ROLL CALL:
Mayor/Chairman/President:
Gustavo V. Camacho
Mayor Pro Tempore/Vice Chairman/Vice President:
Brent A. Tercero
Councilmembers/Directors/Commissioners:
Bob J. Archuleta
David W. Armenta
Gregory Salcido

PUBLIC COMMENTS - IF YOU WOULD LIKE TO SPEAK ON THE LISTED AGENDA ITEM, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.
When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: 1) respond briefly to statements made or questions posed by the public; 2) ask a question for clarification; 3) provide a reference to staff or other resources for factual information; 4) request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and 5) direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE MEETING

****************************************************************************************************
In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk’s office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative

*Commissioners receive a $30.00 stipend per each meeting held and attended.
REGULAR AGENDA:

City Council:


Recommendation:
1. Authorize the Acting City Manager to award a contract, in the amount of $173,744, to MS International Incorporated (MSI) for the purchase, fabrication, and installation of granite for the Veterans Memorial Improvement Project (CIP No. S50008);

2. Authorize the Acting City Manager to enter into a professional service agreement, in the amount of $15,000, with David Volz Design to provide construction management services for the Veterans Memorial Improvement Project (CIP No. S50008);

3. Approve a Fiscal Year 2018-2019 budget amendment appropriating $150,900 from General Fund Reserves to Account No. 400.70.7300-54500-S50008 (100.98.9800-56900, Transfer Out; 400.00.0000-47900, Transfer In); and

4. Approve the revised Total Project Budget.

Agreement No. ____

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera website, and the City Council Chamber doors, which are available for the public to view on this 30th, day of October 2018.

Dated this 30th, day of October 2018.

Anna M. Jerome, CMC
City Clerk
SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.
To: Mayor and City Council

From: Acting City Manager/Director of Parks and Recreation

Meeting Date: November 2, 2018

Subject: VETERANS MEMORIAL IMPROVEMENT PROJECT (CIP NO. S50008) – AUTHORIZATION TO AWARD CONTRACT, AGREEMENT, AND AMEND FISCAL YEAR 2018-19 BUDGET

Recommendation:

1. Authorize the Acting City Manager to award a contract, in the amount of $173,744, to MS International Incorporated (MSI) for the purchase, fabrication, and installation of granite for the Veterans Memorial Improvement Project (CIP No. S50008);

2. Authorize the Acting City Manager to enter into a professional service agreement, in the amount of $15,000, with David Volz Design to provide construction management services for the Veterans Memorial Improvement Project (CIP No. S50008);

3. Approve a Fiscal Year 2018-2019 budget amendment appropriating $150,900 from General Fund Reserves to Account No. 400.70.7300-54500-S50008 (100.98.9800-56900, Transfer Out; 400.00.0000-47900, Transfer In); and

4. Approve the revised Total Project Budget (Enclosure 1).

Fiscal Impact:

The Fiscal Year 2018-2019 Adopted Budget included an appropriation of $250,000 from the General Fund for the Veterans Memorial Improvement Project. Additionally, City Council authorized an appropriation of $190,000 from Public Image Enhancement Funds (Fund 220) at the August 14, 2018 regular meeting.

The engineer's original estimate for construction of this project was $440,000, including a 10% contingency. However, based on actual costs for construction, materials, installation services, and contingency, the revised estimated cost of this project is $590,900, as detailed in the Total Project Budget (Enclosure 1). Therefore, a budget amendment is recommended to appropriate $150,900 in General Fund Reserves (Fund 100) for the project to Account No. 400.70.7300-54500-S50008 (100.98.9800-56900, Transfer Out; 400.00.0000-47900, Transfer In).
Discussion:

The Pico Rivera Veterans Memorial, located on the corner of Mines Avenue and Dunlap Crossing Road, was constructed in 1973. In 1998, the Eternal Flame was added and dedicated on Memorial Day. With the exception of the Eternal Flame, only minor landscaping improvements, repairs, and refurbishment work have been done since its initial construction in the 1970s. The City Council approved the project plans, specifications, and engineer’s original cost estimates of $440,000 and authorized the City Manager to award the construction contract within the approved project budget on August 14, 2018.

The Notice Inviting Bids was advertised in the Whittier Daily News on September 20th and September 27th of 2018. On October 3, 2018, five (5) bids were received and opened by the City Clerk in a public forum. The bids ranged from $325,731 to $390,716. Staff completed the analysis of the bids and ARC Construction, Incorporated was confirmed to be the lowest, responsive and responsible bidder. The Notice of Intent to Award for this project was published on October 4, 2018. The bid protest period expired on October 11, 2018 and no written bid protests were received and ARC Construction, Incorporated was awarded the construction contract in the amount of $325,731.

The construction scope of work includes all site demolition, preparation, and infrastructural components. Due to the intricacies of design and large portion of specialized granite elements, staff is recommending that the contract for granite materials, fabrication, and installation be awarded to MSI, the leading importer and distributor of natural stone materials in the United States. MSI is the only company capable of providing the quantity of necessary granite and on-site fabrication and installation services in the time frame required. Moreover, due to their large scale operation they are able to offer volume pricing on granite materials. The recommended purchases and services are in compliance with Pico Rivera Municipal Code 3.20.080.

Pursuant to the need for construction and granite contractors to work in tandem, it is recommended that David Volz Design provide construction management services. Dedicated construction management from the project designer will ensure that the project remains within budget, is to specifications, and is completed in a timely manner. Purchases for flags, flag poles, bronze plaques, and seals for the five (5) military branches, American Legion (AL), and Veterans of Foreign Wars (VFW) have also been initiated. To guarantee the safety of patrons visiting the site, staff is also recommending the addition of safety bollards to the original design. Owing to actual costs for construction contracts, management, materials, and added components, the original
project budget was underestimated. Updated cost estimates, including a $17,000 contingency, will result in a revised Total Project Budget of $590,900.

The anticipated project schedule has been revised as follows:

- Start Construction: November 13, 2018
- Complete Construction: February 1, 2019

Construction inspection will be performed by the City’s Engineering Division staff.

Arlene Salazar

AS:SM:kt

Enclosure: 1) Total Project Budget
## TOTAL PROJECT BUDGET

As of November 2, 2018

<table>
<thead>
<tr>
<th>Project Activity</th>
<th>Costs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction*</td>
<td>$325,731</td>
</tr>
<tr>
<td>Granite materials, fabrication, and installation *</td>
<td>$173,744</td>
</tr>
<tr>
<td>Flags and poles*</td>
<td>$17,828</td>
</tr>
<tr>
<td>Bronze seals and post plaques: military branches (5), AL, and VFW*</td>
<td>$20,969</td>
</tr>
<tr>
<td>Bronze dedication plaque</td>
<td>$5,000</td>
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<tr>
<td>Construction management*</td>
<td>$15,000</td>
</tr>
<tr>
<td>Safety bollards</td>
<td>$15,000</td>
</tr>
<tr>
<td>Contingency</td>
<td>$17,000</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT BUDGET</strong></td>
<td><strong>$590,272</strong></td>
</tr>
</tbody>
</table>

* actual costs

<table>
<thead>
<tr>
<th>Funding Category</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund 100 (Appropriated in Fiscal Year 2018-2019 Budget)</td>
<td>$250,000</td>
</tr>
<tr>
<td>Public Image Enhancement Fund 220 (Appropriated August 14, 2018)</td>
<td>$190,000</td>
</tr>
<tr>
<td>General Fund Reserve 100 (Recommended)</td>
<td>$150,272</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT BUDGET</strong></td>
<td><strong>$590,272</strong></td>
</tr>
</tbody>
</table>