



Bob J. Archuleta, Mayor
Gustavo V. Camacho, Mayor Pro Tem
David W. Armenta, Councilmember
Gregory Salcido, Councilmember
Brent A. Tercero, Councilmember

Tuesday, September 11, 2012
Regular Meeting 6:00 p.m.
Council Chamber
6615 Passons Blvd.
Next Resolution No. 6697
Next Ordinance No. 1073
Next Agreement No. 12-1342

COMMISSIONERS SCHEDULED TO BE PRESENT:

Fred Zermeno, Planning Commission
Joseph Palombi, Parks & Recreation Commission

INVOCATION:

(In accordance with the Court's Decision in Rubin v. City of Burbank, only nonsectarian prayers/invocations are allowed during the invocation)

PLEDGE OF ALLEGIANCE:

SPECIAL PRESENTATIONS:

**PLEASE TURN OFF ALL PAGERS AND/OR PHONES WHILE MEETING IS
IN SESSION AND PLEASE REFRAIN FROM TEXTING DURING THE
MEETING**

In compliance with the Americans with Disabilities Act of 1990, the City of Pico Rivera is committed to providing reasonable accommodations for a person with a disability. Please call the City Clerk's office at (562) 801-4389, if special accommodations are necessary and/or if information is needed in an alternative format. Special requests must be made in a reasonable amount of time in order that accommodations can be arranged.

1st PERIOD OF PUBLIC COMMENTS - IF YOU WOULD LIKE TO SPEAK ON ANY LISTED AGENDA ITEMS, PLEASE FILL OUT A GREEN PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks. In accordance with Government Code Section 54954.2, members of the City Council may only: 1) respond briefly to statements made or questions posed by the public; 2) ask a question for clarification; 3) provide a reference to staff or other resources for factual information; 4) request staff to report to the City Council at a subsequent meeting concerning any matter raised by the public; and 5) direct staff to place a matter of business on a future agenda. City Council members cannot comment on items that are not listed on a posted agenda.

CONSENT CALENDAR ITEMS:

All items listed on the Consent Calendar may be acted on by a single motion without separate discussion. Any motion relating to a Resolution or Ordinance shall also waive the reading of the titles in full and include its adoption as appropriate. If discussion or separate vote on any item is desired by a Councilmember or staff, that item may be pulled from the Consent Calendar for separate consideration.

1. Minutes:

- City Council meeting of August 14, 2012

Recommendation: Approve

2. 4th Warrant Register of the 2012-2013 Fiscal Year. (700)

Check Numbers: 253223-253459; 253462-253581

Special Checks Numbers: 253460-253461

Recommendation: Approve

3. Conflict-of-Interest Code Biennial Review. (200)

Recommendation:

1. Rescind Resolution No. 6565 and adopt Resolution amending the City of Pico Rivera's Conflict-of-Interest Code for the City Council, pursuant to the requirements of the State Political Reform Act.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND

DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

Resolution No. _____ A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PICO RIVERA REDEVELOPMENT AGENCY ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE SUCCESSOR AGENCY AND DESIGNATED EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

Resolution No. _____ A RESOLUTION OF THE HOUSING ASSISTANCE AGENCY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

Resolution No. _____ A RESOLUTION OF THE WATER AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

Resolution No. _____ A RESOLUTION OF THE PUBLIC FINANCING AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

4. Land Water Conservation Grant Application. (700)

Recommendation:

1. Adopt resolution authorizing the submittal of an application for Land Water Grant Conservation grant funds for the renovation of Pico Park; and
2. Appropriate \$200,000 in Economic Development Administration (EDA) Developer Funds to the project, contingent upon grant award.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, APPROVING THE APPLICATION FOR LAND AND WATER CONSERVATION FUND PICO PARK PROJECT

5. Adopt Resolution Establishing a Health Reimbursement Arrangement (HRA) Plan for the Benefit of Retired Employees. (200)

Recommendation:

1. Adopt resolution establishing a Health Reimbursement Arrangement plan for retired employees.

Resolution No. _____ A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, ESTABLISHING A HEALTH REIMBURSEMENT ARRANGEMENT PLAN FOR THE BENEFIT OF RETIRED EMPLOYEES

6. Treasurer's Report – June 30, 2012. (700)

Recommendation:

1. Receive and file Quarterly Treasurer's Report for the quarter ending June 30, 2012.

CONSENT CALENDAR ITEMS PULLED:

LEGISLATION:

7. Installation of Traffic Control Devices – Parking Restriction along South Side of Kruse Road, between Park Drive and Gangel Avenue. (1400)

Recommendation:

1. In accordance with the recommendations of the Traffic Study, approve the modifications to the restricted parking located across from 9357 Kruse Road, to reduce its length from 113 feet to 80 feet and enhance traffic signage currently designating the zone.

NEW BUSINESS:

OLD BUSINESS:

2ND PERIOD OF PUBLIC COMMENTS - THIS TIME IS RESERVED FOR COMMENTS THAT HAVE NOT BEEN ADDRESSED ALREADY OR THAT ARE NOT LISTED ON THE AGENDA. PLEASE FILL OUT A BLUE PUBLIC COMMENT REQUEST FORM AND PROVIDE IT TO THE STAFF MEMBER AT THE BACK TABLE BEFORE THE MEETING STARTS.

When you are called to speak, please come forward and state your name and city of residency for the record. You have three (3) minutes to make your remarks.

ADJOURNMENT:

AFFIDAVIT OF POSTING

I, Anna M. Jerome, Assistant City Clerk, for the City of Pico Rivera, DO HEREBY CERTIFY, under penalty of perjury under the laws of the State of California, that the foregoing notice was posted at the Pico Rivera City Hall bulletin board, Pico Rivera Post Office and Parks: Smith, Pico and Rivera and full agenda packets distributed to the Pico Park and Serapis Libraries, which are available for the public to view. Additionally, agenda was distributed to members of the media on this the 7th day of September, 2012.

Dated this 7th, day of September, 2012

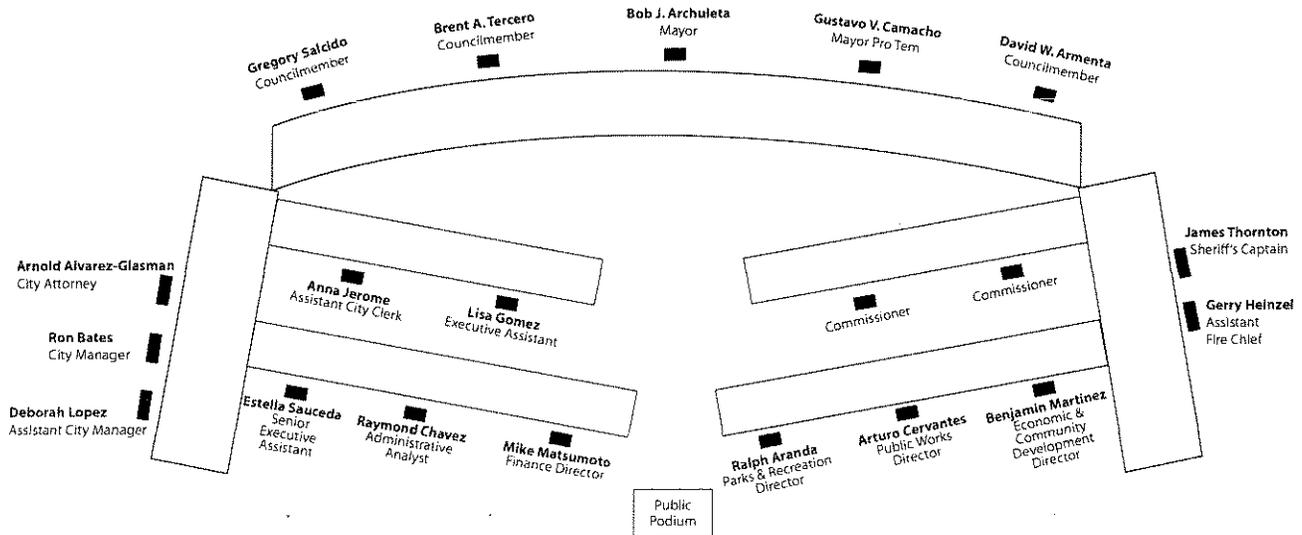


Anna M. Jerome, CMC
Assistant City Clerk

SB343 NOTICE

In compliance with and pursuant to the provisions of SB343 any public writing distributed by the City Clerk to at least a majority of the City Council Members regarding any item on this regular meeting agenda will be available on the back table at the entrance of the Council Chamber at the time of the City Council meeting and at the counter of City Hall at 6615 Passons Boulevard, Pico Rivera, California during normal business hours.

Council Meeting Seating Chart



STATEMENT REGARDING DECORUM AT CITY COUNCIL MEETINGS

If you wish to speak at the time set aside for public comments, the City Council has established the following standards and Rules of Decorum as allowed by State law.

- Public comment is limited to those portions of the meeting referred to as Public Comments. These portions are intended for members of the public to address the City Council, Housing Assistance Agency or Water Authority on matters related to agendas or any other items under the subject matter jurisdiction of the City Council or Agencies.
- A yellow Public Hearing Comment Request card must be completed to speak during a Public Hearing.
- A green Public Comment Request – Agenda Items Only card is for those wishing to address the Council/Agency on agenda items only during the 1st Period of Public Comments.
- A blue Public Comment Request – All other City-Related Business card is for those wishing to address the Council/Agency on any other items under the subject matter jurisdiction of the Council/Agency during the 2nd Period of Public Comments.
- Citizens may address the Council, Housing Assistance Agency or Water Authority once for a maximum of three minutes. After each speaker returns to his/her seat, the Mayor shall determine the time and manner of response, but typically if answers are available, they will be given after all speakers have had an opportunity to address the City Council.
- Members of the audience are asked to refrain from clapping or otherwise speaking from their seats. Those not meeting the standards for decorum may be escorted from the meeting.

RULES OF DECORUM CAN BE FOUND IN THE PICO RIVERA MUNICIPAL CODE SECTION 2.08.050 AS ESTABLISHED BY ORDINANCE 783 ADOPTED ON AUGUST 20, 1990 AND AMENDED BY ORDINANCES 822 (SEPTEMBER 21, 1992) AND 1020 (MARCH 21, 2006).



Tuesday, August 14, 2012

A Regular Meeting of the City Council was held in the Council Chamber, Pico Rivera City Hall, 6615 Passons Boulevard, Pico Rivera, California.

Mayor Archuleta called the meeting to order at 6:00 p.m. on behalf of the City Council.

PRESENT: Camacho, Salcido, Tercero, Archuleta

ABSENT: Armenta

COMMISSIONERS PRESENT:

Tommy Elisaldez, Planning Commission

David Angelo, Sister City Commission

INVOCATION: Mayor Bob Archuleta

PLEDGE OF ALLEGIANCE: Planning Commissioner David Angelo

SPECIAL PRESENTATIONS:

- Presentation of Final Report and Recommendations from Parks & Recreation Efficiency Study was held at 5:00 p.m. in the Main Conference Room
- Employee Presentations:
 - Jose Gutierrez, Public Works – 5 year service award
 - Desiree Sotelo, Public Works – 5 year service award
 - Vincent Hernandez, Public Works – 5 year service award
 - Andre Garcia, Public Works – 10 year service award
 - Evanette Gettler, Finance – 10 year service award
 - Evelyn Millare, Public Works – 10 year service award
 - Gary Mendibles, Public Works – 25 year service award
- On-line Payment Presentation

PUBLIC HEARING(S):

1. Public Hearing – Parks and Recreation Use of Facilities Fees for Community Youth Sports Organizations. (700)

Mayor Archuleta opened the public hearing and noted that there was no written communications to provide public testimony.

