

CITY OF PICO RIVERA
ADA Self-Evaluation and Transition Plan Public Vetting

AUGUST 2020

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[Monica Heredia to open] First and foremost, the City of Pico Rivera and Jensen Hughes would like to thank you all for taking time out of your day in joining us this evening in presenting to you our significant and long-term commitment to improving the accessibility needs of our community. We are excited to have this opportunity to share with you our on-going efforts in developing our Citywide ADA Self-Evaluation and Transition Plan.

ACCESSIBILITY EXPERTS – CORE TEAM



Kelly Hang, ICC, CASp, Assoc. AIA
Project Manager



Michael Paravagna
Senior Policy Specialist

To facilitate this process, the City of Pico Rivera has retained the services of Jensen Hughes, Inc. who brings disability civil rights expertise to the project to ensure a thorough review is accomplished. Today we have joined with us, Kelly Hang, Senior Consultant and Project Manager in developing the ADA Transition Plan and Michael Paravagna, Senior Policy Specialist in developing the ADA Self-Evaluation Plan. As our technical and policy consultants, they have been dedicated to assisting the City with this year-long project that included the comprehensive analysis of existing and newly constructed infrastructure in addition to an internal review of programs, services and activities offered to and used by our constituents. This ongoing effort allowed us to understand how our City functions holistically from an accessibility perspective enabling us to continue our journey in providing ADA improvements.

ADA SELF-EVALUATION & TRANSITION PLAN

AGENDA

- Overview of Title II ADA Obligations and Components
 - Transition Plan - Physical Barriers
 - Self-Evaluation - Programs, Services & Activities
 - Public Outreach
- Q & A Discussion

Today participants will be provided an overview of the American with Disabilities Act and the requirements of the mandated ADA Transition and Self-Evaluation Plans. As a local government, we are required by the ADA to take certain affirmative steps to ensure appropriate access for qualified persons with disabilities is in place starting with the development of these two important plans in which Jensen Hughes will be introducing more in depth with during the presentation.

And then opening the remaining hour for a Q&A session/open discussion forum to everyone so that we can hear about your experiences with the City as it pertains to accessibility.

Our hope is that there will be no technical disruptions during this time, but in case there is, this presentation and recording will be made available on our website for review and comment. With that said, I will go ahead and turn this over to Kelly Hang.



OVERVIEW OF TITLE II ADA OBLIGATIONS AND COMPONENTS

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[Kelly Hang to start] Thank you, Monica. As Monica has mentioned we are here to help you understand what the City's obligations are in meeting the requirements of the ADA and the efforts we've been able to achieve during this process.

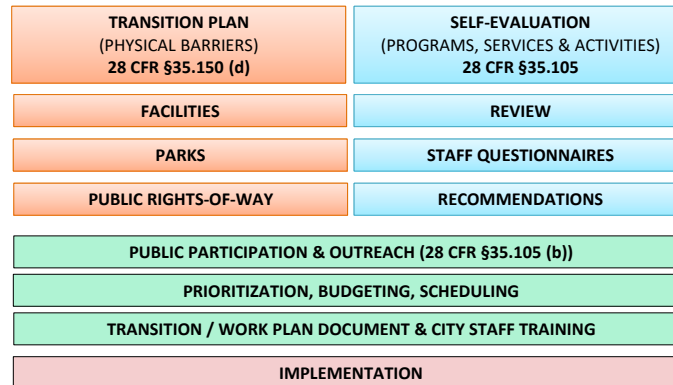
ADA: KEEPING THE PROMISE (30 years)

- 57 Million Americans share almost 900 types of disabilities.
- By the time we are 65 years old, there is a 50% chance we will have a disability.
- Medical science is advancing; people are living longer, surviving illnesses and injuries.
- Troops are returning with disabilities.

First, let's begin by understanding why the ADA was enacted and signed into law 30 years ago. The result stems from our history in addressing the civil rights movement of the 60s which prohibits the discrimination against individuals with disabilities in all areas open to the general public allowing them to have the same opportunities as everyone else should.

Since 30 years of passing, we are experiencing a greater number of change to our demographics, advancement in our technologies that are enabling people to live longer and to rehabilitate resulting in a greater need to coexist with our peers. In order to do so, transitions are expected ensuring that we acknowledge that change is inevitable and that all people of different shapes and forms are recognized.

PROJECT COMPONENTS



Which leads to the mandated components that are important to plan for on-going transitions.

