE and NOC)	\$2,009
TOTAL PROJECT COST:	\$586,000

Funding Category	Estimated Budget
State Safe Routes 2 School (SR2S) Fund	\$ 401,400
Transportation Development Act – TDA (FY 12-13 Budget)	\$44,600
Transportation Development Act – TDA (FY 14-15 Midyear)	\$130,000
Transportation Development Act – TDA (FY 15-16 Budget)	\$10,000
TOTAL:	\$ 586,000



ROLL CALL:

- Gregory Salcido, President
- David W. Armenta, Vice President
- Bob J. Archuleta, Commissioner
- Gustavo V. Camacho, Commissioner
- Brent A. Tercero, Commissioner

Tuesday, October 27, 2015
Regular Meeting – 6:00 p.m.
Council Chambers
6615 Passons Blvd.

Next Resolution No. 15-19
Next Ordinance No. 15-01
Next Agreement No. 15-28

1st PERIOD OF PUBLIC COMMENTS - IF YOU WOULD LIKE TO SPEAK ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

Any materials related to an item on the Agenda for open session submitted to the Water Authority after distribution of the agenda packet will be available for public inspection at City Hall (front counter), 6615 Passons Blvd., Pico Rivera, during normal business hours.

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call City Clerk's office at (562) 801-4389 if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Commissioner or staff, that item may be removed from the Consent Calendar for separate consideration.

CONSENT CALENDAR:

1. Minutes:

- Water Authority meeting of September 22, 2015

Recommendation: Approve

2. Pico Rivera Water Authority Plant No. 2 and No. 3 Booster Pump Upgrade (CIP No. 21301) – Authorization to Bid. (500)

Recommendation:

1. Approve Plans and Specifications for the PRWA Plant No. 2 and No. 3 Booster Pump Upgrade Project (CIP No. 21301) and;
2. Authorize the City Clerk to publish the Notice Inviting Bids.

LEGISLATION: None.

NEW BUSINESS:

OLD BUSINESS:

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, City Clerk, for the City of Pico Rivera Water Authority, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin Board, Pico Rivera website, Pico Rivera Post Office and Parks: Smith, Pico and Rivera which are available for the public to view on this the 22nd day of October 2015.

Dated this 22nd, day of October 2015



Anna M. Jerome, CMC
City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.



Tuesday, September 22, 2015

A Regular Meeting of the Water Authority was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Authority President Salcido called the meeting to order at 6:00 p.m.

PRESENT: Commissioners Archuleta, Armenta, Camacho, Tercero, Salcido

ABSENT: None

1st PERIOD OF PUBLIC COMMENTS – AGENDA ITEMS ONLY: None.

CONSENT CALENDAR:

1. Minutes:

- Approved Water Authority meeting of August 25, 2015

2. Pico Rivera Water Authority (PRWA) Supervisory Control and Data Acquisition (SCADA) System Upgrade (CIP No. 21177) – Notice of Completion. (1700)

1. Accepted the Work as completed for the PRWA SCADA System Upgrade constructed by HydroScientific West; and
2. Authorized the Authority Secretary to file the Notice of Completion with the Los Angeles County Registrar-Recorder Office and, if no claims are filed within 35 days after recordation, to exonerate the payment/performance bonds and authorized the Director of Public Works to release the 10% retention payment in the amount of \$55,825 to HydroScientific West; and
3. Approve the Final Total Project Budget.

3. Approval of Purchase Order in the Amount of \$60,000 with Applied Water Technologies for Chlorine Disinfection Supplies. (500)

1. Authorized the Executive Director to approve the Purchase Order in the amount of \$60,000 for Fiscal Year 2015-16 with Applied Water Technologies for the purchase of chlorine disinfection supplies.

Motion by Vice President Armenta, seconded by Commissioner Tercero to approve Consent Calendar Items No. 1 through 3. Motion carries by the following roll call vote:

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido

NOES: None

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION: None.

LEGISLATION: None.

ADJOURNMENT:

Authority President Salcido adjourned the meeting at 6:39 p.m. There being no objection it was so ordered.

AYES: Archuleta, Armenta, Camacho, Tercero, Salcido

NOES: None

Gregory Salcido, President

ATTEST:

Anna M. Jerome, Authority Secretary

I hereby certify that the foregoing is a true and correct report of the proceedings of the Water Authority regular meeting dated September 22, 2015 and approved by the Water Authority on October 27, 2015.

Anna M. Jerome, Authority Secretary



To: President and Commissioners
From: Executive Director
Meeting Date: October 27, 2015
Subject: PICO RIVERA WATER AUTHORITY PLANT NO. 2 AND NO. 3 BOOSTER PUMP UPGRADE (CIP NO. 21301) - AUTHORIZATION TO BID

Recommendation:

- 1) Approve Plans and Specifications for the PRWA Plant No. 2 and No. 3 Booster Pump Upgrade Project (CIP No. 21301); and
- 2) Authorize the City Clerk to Publish the Notice Inviting Bids.

Fiscal Impact:

The recommended actions have no fiscal impact. All funds have been previously appropriated as shown in the Total Project Budget (Enclosure 2) and no additional appropriation is necessary at this time.