City Manager Bates stated that under direction of the City Council staff was asked to work with the youth organizations to put together a program that the organizations were comfortable with. In doing this, he stated, staff looked at various options specifically for this program. Staff would like to emphasize, he stated, that the city continues to face serious budget challenges.

Parks & Recreation Director Aranda stated that a meeting was held with the presidents of the primary youth organizations with Councilmember Salcido in attendance. He stated staff posed the question on how the city could recover the fees and the organizations came up with the suggestion of a \$20.00 per player recovery fee for the upkeep of the fields.

Oral Communications:

Esther Celiz:

- Addressed the City Council to suggest that the city host tournaments as a way of recovering fees for the youth sports programs.

Mayor Archuleta stated that Council began their session this evening meeting and receiving a final report and recommendation from a consultant in regard to our Parks & Recreation facilities. He stated that once the construction of all the parks has been completed the recommendation is to host tournaments.

Councilmember Salcido further stated that the league presidents of the youth organizations also made the recommendation to host tournaments as their main vehicle to raise the necessary funds.

Mayor Archuleta closed the public hearing.

Motion by Mayor Pro Tem Camacho, seconded by Councilmember Salcido to establish a \$20.00 per player recovery fee for Community Youth Sports Organizations (CYSO) that utilize city recreation facilities as their home field. Motion carries by the following roll call vote:

AYES: Camacho, Salcido, Tercero, Archuleta

NOES: None

ABSENT: Armenta

2. Public Hearing – City Conformance with the Congestion Management Program

(1300)

Mayor Archuleta opened the public hearing and noted that there was no written communications or public comment cards to provide public testimony.

Mayor Archuleta closed the public hearing.

Motion by Councilmember Salcido, seconded by Councilmember Tercero to adopt Resolution No. 6696 affirming the city's conformance with the Congestion Management Program. Motion carries by the following roll call vote:

Resolution No. 6696 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT SECTION 65089

AYES: Camacho, Salcido, Tercero, Archuleta

NOES: None

ABSENT: Armenta

1st PERIOD OF PUBLIC COMMENTS – AGENDA ITEMS ONLY: None.

CONSENT CALENDAR:

3. Minutes:

- Approved City Council meeting of July 24, 2012
- Received and filed Parks & Recreation Commission meeting of July 12, 2012

4. Approved 3rd Warrant Register of the 2012-2013 Fiscal Year.

(700)

Check Numbers: 252846-252984; 252988-253102

Special Checks Numbers: 252985-252987

5. Designation of Voting Delegates. (200)

1. Appointed Brent A. Tercero as voting delegate and Gustavo V. Camacho as alternate for the 2012 Annual League of California Cities Conference.

6. Approval of Funding to Extend Shuttle Services for Passons Boulevard Underpass Project and Award Service Agreement for Demand Response (Dial-A-Van) Service. (500)

This item was pulled from the Consent Calendar for further clarification and discussion.

7. Installation of Traffic Control Devices - Congestion Relief and Traffic Safety. (1400)

1. Received and filed.

8. Amendment to Agreement No. 11-1244 with El Rancho Unified School District – School Resource Deputy. (500)

1. Approved Amendment to Agreement No. 11-1244 with El Rancho Unified School District (ERUSD) under which the City will be reimbursed for 50% of the cost of providing a School Resource Deputy from September 2012 through June 2013, and authorized the Mayor to execute the Supplemental Agreement in a form approved by the City Attorney.

Agreement No. 11-1244-1

9. Rivera Park Renovation - Amendment No. 3 to the Professional Services Agreement No. 09-1131 - Construction Support Services. (500)

1. Approved Amendment No. 3 to Professional Services Agreement No. 09-1131 with Hirsch & Associates, Inc. (HAI) for additional professional services for an amount not to exceed \$25,796 and authorized the Mayor to execute Amendment No. 3 in a form approved by the City Attorney.

Agreement No. 09-1131-3

10. Award of Professional Consulting Services Agreement - Staff Augmentation Services. (500)

1. Awarded a Professional Consulting Services Agreement for staff augmentation services to Mike Nguyen, Engineer, in an amount not to exceed \$93,600 per year and authorized the Mayor to execute the agreement in a form approved by the City Attorney.

Agreement No. 12-1334

11. Rivera Park Renovation – Amendment No. 3 to Professional Services Agreement No. 10-1180 with URS Corporation, Inc. – Construction Management Services. (500)

1. Approved Amendment No. 3 to Professional Services Agreement No. 10-1180 with URS Corporation, Inc. for construction management services for an additional amount not to exceed \$45,050 and authorized the Mayor to execute Amendment No. 3 in a form approved by the City Attorney.

Agreement No. 12-1335

Motion by Councilmember Salcido, seconded by Councilmember Tercero to approve Consent Calendar items 3, 4, 5, 7, 8, 9, 10 and 11. Motion carries by the following roll call vote:

AYES: Camacho, Salcido, Tercero, Archuleta
NOES: None
ABSENT: Armenta

CONSENT CALENDAR ITEMS PULLED:

6. **Approval of Funding to Extend Shuttle Services for Passons Boulevard Underpass Project and Award Service Agreement for Demand Response (Dial-A-Van) Service. (500)**

Councilmember Salcido asked for clarification.

City Manager Bates stated that this item was to follow through on the rebidding process and that Southland Transit remained the lowest responsive bidder. Staff, he stated, is

recommending that the award for the Dial-A-Van go to Southland Transit. The only other difference, he stated, is that staff combined the Parsons extension for shuttle service on this item since they are both with the same company.

Motion by Councilmember Salcido, seconded by Councilmember Tercero to: 1) Appropriate an additional \$35,000 for Southland Transit Inc. (STI) to continue shuttle services through completion of the Parsons Boulevard Underpass Project; and 2) Award service agreement with STI to continue operation and maintenance of city demand response (Dial-A-Van) service. Motion carries by the following roll call vote:

Agreement No. 12-1333

AYES: Camacho, Salcido, Tercero, Archuleta

NOES: None

ABSENT: Armenta

LEGISLATION: None.

NEW BUSINESS:

In regard to the employee presentations this evening, Councilmember Salcido stated that he and the City Council appreciate city employees doing more with less and would like to publicly recognize all the employees' efforts. Mayor Archuleta added that city employees are like a family and stated that they are doing an outstanding job. On another note, Mayor Archuleta stated his concern for teenage activity in the early morning and late evening hours near the smoke shop on Rosemead Boulevard located next to the Salsa Grill Restaurant and requested that the Sheriff and staff look into this.

Mayor Pro Tem Camacho commented on an increase of individuals drinking around 7:00 a.m. on the 4500 block of Rosemead and on Beverly Boulevard next to the liquor store and requested that the Sheriff investigate the matter.

OLD BUSINESS:

Mayor Pro Tem Camacho stated that the city of Pico Rivera has been nominated as a finalist for the award of Most Business Friendly City and thanked staff for getting the city to this level.

Mayor Archuleta mentioned that the city has also applied to be a candidate for All American City status.

2ND PERIOD OF PUBLIC COMMENTS – ALL OTHER CITY-RELATED BUSINESS:

John Jirschefske, 9357 Kruse Road:

- Addressed the City Council regarding parking issues on Kruse Road pertaining to the egress/ingress of his business; stated that the modern truck trailers are 48' to 53' long and have problems making turns into his business. He suggested to resolve the problem that the city paint a red curb on the south side of Kruse Road eliminating four parking spaces.

Public Works Director Cervantes stated that there is a long term plan to install a parking lot at Streamland Park to accommodate the park use. He stated that in the long term plan staff is looking at funding that may be available from the Parks Master Plan projects. Budgets are tight on those projects, he stated, but if there is funding left over it will be utilized towards the parking lot at Streamland Park. In addition, he stated that other avenues that staff will look at for funding are grant monies. He also stated that the parking on Kruse Road is a complicated situation because it involves the business, residents and park users. Mr. Cervantes stated that staff is following up with a traffic study and will make a recommendation to City Council on September 11, 2012.

Mayor Archuleta suggested that staff begin researching and applying for grants with City Manager Bates stating that the city is aggressive in this regard and that many of the projects in the city are funded by grants. He stated that the city is actively pursuing grants for Pico Park and both internal staff and external consultants are looking consistently for available grant opportunities.

Councilmember Salcido stated that the parking for Streamland Park and the speakers concerns are not related. He suggested that staff paint the curb red so that the speaker could run his business.

Director Cervantes reiterated the complexity of finding a solution amongst the business, residents and park users.

Mayor Pro Tem Camacho asked for the hours of operation for the business with Director Cervantes stating that it is a 24-hour operation. Mr. Camacho stated that he would like to make sure that this situation gets addressed properly taking into consideration all involved.

Mayor Archuleta requested that the traffic study report be provided to City Council by the second meeting in September and asked that the Sheriff patrol the parks on the weekends to ensure community safety.

ADJOURNMENT:

Mayor Archuleta adjourned the City Council meeting at 7:05 p.m. There being no objection it was so ordered.

AYES: Camacho, Salcido, Tercero, Archuleta

NOES: None

ABSENT: Armenta

Bob J. Archuleta, Mayor

ATTEST:

Anna M. Jerome, Assistant City Clerk

I hereby certify that the foregoing is a true and correct report of the proceedings of the City Council regular meeting dated August 14, 2012 and approved by the City Council on September 11, 2012.

Anna M. Jerome, Assistant City Clerk

D

4th WARRANT REGISTER OF THE 2012-2013 FISCAL YEAR

MEETING DATE: 09/11/12

TOTAL REGISTER AMOUNT: \$3,364,085.10

CHECK NUMBERS: 253223-253459
253462-253581

SPECIAL CHECK NUMBERS: 253460-253461

REGULAR CHECK TOTAL: \$3,362,893.69

SPECIAL CHECK TOTAL: \$1,191.41

TOTAL REGISTER AMOUNT: \$3,364,085.10

PAYROLL REGISTER P/P 08/10/12 - 08/24/12

Pay Date: 08/24/12

VOID ACH CKS

VOID CKS

375936 (1,129.46)
375996 (157.69)

Scrap:

377080
377082
377085
377177

SPECIAL CKS

377081 - 377084 4,565.81

4,565.81

CKS

377086 - 377176 64,168.86

64,168.86

ACH

377178 - 377382 274,732.45

274,732.45

TOTAL

342,179.97



To: Mayor and City Council
From: Assistant City Manager
Meeting Date: September 11, 2012
Subject: CONFLICT-OF-INTEREST CODE BIENNIAL REVIEW

Recommendation:

Rescind Resolution No. 6565 and adopt Resolution amending the City of Pico Rivera's Conflict-of-Interest Code for the City Council, pursuant to the requirements of the State Political Reform Act.

Fiscal Impact: None.

Discussion:

The California Code of Regulations, Regulation 2, Section 18730, the standardized Conflict-of-Interest Code, and the State of California's Government Code § 87306.5, also known as the Political Reform Act, provided for and require a biennial review of the local Conflict-of-Interest Code in even numbered years. The Conflict-of-Interest Code requires designated officials and employees to disclose sources of income, interests in real property, investments and business positions if such are located within the jurisdictional boundaries of the City of Pico Rivera.