We have the Transition Plan, which was mandated shortly after the ADA was signed into law. This plan requires an entity to evaluate the architectural and built environment for physical barriers which typically comprises of the facilities, parks and public rights of way that are owned, operated and maintained by the very entity.

After realizing that immediate improvements can not be reasonably modified due the cost such as replacing a non-compliant building which is a far reach considering all aspects involved, the idea of providing the Self-Evaluation was enacted involving an in-depth evaluation of the entity's non-physical barriers and internal operations. With this plan, an entity would be allowed to provide other alternative means in providing access to their programs, services and activities.

To finalize the two plans it is important to invite stakeholders and constituents to join the entity in sharing the development of the plans and also to understand their experiences as end users allowing us to incorporate your thoughts and concerns.

Having a closer look at all these components will also allow the entity to the

prioritize, budget and schedule the outlined plans to ensure they are working towards compliance.

OVERALL PROJECT GOALS

DATA

SYSTEM

Goal: Overall and Ongoing ADA Compliance

- Identify Issues
- Propose Solutions
- Reports
- Gain Public Input
- Identify Budget and Prioritize Solutions
- Establish Schedule
- Identify Implementation Team
- Provide Staff Training

The end goal is to build a system for the City so that they can maintain and monitor their own on-going efforts towards compliance.



TRANSITION PLAN – PHYSICAL BARRIERS

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To differentiate the plans, let's start with the Transition Plan as it looks at the physical built environment.

TRANSITION PLAN COMPONENTS

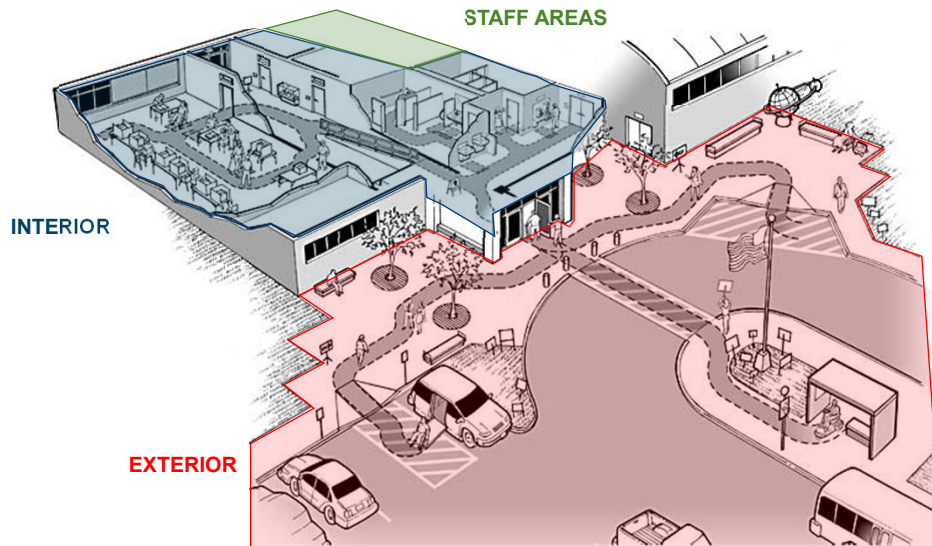
28 CFR §35.150 (d)

- List of barriers
- Mitigation of barriers
- Schedule for barrier mitigation
- Designation of an official responsible

The criteria in meeting a valid Transition Plan includes the following items which entails an evaluation to identify any non-compliant elements and features, providing solutions for remediation and then based on available resources and funds, a projected time for barrier removal.

And lastly, to ensure a person has been designated as the main point of contact with regards to ADA issues and concerns.

FACILITIES



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When reviewing a facility or a park, there are several areas to consider on-site.

You have your exterior elements and understanding how a person arrives on-site, whether it be on foot/mobility devices, vehicle or public transportation.

Then your interior elements that support your program spaces available to the general public such as the main lobby, meeting rooms and restrooms and lastly your back of the house areas that are only accessed by employees or staff.

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Since the majority of streets are owned and maintained by the City with the exceptions of those that may be under the jurisdiction of Caltrans the state department of transportation, our evaluations also extended to common elements that are used by pedestrians. These include the sidewalks, corners which should be served with curb ramps that allow a person to transition onto the street for crossing, pedestrian push buttons and bus stops. Any deficient features associated with the elements are then recorded as they would with the facilities and parks.

