

DESIGN THE NAME PLAQUE

Using the boxes below, complete the name and rank as it will appear on the plaque. Only 2 lines with a maximum of 20 characters per line (letters, spaces, numbers, punctuation). Print clearly to ensure accuracy.

Full Name

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Rank and Branch

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HOW TO SUBMIT THE NOMINEE APPLICATION

Nomination form and eligibility documents may be submitted to:

1. Email: recreation@pico-rivera.org
2. By mail or in-person to:
 - a. City of Pico Rivera, Parks & Recreation Department, C/O Pico Rivera Veterans Memorial, 6767 Passons Blvd, Pico Rivera, CA 90660.
Office Hours are Monday - Friday 7:00am - 5:30pm. Closed on City Holidays.

Payment Information

The required donation of \$200 per plaque must be included with each application. Payment can be made by credit card, cash or check (payable to the City of Pico Rivera).

Plaque Installation Schedule

The City will be accepting the first round of applications from Memorial Day 2019 through July 2019. The name plaques take a minimum of 6-8 weeks to be produced and staff is anticipating the first round of plaques to be installed in late July through mid-September 2019. After this initial period of installations there will be a set schedule:

Application Received

April - August

September - March

Plaque Installed

One week prior to Veterans Day

One week prior to Memorial Day

For more information, please call the Parks & Recreation Department at (562) 801-4430.

FOR OFFICE USE ONLY

Date Recieved: _____

Required Documents Attached:

_____ DD-214

_____ Residency Verification

_____ Military Designation Documentation

_____ Written Special Request (if needed)

Payment: Check _____

Cash _____

Credit Card No. _____

Exp: _____ CVC: _____

Reviewed/Approved by: _____

Comments/Notes: _____