The Conflict-of-Interest Code ("Code") for all subject agencies of the City (City Council, Housing Assistance Agency, Water Authority, and Public Financing Authority) was last amended and revised September 28, 2010. Amendments to the Conflict-of-Interest Code for the City and all applicable agencies have been made and reflect the current organizational changes in the "Designated Officers and Employees/Disclosure Categories." In addition, the Conflict-of-Interest Code for the Successor Agency of the Pico Rivera Redevelopment Agency is attached for approval and adoption.

CONFLICT-OF-INTEREST CODE BIENNIAL REVIEW

September 11, 2012

Page 2 of 2

Changes are shown in Appendix "A" attached. Because of these changes, amendments to the Code are necessary and, when made, will satisfy State requirements.



Ronald Bates

RB:aj

- Attachment:
- 1) City Council Resolution: Appendix A, B, and C
 - 2) Successor Agency Resolution: Appendix A & B
 - 3) Housing Assistance Agency Resolution: Appendix A & B
 - 4) Water Authority Resolution: Appendix A & B
 - 5) Public Financing Authority Resolution: Appendix A & B

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

WHEREAS, a Conflict-of-Interest Code (“COI”) for city elected officials, commissioners and employees was adopted on September 7, 1976; and

WHEREAS, said Conflict-of-Interest Code for city elected officials, commissioners and employees was last amended on September 28, 2010; and

WHEREAS, there have been several changes in employment classifications since September 28, 2010; and

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act after public notice; and

WHEREAS, Government Code Section 87306.5 requires every local agency to review its Conflict-of-Interest Code in all even numbered years.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PICO RIVERA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 6565 is hereby rescinded.

SECTION 2. In compliance with Government Code Section 87300, the City Council hereby adopts the attached Conflict-of-Interest Code, which incorporates Regulation 2, California Code of Regulations, Section 18730 – the Standardized Conflict-of-Interest Code, by reference.

• **SECTION 3.** The Conflict-of-Interest Code shall be applicable to the City Council, all specified positions under Government Code Section 87200, Commissioners and the designated positions set forth in Appendix “A” including those consultants set forth in Appendix “B” and as further defined in the attached Conflict-of-Interest Code.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and hereafter shall be in full force and effect.

RESOLUTION NO. _____

Page 2 of 2

ADOPTED AND APPROVED this _____ day of _____, 2012.

Bob J. Archuleta, Mayor

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

ABSENT:

ABSTAIN:

APPENDIX "A"

CITY OF PICO RIVERA
SPECIFIED OFFICERS AND EMPLOYEES
(Government Code §87200)

- MAYOR AND COUNCILMEMBERS
- CITY MANAGER
- CITY ATTORNEY
- CITY TREASURER/DIRECTOR OF FINANCE
- PLANNING COMMISSION

ADDITIONAL OFFICIALS WHO MANAGE OR GIVE
ADVICE REGARDING PUBLIC INVESTMENTS
(Government Code §87200)

- Assistant City Manager
- Assistant City Treasurer

DESIGNATED OFFICERS AND EMPLOYEES/ DISCLOSURE CATEGORIES
(Government Code §87300)

<u>DEPARTMENT</u>	<u>DISCLOSURE CATEGORY</u>
ADMINISTRATION	
Senior Manager	1
Analyst (Vacant).....	1
Senior Executive Assistant	3
Senior Technician	5
Manager	1
Senior Analyst	2
<ul style="list-style-type: none">• Removed title of Senior Manager as this position no longer exists in the Administration Department.• The Senior Analyst position has been added to the Administration Department.	
CITY ATTORNEY	
Assistant Deputy City Attorney	1
CITY CLERK	
City Clerk	1
Deputy City Clerk	3

COMMUNITY AND ECONOMIC DEVELOPMENT

Director	1
Deputy Director	1
Senior Manager	1
Manager	1
Senior Supervisor	1
Coordinator	3
Senior Planner (Vacant).....	1
Planner	4
Assistant Planner	4
Building Official	1
Building Inspector	4
<u>Senior Building Inspector</u>	1

- The position of Senior Manager has been deleted from the Community and Economic Development department.
- Position of Senior Building Inspector has been added to this department.

FINANCIAL MANAGEMENT

Deputy Director/Deputy City Treasurer	1
Senior Manager	1
Manager	1
Revenue Collections Assistant	2
<u>Senior Technician</u>	2

- Position of Senior Technician was added to the Finance Department.

PUBLIC WORKS

Director	1
Deputy Director	1
<u>Senior Coordinator</u>	1
Senior Analyst	2
Engineer	1
Senior Inspector	1
Senior Supervisor	1
<u>Associate Engineer</u>	1
Supervisor	2
Senior Supervisor	2
<u>Utilities Manager</u>	3
Superintendent	1
Assistant City Engineer	1

- The positions of Senior Coordinator, Associate Engineer and Utilities Manager were added in the Public Works Department.

- The position of Senior Supervisor has been deleted.

PARKS & RECREATION

Director	1
Deputy Director	1
Manager	1
Senior Coordinator	2
Supervisor	2

AGENCIES, COMMISSIONS & COMMITTEES

Deputy Director/Redevelopment	1
Redevelopment Project Area Committee Members.....	2
Relocation Appeals Board	1
Licensing and Hearing Board	4
Parks & Recreation Commission	1
Sister City Commission	1

- Position of Deputy Director/Redevelopment no longer exists.
- The Redevelopment Agency was dissolved in 2011 and there is no longer a need for the Redevelopment Project Area Committee Members.

APPENDIX “B”

CONSULTANTS*

**Consultants shall be included in the list of designated employees and shall disclose, pursuant to the broadest disclosure category in the Code, subject to the following limitation:*

The executive director or executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The executive director’s or executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

APPENDIX “C”

DESIGNATED EMPLOYEES CATEGORIES

CATEGORY 1- Full Disclosure

A designated employee in this category must report all investments, business positions, interests in real property, and sources of income, including gifts, loans, and travel payments.

CATEGORY 2- Limited Disclosure (Purchasing)

For officials and designated employees with limited decision making authority mainly related to purchasing goods and services.

A designated position in this category must report:

Interests in real property, investments and business positions in business entities, and income, including gifts, loans, and travel payments, which provide services, supplies, materials, machinery or equipment of the type utilized by the City of Pico Rivera as well as from sources that:

- (A). Are, or were, during the previous two years a “candidate,” “public official,” “committee,” “lobbyist firm,” or “lobbyist employer” within the meaning of the Political Reform Act, or file periodic reports pursuant to Section 86114 and 86116; or
- (B). Are attorneys that represent persons described in Category 2(A) in matters directly related to their status as described in Category 2(A); or
- (C). Are committee treasurers; or
- (D). Were the subject of a complaint to, investigation by, or enforcement action of, the Commission, that was acted upon or participated in by the filer during the period covered by the statement.

CATEGORY 3- Limited Disclosure (Purchasing)

For officials and designated employees with limited decision making authority mainly related to purchasing goods and services.

A designated position in this category must report investments and business positions in business entities, and income, including gifts, loans, and travel payments, which provide services, supplies, materials, machinery or equipment of the type utilized by the designated employee’s department or division as well as from sources that:

- (A). Are, or were, during the previous two years a "candidate," "public official," "committee," "lobbyist firm," or "lobbyist employer" within the meaning of the Political Reform Act, or file periodic reports pursuant to Section 86114 and 86116; or
- (B). Are attorneys that represent persons described in Category 3(A) in matters directly related to their status as described in Category 3(A); or
- (C). Are committee treasurers

CATEGORY 4- Limited Disclosure (Regulatory)

For officials and employees with limited decision making authority mainly related to regulatory permitting or licensing.

A designated position in this category must report investments and business positions in business entities, and income, including gifts, loans, and travel payments, which are subject to the regulatory, permit or licensing authority of the City of Pico Rivera as well as from sources that:

- (A). Are of the type that within the previous two years has provided services, equipment, leased space, materials, or supplies to the City.

CATEGORY 5- Limited Disclosure (Regulatory)

For officials and employees with limited decision making authority mainly related to the provision of goods and services.

A designated position in this category must report investments and business positions in business entities, and income, including gifts, loans, and travel payments from sources that manufacture, distribute, supply, or install computer hardware or software of the type utilized by the City, as well as entities providing computer consultant services.

RESOLUTION NO. _____

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PICO RIVERA REDEVELOPMENT AGENCY ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE SUCCESSOR AGENCY AND DESIGNATED EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act after public notice; and

WHEREAS, Government Code Section 87306.5 requires every local agency to review its Conflict-of-Interest Code in all even numbered years.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE PICO RIVERA REDEVELOPMENT AGENCY OF THE CITY OF PICO RIVERA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. In compliance with Government Code Section 87300, the Successor Agency of the City of Pico Rivera adopts the attached Conflict-of-Interest Code, which incorporates Regulation 2, California Code of Regulations, Section 18730 – the Standardized Conflict-of-Interest Code, by reference.

SECTION 3. The Conflict-of-Interest Code shall be applicable to the Successor Agency, all specified positions under Government Code Section 87200 and the designated positions set forth in Appendix “A” including those consultants set forth in Appendix “B” and as further defined in the attached Conflict-of-Interest Code.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and hereafter shall be in full force and effect.

ADOPTED AND APPROVED this _____ day of _____, 2012.

Bob J. Archuleta, Chairman

RESOLUTION NO. _____

Page 2 of 2

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Agency Secretary

Arnold M. Alvarez-Glasman, Agency Counsel

AYES:

NOES:

ABSENT:

ABSTAIN:

APPENDIX "A"
2012

PICO RIVERA REDEVELOPMENT AGENCY SUCCESSOR AGENCY
SPECIFIED OFFICERS AND EMPLOYEES
(Government Code §87200)

- DIRECTORS AND CHAIRPERSON OF THE SUCCESSOR AGENCY
- EXECUTIVE DIRECTOR
- ASSISTANT EXECUTIVE DIRECTOR
- CITY TREASURER/DIRECTOR OF FINANCE
- ASSISTANT CITY TREASURER
- AGENCY COUNSEL

DESIGNATED OFFICERS AND EMPLOYEES/ DISCLOSURE CATEGORIES
(Government Code §87300)

	<u>DISCLOSURE CATEGORY</u>
Assistant City Manager	1
Director	1
Assistant to the City Manager	1
Administrative Analyst	1
Redevelopment Project Area Committee	1
Deputy Director	1

- The Redevelopment Agency became the Successor Agency.
- Positions of Assistant City Manager, Director, Assistant to the City Manager, Administrative Analyst, Redevelopment Project Area Committee and Deputy Director were deleted as these positions/committee no longer exist under the Successor Agency.

APPENDIX “B”

CONSULTANTS*

*Consultants shall be included in the list of designated employees and shall disclose, pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The executive director or executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The executive director’s or executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

RESOLUTION NO. _____

A RESOLUTION OF THE HOUSING ASSISTANCE AGENCY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

WHEREAS, a Conflict-of-Interest Code (“COI”) for city elected officials, commissioners and employees was adopted on September 7, 1976; and

WHEREAS, said Conflict-of-Interest Code for city elected officials, commissioners and employees was last amended on September 28, 2010; and

WHEREAS, there have been several changes in employment classifications since September 28, 2010; and

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act after public notice; and

WHEREAS, Government Code Section 87306.5 requires every local agency to review its Conflict-of-Interest Code in all even numbered years.