FACILITY & PRoW SURVEY REPORT AND ELECTRONIC DATABASE

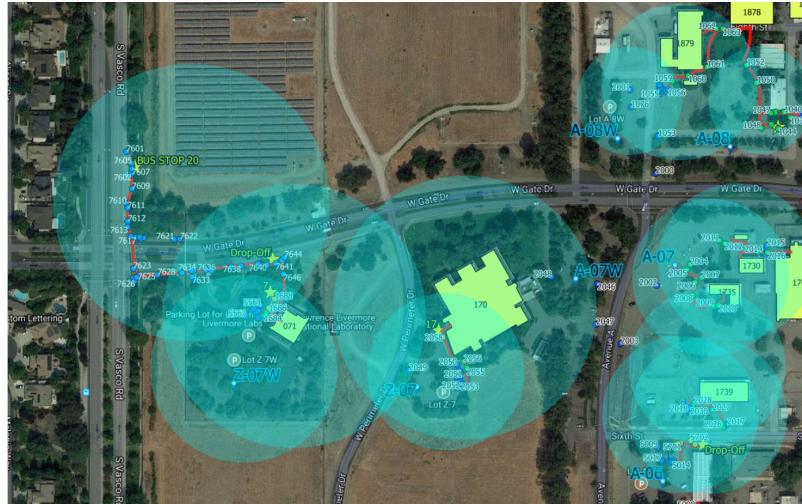
City Facility Sample Report and Data (Excel) of ADA Barriers

Picture	Record Number	Area #	Area	Location #	Location	Element	Specific Item	Barrier Description
	227	1	First Floor	1	Lobby	Doors	Door Landing	Landing within maneuvering clearance of door has slopes greater than 1:48 (2.08%) or is highly irregular.
	228	1	First Floor	1	Lobby	Operable Parts	Clear Floor Space	Floor or ground surfaces of a clear floor space shall not have slopes steeper than 1:48 (2.0%).
	229	1	First Floor	1	Lobby	Sales and Service Counters	Parallel Approach	A counter positioned for parallel approach does not provide a min. 36" long and max. 36" high accessible portion (When the counter is less than 36" long, the entire counter is not accessible).
	224	1	First Floor	1	Lobby	Signs	Accessible Entrance	The International Symbol of Accessibility (ISA) is not provided at the accessible entrance when not all entries are accessible.

OFFICE BUILDING ACCESSIBILITY SURVEY REPORT		1J000019 - Page 6 of 6 February 12, 2019
Facility : Office Building		Area : Exterior
Accessibility Element: Ramps # 22  <p>Specific Item: Accessible Ramp Barrier Description: Existing ramp non-compliant with multiple accessibility violations. Calc Rule: 1:2% ramp slope Ramp has no bottom landing, immediately terminates to a curb cut and vehicular road. No wheelchairs are provided. Proposed Solution: Remove ramp and/or provide directional signs to direct pedestrian to more readily accessible access points on the site. (Expected based on the site plan that stairway is functionally only used to serve a fire lane and is otherwise not frequently utilized.)</p>		ADA 2010: 405.1 CBC 2016: 11B-405.1 Building 2540 Perimeter Quantity: 1, 200 Unit Cost: \$100 / 200 \$100.00
Accessibility Element: Sidewalk & Walks # 20  <p>Specific Item: Change in Level Barrier Description: Change in level between 0.25" and 0.5" without 1:2 bevel. Calc Rule: Level change between ramp top landing and walk on ramp serving southeast corner of building 2540. Proposed Solution: Level change to be compliant.</p>		ADA 2010: 303.3, 403.4 CBC 2016: 11B-303.3, 11B Building 2540 Perimeter Quantity: 1, LF Unit Cost: \$104 / LF \$104.00
# 17  <p>Specific Item: Slope, Cross Barrier Description: Cross slope greater than 1:48 (2.08%). Calc Rule: 1:3.33% cross slope along walk on east side of building between two accessible ramps. Proposed Solution: Remove existing and provide compliant walk/sidewalk with cross slope no greater than 2.08%. (May also consider providing directional signs with direct pedestrians to allow the accessible ramps located on each end of the walk instead.)</p>		ADA 2010: 403.3 CBC 2016: 11B-403.3 Building 2540 Perimeter Quantity: 202, 5 SF Unit Cost: \$58 / SF \$11,116.00

All items identified and collected during our evaluations are then translated into data that is kept for the City's use. This allows the City to track and monitor on-going improvements by checking these items off similarly to an inventory list.

CITYWIDE REFERENCE MAP



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Not only are reports included but the City is provided with geographic information system (GIS) of their public rights of way allowing them to have a more visual take of the areas that may need more attention than others.

