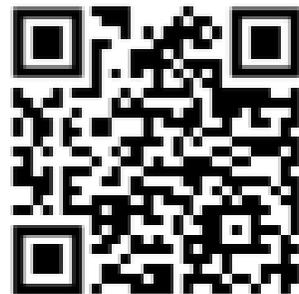


CREATING YOUR MyRec ACCOUNT



MyRec Online

Setup your account from your home computer by following these steps.

1. Go to: **picoriveraca.myrec.com**
2. Click on Account, then Create Account.
3. Complete all the Information for your Household.

MyRec Online—Reservation Request

1. Log into your MyRec Account: **picoriveraca.myrec.com**
2. Click Facilities, then Facility List.
3. Search for the Park Gazebo, then click Request.
4. Select Date and Enter Starting and Ending Times.

(Request must be made 2 weeks prior to Event Date. Times must be between 9am –7pm)

4. Review Facility Schedule, then click Next.
5. Upload Fillable Documents (**Gazebo Application, Inflatable Permit etc.**)
6. Fill in ALL Contact Information, Review Policies & Information, Fees, Notes & Disclaimers.
7. Click Submit.

(Please note this is only a Request, ALL Applications will be Reviewed.)



Pico Rivera Dept. of Parks and Recreation
6767 Passons Blvd.
Pico Rivera, CA 90660

Phone: (562) 801-4430
Email: Recreation@pico-rivera.org