NOW, THEREFORE, THE HOUSING ASSISTANCE AGENCY OF THE CITY OF PICO RIVERA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 6565 is hereby rescinded.

SECTION 2. In compliance with Government Code Section 87300, the Housing Assistance Agency hereby adopts the attached Conflict-of-Interest Code, which incorporates Regulation 2, California Code of Regulations, Section 18730 – the Standardized Conflict-of-Interest Code, by reference.

SECTION 3. The Conflict-of-Interest Code shall be applicable to the Housing Assistance Agency, all specified positions under Government Code Section 87200, Commissioners and the designated positions set forth in Appendix “A” including those consultants set forth in Appendix “B” and as further defined in the attached Conflict-of-Interest Code.

RESOLUTION NO. _____

Page 2 of 2

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and hereafter shall be in full force and effect.

ADOPTED AND APPROVED this _____ day of _____, 2012.

Bob J. Archuleta, Chairman

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Agency Secretary

Arnold M. Alvarez-Glasman, Agency Counsel

AYES:

NOES:

ABSENT:

ABSTAIN:

APPENDIX "A"
2012

PICO RIVERA HOUSING ASSISTANCE AGENCY
SPECIFIED OFFICERS AND EMPLOYEES
(Government Code §87200)

- COMMISSIONERS AND CHAIRPERSON OF THE HOUSING ASSISTANCE AGENCY
- EXECUTIVE DIRECTOR
- DEPUTY EXECUTIVE DIRECTOR
- CITY TREASURER/DIRECTOR OF FINANCE
- ASSISTANT CITY TREASURER
- AGENCY COUNSEL

DESIGNATED OFFICERS AND EMPLOYEES/ DISCLOSURE CATEGORIES
(Government Code §87300)

**DISCLOSURE
CATEGORY**

Director	1
<u>Deputy Director</u>	1
Senior Manager	1

- Position of Deputy Director has been added.
- Position of Senior Manager has been deleted.

APPENDIX “B”

CONSULTANTS*

*Consultants shall be included in the list of designated employees and shall disclose, pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The executive director or executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The executive director’s or executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

RESOLUTION NO. _____

A RESOLUTION OF THE WATER AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

WHEREAS, a Conflict-of-Interest Code (“COI”) for city elected officials, commissioners and employees was adopted on September 7, 1976; and

WHEREAS, said Conflict-of-Interest Code for city elected officials, commissioners and employees was last amended on September 28, 2010; and

WHEREAS, there have been several changes in employment classifications since September 28, 2010; and

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act after public notice; and

WHEREAS, Government Code Section 87306.5 requires every local agency to review its Conflict-of-Interest Code in all even numbered years.

NOW, THEREFORE, THE WATER AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 6565 is hereby rescinded.

SECTION 2. In compliance with Government Code Section 87300, the Water Authority hereby adopts the attached Conflict-of-Interest Code, which incorporates Regulation 2, California Code of Regulations, Section 18730 – the Standardized Conflict-of-Interest Code, by reference.

SECTION 3. The Conflict-of-Interest Code shall be applicable to the Water Authority, all specified positions under Government Code Section 87200, Commissioners and the designated positions set forth in Appendix “A” including those consultants set forth in Appendix “B” and as further defined in the attached Conflict-of-Interest Code.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and hereafter shall be in full force and effect.

RESOLUTION NO. _____

Page 2 of 2

ADOPTED AND APPROVED this _____ day of _____, 2012.

Bob J. Archuleta, Chairperson

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Agency Secretary

Arnold M. Alvarez-Glasman, Agency Counsel

AYES:

NOES:

ABSENT:

ABSTAIN:

APPENDIX "A"
2012

PICO RIVERA WATER AUTHORITY
SPECIFIED OFFICERS AND EMPLOYEES
(Government Code §87200)

- COMMISSIONERS AND PRESIDENT OF THE WATER AUTHORITY
- EXECUTIVE DIRECTOR
- ASSISTANT EXECUTIVE DIRECTOR
- CITY TREASURER/DIRECTOR OF FINANCE
- ASSISTANT CITY TREASURER
- AGENCY COUNSEL

DESIGNATED OFFICERS AND EMPLOYEES/DISCLOSURE CATEGORIES
(Government Code §87300)

	<u>DISCLOSURE CATEGORY</u>
Director	1
Deputy Director	1
Assistant City Engineer	1
<u>Utilities Manager</u>	1
Senior Supervisor	1
Principal Analyst	2

- Position of Utilities Manager has been added.
- Positions of Senior Supervisor and Principal Analyst have been deleted.

APPENDIX “B”

CONSULTANTS*

*Consultants shall be included in the list of designated employees and shall disclose, pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The executive director or executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The executive director’s or executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.

RESOLUTION NO. _____

A RESOLUTION OF THE PUBLIC FINANCING AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, RESCINDING RESOLUTION NO. 6565 AND ADOPTING A CONFLICT-OF-INTEREST CODE APPLICABLE TO THE MEMBERS OF THE CITY COUNCIL AND DESIGNATED CITY COMMISSIONERS AND EMPLOYEES BY INCORPORATING REGULATION 2, CALIFORNIA CODE OF REGULATIONS, SECTION 18730 THE STANDARDIZED CONFLICT-OF-INTEREST CODE

WHEREAS, a Conflict-of-Interest Code (“COI”) for city elected officials, commissioners and employees was adopted on September 7, 1976; and

WHEREAS, said Conflict-of-Interest Code for city elected officials, commissioners and employees was last amended on September 28, 2010; and

WHEREAS, there have been several changes in employment classifications since September 28, 2010; and

WHEREAS, the Fair Political Practices Commission (“FPPC”) has adopted Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict-of-Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act after public notice; and

WHEREAS, Government Code Section 87306.5 requires every local agency to review its Conflict-of-Interest Code in all even numbered years.

NOW, THEREFORE, THE PUBLIC FINANCING AUTHORITY OF THE CITY OF PICO RIVERA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Resolution No. 6565 is hereby rescinded.

SECTION 2. In compliance with Government Code Section 87300, the Public Financing Authority hereby adopts the attached Conflict-of-Interest Code, which incorporates Regulation 2, California Code of Regulations, Section 18730 – the Standardized Conflict-of-Interest Code, by reference.

SECTION 3. The Conflict-of-Interest Code shall be applicable to the Public Financing Authority, all specified positions under Government Code Section 87200, Commissioners and the designated positions set forth in Appendix “A” including those consultants set forth in Appendix “B” and as further defined in the attached Conflict-of-Interest Code.

RESOLUTION NO. _____

Page 2 of 2

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and hereafter shall be in full force and effect.

ADOPTED AND APPROVED this _____ day of _____, 2012.

Bob J. Archuleta, Chairperson

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Agency Secretary

Arnold M. Alvarez-Glasman, Agency Counsel

AYES:

NOES:

ABSENT:

ABSTAIN:

APPENDIX "A"
2012

PICO RIVERA PUBLIC FINANCING AUTHORITY
SPECIFIED OFFICERS AND EMPLOYEES
(Government Code §87200)

- COMMISSIONERS AND CHAIRPERSON OF THE HOUSING ASSISTANCE AGENCY
- EXECUTIVE DIRECTOR
- DEPUTY EXECUTIVE DIRECTOR
- CITY TREASURER/DIRECTOR OF FINANCE
- ASSISTANT CITY TREASURER
- AGENCY COUNSEL

DESIGNATED OFFICERS AND EMPLOYEES/ DISCLOSURE CATEGORIES
(Government Code §87300)

DISCLOSURE
CATEGORY

Director	1
City Clerk	1
Assistant to the Executive Director	1

- Position of Assistant to the Executive Director has been deleted.

APPENDIX “B”

CONSULTANTS*

*Consultants shall be included in the list of designated employees and shall disclose, pursuant to the broadest disclosure category in the Code, subject to the following limitation:

The executive director or executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The executive director’s or executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.



To: Mayor and City Council
From: City Manager
Meeting Date: September 11, 2012
Subject: LAND WATER CONSERVATION GRANT APPLICATION

Recommendation:

- 1) Adopt resolution authorizing the submittal of an application for Land Water Grant Conservation grant funds for the renovation of Pico Park.
- 2) Appropriate \$200,000 in Economic Development Administration (EDA) Developer Funds to the project, contingent upon grant award.

Fiscal Impact: Grant request is for \$200,000. Required match is \$200,000.

Discussion:

Staff, with the assistance from the California Consulting Group, is preparing a grant application for federal funding through the Land Water Conservation Fund (LWCF). The LWCF program is administered by the State of California. This is an opportunity for the city to apply for grant funds to continue the renovation project at Pico Park. The scope of work includes demolition of the dilapidated building located on the southeast corner of the park and the installation of a new jogging track, exercise stations, and picnic cabanas with other amenities for enjoyment by our residents.

Pursuant to grant guidelines, outreach opportunities to seek input were provided at two city events and from regular park visitors. A condition of accepting this grant requires that the city must seek approval from the National Secretary of the Interior before converting the property to anything other than public outdoor recreation use.

The state has three million dollars available to distribute. \$1.8 million is expected to be dispersed to Southern California agencies.

Adoption of the attached resolution authorizes grant submittal.

Ronald Bates

RB:RA:ca

Attachment (1) Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PICO RIVERA APPROVING THE APPLICATION
FOR LAND AND WATER CONSERVATION FUND PICO
PARK PROJECT**

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing Matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing Applications by local agencies under the program; and

WHEREAS, said adopted procedures established by the State Department of Parks and Recreation require the APPLICANT to certify by resolution the approval of Applications and the availability of eligible Matching funds prior to submission of said Applications to the State; and

WHEREAS, the proposed Pico Park Improvement Project is consistent with the most recent *California Outdoor Recreation Plan (CORP)*; and

WHEREAS, the Project must be compatible with the land use plans of those jurisdictions immediately surrounding Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pico Rivera as follows:

SECTION 1. Approves the filing of an Application for Land and Water Conservation Fund assistance; and

SECTION 2. Agrees to abide by SECTION 6(F)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."

SECTION 3. Certifies that said agency has Matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and

SECTION 4. Certifies that the Project is compatible with the land use plans of those jurisdictions immediately surrounding the Project; and

SECTION 5. Appoints the _____ (Authorized Representative Title) _____ as agent of the APPLICANT to conduct all negotiations and execute and submit all documents, including, but not limited to, Applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned Project.

SECTION 6. The City Clerk shall attest to the passage of this resolution and it shall thereupon be in full force and effect.

APPROVED AND ADOPTED THIS _____ day of _____, 2012.

Bob J. Archuleta, Mayor

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney



To: Mayor and City Council

From: City Manager

Meeting Date: September 11, 2012

Subject: ADOPT RESOLUTION ESTABLISHING A HEALTH REIMBURSEMENT ARRANGEMENT (HRA) PLAN FOR THE BENEFIT OF RETIRED EMPLOYEES

Recommendation:

Adopt resolution establishing a Health Reimbursement Arrangement plan for retired employees.

Fiscal Impact: The estimated monthly fees will be \$600.