Discussion:

The Pico Rivera Water Authority (PRWA) Plant No. 2 and Plant No, 3 Booster Pump Stations receive water from Well No. 3 and Well No. 11, respectively, and boost the pressure to feed the southern half of the City. The existing pump units at these booster stations have been in service over 30 years and are nearing their useful service life. Two of the pump units at Plant No. 3 are currently out of service requiring major overhaul or replacement. Additionally, recent pump tests performed by Southern California Edison (Edison) showed that the pumps at Plant No. 2 are not energy efficient and recommended replacement. Edison has approved an Energy Management Solutions Incentive up to \$5,790 for replacement of pumps at Plant No. 2 and, from the energy analysis, it appears that the costs associated with the pump replacement could be recovered within several years from the energy saving.

Staff prepared plans and specifications for upgrading the Plant No. 2 and No. 3 Booster Pumps. The work includes removing and replacing three (3) pump/motor units at Plant No. 2; removing and replacing two (2) pump/motor units at Plant No. 3; and modifications to the piping, pump base, and related electrical work. The new pumps will be fully compatible with the proposed electrical panel upgrade at Plant No. 2 which is currently in design stage. The new variable speed pump units equipped with premium

PICO RIVERA WATER AUTHORITY AGENDA REPORT – MTG. OF 10/27/15
PRWA PLANT NO. 2 AND NO. 3 BOOSTER PUMP UPGRADE (CIP NO. 21301) –
AUTHORIZATION TO BID
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efficiency motors are designed to meet the peak demands during day time, as well as, the low flow at night to improve energy efficiency and prevent pressure spikes in the water system.

The plans and specifications for the project are now complete and staff is ready to advertise the project for bids. The Engineer's Estimate for the project is \$250,000. The anticipated project schedule is as follows:

Notice Inviting Bids	November, 2015
Bid Opening	December, 2015
Award Construction	January, 2016
Notice to Proceed	February, 2016
Complete Construction	October, 2016

The project will be managed by the Department of Public Works, Engineering Division.



René Bobadilla

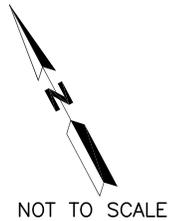
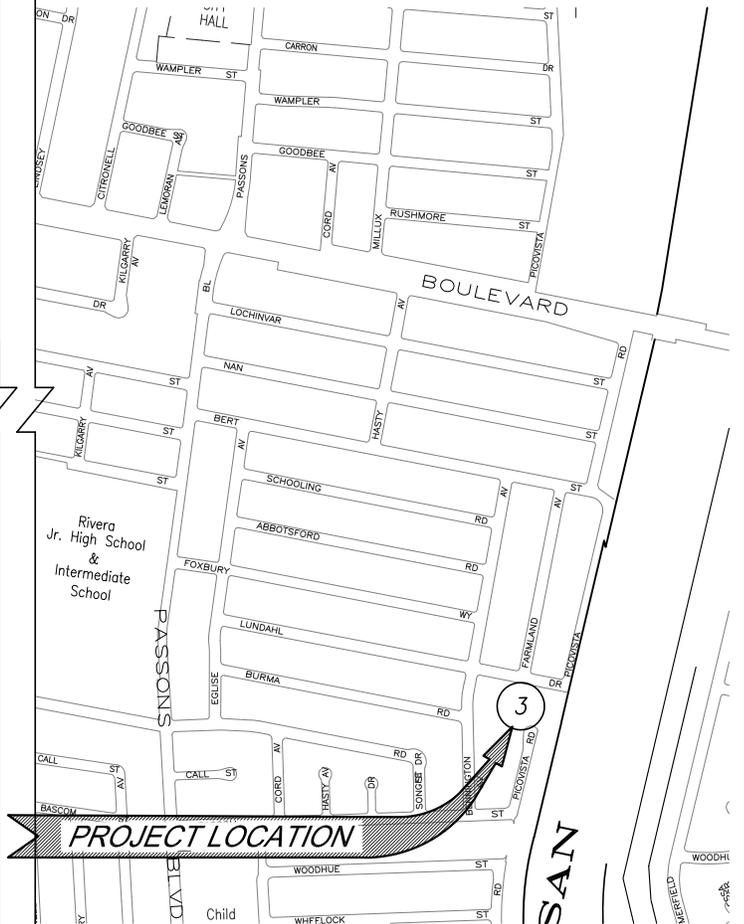
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Enc.

- 1) Vicinity Map
- 2) Total Project Budget

PLANT NO. 2

PLANT NO. 3



CITY OF PICO RIVERA

DEPARTMENT OF PUBLIC WORKS - ENGINEERING DIVISION

PLANT NO. 2 AND 3 BOOSTER PUMPS UPGRADE CIP 21301

PREPARED BY: E. CHAVEZ

SCALE: NOT TO SCALE

DATE: 06-11-15

**PICO RIVERA WATER AUTHORITY PLANT NO. 2 AND NO. 3
BOOSTER PUMP UPGRADE (CIP NO. 21301)**

**TOTAL PROJECT BUDGET
As of October 27, 2015**

Project Activity	Estimated Cost
Job Costing (Pico Rivera staff time), Engineering and Construction Support	\$30,000
Construction (Estimated)	\$250,000
Construction Contingency (15%)	\$37,905
TOTAL PROJECT COST:	\$317,905

Funding Category	Estimated Budget
Water Fund (Appropriated in Fiscal Year 15-16 Budget)	\$317,905
TOTAL:	\$ 317,905