TRANSITION PLAN

BARRIER RANKING: PRIORITIZATION CRITERIA

- Severity of barriers & deviation from the requirements
- Geographic location
- Level of usage
- City's Capital Improvement Plans

Bringing us to the prioritization criteria which is applied based on the severity level of the identified barriers and how far they deviate from the current standards. Along with this there are considerations of an element's proximity to City facilities and how heavily in use an area is. All important factors to consider.

TRANSITION PLAN

EFFICIENTLY UTILIZING FUNDS AND RESOURCES

- In-house maintenance items
- Identify capabilities and budget
- Projects in the pipeline
- Create annual budgets for remediation projects
- Budget for responding complaints/emergencies



Lastly to tie all the Transition Plan components together is determining available resources that would allow the City to fund their remedial work to bring these physical barriers into compliance. Depending on the City's capacity, some items can be addressed by in-house maintenance staff or even assist in the forecasting of future projects in which many of these barriers can be folded into.

Having the Transition Plan can also allow for additional and increase in annual funding that can be solely allocated for ADA improvements that can address on-going non-compliant issues.

These all amount to the good faith effort the City is demonstrating with their proactiveness in challenging accessibility issues within their own borders and community.

With that said I would like to close my part of the presentation and turn it over to Michael Paravagna. Thank you!



SELF-EVALUATION – PROGRAMS, SERVICES & ACTIVITIES

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[Michael Paravagna to start] The ADA self-evaluation is a comprehensive review of all programs, services and activities provided by the City. It's different from the transition plan as it centers on policies and procedures rather than the built environment.

SELF-EVALUATION PLAN COMPONENTS

§ 35.105 Self-Evaluation.

•(a) A public entity shall, within one year of the effective date of this part (**July 26, 1991**), evaluate its current services, policies, and practices, and the effects thereof, that do not or may not meet the requirements of this part and, to the extent modification of any such services, policies, and practices is required, the public entity shall proceed to make the necessary modifications.

•(b) A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments.

•(c) A public entity that employs 50 or more persons shall, for at least three years following completion of the self-evaluation, maintain on file and make available for public inspection:

- (1) A list of the interested persons consulted;
- (2) A description of areas examined and any problems identified; and
- (3) A description of any modifications made.

•(d) If a public entity has already complied with the self-evaluation requirement of a regulation implementing section 504 of the Rehabilitation Act of 1973, then the requirements of this section shall apply only to those policies and practices that were not included in the previous self-evaluation.

Here you see the federal regulations that guide self-evaluation efforts. It is important to note that they are rather vague. To ensure we structured the review properly we concentrated heavily on the scope of programming offered by the City of Pico Rivera.

SELF-EVALUATION PLAN COMPONENTS

- ADA Self-Evaluation subject specific areas tailored to the City

- . Administrative Services
- . ADA Coordinator
- . Communication
- . Emergency Management
- . Facilities and Leased Space
- . Human Resources
- . Law Enforcement
- . Meetings and Events
- . Purchasing and Contracts
- . Transportation

The scope of the City's programs, services and activities are represented by the topics listed in this slide. A detailed set of questions was developed regarding each one of these subject areas. The questions were addressed by Pico Rivera staff having special knowledge of city operations. As a result of these responses, areas were found where improvements in city operations were advisable. The intent here is to create and maintain seamless access to City program, services and activities by persons with disabilities.