Discussion:

On May 8, 2012, the City Council approved a resolution amending the City's employer contribution for health care benefits to CalPERS employees and retirees under the Public Employees' Medical and Hospital Care Act (PEMHCA). The City Council implemented a second tier for newly hired employees, and CalPERS requires a change in how current, future, and retired employees health insurance is paid.

Prior to the implementation of a second tier, the City paid 100% of the retirees' health premium directly to CalPERS. As soon as CalPERS processes the change, the City will no longer be able to pay the entire amount to CalPERS directly. The City will pay the PEMHCA minimums, which for 2012 is \$112/month to CalPERS, and CalPERS will begin deducting the medical premium (less the \$112.00) from the retirees' monthly pension checks.

To ensure that retirees continue to receive their full medical insurance benefit, the City must establish a Health Reimbursement Arrangement (HRA) plan to reimburse retirees for the same amount of money deducted for the medical premium by CalPERS.

CITY COUNCIL MEETING OF SEPTEMBER 11, 2012
ADOPT RESOLUTION ESTABLISHING A HEALTH REIMBURSEMENT
ARRANGEMENT PLAN FOR THE BENEFIT OF RETIRED EMPLOYEES
Page 2 of 2

There will be no net change in the dollars received by the retiree, but rather than receiving one check from CalPERS, the retiree will receive a check from CalPERS and a check from the health reimbursement account.

Retired employees are in the process of being notified of the change.

A handwritten signature in black ink, appearing to read 'Ronald Bates', with a long horizontal flourish extending to the right.

Ronald Bates

RB:MM:mm

Attachment: Resolution establishing HRA plan for retired employees

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PICO RIVERA, CALIFORNIA ESTABLISHING A
HEALTH REIMBURSEMENT ARRANGEMENT PLAN
FOR THE BENEFIT OF RETIRED EMPLOYEES**

WHEREAS, California Government Code Section 53216 authorizes a governmental or public agency or employer to establish and make contributions to retirement plans; and

WHEREAS, the City desires to provide certain retirement benefits to its retirees under a health reimbursement arrangement (HRA) which will reimburse retirees for the difference between the Public Employees' Medical and Hospital Care Act (PEMHCA) required minimum of \$112 a month and the amount which the City has agreed to pay toward the retirees' medical premiums for; and

WHEREAS, the City desires to fund the HRA through the purchase of an annuity.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PICO RIVERA DOES HEREBY RESOLVE, DETERMINE AND ORDAIN AS FOLLOWS:

SECTION 1: The City establishes a HRA plan for the benefit of its retired employees, effective October 1, 2012.

SECTION 2: The City establishes the requirements for retirees to participate in the HRA shall be as follows:

Former full-time Tier One Employees who retired directly from the City of Pico Rivera are eligible to participate in the HRA.

SECTION 3: The City Council hereby adopts that certain plan known as the City of Pico Rivera Health Reimbursement Arrangement, effective October 1, 2012.

SECTION 4: For purposes of clarification of administration of the HRA but not for purposes of making said HRA subject to title I of ERISA, the Council hereby designates the City as the sponsor and administrator of the HRA.

SECTION 5: The City shall make all contributions to the HRA to fund said benefits.

SECTION 6: For purposes of the limitation on contributions and benefits under the HRA, as prescribed by section 415 of the Internal Revenue Code of 1986, as amended, the "limitation year" shall be as defined under the terms and provisions of the HRA.

SECTION 7: The Council hereby appoints the individuals in the following positions to comprise the HRA Committee:

- City Manager, currently Ronald Bates
- Assistant City Manager, currently Deborah Lopez
- Director of Finance, currently Michael Matsumoto
- Human Resources Manager, currently Maria Uranga

SECTION 8: The Council hereby appoints Keenan Financial Services as the contract administrator to assist the City in the implementation and administration of the HRA, and as Broker of record to secure the annuity needed to fund the plan.

SECTION 9: MidAmerica Administrative and Retirement Solutions shall act as third party claims administrator for the HRA.

SECTION 10: The Council hereby authorizes any member of the HRA Committee to execute such documents and to take such action as may be necessary for the proper implementation and operation of the HRA.

SECTION 11: The City Clerk shall attest to the passage of this resolution and it shall thereupon be in full force and effect.

APPROVED AND ADOPTED this 11th day of September 2012.

Bob J. Archuleta, Mayor

ATTEST:

APPROVED AS TO FORM:

Anna M. Jerome, Assistant City Clerk

Arnold M. Alvarez-Glasman, City Attorney

AYES:

NOES:

ABSTAIN:

ABSENT:



To: Mayor and City Council
From: City Manager
Meeting Date: September 11, 2012
Subject: TREASURER'S REPORT – JUNE 30, 2012

Recommendations:

Receive & file Quarterly Treasurer's Report for the quarter ending June 30, 2012.

Fiscal Impact:

There is no fiscal impact from this item.

Discussion:

Attached is the Investment Report for the quarter ending June 30. Cash and Investments this quarter totaled \$44,071,663, consisting of \$1,660,552 in non-interest bearing accounts; \$22,540,627 in the State Local Agency Fund (LAIF); and \$19,870,484 of bond investments.

All investments are maintained in accordance with California Government Code Section 53601 and the City's investment policy. All idle funds are invested in LAIF which provide the highest liquidity should the City need to withdraw its funds. The Director of Finance certifies that the funds are invested to provide sufficient cash flow for a period of six months.

77
A handwritten signature in black ink, appearing to read "Ronald Bates", with a long horizontal line extending to the right.

Ronald Bates

RB:MRM

Attachment 1 – Treasurer's Report for Quarter Ending June 30, 2012.

June 30, 2012

June 2012 Treasurer's Report

I certify that the attached Treasurer's Report reflects all government agency pooled investments and is in compliance with the Investment Policy of the City of Pico Rivera. A copy of this policy is available at the office of the City Clerk.

Based upon prior experience, it is felt that the investment program herein shown provides sufficient pooled cash flow liquidity to meet estimated expenditures for the next six months.



Mike Matsumoto
Finance Director

Date: 8/22/2012

CASH BALANCE BY FUND

CITY OF PICO RIVERA
 TREASURER'S REPORT
 June 30, 2012

FUND	TITLE	BALANCE	INCREASES	DECREASES	BALANCE
		04/01/2012			06/30/2012
010	GENERAL FUND	2,901,935	14,027,682	(10,110,079)	6,819,537
011	GENERAL FUND DEBT SERVICE	152,775	111	-	152,886
012	PEBO (GASB45) FUND	1,000,000	1,000,000	(1,000,000)	1,000,000
015	GENERAL FUND RESERVE	4,500,000	-	-	4,500,000
016	ECONOMIC STABILIZATION	1,546,639	-	(14,579)	1,532,060
017	IMAGE ENHANCEMENT FUND	2,846,096	42,487	(92,645)	2,795,938
020	SEWER	-	-	-	-
040	GAS TAX	522,835	432,361	(955,195)	-
041	STATE RELINQUISHMENT FUND	-	-	-	-
050	TRANSPORTATION DEV. TAX	(5,043)	-	(1,306)	(6,349)
070	PARK DEVELOPMENT	44,830	2,620	-	47,450
090	PROPOSITION A - TRANSP.	(37,326)	245,319	(145,819)	62,174
095	PROPOSITION C - TRANSP.	2,253,186	250,045	(616,819)	1,886,412
096	MEASURE R FUND	1,056,532	92,316	(21,672)	1,127,176
160	SYEP	5,626	-	-	5,626
200	AIR QUALITY IMPROVEMENT FUND	42,539	19,763	-	62,302
210	CAPITAL IMPROVEMENT	2,111	5,884,217	(5,679,634)	206,694
300	2009 LRB PROJECT FUND	(3,761,887)	4,122,517	(858,822)	(498,192)
450	EQUIPMENT REPLACEMENT	440,137	320	-	440,457
510	LOW AND MODERATE HOUSING	-	2,075	(2,075)	-
511	HOUSING AGENCY - L&M	2,222,445	1,535	-	2,223,979
520	REDEVELOPMENT	-	134,127	(134,127)	-
531	SECTION 8	1,191,742	1,879,705	(1,853,636)	1,217,812
540	ASSMT DIST 95-1 IMPROVMT FUND	107,878	57,626	-	165,504
545	LIGHTING ASSESSMENT DISTRICT	(425,269)	423,314	(379,704)	(381,659)
546	PARAMOUNT/MINES ASSESSMENT DIST	23,891	3,919	(1,107)	26,703
547	FLOSSMOR RD. SEWER ASSESSMENT	3,358	2	-	3,360
550	WATER AUTHORITY	(3,892,349)	1,807,434	(1,964,422)	(4,049,337)
551	WATER ENTERPRISE FUND (OLD)	1,006,151	731	-	1,006,882
570	GOLF COURSE	(287,847)	184,720	(212,354)	(315,480)
580	STABLES	-	-	-	-
590	SPORTS ARENA	83,227	50,203	(16,639)	116,791
600	BICENTENNIAL CAMPGROUND	-	-	-	-
630	COMMUNITY DEVELOPMENT	(187,904)	94,048	(314,165)	(408,021)
631	CDBR-R GRANT	-	-	-	-
633	E.D.A. GRANT FUND	-	-	-	-
634	E.D.A.- DEVELOPER FEES	2,639,164	1,919	(7,975)	2,633,109
635	EPA SEWER GRANT	-	-	-	-
636	MONTEBELLO BUS GRANT	-	-	-	-
638	Federal Aid STPL5351 Fund	-	-	(543,233)	(543,233)
639	FEDERAL ARRA GRANT	(1,006,469)	1,101,226	(23,537)	71,220
640	HOME PROG.GRANT FUND	420,791	178,940	(104,045)	495,686
645	FEDERAL EARMARK	-	-	-	-
650	CALHOME GRANT	153,521	-	-	153,521
670	USED OIL RECYCLE GRANT	(6,116)	35,451	(1,118)	28,217
675	CA BEVERAGE CONTAINER GRANT	39,897	17,232	(4,730)	52,400
677	CA INTEGRATED WASTE MGT BOARD GRANT	-	-	-	-
681	PEDESTRIAN SAFETY PROGRAM GRANT	-	-	-	-
690	REACH GRANTS	747,533	18,953	(275,172)	491,314
697	MISCELLANEOUS LOCAL GRANTS	4,202	-	-	4,202
698	MISCELLANEOUS FEDERAL GRANTS	-	-	(671,101)	(671,101)
699	MISCELLANEOUS GRANTS	-	11,892	(12,870)	(978)
700	URBAN OPEN SPACE & RECREATION	-	-	-	-
715	STATE PARK FUNDS	-	-	-	-
716	PROP 12 - PARKS FUNDS	-	-	-	-
717	PROP 40 - CALIFORNIA PARK FUNDS	-	-	-	-
718	STATE GRANT TCRF PASSON	(691,310)	1,548,553	(1,980,109)	(1,122,867)
719	PROP 18 STREET GRANT	997,145	-	(997,145)	-
720	SAFE ROUTES TO SCHOOL(SR2S)	-	-	-	-
740	FEDERAL AID URBAN FUND	-	-	-	-
743	DEPT OF INTERIOR-URBAN PARK & REC RECOVERY PROGRAM	-	-	-	-
745	FEMA	-	-	-	-
790	COUNTY PARK BOND (PROP A)	-	-	-	-
850	DEBT SERVICE FUND	-	4,066	(4,066)	-
851	SUCCESSOR - DS	1,058,100	1,762,810	(2,289,658)	531,253
852	REDEVELOPMENT OBLIGATION RETIREMENT FUND	-	1,326,982	-	1,326,982
860	DEBT SERVICE FUND FOR 2009 LEASE REVENUE BOND	-	-	-	-
990	DEPOSIT LIABILITY ACCOUNT	900,875	144,873	(35,000)	1,010,748
	TOTALS	18,613,642	36,912,093	(31,324,555)	24,201,180

