



# 2024 Volunteer Recognition Program

Office Use Only  
Date Received

## Nomination Form

### 1. Info of person submitting

Name \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

### 2. Nominee Information

Name \_\_\_\_\_ Age \_\_\_\_\_

Home Address \_\_\_\_\_

Email Address \_\_\_\_\_

Phone # \_\_\_\_\_

3. Name of program supported \_\_\_\_\_

### 4. Nomination Category

Mayor's Volunteer of the Year       Rising Star       Youth Ambassador

Community Champion

— Community Sports (Community Sports Organizations, Pico Rivera Youth Sports)

— Community Events (Special Events, Summer Food Service Program)

— Serving Seniors (Senior Center Events, Senior Center Services)

5. Please include an attachment no more than 1 page describing the ways in which this individual has contributed to the City of Pico Rivera's mission

6. If you would like to submit more information or a video file to support this application, please email to [kbaca@pico-rivera.org](mailto:kbaca@pico-rivera.org). Be sure to include your name and contact information, as well as nominee name and contact information.

Signature \_\_\_\_\_

Date \_\_\_\_\_



# 2025 Volunteer Recognition Program Honoring 2024 Volunteers

## Guidelines

The Volunteer Recognition Program is designed to acknowledge and celebrate the invaluable contributions of our volunteers. This program aims to enhance volunteer morale, encourage continued participation, and recognize the diverse ways in which volunteers impact our community.

### Eligibility:

- **Active Volunteers:** Individuals who have actively contributed to our city's mission by volunteering the past year and has not been honored with the award in previous years.
- **Nomination:** Volunteers can be nominated by peers, supervisors, or themselves. Nominations must be submitted using the official nomination form.

### Categories of Recognition:

- **Mayor's Volunteer of the Year:** For exceptional dedication and impact, demonstrating significant contributions over the past year.
- **Rising Star:** For new volunteers who have shown remarkable promise and commitment in a short time.
- **Community Champion:** For volunteers whose efforts have significantly benefited the community throughout the years.
- **Youth Ambassador:** For youth volunteers between the ages of 11 – 18 whose efforts have greatly impacted the community in the past year.

### Nomination Process:

- **Submission:** Nominations must be submitted by February 26, 2025 through March 13, 2025 in person at Smith Park (6016 Rosemead Blvd.) Monday -Thursday 5pm - 8pm and Saturday 9am - 12pm.
- **Review:** Nominations will be reviewed by the Volunteer Recognition Committee.
- **Criteria:** Evaluation will be based on the volunteer's impact, consistency, initiative, and overall contribution to the City's mission. Nominee has not been honored with the award in previous years.



# Volunteer Recognition Program Guidelines

## Nomination Process (cont'd):

- **Eligibility:**
  - 1. Residency Requirements:** Volunteer must be a resident of the city or actively involved in city-sponsored programs or activities.
  - 2. Type of Volunteer Work:** Eligible volunteer work must be conducted through city-sponsored programs, city-recognized non-profit organizations, or city-recognized community service initiatives.
  - 3. Age Requirements:** Volunteers must be at least 11 years of age to be recognized. If under 18, they must have parental consent for nomination.
  - 4. Recognition Period:** Recognition is awarded on an annual basis.

## Recognition and Awards:

- **City Council Meeting:** Award recipients will be presented with a proclamation.
- **Ceremony:** An annual recognition event will be held, where awards will be presented. More details to come.
- **Awards:** Each category will have a designated award, which may include plaques, certificates, or other tokens of appreciation.
- **Public Acknowledgment:** Award recipients will be featured in the City's newsletter, website, and social media channels.

Thank you for your dedication and hard work. Your contributions are the heart of our organization, and this program is our way of honoring the incredible impact you make every day.