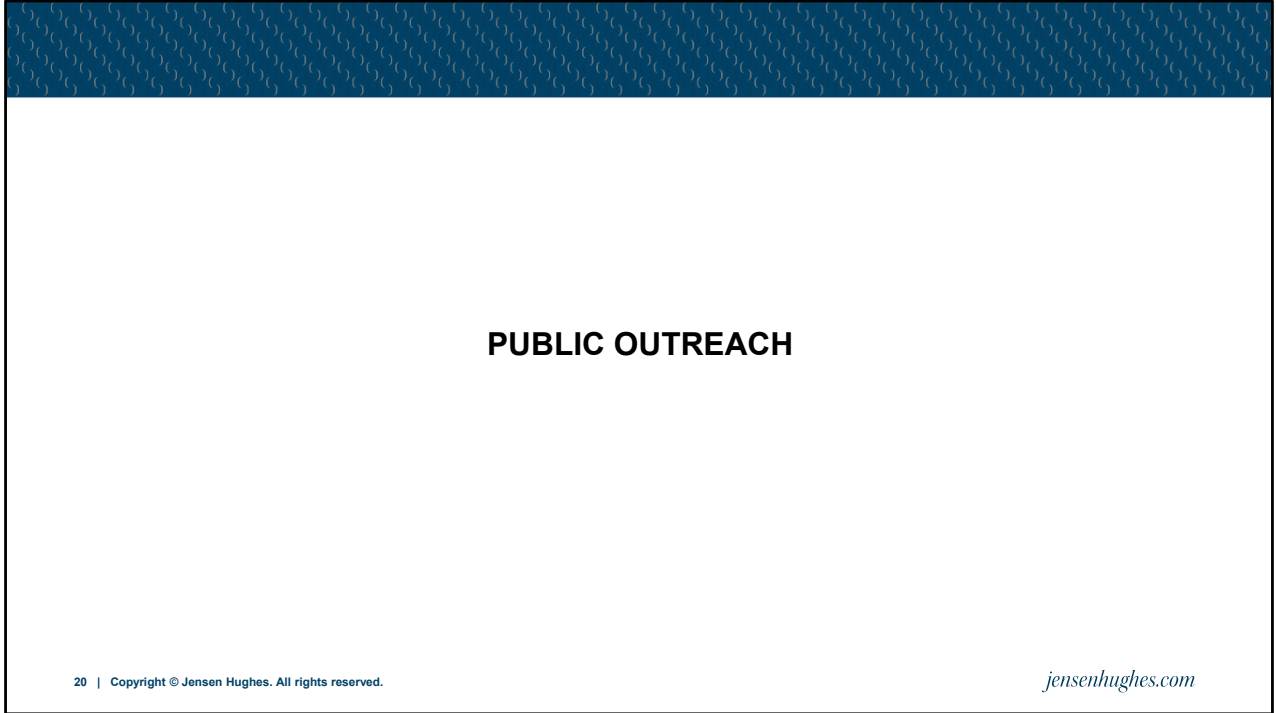
SELF-EVALUATION IMPLEMENTATION PLAN

Self-Evaluation Report and Implementation Plan (Excel)

City of					
Policy Recommendations	Action by City	Staff Assigned	Due Date(s)	Reviewed By	Date
General Communication Documents: The City should have a simply worded statement on all outgoing documents to the public offering other formats of communication should the person receiving a notification be unable, due to a disability to use the standard format.					
Purchasing: The use of Public funds to purchase items or services under contract that violate State or Federal disability civil rights laws should be prohibited. County purchasing staff should also receive training and/or guidance to help ensure that procurement activities comply with ADA mandates					
Purchasing: It is recommended that all designers be held to delivering projects that at a minimum meet the most stringent access standard in place. Also review City standard design drawings and details for accessibility compliance.					
City Equal Employment Opportunity Plan: Policy Statement: Replace any reference in this or other policy statements the term "handicap" or "handicapped person" with "persons with a disability"					

To ensure that action items could be appropriately implemented and tracked a self-evaluation work plan was created. Action items were listed and City officials were able to track progress as the implementation Action item took place. This also represents a wonderful example of a good faith effort made by the city of Pico Rivera to ensure inclusion for all its residents and visitors.

As time moves forward, the self-evaluation can be amended, if necessary, when new issues are brought to the attention of the City.



PUBLIC OUTREACH

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The slide features a dark blue header with a repeating pattern of small, light blue, stylized 'J' or 'H' shapes. The main content area is white with the title 'PUBLIC OUTREACH' in bold black text. The footer contains a small copyright notice and the company website.

For this process to be valid and complete it is critical to have input from you, the involved residents.

PUBLIC OUTREACH

Now we need you to provide us feedback on your experiences that may impact your community as they related to accessibility!

- Response time to address concerns
- Available resources
- Request for accommodations
- Physical built environment
- Other improvements

Please provide us your input regarding any access issue you're aware of relative to the city of Pico Rivera. The topics below may be helpful to bring issues to mind.



Let's turn to your thoughts and questions.



The slide features a dark blue background on the left and a light gray background on the right. The top of the slide has a decorative pattern of small, repeating 'i' characters. The Jensen Hughes logo, consisting of a stylized orange and red 'J' and 'H' followed by the text 'JENSEN HUGHES' and 'Advancing the Science of Safety', is positioned in the lower-left corner. On the right side, contact information for LUISA NAJERA and KELLY HANG is provided, including their titles, email addresses, and phone numbers. The website 'jensenhughes.com' is listed at the bottom right.

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Again, thank you for joining us today and if we we're not able to address your questions or comments due to the time, feel free to reach out to your City representative as they will be allowing a period for commenting.

Stay safe and healthy everyone!