CITY OF PICO RIVERA
 TREASURER'S REPORT
 June 30, 2012

TYPE OF INVESTMENT	ISSUER/ BROKER	INTEREST RATE	FISCAL YTD INTEREST INCOME	BOOK VALUE	PAR VALUE	CURRENT MARKET VALUE (C.M.V.)	SOURCE OF C.M.V.
DEMAND DEPOSIT ACCOUNTS:							
WELLS FARGO GEN ACCOUNT		0.00%	-	1,043,192	1,043,192	1,043,192	
WELLS FARGO SEC 8 ACCOUNT		0.00%	-	594,810	594,810	594,810	
WELLS FARGO SEC 8 ESCROW ACCT		0.00%	-	22,550	22,550	22,550	
			-	1,660,552	1,660,552	1,660,552	
LOCAL AGENCY INVESTMENT FUND ACCOUNTS:							
CITY LAIF ACCT#98-19-653		0.36%	54,574	21,940,814	21,940,814	21,940,814	
HOUSING ASSISTANCE AGENCY #25-19-002		0.36%	2,244	599,813	599,813	599,813	
PICO RIVERA RDA #65-19-039		0.36%	83	-	-	-	
			56,901	22,540,627	22,540,627	22,540,627	
TOTAL CASH & INVESTMENTS							
			56,901	24,201,180	24,201,180	24,201,180	
FISCAL AGENT (TRUSTEE) INVESTMENTS:							
PICO RIVERA WATER AUTHORITY, REVENUE BONDS 1999							
September 2011 Treasurer's Report							
(WATER SYSTEM PROJECT) PICO 99 A&B - BOND FUND							
investments and is in compliance with the Investment Policy of the City of Pico Rivera.							
	US BANK	0.00%	-	273,510	273,510	273,510	US BANK
	US BANK	0.00%	-	600,000	600,000	600,000	US BANK
			-	873,510	873,510	873,510	
PICO RIVERA WATER AUTHORITY, REVENUE BONDS 2001							
SERIES A							
	US BANK	0.00%	-	3,232,988	3,232,988	3,232,988	US BANK
FEDERAL TREASURY OBLIGATIONS FUND							
PFA 2009 BONDS							
	BNY MELLON TRUST COMPANY	0.00%	115	15,763,985	15,763,985	15,763,985	BNY
			115	19,870,484	19,870,484	19,870,484	
TOTAL FISCAL AGENT (TRUSTEE) INVESTMENTS							

Note: * Pico Rivera Water Authority owns \$40,710,000 of Pico Rivera Redevelopment Agency
 Redevelopment Project No. 1 2001 Tax Allocation Refunding Bonds



To: Mayor and City Council

From: City Manager

Meeting Date: September 11, 2012

Subject: INSTALLATION OF TRAFFIC CONTROL DEVICES -
PARKING RESTRICTION ALONG SOUTH SIDE OF KRUSE
ROAD, BETWEEN PARK DRIVE AND GANGEL AVENUE

Recommendation:

In accordance with the recommendations of the Traffic Study, approve the modifications to the restricted parking zone, located across from 9357 Kruse Road, to reduce its length from 113 feet to 80 feet and enhance traffic signage currently designating the zone.

Fiscal Impact: \$500 (General Fund, Public Works Operating Budget)

Discussion:

Eight months ago, staff installed parking restrictions (Restricted Parking Zone) in response to a request from a local business owner at 9357 Kruse Road citing concerns that access to his property by large trucks was impeded by vehicles parked on the street. The Restricted Parking Zone was installed on the south side of Kruse Road, across from his driveway, between Park Drive and Gangel Avenue. Signs stating "No Parking Any Time, Except 5:00 P.M. to 9:00 P.M." were installed to designate the restricted parking hours. The purpose of the selected Restricted Parking Zone was to address access issues brought forth by the business owner as well as parking needs of residents and park visitors.

In the recent past, the City Council and staff received concerns from the same business owner and residents that the Restricted Parking Zone is not meeting access and on-street parking demands. It was stated that property access and parking availability continue to be an issue.

In response, a comprehensive traffic study was prepared. During the 2-week study period, City staff field surveyed the 9357 Kruse Road property, on-street parking conditions and the Restricted Parking Zone. Field surveys consisted of 40 hours of continuous observation during the first and second week from 5:00 P.M. to 9:00 P.M. and 1:00 P.M. to 5:00 P.M., respectively (Traffic Survey). Most of the observational staff work was provided by student interns. In addition, sixteen (16) hours of field surveys were performed during two weekends. The findings of the study follow below.

Property Access - With regard to property access at 9357 Kruse Road, the assertion was that the design of the existing Restricted Parking Zone continues to impede access by semi-trucks. The Traffic Study found otherwise. The Restricted Parking Zone provides for unimpeded access by semi-trucks. Further, semi-truck volumes are low, as only two (2) semi-trucks were observed

entering the property during the 56-hour survey. Streamland Park visitors and residents respect the Restricted Parking Zone; only two (2) vehicles were found to be illegally parked. Finally, no events were recorded where truck access was impeded by vehicles parked in the Restricted Parking Zone. The low level of activity does not warrant installation of red curb or modifications to the Restricted Parking Zone.

Residential Parking – The assertion was that residential on-street parking is an issue which the Restricted Parking Zone is exacerbating. The study demonstrates that on the average day, adequate on-street parking is available to residents on Park Drive, Gangel Avenue, Kruse Road and Durfee Avenue (Area Streets). On average, there are a total of 6 parking spaces available per residential property (4 on the property and two on the street). Each evening during the Traffic Survey, there was an average of at least nine (9) unused on-street parking spaces per street observed.

The study also demonstrated that during events at Streamland Park, residential parking is an issue on Area Streets. During the weekends, this issue is exacerbated by the Restricted Parking Zone because it eliminates five (5) on-street parking spaces. The Restricted Parking Zone however is not an issue during the evening (5:00 P.M. to 9:00 P.M.) events since during this time it provides additional parking.

Streamland Park – During an event at Streamland Park (evenings and weekends), demand for parking is high and the Restricted Parking Zone is needed. The overflow of park visitors uses Area Streets for parking. Therefore, parking provided to residents and park visitors by the Restricted Parking Zone is beneficial. It should be noted on the average night, park visitors do not use the Restricted Parking Zone since sufficient parking is available on Durfee Avenue and Kruse Road.

Illegal Parking – The assertion was that the Restricted Parking Zone is not effective because illegal parking is common and impedes truck access. During the two-week study period, the City's parking enforcement officers monitored the Restricted Parking Zone. Only two (2) vehicles received citations. This is not considered significant thus; the Restricted Parking Zone is operating as designed.

Recommendations for the Restricted Parking Zone

Restricted Hours – The Restricted Parking Zone accommodates truck access, and parking for residents and park visitors. The study found that on-street parking is an issue during events at Streamland Park (evening and weekends) which warrants more parking. Further, the study found the Restricted Parking Zone is minimally used for truck access during evenings (5:00 to 9:00 PM) and on weekends. Therefore, staff recommends a change to the Restricted Parking Zone to provide for unrestricted on-street parking during weekends. This modification will provide for additional on-street parking during events at Streamland Park.

Length - The length of the Restricted Parking Zone was evaluated. Truck turning templates were used to confirm its design length. The truck template calculation (see attached Exhibit "B") demonstrates that a length of 80 feet is sufficient to accommodate a 55-foot semi-truck; a significant truck length. Therefore, and per industry guidelines, staff recommends a reduction in length from

COUNCIL AGENDA REPORT – MTG. OF 9-11-12
INSTALLATION OF TRAFFIC CONTROL DEVICES - PARKING RESTRICTION ALONG
SOUTH SIDE OF KRUSE ROAD, BETWEEN PARK DRIVE AND GANGEL AVENUE
Page 3 of 3

124 feet to 80 feet. This modification will positively affect Area Streets because two (2) unrestricted parking spaces will be created.

Traffic Signage – There is concern with how the Restricted Parking Zone is designated. The concern is visibility and staff confirmed this issue in the field. To resolve this issue, an additional sign will be installed to increase visibility of the Restricted Parking Zone.



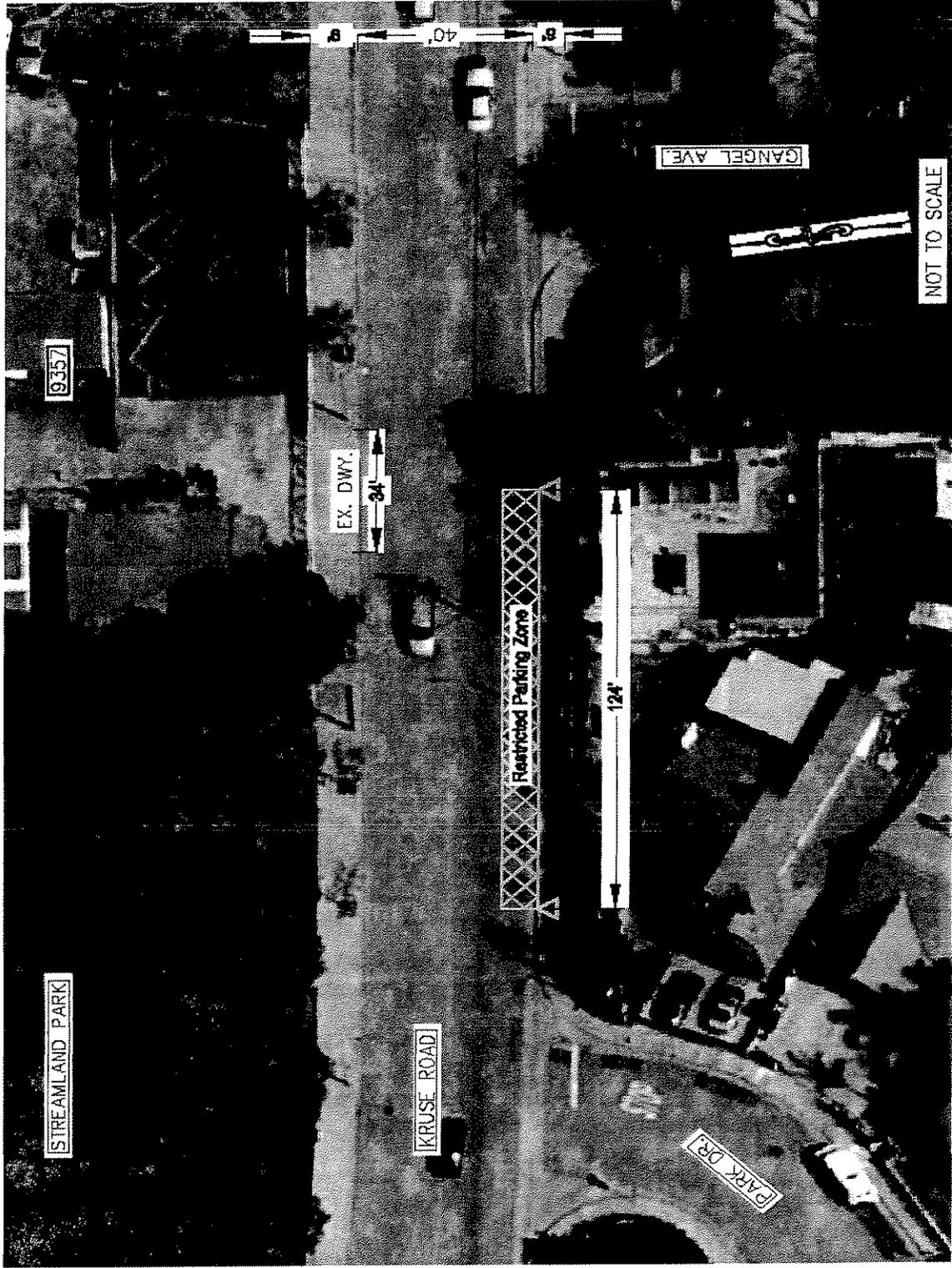
Ronald Bates

RRB:AC:RG:lg

Enc.

