



City of Pico Rivera
 Community & Economic Development Department
 6615 Passons Blvd., Pico Rivera, CA 90660-1016
 Phone: (562) 801-4332, Fax: (562) 949-0280
 Hours: M-F 7:30-5:30, Closed every other Friday

APPLICATION FORM

- Conditional Use Permit
- Major Variance
- CUP Modification
- Minor Variance
- Precise Plan of Design

Project Description _____

Project Address _____

APN(s) _____

Zoning _____ General Plan Designation _____

Applicant Name _____

Agency/Firm Name _____

Applicant Address _____

Cell/Phone _____ Alt. Phone _____

Applicant Email _____

Owner Name _____

Owner Address _____

Cell/ Phone _____ Alt. Phone _____

Owner Email _____

*Provide a separate sheet with additional ownership information. All owners on title shall be listed.

Owner Name _____

Owner Address _____

Cell/ Phone _____ Alt. Phone _____

Owner Email _____

Primary Contact Applicant Owner Consultant

CITY USE ONLY

Application # _____ Date _____

Received By _____ Fees _____



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APPLICATION CHECKLIST

	Submitted	Not Submitted	Not Required
Planning Application Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application Certification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hazardous Waste Site Certification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Project & Environmental Information Form	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Photographs-Digital	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scaled Development Plans One (1) hard copy and one (1) digital. Dimensions & setbacks must be clearly delineated (written out). You may be required up to 20 colored hard copies once the project is ready for public hearing.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Colored elevations and material board (digitally).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Noticing Certification, 300 foot radius map, mailing labels (2 sets). You may be required additional labels at a greater radius. Labels must be current, 6 months prior to public hearing. Consult with your assigned Planner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title Report (Current within 6 months)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reason For Variance Statement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Noise Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Line-of-Sight Analysis to surrounding properties	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Queuing Study			
Visual Analysis and 3D simulations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shadow study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arborist Study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Phase I and/or Phase II report	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preliminary Landscape Plan (Planting legend must include size, quantity, growth rate, height/width at full maturity and photos of plant species. Must meet the State Model Water Efficient Landscape Ordinance [MWEL])	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economic Analysis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CEQA Document (Categorical Exemption, Negative Declaration, Environmental Impact Report) and review fee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
California Department of Fish and Game Fee/Exemption	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Additional studies and/or information may be required as deemed necessary by staff to adequately review the project.



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APPLICATION CERTIFICATION

I, _____ (print), hereby certify that I am the applicant in the foregoing development permit (CUP, PPD, Variance) application, that I have read the foregoing development permit application and know the content thereof and state that the same is true and correct to the best of my knowledge.

Applicant (Signature)

Address

Telephone

APPLICATION AUTHORIZATION

IF YOU ARE THE APPLICANT AND THE OWNER(S), YOU MUST SIGN IN BOTH LOCATIONS

I, _____ (print), the owner of the real property involved in this application, do hereby consent to the filing of this application.

Owner (Signature)

Address

Telephone



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PROJECT & ENVIRONMENTAL INFORMATION FORM

Provide a separate sheet to respond to the following questions.

1. Description of Project (Describe the whole action involved, including but not limited to later phases of the project, and any secondary, support, or off-site features necessary for its implementation):
2. Describe all other approvals required by other public agencies (e.g. permits, financing approval, participation agreement):
3. Surrounding land uses and setting:
4. Proposed use of site:
5. Site area (acres/square feet):
6. Building area (square feet):
7. Number of floors:
8. Off-street parking provided:
9. Project scheduling/phasing:
10. Related projects:
11. If the project involves a variance, conditional use or rezoning application, indicate why the application is required:

For residential projects

12. Indicate the number of units, schedule of unit sizes, range of sales prices or rents, and type of expected household size:

For commercial, industrial, or institutional projects

13. Type of business activities or use:
14. Indicate square footage by use:
15. Loading facilities to be provided:
16. Hours of operation:
17. Estimated number of employees per shift, number of shifts, and total number of



