

SUMMER CAMP SITE LOCATION:

PICO PARK
9528 Beverly Blvd.
(562) 801-4470

SMITH PARK
6016 Rosemead Blvd.
(562) 942-7004

RIVERA PARK
9530 Shade Lane
(562) 949-5648

RIO VISTA PARK
8751 Coffman-Pico Rd.
(562) 942-2240



City of Pico Rivera
DEPARTMENT OF PARKS & RECREATION

**SUMMER CAMP
PARENT HANDBOOK**



June 22nd-August 21st, 2009

Welcome to the 2009 Summer Camp program
and thank you for choosing to spend your
Summer Break with us!

Send questions to recreation@pico-rivera.org.
Find out about more programs by visiting www.pico-rivera.org.



Mayor
Gracie Gallegos

Mayor Pro Tem
Bob Archuleta

Your City Council

Councilmember
David Armenta

Councilmember
Ron Belke

Councilmember
Gregory Salcido

Don't miss out on the fun! Catch the Summer Camp wave to a variety of weekly-themed activities that include "cool" arts & crafts, "far out" games, "awesome" cooking projects and the "most excellent" field trips.

TIME: 8 a.m. - 5 p.m.

Early Care is available from 7-8 a.m. for an additional \$5.

Late Care is available from 5-6 p.m. for an additional \$5.

LOCATION/AGES:

Kids Camp Kinder – 1st grade Smith Park
(completion of Kindergarten required)

Camp Alottafun 2nd-5th gr. Pico & Rivera Park
(completion of 2nd grade required)

Camp PRIDE 6th gr.-14 years Rio Vista Park
(completion of 6th grade required)

CAMP FEE:

\$90 per camper. No daily rates. Space is limited. Camp fee includes staff supervision, bus transportation, activity supplies, daily snacks, and excursion admissions. Lunch is not included. **Campers must provide their own daily sack lunch.**

CAMP T-SHIRTS: Official camp t-shirts are required to be worn at all times and may be purchased for \$6.

FIELD TRIPS:

Campers go on 2 field trips per week. Calendars are available at all park sites. Times and dates are subject to change. A confirmed calendar will be available the first day of camp.

Campers must be on time for field trip departure. Buses will not be held for late campers and no staff will be assigned to stay behind. All Campers and staff go on field trips. Parents are responsible to find alternative care if they do not wish to have their child attend field trips.



ADDITIONAL DAY CAMP RULES:

1. Official camp T-shirt must be worn each day.
Pico Park – orange, Rivera Park – purple, Kids Camp – teal, Camp PRIDE - grey
2. Shoes must be worn at all times. Sandals, thongs and bare feet are not appropriate and are only permitted on beach trips. Beach bags or small duffle bags are recommended for beach trips.
3. Sunscreen, hat and other sun protection are recommended for daily use.
4. Camper's names must be on all personal items such as t-shirts, towels, etc.
5. The Recreation Department reserves the right to suspend or cancel registration of misbehaving Campers.

LATE PICK UP:

Children must be picked-up no later than 6:00 p.m. A \$10 late fee per child, per 15 minutes or fraction thereof will be charged any time children are left after the program ends. After 30 minutes, Sheriff’s Department is contacted to report abandoned children.

PAYMENT AGREEMENT:

1. Payment for the first week your child attends is due upon registration on or before June 12.
2. A \$15 non-refundable, non-transferable deposit is due upon registration for any additional weeks reserved.
3. If payment is not received by the due date, your \$15 deposit will be kept and your child's spot will be lost.
4. Cancellations must be made through the Recreation Department office ONLY at (562)801-4430.
5. A \$25 cancellation fee will be charged for weeks cancelled after due date of payment.
6. There are no daily rates available.
7. Weeks not paid for by the due date become available to the public the following Tuesday night.
8. A \$5 Early Care fee will be charged if children are dropped off before 8 a.m.
9. A \$5 Late Care fee will be charged if children are picked up after 5 p.m.
10. A late fee of \$10 per 15 minutes or fraction thereof will be charged if children are picked up after 6 p.m.
11. No refunds will be issued for weeks not cancelled before the start of the camp week.
12. Returned checks need to be cleared through City Hall with cash or money order and a \$25 fee within 3 working days upon receiving notification of insufficient funds. If returned checks are not cleared within 3 working days, suspension from programs may occur.



PROGRAM MISSION:

Our mission is to create a safe, educational and fun environment for your child in the most cost-effective manner possible.

PROGRAM OBJECTIVES:

- To encourage cooperation between all children as they build new relationships through sharing toys, games and time with each other.
- To encourage the development of communication and problem-solving skills through discussion, stories and activities.
- To develop coordination skills and good sportsmanship through exercise and sports activities.
- To build self-esteem, encourage self-confidence, and self-worth through positive experiences.
- To provide positive role models for children.

PROGRAM INFORMATION:

Children are provided with a daily, nutritious morning and afternoon snack. Lunch is not provided.

Children participate in “Quiet Time” between 7-8 a.m. and 5-6 p.m. This time is for low-energy activities such as reading, quiet games, and board games.

Please keep your child’s information card updated (especially any new phone numbers). Children **WILL NOT** be released to persons not listed on this card without prior notification. If there is any change in your child’s regular pickup, please phone the Department of Parks & Recreation at (562) 801-4430.



ADDITIONAL INFORMATION:

LABEL ALL items your child will be bringing to the park (jackets, books, bags, folders, etc.). We will provide a place for children to store items they bring, but **we cannot be responsible for lost or stolen items.**

Children are not allowed to bring weapon-like toys to the park (guns, knives, sling-shots, etc.). Children should also not bring expensive items (IPODS, video games, cell phones, etc.). Again, we are not responsible for lost or stolen items.

BEHAVIOR RULES:

1. Follow directions the first time given.
2. Listen when others are speaking.
3. Respect the property of others.
4. Keep hands, feet and objects to yourself.
5. No teasing, swearing or put-downs.
6. Respect the property of the parks.
7. Respect your Crew Leaders and Staff.

Rules have been compiled to insure the safety of the participants. Staff will explain all rules. Failure to follow rules and requests may result in suspension from the program.

SIGN IN & OUT PROCEDURES:

1. Parents/Guardians must sign out daily for their child and be prepared to present picture ID upon request.
2. Children involved in other programs (baseball, drill team, dance, volleyball, etc.) **MUST** be signed out by their coach if picking up from camp. **Please enforce this with your child's coach.** Please remember to add your coach's name to your child's information card.

Suspension from program may occur if these procedures are not followed.

MEDICATION POLICY

Medications bearing a prescription label can be overseen by the staff of the Walking Crew program. Medication must be in an original container properly labeled by the pharmacy. The prescription label must bear the name of the child to whom it is to be administered as well as a current date. Over-the-counter medicines also require an authorization by Parent. Only medication provided by parent shall be administered.

An Authorization for Administering Medication Form must be completed and signed by the parent. The parent must also complete a Medication Envelope. All forms must be renewed whenever the prescription changes.

Medication and all necessary forms must be delivered to a staff member by the parent, guardian or other designated adult.