- 1) Exhibit "A" – Restricted Parking Zone
- 2) Exhibit "B" – Truck Turning Template
- 3) Exhibit "C" – Traffic Study

Exhibit "A" – Restricted Parking Zone



CITY OF PICO RIVERA
MEMORANDUM

Date: August 29, 2012
To: City Manager
From: Director of Public Works/City Engineer
Subject: TRAFFIC ANALYSIS ON EXISTING PARKING RESTRICTIONS ON
KRUSE ROAD BETWEEN PARK DRIVE AND GANDEL AVENUE

On February 14, 2012, City staff installed parking restrictions (Restricted Parking Zone) in response to a request from a local business owner at 9357 Kruse Road. His concerns were that access to his property by large trucks was impeded by vehicles parked on the street. Recently, concerns were received by City Council and staff from the same business owner. Additionally, residents in the immediate area have also expressed concerns about the Restricted Parking Zone. The following study evaluates these concerns and makes recommendations based on technical findings and field observations.

Figure 1 presents a vicinity map of the area.

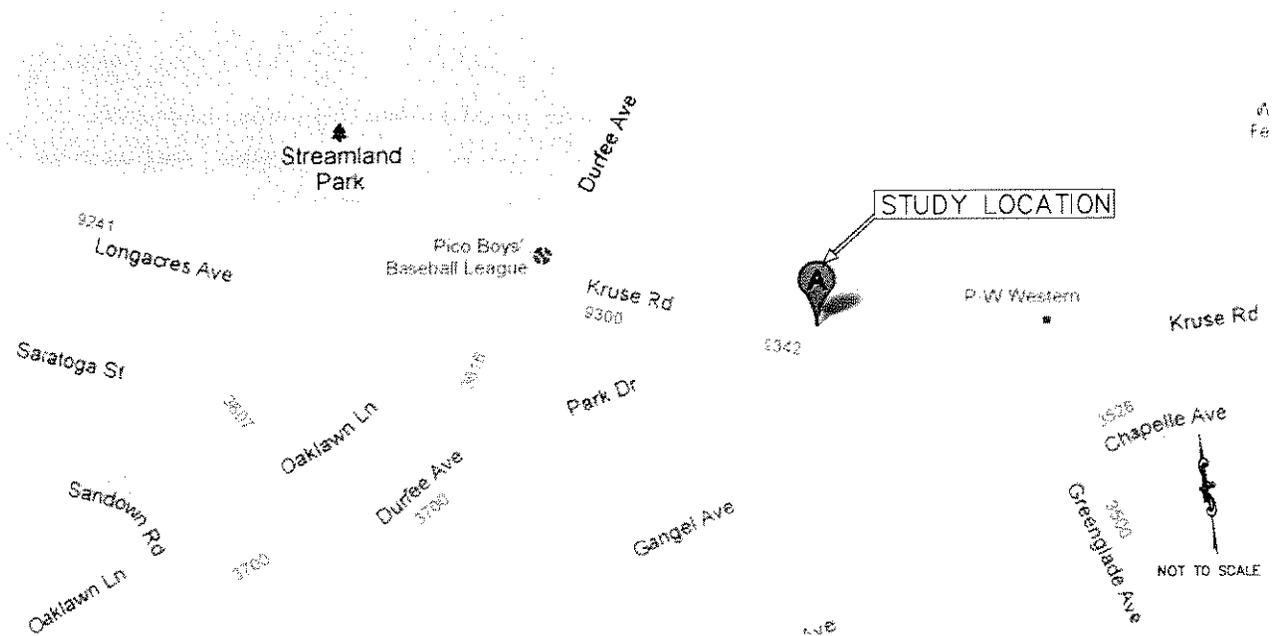


Figure 1

Roadway Features

Kruse Road is an east-west collector street with a 40-foot curb-to-curb width and a posted speed limit of 25 MPH. It has one lane in each direction and curb side parking is permitted with certain restrictions. Properties along the north side of Kruse Road contain industrial uses and a portion of Streamland Park. The south side of Kruse Road aligns with the backside of the adjacent residential neighborhood. Kruse Road is classified as a truck route within Pico Rivera City Limits as contained in the City of Pico Rivera Municipal Code, Chapter 10, Section 56.03.

Park Drive and Gangel Avenue are north-south residential cul-de-sac streets with a 36-foot curb-to-curb width and a prima fascia speed limit of 25 MPH. On-street parking is permitted on both sides of the street.

Durfee Avenue is a north-south collector road with a 60-foot curb-to-curb width and a prima fascia

speed limit of 25 MPH. On-street parking is permitted on both sides of the street.

Background

Eight months ago, staff installed the Restricted Parking Zone in response to a request from a local business owner at 9357 Kruse Road citing concerns that access to his property by large trucks was impeded by vehicles parked on the street. The Restricted Parking Zone was installed on the south side of Kruse Road, across from his driveway, between Park Drive and Gangel Avenue. Signs stating "No Parking Any Time, Except 5:00 P.M. to 9:00 P.M." were installed to designate the restricted parking hours. The purpose of the selected Restricted Parking Zone was to address access issues brought forth by the business owner as well as parking needs of residents and park visitors.

In the recent past, the City Council and staff received concerns from the same business owner and residents that the Restricted Parking Zone is not meeting their needs. It was stated that property access and parking availability continue to be an issue.

In response, a comprehensive traffic study was prepared. During the 2-week study period, City staff field surveyed the following:

- Property Access - Impacts of the parking restrictions (Restricted Parking Zone) on truck access to the property at 9357 Kruse Road,
- Residential Parking - Impacts of the Restricted Parking Zone to on-street residential parking demands at Park Drive, Gangel Avenue, Kruse Road and Durfee Avenue (Area Streets),
- Streamland Park - Whether or not on-street parking demand from Streamland Park warrants the Restricted Parking Zone, and
- Illegal Parking - Whether or not the design of the Restricted Parking Zone is an issue.

Field surveys consisted of 40 hours of continuous observations during the first and second week from 5:00 P.M. to 9:00 P.M. and 1:00 P.M. to 5:00 P.M., respectively. Additionally, 16 hours of field surveys were performed during two (2) weekends. Figure 2 presents an aerial photograph of the subject area.



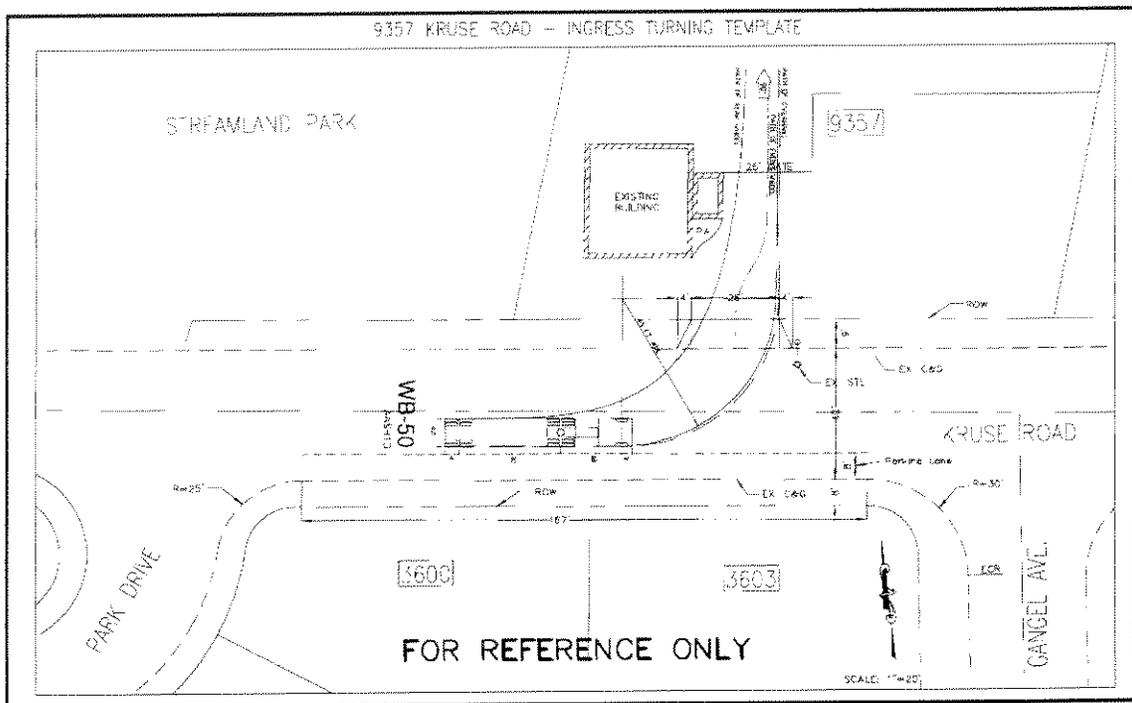
Figure 2

As part of the field surveys, staff recorded truck volumes, number of vehicles parked on areas streets, and the number of available parking spaces per street. In addition, staff observed the activity in the Restricted Parking Zone such as its use by semi-trucks, park visitors and residents. Finally, the survey included increased enforcement and recorded activity involving vehicles parked during prohibited hours.

Analysis

Property Access - With regard to property access at 9357 Kruse Road, the assertion was that the design of the existing Restricted Parking Zone continues to impede access by semi-trucks. Field surveys found otherwise. The Restricted Parking Zone provides for unimpeded access by semi-trucks. Table 1 attached will show that throughout the study period, there were several vehicles and trucks accessing the property of various sizes. However, the volume of semi-trucks accessing the property was found to be low, as only two (2) semi-trucks were observed entering the property during the 56-hour survey. Additionally, Streamland Park visitors and residents respect the Restricted Parking Zone. During the survey, only two (2) vehicles were found to be illegally parked, and were cited by the City's parking enforcement officers. Finally, no events were recorded where truck access was impeded by vehicles parked in the Restricted Parking Zone. The low level of activity does not warrant installation of red curb or modifications to the Restricted Parking Zone.

Further analysis was conducted regarding the minimum required truck turning radius necessary to safely complete turning movements by semi-trucks. The American Association of State Highway and Transportation Officials (AASHTO) provide standard templates delineating wheel paths of trucks of various lengths when making a turn. Figure 3 below provides the truck turning radius for the average size semi-truck when applied to Kruse Road and property driveway, and demonstrates that an average length semi-truck (55 feet) can easily enter the property without the need for the Restricted Parking Zone. It further shows that a zone length of 80 feet will sufficiently accommodate an average size semi-truck when exiting the property.