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employees:

18. Proposed occupant load and type of building occupancy:
19. Community benefits to be derived from the project:
20. Describe any potentially significant impacts the project may have on Greenhouse Gas Emissions:
21. List all raw materials used, stored, transported and otherwise handled, including hazardous materials, solvents, and catalysts:
22. List all products provided, stored, manufactured, generated or otherwise handled, including waste, hazardous waste products and other byproducts:
23. Describe the manufacturing processes, including the sizes and types of machinery used, and utilization of heat, microwaves, electrolysis, extreme pressures or liquefied gases:
24. Describe the method of delivery, handling and disposal of raw materials, finished projects, wastes and hazardous wastes:
25. Describe proposed measures to minimize environmental impacts (e.g. noise, air pollution, water and energy consumption, etc.):

Will the proposed project result in any of the following? If yes, describe in more detail below. Attach additional sheets if necessary.

	Yes	No
26. Change in existing features of any bays, tidelands, beaches lakes or hills, or substantial alterations of ground contours.	<input type="checkbox"/>	<input type="checkbox"/>
27. Change in scenic views or vistas from existing residential areas, public lands or roads.	<input type="checkbox"/>	<input type="checkbox"/>
28. Change in pattern, scale or character of general area of project.	<input type="checkbox"/>	<input type="checkbox"/>
29. Significant amounts of solid waste or litter.	<input type="checkbox"/>	<input type="checkbox"/>
30. Change in dust, ash, smoke, fumes or odors in vicinity.	<input type="checkbox"/>	<input type="checkbox"/>
31. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.	<input type="checkbox"/>	<input type="checkbox"/>
32. Substantial change in existing noise or vibration levels in the vicinity.	<input type="checkbox"/>	<input type="checkbox"/>
33. Site is on filled land or on slope of 10 percent or more.	<input type="checkbox"/>	<input type="checkbox"/>
34. Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives.	<input type="checkbox"/>	<input type="checkbox"/>
35. Substantial change in demand of municipal services: police, fire, water, sewer, etc.	<input type="checkbox"/>	<input type="checkbox"/>



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36. Substantially increase fossil fuel consumption: electricity, oil, natural gas,
 etc.

HAZARDOUS WASTE SITE CERTIFICATION

The undersigned owner, applicant, or legal representative of the lands for which this development project application is made, hereby certifies under penalty of perjury, and in accordance with Section 65962.5(e) of the Government Code of the State of California that he (she) has consulted the most current and appropriate list of “CAL/EPA, Facility Inventory database, Hazardous Waste, and Substances Sites List,” and further certifies that the site of the proposed development project:

The applicant for this development project shall consult the most current list of identified hazardous waste sites to determine whether the project is located on a site included on any of the lists below.

- <http://www.calepa.ca.gov/SiteCleanup/CorteseList>
- http://www.swrcb.ca.gov/rwqcb4/water_issues/programs/remediation
- <http://geotracker.waterboards.ca.gov/>
- <http://www.envirostor.dtsc.ca.gov/public/>
- <https://www.epa.gov/superfund/search-superfund-sites-where-you-live#map>
- <https://fire.lacounty.gov/aboveground-petroleum-tanks/>
- <https://www.lafd.org/fire-prevention/cupa/underground-storage-tank>

- Yes, the project is located on a listed site.
- No, the project is not located on a listed site.

Project Location _____

Applicant (Signature) _____ Date _____

Applicant Name (Print) _____



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PUBLIC NOTICING CERTIFICATION

I, _____ (print), hereby certify that the attached list contains the names, addresses and assessor's parcel numbers of all persons (addresses and property owners) to who all property is assessed as they appear on the most current available assessment roll of the County of Los Angeles within the area described by the required 300 foot radius measured from the exterior boundaries of the property legally described as:

 Applicant (Signature)

 Date

 Address

 Telephone

Subscribed and sworn before me this _____ day of _____, 20_____.

 Notary Public