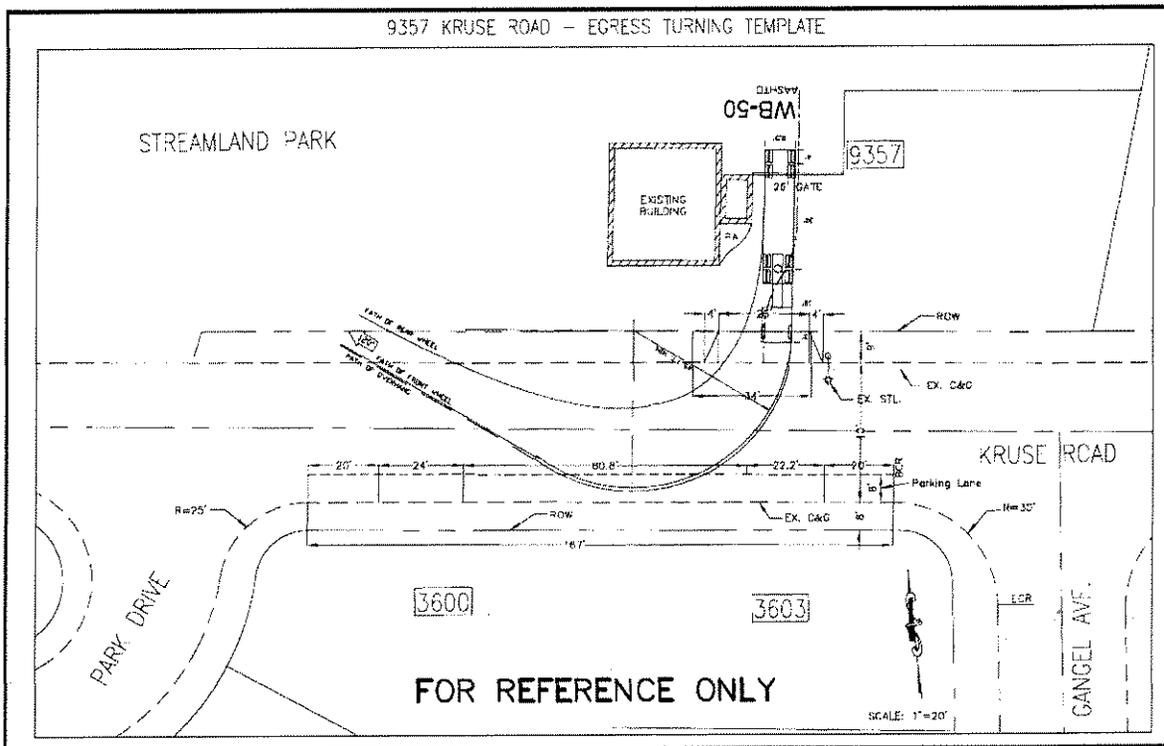


Figure 3

Residential Parking - The assertion was that residential on-street parking is an issue which the Restricted Parking Zone is exacerbating. The study demonstrates that on the average day, adequate on-street parking is available to residents on Park Drive, Gangel Avenue, Kruse Road and Durfee Avenue (Area Streets). On average, there are a total of 6 parking spaces available per residential property (4 on the property and two on the street). Each evening during the Traffic Survey, there was an average of at least nine (9) unused on-street parking spaces per street observed.

The study also demonstrated that during events at Streamland Park, residential parking is an issue on Area Streets. During the weekends, this issue is exacerbated by the Restricted Parking Zone because it eliminates five (5) on-street parking spaces. The Restricted Parking Zone however is not an issue during the evening (5:00 P.M. to 9:00 P.M.) events since during this time it provides additional parking.

Park Drive - During the study period, on average, there were 15 on-street parking spaces available during the afternoon hours (1:00 P.M. to 5:00 P.M.) and an average of nine (9) on-street parking spaces available in the evening hours (5:00 P.M. to 9:00 P.M.). There is a potential shortage of on-street parking on Park Drive during practices and games held at Streamland Park occurring from 4:00 P.M. to 9:00 P.M. Monday through Friday, and 8:00 A.M. to 8:00 P.M. on Saturdays and Sundays. During the two weeks of field observations, on-street parking was sufficiently available for local residents.

Gangel Avenue - On-street parking on Gangel Avenue was evaluated during the same two-week period in the afternoon and evening hours (1:00 P.M. to 9:00 P.M.). On average, there were 31 on-street parking spaces available during the afternoon hours and an average of 25 on-street parking spaces available in the evening hours. There is the same potential shortage of on-street parking on Park Drive during practices and games held at Streamland Park occurring from 4:00 p.m. to 9:00 p.m. Monday through Friday, and 8:00 a.m. to 8:00 p.m. on Saturdays and Sundays. During the two weeks of field observations, on-street parking was sufficiently available for local residents.

Kruse Road – Subsequent to the installation of the "No Parking Any Time, Except 5:00 P.M. to 9:00 P.M." signs on the south side of Kruse Road, across from 9357 Kruse Road, City staff observed that the on-street parking that was available was seldom used between 5:00 P.M. and 9:00 P.M. On average, vehicles were parked for no more than 5 to 10 minutes. The demand for parking increases during baseball practice sessions and games. During this time, on-street parking is heavily used on the north side of Kruse Road between Durfee Avenue and Narrows Drive.

Durfee Avenue - On-street parking on Durfee Avenue is available for Streamland Park visitors. However, as the distance between Streamland Park and available parking spaces on Durfee Avenue increases, the likelihood of choosing Durfee Avenue for parking decreases. As such, park visitors will more likely park on Kruse Road and Park Avenue because of their closer proximity to the park. Therefore available parking on Kruse Road is likely to reduce the impact on residential streets.

Survey Data is available on Table 1 attached.

Streamland Park - During an event at Streamland Park (evenings and weekends), demand for parking is high and the Restricted Parking Zone is needed. The overflow of park visitors uses Area Streets for parking. Therefore, parking provided to residents and park visitors by the Restricted Parking Zone is beneficial. It should be noted on the average night, park visitors do not use the Restricted Parking Zone since sufficient parking is available on Durfee Avenue and Kruse Road.

On-street parking on Durfee Avenue is available for Streamland Park visitors. However, as the walking distance between Streamland Park and available parking spaces on Durfee Avenue increases, the likelihood of choosing Durfee Avenue for parking decreases. As such, park visitors will more likely park on Kruse Road and Park Avenue because of their closer proximity to the park. Therefore, available parking on Kruse Road is likely to reduce the impact on residential streets.

Illegal Parking - The assertion was that the Restricted Parking Zone is not effective because illegal parking is common and impedes truck access. During the two-week study period, the City's parking enforcement officers monitored the Restricted Parking Zone. Only two (2) vehicles received citations. This is not considered significant thus; the Restricted Parking Zone is operating as designed.

Recommendations for the Restricted Parking Zone

After completing the traffic survey analysis, staff is recommending the following improvements:

Restricted Hours - The Restricted Parking Zone accommodates truck access, and parking for residents and park visitors. The study found that on-street parking is an issue during sporting events at Streamland Park (evening and weekends) which warrants more parking. Further, the study found the Restricted Parking Zone is minimally used for truck access during evenings (5:00 P.M. to 9:00 P.M.) and on weekends. Therefore, staff recommends a change to the Restricted Parking Zone to provide for unrestricted on-street parking during weekends. This modification will provide for additional on-street parking during sporting events at Streamland Park.

Length - The length of the Restricted Parking Zone was evaluated. Implementing the American Association of State Highway and Transportation Officials (AASHTO) truck turning radius guidelines, it was determined that a length of 80 feet is sufficient to accommodate a 55-foot semi-truck; a significant truck length. The reduction in length from 124 feet to 80 feet will maintain the minimum turning radius required by semi-trucks entering and exiting the property at 9357 Kruse Road. This

modification will positively affect Area Streets because two (2) unrestricted parking spaces will be created.

Traffic Signage - There is concern with how the Restricted Parking Zone is designated. The concern is visibility and staff confirmed this issue in the field. To resolve this issue, an additional sign will be installed to increase visibility of the Restricted Parking Zone.

A handwritten signature in black ink, appearing to read 'A. Cervantes', with a long horizontal stroke extending to the right.

Arturo Cervantes, P.E.
Director of Public Works/City Engineer

AC:RG:JL:lg

TABLE 1 - SURVEY DATA

Date and Time	Trucks accessing 9357 Kruse Road	No. of cars parked on north side of Kruse Road	No. of cars parked on Kruse Road bet. Park Dr. and Gangel Ave.	Average No. of Parking Spaces Available on Park Drive	Average No. of Parking Spaces Available on Gangel Ave.	Streamland Park Activity
8-20-12 Monday 5 pm to 9 pm	3	--	0 cars	--	--	Baseball practice
8-21-12 Tuesday 5 pm to 9 pm	1	30 cars	0 cars	--	--	Baseball practice
8-22-12 Wednesday 5 pm to 9 pm	2	10 cars	1 car	--	--	Baseball practice
8-23-12 Thursday 5 pm to 9 pm	0	2 cars	1 car	6 parking spaces	26 parking spaces	Baseball practice
8-24-12 Friday 5 pm to 9 pm	3 Total (2 semi-trucks)	9 cars	0 cars	11 parking spaces	24 parking spaces	Baseball practice
8-25-12 Saturday 5 pm to 9 pm	1	0 cars	0 cars	10 parking spaces	24 parking spaces	Baseball practice
8-26-12 Sunday 5 pm to 9 pm	1	19 cars	0 cars	7 parking spaces	26 parking spaces	Baseball practice
8-27-12 Monday 1 pm to 5 pm	4	24 cars	0 cars	13 parking spaces	25 parking spaces	None
8-28-12 Tuesday 1 pm to 5 pm	0	27 cars	0 cars	17 parking spaces	33 parking spaces	None
8-29-12 Wednesday 1 pm to 5 pm	2	32 cars	0 cars	16 parking spaces	34 parking spaces	None
8-30-12 Thursday 1 pm to 5 pm	1	22 cars	0 cars	14 parking spaces	35 parking spaces	None
8-31-12 Friday 1 pm to 5 pm	0	18 cars	0 cars	15 parking spaces	28 parking spaces	None
9-1-12 Saturday 9 am to 5 pm	0	2 cars	0 cars	11 parking spaces	28 parking spaces	None

ATTACHMENT 1 – STREAMLAND PARK

During the 2-week study period, no major events were recorded at Streamland Park, other than baseball practices. The Pico Boys Baseball League, which has been in existence for over 50 years, is the primary user of Streamland Park. Through interviews conducted with City staff with intimate knowledge and history of park use by the Pico Boys, the following schedule of typical activities held at Streamland Park was obtained as follows:

- Mid-January to early March - Registration and team practices
- First or second Saturday in March - Opening Day Ceremonies
- March through June - Regular season games (7 days a week)
- June through August - Post season playoffs and tournaments
- September through November - Winter ball games (Saturdays and Sundays)

During some of these activities, Streamland Park parking lots can provide sufficient parking areas for park users. As the need for more parking increases; especially when games and large tournaments are held, parking overflows on to Area Streets and available parking spaces quickly become in short supply.